UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN
Senate Committee on Educational Policy
Monday, December 4, 2017
MINUTES

Present: Gay Miller, Chair; Samantha Frost, Phoebe Handler, David Hanley, Randy McCarthy, Eric Meyer, Nolan Miller, Linda Moorhouse, Theo Moton, Ann Reisner, Amanda Yuile
Ex officio: Michel Bellini, Brenda Clevenger, John Hart, Dan Mann, Kathy Martensen, Linda Robbennolt

Absent: Ray Benekohal, Cynthia Buckley, David Huang, Kathryn LaBarre, Steve Michael, Rahul Raju, Lane Rayburn
Ex officio:

Guests: Amy Edwards, Assistant Provost & Director; Meghan Hazen, Registrar; Allison McKinney, Director of Graduate Programs & Policy; Martin Wong, Executive Associate Dean; Jonathan Makela, Director of Academic Affairs, UIUC-ZJU Partnership; Kelly Ritter, Associate Dean of LAS; Kevin Pitts, Vice Provost for Undergraduate Education; Bob Pahre, Department Head Political Science; Darla Hill, Executive Director of University Audits

A regular meeting of the Senate Committee on Educational Policy (EPC) was called to order at 1:10 pm on Monday, December 4, 2017, in room 232 English Building with Chair Gay Miller presiding.

1. Introductions
Guest introductions were made.

2. Approval of Minutes
The minutes of the meeting of November 13, 2017, were approved as distributed by unanimous consent.

3. Chair’s Remarks (G. Miller)
Chair Miller reported on an article from The Chronicle outlining how University leaders are managing in tough financial times. They reported: 68% increasing tuition; 67% increasing fees and room and board; 52% are reducing faculty and staff.

Chair Miller also reported that in November the Board of Trustees (BOT) approved a $6.5 Billion budget for FY 18 that holds day-to-day operating costs flat. Barb Wilson reported that we have continued to extend the tuition freeze for in-state freshmen this fall as ongoing efficiencies enabled the System to minimize overall costs, which are up 1.4% over the current fiscal year vs. an inflation rate of 2.2%.

Given that the bulk of the UI operating budget is salaries, it means either we are receiving salaries that are not keeping up with inflation (which is true), or we have fewer regular faculty and staff to do the work (which is about true). The simple summary is that our leaders are balancing the university budget on the backs of the regular faculty, staff, and student employees. Chair Miller added that this occurs while we hear about salary bonuses for administrative leaders that exceed the annual salary of most employees.

Chair Miller concluded by mentioning more importantly that we should listen/watch for what the plans are for the University as we learn about the changes in the tax structure that could influence our students.
4. **Office of the Provost Updates and Administrative Approvals EP.18.30** (K. Martensen)
Martensen announced that Andreas Cangellaris, Dean of the College of Engineering was named as the new Provost. His appointment in the new role will be effective on Jan. 16, pending approval by the Board of Trustees. Martensen reported on two undergraduate administrative approvals, giving a brief overview of the BA in LAS and the minor in Italian were adding to the list of options. She assured that there were no changes to the overall hours required in both.

No further discussion was held, and EP.18.30 was approved by unanimous consent and will appear on the December 11, 2017, Senate agenda as a Report.

5. **Graduate College Updates** (J. Hart)
No updates were given.

6. **Second Discussion of Partnership with Zhejiang University (ZIU) in China** (M. Wong, Exec. Assoc. Dean; J. Makela, Dir. of Academic Affairs, UIUC-ZIU; U. Ravaioli, INT Assoc. Dean, UG PGM; K. Pitts, V. Provost)
M. Wong, Executive Associate Dean, presented information on the ZJU-UIUC Institute*. Below are a few highlights of the overview:

The ZJU-UIUC Institute is a collaboration between ZJU and UIUC to prepare engineers in unique ways for global leadership and impact. The Institute strives for technical and scientific excellence, innovation and creativity, and new solutions for societal needs. The ZJU-UIUC Institute aims to further the frontiers of knowledge, especially in engineering sciences, through multi-disciplinary research and education.

**Benefits to UIUC**
- allows Illinois to reach a student population that it would not otherwise reach without reducing capacity for domestic students on the UIUC campus.
- Offers study-abroad experience through which Illinois students will receive access to world-class coursework outside their discipline while enrolling in the same engineering classes they would at UIUC. Courses offered on the international campus are taught in English, lowering the barrier for Illinois students to take advantage of this opportunity.
- Presents a substantial new research funding source for our faculty and gives them a special perspective on the geopolitical and socioeconomic realities of Asia.
- Provides UIUC with possibilities for new ventures and with access to new markets.
- China is the world’s second largest and fastest growing economy. Thousands of new ventures will start in China in the coming years, and they will have an impact around the world and UIUC wants to influence that growth.

