A regular meeting of the Senate Committee on Educational Policy (EPC) was called to order at 1:10 pm on Monday, October 27, 2014 in room 232 English Building with Chair Gay Miller presiding.

1. Approval of Minutes
   The minutes from October 13, 2014 were approved as amended.

2. Chair’s Remarks (G. Miller)
   Chair Miller reported the following updates/information to the Committee:
   - She attended a presentation with the Mayo Clinic and noted they are clearly a potential partner of the College of Medicine plan in the research area. Miller reported the research collaborations ongoing between our campus and the Mayo Clinic is extensive; she noted they have a strong ‘Culture of Care’.

3. Office of the Provost Updates and Administrative Approvals (K. Kuntz)
   No Updates.

4. Graduate College Updates (J. Hart)
   No Updates.

5. Briefing – CourseLeaf Academic Catalog Overview (Kuntz)
   Briefing was deferred to a later EPC meeting.

6. Old Business
   A. Graduate Student Concentrations and Minors (Phil Geil)
      No new discussion was held. Geil requested this to be removed from future agendas.

   B. Subcommittee A: Eric Meyer, Chair; Brenda Clevenger, Bettina Francis, Keith Marshall, John Prussing, Jeremy Tyson, Andrew Woronowicz
      1. EP.15.14 Proposal requesting MILS 120
         Meyer reported he is waiting on a revised proposal from the sponsor. Further consideration of EP.15.14 will be deferred to a future EPC meeting.

      2. EP.15.20 Proposal To Endorse the Existing Policies on Graduate Concentrations and Minors
Meyer gave a brief overview of the history of EP.15.20 and of a proposed substitute (EP.15.20rev.2a.10.23). After committee members expressed views and discussed options, Miller suggested that four or five volunteers meet to draft a version that the committee may act upon at a future meeting. By consensus, the group will consist of Francis, Hart, Meyer and Sianis.

C. **Subcommittee C: Steve Michael, Chair; Amanda Beacham, Michel Bellini, Juan Bernal, John Hart, Randy McCarthy, Charles Roseman, Michelle Wander**

    1. **EP.15.15 Proposal to Revise the Biochemistry Specialized Curriculum (resubmission of EP.14.28)**

        Michael gave a brief overview of EP.15.15 and noted all questions have been answered. Michael advised the one remaining minor issue was a signature date that needs correction before it goes to the Senate.

        Michael moved for approval of EP.15.15. No further discussion was held and the motion to approve EP.15.15 passed by voice and will appear on the November 17 Senate agenda.

    7. **New Business**

        **Proposal Template for Programs Housed Outside of Departments (J. Hart)**

        Hart reported issues associated with proposals housing graduate programs outside of departments (for instance, within colleges, centers, or institutes).

        Hart noted an increase of Graduate College proposals of this nature, and concluded that the current proposal template and associated guidelines were not developed with such programs in mind. As a result, the reviews of proposals for programs to be housed outside of departments were often being sent back to units with a request for more information.

        Discussion followed with suggestions to add an appendix to the existing proposal template for programs housed outside of departments. The importance to keep the resource items included in the template for programs housed outside of departments was also discussed.

        Additionally, it was noted that it is important to get support and buy-in from the units where the involved faculty hold their primary appointments. This was noted in the original report to be especially important for assistant and associate professors.

        Hart advised of an original report that will be available on the EPC members’ only webpage along with a revised proposal template to be reviewed by the Committee and discussed at a later EPC meeting.

A. **Subcommittee A: Eric Meyer, Chair; Brenda Clevenger, Bettina Francis, Keith Marshall, John Prussing, Jeremy Tyson, Andrew Woronowicz**

    1. **EP.15.23 Proposal From the College of Agricultural, Consumer and Environmental Sciences to eliminate the food Industry and Business concentration in the Bachelor of Science in Food Science and Human Nutrition**

        Meyer gave a brief overview of EP.15.23 and noted the proposal was straight forward and ready for action.

        Meyer moved for approval of EP.15.23. Discussion followed on the importance of making department heads aware of the new revision of *Standing Rule 13*. Motion to approve EP.15.23 passed by voice and will appear on the November 17 Senate agenda.

B. **Subcommittee B: Jerome McDonough, Chair; Pradeep Dhillon, Phil Geil, Matt Hill, Gary Kling, Kristi Kuntz, Sofia Sianis**
1. **EP.15.22 Proposal from the College of Education to revise the requirements for the Bachelor of Science in Elementary Education**

McDonough gave a brief overview of EP.15.22 and noted it is a fairly significant set of revisions. Sponsors, Professor Sarah McCarthey and Kathy Ryan, Assistant Dean for Academic Affairs were in attendance for explanation and questions.

McCarthey gave an explanation of the new rules with licensing educators for grades 1-6 and advised they are also in the process of developing a middle school program.

The Committee then discussed questions and concerns with listing Math 002 (equivalent to High School Algebra) as part of the math requirements. McCarthy showed concern with listing Math 002 as a requirement when it is a course that has no credits towards a degree, and is meant to be a transitional course to prepare students for Math 012 (equivalent to High School Algebra II). McCarthy also expressed that listing Math 002 as a required course is too low of standards for a UIUC degree.

The Committee suggested using the requirement course Math 012 and recommended to offer Math 002 as needed for students not ready to take Math 012.

The sponsors agreed to make the changes, but noted the change to make Math 012 a requirement exceeds the Illinois State Education requirement. There was general committee support for the importance of basic mathematical competency of graduates of our College of Education who will teach at the Elementary school level.

Sponsors will revise EP.15.22 and further consideration will be deferred to a future EPC meeting.

C. **Subcommittee C: Steve Michael, Chair; Amanda Beacham, Michel Bellini, Juan Bernal, John Hart, Randy McCarthy, Charles Roseman, Michelle Wander**

1. **EP.15.24 Proposal from the College of Agricultural, Consumer and Environmental Sciences to establish a minor in Adult Development.**

Michael gave a brief overview of EP.15.24 and commented that the proposal was well written. Michael moved for approval of EP.15.24. Discussion was held and a minor revision was suggested to change the phrase on the first page from “HDFS 310 in subsequent offerings” to “HDFS 310 in subsequent semesters”. The motion to approve EP.15.24 pending the minor revision was passed by voice and will appear on the November 17 Senate agenda.

8. **Adjournment**

The meeting adjourned at 2:50pm.

Rachel Park
Senate Office Staff