Senate Committee on Educational Policy  
Monday, August 26, 2013

MINUTES

Present: Gay Miller, Chair; Juan Bernal, Bettina Francis, Phillip Geil, Matthew Hill, Gary Kling, Randy McCarthy, Eric Meyer, Steven Michael, Isabel Molina, Jeremy Tyson, Surya Pratap Vanka

ex officio: William Buttlar, Karen Carney, Brenda Clevenger, Stacey Kostell, Kristi Kuntz, Faye Lesht

Guests: Assistant Provost and Director of the Division of Management Information Amy Edwards, Associate Registrar Rodney Hoewing, Dean of the College of Education Mary Kalantzis, Assistant Dean for Undergraduate Social Work Programs Brenda Lindsey, Associate Dean of the College of Education Christopher Span

A regular meeting of the Senate Committee on Educational Policy (EPC) was called to order at 1:10 pm on Monday, August 26, 2013 in room 232 English Building with Chair Gay Miller presiding.

1. Introductions
   Guests were introduced.

2. Approval of Minutes
   Minutes from April 15, 2013 were approved with minor corrections.

3. Chair’s Remarks (G. Miller)
   Chair Miller welcomed returning and new committee members as well as regularly attending guests.

   Miller gave a brief overview of EPC related items from the summer. Federal plans for higher education to ensure affordability were recently released. The plan includes tying financial aid to college value, rewarding colleges for results, demanding student responsibility for academic performance, encouraging institutions to promote and use innovative instruction, and ensuring student debt is affordable.

   Miller and others have been involved in a committee entitled MOOC (massive open online course) Strategic Advisory Committee or MSAC. One focus of the MSAC ties well into the federal plans for higher education in teaching innovations. There are elements that relate to Educational Policy in the work of this committee. Miller anticipates a briefing from MSAC during the fall semester when the committee is ready to share thoughts and solicit additional faculty input.

   In relation to MOOCs, last year EPC received regular updates from members on summarizing the campus proposal process for development of Coursera courses. Miller requested ideas for keeping EPC informed on Coursera and MOOCs.

   Miller also mentioned the Illinois Open Meetings Act (OMA) and how it pertains to EPC. All decisions must happen at the full committee meetings.

   By way of introducing item 8A on today’s agenda, the Revised EPC Proposal Form, Miller noted President Easter’s email regarding stewarding university resources. All members of the Illinois community need to accept the responsibility of stewarding university resources. Also on the agenda today is proposal EP.14.01, item 8B, which proposes a change to the commencement date and also the degree conferral date. There were many discussions over the summer on how to handle the date change. These discussions between Chair Miller, Committee on Commencement Chair Bettina Francis, Associate Registrar Rodney Hoewing, and Director of Special Events Laura Wilhelm-Barr resulted in proposal EP.14.01 which includes an FAQ document and extended background information.

4. EPC Briefing Items:
   A. Provost Office – Levels of Governance, Proposal Review Prior To and After EPC/Senate Action (K. Kuntz)
Kuntz gave a short update on the proposal process. The proposal process itself is lengthy. Levels of governance refer to the different entities that must review the proposals. Levels of governance include administrative approvals by the Office of the Provost, the Board of Trustees (BOT), and the State. Kuntz noted the revised EPC Form is still a draft and plans to have a final version ready by early September.

All proposals are processed through the BOT. Proposals that include new degree programs go through the longest approval process. The proposal normally takes months at the department and college level to compose. Depending on type of proposal, those conversations generally take four to nine months. The more rigorous a program, the longer the process takes. When proposals are submitted to the Office of the Provost, the proposal is numbered and then transmitted to the EPC. Once EPC reviews and approves the proposal, it goes to the full Senate. Approved Senate proposals are part of the classification of minutes that are submitted to the University Senates Conference (USC). The proposal does not proceed to the BOT until it has been classified by USC. It takes six weeks to be placed on a BOT agenda. After BOT approval, the proposal is submitted to the state. The state might approve the proposals as soon as two months, but some take longer. For example, one proposal EPC discussed spring semester 2013 will not appear on the state agenda until December 2013. Kuntz advises proposal sponsors to allow 18-24 months for new program approvals. The primary source of communications with the state is through the Office of the President. IBHE (Illinois Board of Higher Education) has a separate form with a different focus that accompanies proposals.

Administrative approvals consist of minor changes or updates that colleges put forward. Kuntz suggests, and Miller concurs (or recommends bringing forward to the EPC) those proposals that could be approved administratively. Kuntz then reports all administrative approvals at the EPC meeting following the approval. This decreases the workload for the EPC. The administrative approvals are usually presented to EPC within 2 or 3 weeks.

