A regular meeting of the Educational Policy Committee was called to order at 1:11 p.m. on Monday, November 26, 2012 in Room 232 English Building with Chair Gay Miller presiding.

I. Introductions
None – Those present are regular attendees.

II. Approval of Minutes
Minutes from the November 12, 2012 meeting approved as amended by unanimous consent.

III. Chair’s Remarks (Miller)
   i. Discussions of our Ed Pol meeting on Nov. 19th were on-target and important. Affordability of education for our campus and colleges is an important consideration as was our discussions related to funding for the College of Engineering (COE). Illinois Lieutenant Governor Sheila Simon visited and that was her focus too – Miller circulated a related News Gazette article about Simon’s visit to our campus.

   ii. Miller attended a seminar in ACE on the links between college education and health outcomes. The investigators demonstrated that having a Bachelor’s degree was associated with a decreased risk of all major diseases – diabetes, heart disease, stroke, respiratory diseases, cancer – with the exception of an increased risk for infectious diseases (in particular HIV-AIDS).

   iii. Communications sent to Ed Pol are located at the bottom of our members-only webpage; attention was drawn to AA.2013.02 and AA.2013.03; Miller requested that Gebhardt determine if there is need for committee discussion of these proposals (transmitted to Ed Pol through Gebhardt).

IV. Provost’s Office Updates (Kuntz)
One Administrative Approval; Kuntz will forward via email.

V. Graduate College Updates (Lowry)
None.

VI. Report on Coursera (Kalita, McCarthy, Buttlar) Course Review Committee
Kalita reports the development of an RFP with criteria for courses. Materials were distributed. Comments are welcome. Three-step process is being proposed:

1. Submit pre-proposal;
2. Committee review proposal and a video teaching demo;
3. If it passes those first 2 steps, submission of a full proposal is encouraged.

Miller asked about timeline for finalizing the Coursera RFP and selection process? McCarthy said perhaps early next year. Is Coursera an added load for faculty? The other Committee (Coursera Implementation Committee) is looking at that. Pre-proposal costs would be incurred by department. Campus funds will help with development of courses after approval of a proposal. Role of MOOC’s is not to replace face-to-face university learning, but to focus on community outreach and to create a smaller version of existing programs. How would courses be evaluated to decide success? Resources are unknown, and enrollment is unknown; hard to say. Delivery costs and infrastructure needs? Multi-stage process is intended to curtail time and effort.

VII. Centers and Institutes Proposals Discussion – Prelude to handling EP.13.14

Ed Pol Process for C&I. From GUP: Suggested one subcommittee handles all the C&I proposals. Based on individual discussion with several Ed Pol members, Miller suggested that the suggestion from Steve Michael seemed best with each of our subcommittees to handle one proposal each, as they come to our committee, with email discussions by including (copying) the entire committee on Center/Institute related proposals in between meetings. That way all will be on the same learning curve for evaluation of C&I proposals. After three proposals have been reviewed in this manner, Ed Pol will reassess the process and change if needed. This approach was approved by unanimous consent.

- In addition to process, proposal content must be determined. Initially, proposals will have the content reflected on the formatting of proposals as outlined by GUP. Kuntz says State of Illinois requires a certain format and inventory that we must include. The inventory list has been posted on the committee-only website for viewing at the bottom of the page under, “IBHE Center Inventory 12-12-2012”. Temporary and permanent proposals must go through a 5-year review in order to become/stay permanent. Is there a standard for performance and history? Not in Provosts Office, but there is at the state level. Some proposals are developed for the state first, by using the state template. C&I's don’t offer degrees, so what is Ed Pol looking for? Complex question. Items mentioned included: academic programs, level of faculty engagement, grants/funding to do research and support students, and value to the campus community. C&I process is important for the protection of the unit. Financial obligations are of concern and will need careful evaluation.

