

GENERAL EMERGENCY RESPONSE RECOMMENDATIONS

The University of Illinois Office of Campus Emergency Planning recommends the following emergency responses. There are two basic methods to respond in emergencies that may affect persons on campus, and more specifically, individual buildings: **Get Out/Run** or **Stay In/Hide**.

Only follow these actions if safe to do so. When in doubt, follow your instincts—you are your best advocate!

Get Out/Run—Action taken to leave an area for personal safety.

- Take the time now to learn the different ways to leave your building **before** there is an emergency.
- Evacuations are mandatory for fire alarms and when directed by authorities! No exceptions!
- Evacuate immediately. Pull manual fire alarm to prompt a response for others to evacuate.
- Take critical personal items only (keys, purse, and outerwear) and close doors behind you.
- Assist those who need help, but carefully consider whether you may put yourself at risk.
- Look for **EXIT** signs indicating potential egress/escape routes.
- If you are not able to evacuate, go to an Area of Rescue Assistance.
- Evacuate to Evacuation Assembly Area and remain until additional instructions are given.
- Alert authorities to those who may need assistance.
- Do not re-enter building until informed by emergency response personnel that it is safe to return.

Stay In/Hide—Action taken to seek immediate shelter indoors when emergency conditions do not warrant or allow evacuation, such as for severe weather.

- Take the time now to learn the different ways to seek shelter within your building **before** there is an emergency.
- If you are outside, proceed to the nearest protective building.
- If sheltering-in-place due to severe weather, proceed to the identified Storm Refuge Area or to the lowest, most interior area of the building away from windows or hazardous equipment or materials.

Security Threat / Active Shooter

RUN If you can safely leave the building, **RUN**.

HIDE If you cannot safely leave, find a safe place to **HIDE**.

FIGHT If you cannot **RUN** away safely or cannot **HIDE**, be prepared to **FIGHT** for your life.

RUN > HIDE > FIGHT