B. **What Goes on the Transcript? (R. Hoewing)**

Hoewing stated that curriculum data appears at the top of transcript in the header. Regardless of the number of program changes, the most recent program is shown. Only the student’s primary curriculum appears on the transcript which is mostly due to space constraints. If a student is earning two degrees, only one degree will appear on the transcript until the student has earned both degrees. Once both degrees are earned, they both appear on the transcript. Each individual term shows college and major of the student. Concentrations and minors do not appear. This section is where program changes would be displayed. Once the degree is received, the campus, degree, and any minors will appear. These will only appear once the degree is earned. All fields are bound to a 30 character limit. The diploma shows the entire spelled out version of the degree and any minors, but the transcript shows only an abbreviated version. We do not indicate the difference between a thesis versus non-thesis master’s program on the transcript or the diploma.

C. **Center for Innovation in Teaching and Learning (CITL): Value to the Campus and Ed Pol (F. Lesht)**

Lesht announced that Online and Continuing Education, Center for Teaching Excellence, two people from CITES (Campus Information Technologies and Educational Services) Academic Technology Services, and Campus Programs in Teaching and Learning have combined under the title Center for Innovation in Teaching and Learning or CITL. This past spring the Provost spoke about a new teaching and learning center. CITL is that center. The main focus is to help improve teaching and create intellectual excitement. There is a long history of offering programs on and off campus. Those programs are still offered. In the distributed materials*, the first document shows the college, IUs offered online and total percentage of college. As a campus, about 5% IUs are offered online. Most of what is offered in terms of online/off-campus degree programs is at the graduate level. Online and off campus education is scrutinized as much as on-campus. CITL is broader than online, the Center covers any instructional ideas or concerns. This information was presented at the new faculty orientation. Many faculty members in attendance are not new faculty, but new faculty to this campus. Questions
that are commonly asked include: How do I deal with large class sizes? How do I keep students from using smart devices for non-class activity during class?

5. **Provost’s Office Updates** (K. Kuntz)
   Administrative approvals are attached as an addendum.

6. **Graduate College Updates** (W. Buttlar)
   Over the summer there were four graduate administrative approvals which are included in the attached addendum.

7. **Old Business**
   A. **Subcommittee B**: Phillip Geil, Chair; Brenda Clevenger, Susan Curtis, Sarah Halko, Stacey Kostell, Randy McCarthy, Charles Roseman
   

   Last year there was a special request to consider this proposal after the deadline for submitting proposals had passed. Last year this proposal passed the committee on a split-vote. At the last Senate meeting of the year, April 29, 2013, the proposal was removed from the agenda due to anticipated controversy. In July 2013, another version was submitted without the minor. A further revised proposal was submitted in August 2013. Geil and Chair Miller conversed with the College of Education and the College of Agricultural, Consumer and Environmental Sciences (ACES) over the summer. EPC received a letter from ACES stating that the College of ACES approved the latest revised proposal.

   Geil moved approval of EP.13.40. Comments were voiced by the proposal sponsors. Dean Kalantzis stated that this program can be distinguished from the non-licensure program. Many of Illinois’s peers are moving in the direction of offering degrees of this sort. Kalantzis also added that Northwestern has had no issue with their students finding employment.

   The motion to approve EP.13.40 was passed by voice with 2 abstentions and no opposition.

B. **Revision to Standing Rule 13 – Formation, Termination, Separation, Transfer, Merger, Change in Status, or Renaming of Units**

   Chair Miller noted that the minutes from the last meeting of the previous academic year, April 15, 2013, indicated that discussion regarding revisions to Standing Rule 13 would carry forward to the current academic year. If EPC desires revisions to Standing Rule 13, it is the responsibility of the committee to make the committee’s concerns known to the Senate Committee on University Statutes and Senate Procedures (USSP). Michael gave the example of a unit deciding not to admit students to a certain program. Then the unit uses evidence of no students enrolling in the program in order to later justify closing the program. Miller noted that it is difficult to find language to ensure the right solution is reached. EPC does not have the ability to monitor or enforce.

