Senate Committee on Educational Policy
Monday, January 14, 2013

MINUTES

Present: Gay Miller, Chair; Susan Curtis, Leah Dinh; Lauren Eiten; Bettina Francis; Brock Gebhardt; Phillip Geil; Randy McCarthy; Jerome McDonough; Eric Meyer; Steven Michael; Paul Prior

Ex Officio: Brenda Clevenger; Faye Lesht; Kristi Kuntz

Guests: Michael Bragg, Interim Dean, College of Engineering; Karen Carney, Associate Dean, College of Liberal Arts and Sciences; Mary Lowry, Director, Academic Programs & Policy, Graduate College; Rod Hoewing, Interim Registrar; Victoria Coverstone, Associate Dean for Graduate and Professional Programs, College of Engineering; Elizabeth Stovall, Engineering Graduate Programs Director

A regular meeting of the Senate Committee on Educational Policy was called to order at 1:10pm on Monday, January 14, 2013 in Room 232 English Building with Chair Gay Miller presiding.

I. Introductions

Miller notified the committee of 9 new proposals that were just received from the Provost’s office and that these will soon be posted on the EPC members’ website.

II. Approval of Minutes

Minutes from the November 12 and November 26, 2012 Educational Policy Committee meetings were approved.

III. Chair’s Remarks (Miller)

None

IV. Provost’s Office Updates (Kuntz)

None

V. Graduate College Updates (Buttlar)

None

VI. Report on Coursera (Kalita, McCarthy, Buttlar)

A. Application revisions are finished.
B. Funding committee has gotten feedback from the Provost Office that they are willing to fund up to 10 new courses.
C. At least 600 hours of video are used to create a course;
   1. Not all of the 600 hours are for display;
   2. Estimate of 10-1 ratio of taped to Coursera usable video hours;
   3. New video can also be used for existing courses.
VII. Old Business

A. Subcommittee A – Paul Prior, Chair; Carey Ash, William Buttlar, Brenda Clevenger, Susan Curtis, Bettina Francis, Prasanta Kalita, and Eric Meyer.

1. EP.13.14: Proposal to Permanently Establish the Center on Health, Aging, and Disability in the College of Applied Health Sciences
   a. Kuntz says they are still finishing up revisions on this.

B. Subcommittee B – Phil Geil, Chair; Michael Andrejasich, Brock Gebhardt, Sarah Halko, Stacey Kostell, Randy McCarthy, and Jerome McDonough.

1. EP.13.07: Proposal to Establish a Master of Engineering Degree in the College of Engineering (Elizabeth Stovall, Victoria Coverstone)
2. EP.13.08: Proposal to Establish a New Major in Materials Engineering in the Department of Materials Science and Engineering, College of Engineering for the degree of Master of Engineering
3. EP.13.09: Proposal to Establish a New Combined Bachelor of Science in Materials Science and Engineering-Master of Engineering with a Major in Materials Engineering in the Department of Materials Science and Engineering, College of Engineering
4. EP.13.11: Proposal to Establish a Major in Engineering in the College of Engineering for the degree of Master of Engineering
5. EP.13.12: Proposal to Establish a Graduate Concentration in Energy Systems within the Master of Engineering Degree in the College of Engineering

These CoE (College of Engineering) proposals have gone through substantial revision; Geil moves approval for all five simultaneously; motion carried by voice vote. How to list these on the Senate Agenda? Miller gave the history of the discussion that occurred in Senate Executive Committee and that EPC was given the responsibility to decide where on the Senate agenda these proposals should go – either Consent or Action Agenda. Miller explained that the usual process for EPC proposals was listing proposals on the Consent agenda instead of the Action agenda; Miller reminded the committee of our discussion from our special meeting discussing these that we decided that all 5 must be submitted the same way (consent OR action; can’t split them up). Alternatively, 1 proposal (EP.13.07) could be submitted first, and if it goes through then submit the others. However, all 5 are interrelated; not submitting them as a group could be detrimental. Suggestion to put all on consent agenda and recommend a discussion of the overall conceptual concerns on the action agenda. Can’t be done that way because moving items from the consent agenda is first order of business and then those that remain on the consent agenda pass automatically at the end of that Senate meeting. Likely that Senate will have the same concerns about this suite that Ed Pol does. The feeling is that this suite of proposals represents a significant shift in the concept of graduate education in Engineering, which probably will accelerate in the future. Bragg notes that CoE has 2 self-supporting degrees (Master in Comp Science and Master of Science in Financial Engineering) in existence already; CoE wants to expand on use of these types of programs/degrees. Geil notes that funding was not the goal when he first introduced his proposals in 2007; service to the student was the goal. A decision
needs to be made, per several committee members, regardless of the larger policy
issues; otherwise the Senate might undo Ed Pol’s work on this suite of proposals.
Geil motioned that we put the suite on the consent agenda. Motion to put the suite on
the consent agenda carried by show-of-hands vote. Miller will work with Bragg and
others to prepare for the Senate meeting in case these proposals are moved to the
Action Agenda. Miller will request floor privileges for Bragg and others.