VIII. Old Business

A. Subcommittee A – Paul Prior, Chair: Carey Ash, William Buttlar, Brenda Clevenger, Bettina Francis, Prasanta Kalita, and Eric Meyer.

i. EP.13.14: Proposal to Permanently Establish the Center on Health, Aging, and Disability in the College of Applied Health Sciences

Concerns raised by subcommittee:
1. Some of the content sounded like what would be expected from a proposal asking for Process for permanent status.
2. Budget issues.
3. Is the entire faculty of CAHS involved in this, and if so then it is a duplication. Prior suggests polling faculty.
4. Slow to create Advisory Board.
5. No track record.
6. Justification for continuing it?
7. No appendix A provided (referenced on page 1)

Miller suggests that for ALL C&I proposals, we will want representatives to Ed Pol and present their case. Ed Pol may want to choose to hear from others they think can provide important information for proposal evaluation. Also there is likely need to modify the form to provide more explanation or include other information Ed Pol determines is important. Internal vs. external funding is of concern. Suggestion for Ed Pol to name an Ex Officio to get more input on evaluation of C&I proposals. One choice is to extend temporary status to allow them more time to become better established. Kuntz says a process is in place to do that, but who is going to make the tough decision of saying no? Kuntz suggested Jon Gant (GSLIS) from the Center for Digital Inclusion share his experiences about the process for gaining temporary status (status approved until 2018). The committee agreed. McDonough will make the invitation. Interaction with proposal sponsors may well be higher than what we typically need. A suggestion was made to circulate the form to a few C&I to suggest what data they thought was most important to share in a proposal and to suggest revisions to the form.

B. **Subcommittee B – Phil Geil, Chair; Michael Andrejasich, Brock Gebhardt, Sarah Halko, Stacey Kostell, Randy McCarthy, and Jerome McDonough.**

i. **EP.13.07:** Proposal to Establish a Master of Engineering Degree in the College of Engineering (Elizabeth Stovall, Victoria Coverstone)

ii. **EP.13.08:** Proposal to Establish a New Major in Materials Engineering in the Department of Materials Science and Engineering, College of Engineering for the degree of Master of Engineering.

iii. **EP.13.09:** Proposal to Establish a New Combined Bachelor of Science in Materials Science and Engineering-Master of Engineering with a Major in Materials Engineering in the Department of Materials Science and Engineering, College of Engineering

iv. **EP.13.11:** Proposal to Establish a Major in Engineering in the College of Engineering for the degree of Master of Engineering

v. **EP.13.12:** Proposal to Establish a Graduate Concentration in Energy Systems within the Master of Engineering Degree in the College of Engineering

Per Geil, CoE is still revising this suite of proposals. Major question is whether this method of distributing graduate tuition (10% to university and remaining 90% to college) taxes other departments? No, it is a universal practice across all graduate degrees including doctorates. Could CoE use these funds to support new faculty? Yes, these funds are counted as part of recurring funds. Committee wants to address issues further. Geil will forward any info he receives from CoE and also any further input from the committee to the CoE.

i. EP.13.13: Proposal from the College of Liberal Arts and Sciences to revise the requirements for the M.A. and PhD in Linguistics

Question was raised about Item #4 on page 5, “Require knowledge of the structure of the language.” How is that measured and what does it mean? It means people have to know a language in order to work with linguistics. They have a specific course that relates. Question about Second Language studies: is that a good term to have on the web? Specialization will be retained. Michael moved approval contingent upon editing the document for typos found by Geil. Committee discussed and approved by unanimous voice vote. Miller asked Glasa to coordinate with Roether (Senate Clerk) that this passed item would not be on the December Senate Agenda, but rather would appear on the February Senate Agenda giving adequate time for corrections.

ii. EP.13.15: Proposal from the College of Fine and Applied Arts to Rename the BMUS in Music History as the BMUS in Musicology

Field has changed so name should change. Musicology is the social study of music; history, theology, anthropology as primary focus; western and non-western; broader and more disciplinary view. Musicology offers more versatility, makes UI more competitive. B-MUS requires demonstrated performance capability. Three majors now, but hoping for 10 or more. No extra resources required of campus or library. Provost Office has broadened the degree requirements. Michael moved approval of EP.13.15. Committee discussed and approved by unanimous voice vote.

IX. New Business
None.

X. Adjournment
Meeting was adjourned at 2:57 p.m. by Chair Miller.

Rachel Glasa
Senate Staff