   Hill noted that the reason the students brought this proposed revision forward was due to a five year master’s program now offered as a minor. This was such a significant change the students felt action to revise Standing Rule 13 was warranted. Meyer noted that the educational quality is a concern. It becomes a problem if the unit decides to double the number of students admitted. McCarthy expressed his concern regarding a decision the College of Engineering’s made that affected Mathematics in LAS. For instance, once a new program is approved to admit 10 students to a particular program, there is no way to control if the following year 100 students are enrolled. This significant increase in the number of students admitted is a dramatic change in the need for
resources. Chair Miller requested that DMI present data to EPC to better inform the committee before taking any action on proposed revisions to Standing Rule 13.

8. New Business

A. Revised EPC Proposal Form (G. Miller & K. Kuntz)

Kuntz requested that committee members review the draft of the revised EPC Proposal Form which can be found on the member’s only section of the EPC website. Discussion on the form will continue at the next meeting.

B. EP.14.01 Proposal from the Senate Committee on Educational Policy to revise the 2013-2014 Academic Calendar (full committee)

Miller stated that this proposal changes the commencement date from Sunday to Saturday. Francis, as the chair of the Committee on Commencement, added that there is only one venue on campus large enough, other than State Farm Center (formerly The Assembly Hall), to hold campus commencement ceremonies and that venue is Memorial Stadium.

Francis moved approval of proposal EP.14.01. The motion was seconded and discussion followed.

Hoewing added that this also changes the degree conferral date. The conferral date is actually the date that the president and BOT confer the degrees. Francis informed the committee that Saturday was chosen over Sunday anticipating that more people would remain on campus if the campus ceremony occurred first and then the college ceremonies followed on Saturday afternoon and flowing into Sunday. This proposal is only for 2014 commencement. An evaluation will occur after commencement ceremonies to evaluate the success of the changes. Decisions will then be made about how to handle future commencement ceremonies while construction continues on the State Farm Center.

The motion to approve proposal EP.14.01 passed by voice with no opposition and no abstentions.

C. Subcommittee A: Eric Meyer, Chair; Karen Carney, Bettina Francis, Gary Kling, Faye Lesht, Pratap Vanka

I. EP.14.02 Proposal from the School of Social Work to establish an undergraduate minor in Social Work

This proposal is a very small minor and students are most likely already taking these courses.

Meyer moved approval of EP.14.02. The motion to approve proposal EP.14.02 passed by voice with no opposition and no abstentions.

II. EP.14.04 Proposal from the College of Education and the Graduate College to terminate the Doctorate of Education (EdD) in Special Education

The proposal indicates that there was little interest in the program and is no longer accepting students into this program. Meyer noted that the program is still listed in the POS (Programs of Study) with a note about not accepting additional students, but it is no longer listed on the college website. Geil added that the college and department websites are not in alignment. Kuntz noted that the POS serves as a recruiting tool in some capacity and there is a need to ensure students are informed by putting these notes in the POS.

Meyer moved approval of EP.14.04. The motion to approve proposal EP.14.04 passed by voice with no opposition and no abstentions.

III. EP.14.05 Proposal from the College of Education and the Graduate College to terminate the Doctorate of Education (EdD) in Human Resource Education

The subcommittee was satisfied with the proposal as written.
Meyer moved approval of EP.14.05. The motion to approve proposal EP.14.05 passed by voice with no opposition and no abstentions.

D. **Subcommittee B:** Phillip Geil, Chair; Brenda Clevenger, Susan Curtis, Sarah Halko, Stacey Kostell, Randy McCarthy, Charles Roseman

I. **EP.14.03 Proposal from the College of Engineering and the Graduate College to establish a Bioengineering concentration in the Master of Science Bioinformatics**

   The proposal sponsor anticipates submitting minor revisions.

   Geil moved approval of EP.14.03 pending minor revisions are received prior to the Senate packet deadline. The motion to approve proposal EP.14.03 pending minor revisions passed with no opposition and no abstentions.

E. **Subcommittee C:** Steve Michael, Chair; Juan Bernal, Bill Buttlar, Matthew Hill, Kristi Kuntz, Isabel Molina, Jeremy Tyson, Michelle Wander

I. **EP.14.06 Proposal from the College of Fine and Applied Arts to establish an undergraduate minor in Art and Design**

   Subcommittee C is waiting for communication from the proposal sponsor.

II. **EP.14.07 Proposal from the College of Business to permanently establish the Center for Business and Public Policy**

   Subcommittee C is waiting for communication from the proposal sponsor.

9. **Adjournment**

   The meeting adjourned at 2:44pm.

   Jenny Roether
   Clerk of the Senate

*Filed with the Senate Office and incorporated by reference in these minutes*
Office of the Provost Administrative Approvals
May 2013 – August 2013

ACES
Minor in Spatial and Quantitative Methods in NRES
Additions and deletions are noted below. Changes are due to course availability. Units outside NRES have been consulted.