VIII. New Business

A. Subcommittee A – Paul Prior, Chair; Carey Ash, William Buttlar, Brenda
   Clevenger, Susan Curtis, Bettina Francis, Prasanta Kalita, and Eric Meyer.
   1. EP.13.16: Proposal from the Graduate College and the College of
      Engineering to terminate the Master of Science and the Doctor of
      Philosophy in Environmental Science in Civil Engineering, in the
      Department of Civil and Environmental Engineering
      Suggestion made by sub-committee that full minutes be deleted and replaced with
      just a summary. Kuntz can omit or summarize what she receives from CoE. Prior
      proposed acceptance of 13.16; committee voted by voice to approve.

B. Subcommittee B – Phil Geil, Chair; Michael Andrejasich, Brock Gebhardt, Sarah
   Halko, Stacey Kostell, Randy McCarthy, and Jerome McDonough.
   1. EP.13.19: Proposal from the College of Liberal Arts and Sciences to
      establish a new graduate minor in Queer Studies, in the Department of
      Gender and Women's Studies
      Committee wants further explanation of funding and the necessity of the program; a
      representative from GWS will be asked to join a future Ed Pol meeting to explain.
      Carney will contact.

C. Subcommittee C- Steve Michael, Chair; Leah Dinh, Lauren Eiten, Kristi Kuntz,
   Faye Lesht, Gary Schnitkey, Leslie Struble, and Pratap Vanka.
1. **EP.13.17**: Proposal from the Graduate College and the College of Fine and Applied Arts to terminate the Ed.D. degree in Music Education
   The sub-committee had questions on the transition from Ed.D... to Ph.D. and is concerned that some students will be at a disadvantage. Kuntz said program will be required to phase-down. Further discussion is needed.

2. **EP.13.20**: Proposal from the College of Liberal Arts and Sciences to revise the BALAS in History, in the Department of History
   Sub-committee has questions for the department head. Further discussion is needed.

D. **Fall 2012 End of Term Summary from Registrar** (Rod Hoewing)

   Hoewing reports that the shortened time frame between sessions and Saturday finals had no impact to students. There were no requests to move away from Saturday and no general complaints from students, staff or faculty. Indeed, many faculty requested Saturday for scheduling joint finals for separate sections of a course. Grade submission deadline seemed to be most of the NR (not reported/recorded) grades experienced; an increase of NR occurred for several reasons: NR grades due to missed deadline because of shortened time frame and campus holidays leading up to the deadline, illness of one faculty for an 800+ enrollment course, and that NR is the default grade assigned for all students assigned if a faculty member gives an F grade but doesn’t list the last date of attendance for the failing student. Hoewing will compile a formal summary with more information. Committee suggests reminding instructors in August to adjust their courses (e.g. final exam methods) in order to prevent missing the deadline.

   Miller asked when HR determined reduced service and paid holidays. Kuntz provided that when the shortened calendar was approved last year, the number of reduced service days had not been determined yet. Kuntz suggests working with HR to coordinate. Miller suggested a method that is applied at Ohio State - detailing a student’s failing grade to list the last date of contact/attendance, not just a failing grade and a required date which some faculty miss seeing – e.g. F-1 (students stopped attending in the first week), F-2 (students stopped attending in the second week), etc. Hoewing says current method relates to federal financial aid requirements. No implications for financial aid if student attends at least half the semester, but for less than half, there could be required pay back of related loans. Kuntz says broader approach reflects strict changes in Illinois law, but they work with colleges on a more focused basis. Hoewing says new user interface for grading will be tested soon. Kuntz will hear input from A&A deans and bring that input back for a coming meeting.

E. **Certificates Discussion** (Kuntz)
   Pushed to next meeting.

IX. **Adjournment** – 2:49 p.m.

Rachel Glasa
Senate Staff