Statistics & Research Design
3-4 hours from:

NRES 340 – Environ Social Sci Res Meth
NRES 421 - Quantitative Methods in NRES
CPSC 440 - Applied Statistical Methods I
NRES 445 - Statistical Methods
NRES 493 - Statistical Ecology
SOC 485 - Intermediate Social Statistics
STAT 200 - Statistical Analysis

Mathematical Modeling
3-4 hours from:

NRES 422 - Earth Systems Modeling
NRES 427 - Modeling Natural Resources
NRES 469 - Spatial Ecosystem Modeling
ANSC 448 - Math Modeling in Life Sciences
GEOG 467 – Dynm Simul of Nat Res Problems
GEOG 468 - Biological Modeling

Spatial Analysis
3-5 hours from:

NRES 454 - GIS in Natural Resource Mgmt
NRES 455 - Adv GIS for Nat Res Planning
NRES 465 - Landscape Ecology
GEOG 478 – Techniques Remote Sensing
GEOG 476 – Applied GIS to Environ Studies
GEOG 479 - Advanced Geog Info Systems
GEOG 489 – Programming GIS

18 Minimum hours required for the minor

BS in Animal Science
The department is adding ANSC 471 - ANSC Leaders & Entrepreneurs to the list of options students have to fulfill the "Applied" course requirement for each of the three concentrations. Depending on the concentration, students are required to take between 1 and 4 courses from a list of approximately 20 courses.

In addition, the department would like to remove ANSC 340, ANSC 444 and ANSC 530 from the list of options students have to fulfill the "Basic" course requirement for each of the three concentrations. Again, depending
on the concentration, students are required to take between 2 and 4 courses from a list of approximately 25
courses.

Status of courses removed:
ANSC 340 - Plant and Animal Genetics - Discontinued
ANSC 444 - Applied Animal Genetics - Not offered since Spring 2010
ANSC 530 - Advanced Endocrinology - Not offered since Fall 2010

**BS in Food Science and Human Nutrition - Dietetics Concentration**
Due to updates to the 2012 Accreditation Standards from the Accreditation Council for Education in Nutrition
and Dietetics the following changes have been requested.

1) Require FSHN 150 - Careers in Dietetics (1 hour) for all students in the concentration. Most students
currently take this course but adding the requirement compels incoming transfer students to take the course
as well.

2) Require CHLH 250 - Health Care Systems (3 hours) for all students in the concentration. Currently students
can select this course as an elective option. Requiring the course allows the department to meet the
accreditation standard.

3) Drop BADM 310 - Management and Organizational Behavior (3 hours) as a required course. The
department believes students receive an adequate introduction to business and management through FSHN
340 - Food Production and Service and FSHN 345 - Hospitality Purchasing which are already required.

Units outside of FSHN have been consulted.

**Graduate College Administrative Approvals**

1) Minor revision of the required coursework for the PhD in Social Work involving the reduction of required
outside focus area credit hours from 16 to 12 for PhD students and from 12 to 8 for MSW-PhD & MPH-
PhD joint degree students as well as increasing the required credit hours for dissertation research from 8
to 12. It is noted that the total required credit hours for the PhD degree will not change. These revisions
will bring the School of Social Work’s requirement for 599 credit more into line with other units on
campus, as well as address student concerns regarding the fulfillment of the outside focus area credit
hour requirement.

2) Minor revision to the Master of Landscape Architecture degree and the Joint Master of Landscape
Architecture/Master of Urban Planning degree, involving the dropping of a required course from the
curriculum (LA 450 Ecology for Land Restoration). This reduces the required coursework by 4 hours, but
does not impact the total number of hours required for the degree. (Pre-approved as a minor revision by
Gay Miller)

3) Minor revision to the Community Health PhD involving the addition of CHLH 565, “Teaching in the
Professoriate” as a required course (4 hours). This brings the required coursework to 32 hours. This
addition has already been made to the Kinesiology PhD. (Pre-approved as a minor revision by Gay Miller)

4) Two minor revisions to the Crop Sciences MS Program: a) Add CPSC 594 as a required course
(Professional Orientation CPSC for 1 hour) for both the PhD and MS degree programs - the CPSC MS
Program already requires 20 hours of coursework, but very little is prescribed (only the 598 seminar); b)
Change the 599 thesis requirement from a max of 12 hours to 12 hours required for the MS degree
program. (Pre-approved as a minor revision by Gay Miller).