**US Universities in China**
- NYU: Shanghai Campus
- Stanford: Center at Peking University
- U Chicago: Center in Beijing
- UC-Berkeley: Shanghai (Center) and Shenzhen (Joint Institute)
- Michigan: Shanghai Jiaotong University (Joint Institute)

**ZHEJIANG UNIVERSITY (ZJU)**
- Ranked 3rd among Universities in China and Strong in Engineering
- 7 Colleges/Schools: Humanities, Social Sciences, Sciences, Engineering, Information Technology, Agriculture/Life/Environmental Sciences, Medicine
- 48,364 full-time students: 23,302 UG; 13,799 MS; 8,577 PhD; 3,407 foreign students
• 3,350 professors/lecturers
• 7 hospitals, 20+ teaching hospitals, and 5 campuses

International ZJU Campus –
• Partners with top western universities to set up joint institutes
  • UIUC: Joint Institute in Engineering
  • U Edinburgh: Joint Institute in Biomedical Sciences
  • Other Joint Institutes are being planned (e.g., LAS, Business, Agriculture & Food Sciences) as well as Joint Research Institutes (e.g., BioEngineering, BioMedicine, and Engineering)
• Follows curriculum of foreign partners
• Adopts faculty tenure system of foreign partners

UIUC-ZJU Partnership Leadership
• Andreas Cangellaris: Dean of Engineering
• Martin Wong: Executive Associate Dean of Engineering
• Jonathan Makela: Director of Academic Affairs

Funding Provided to UIUC
• Instructional Support $1,575,000
• Faculty Recruitment/Training $690,000
• Collaborative Research $3,000,000
• Operations at UIUC $845,000
• Indirect cost (30%) $1,833,000
• Total per year $7,943,000
• Total for 5 years $39,715,000

Academic Programs
• 3 UIUC Departments - Electrical and Computer Engineering, Mechanical Science and Engineering, and Civil and Environmental Engineering
• 4 BS degree programs - Electrical Engineering, Computer Engineering, Mechanical Engineering, and Civil Engineering
• All programs follow their respective UIUC curriculum and satisfy all requirements for these existing degrees - Developed with input and oversight from UIUC Departments and a ZJUI Curriculum Committee comprised of UIUC faculty
• Courses are taught in English by UIUC faculty, ZJU faculty, and JI faculty

Example Curriculum (MechSE Class of 2021)
• 129 total credits earned (63.5 credits taught by UIUC faculty including 29.5 credits > 300 level)
• Technical electives (both in- and out-of-major) are chosen from courses offered by UIUC faculty as well as courses that will be developed by JI faculty
• All courses are either taught by UIUC faculty, taught by JI or ZJU faculty following UIUC syllabi and/or are developed with input from UIUC faculty, or taught by JI or ZJU faculty and are pre-approved for articulation and transfer credit to UIUC by UIUC faculty

Curricula
• If students successfully complete a total of 128 credit hours, satisfying all degree requirements, a UIUC BS degree is awarded. At least 60 credits, 21 of which are > 300 level must be taught by UIUC faculty in order for a UIUC BS degree to be awarded
- Students work towards a second BS awarded by ZJU based on at least an additional 30 credit hours of courses not included in the UIUC degree. This degree is awarded after the UIUC degree and is not a second UIUC degree

Faculty
- UIUC faculty may volunteer to exchange to ZJUI to teach UIUC courses. Interested faculty are identified by individual Departments. Assignments are made with agreement between the faculty, their Department, and the College. Choosing to participate in one semester does not commit faculty to future participation.
- Faculty who choose to exchange are provided with a dislocation allowance, housing on the International Campus, and two round-trip tickets to cover travel. Each faculty member’s personal circumstances are unique and ZJUI and UIUC work to make appropriate accommodations to facilitate a smooth exchange process.
- The home Department of faculty who choose to exchange receives financial support for the semester of exchange.

JI Faculty
- ZJUI plans to hire more than 60 faculty in the next five years
  - JI faculty are hired by ZJUI with input from UIUC
  - UIUC departments participate in all stages of the faculty hiring process for ZJUI faculty candidates from initial screening, to in-person interviews (many held on the Urbana campus), to recommendations for hiring
- All offers must be approved by the Joint Management Committee
  - Three of six committee members are from UIUC: John Wilkins - Interim Provost and Vice Chancellor for Academic Affairs; Andreas Cangellaris - Dean of Engineering; and Martin Wong - Executive Associate Dean of Engineering
- Junior JI faculty hired are trained on the Urbana campus

Students
- Admissions is highly selective and student quality is very high
  - The capacity at ZJUI is separate from the capacity in Urbana
  - ZJUI reaches a different set of highly-qualified and motivated students
  - Cohort size is controlled with input from UIUC
  - First cohort (Fall 2016): 30 students
  - Second cohort (Fall 2017): 144 students
  - Expected that the third cohort will be less than 200 students

Instruction at ZJUI
- Individual lecture sizes are small
- State-of-the-art instructional laboratories have been built and furnished- input from UIUC laboratory managers and course directors ensure the ability to support the rigorous laboratory courses in UIUC curriculum.

Question and Answer Discussion
- Gender comparison to UIUC program – there are more women students at ZJUI-UIUC
- Working on plans for exchange student scholarships for UIUC students to study abroad for a year or semester
- UIUC has received a full year of funding so far
• General Education courses that will be delivered will basically be treated the same way as for transfer students. General Education courses are/will be articulated and approved by UIUC in the standard fashion. The general education courses will be evaluated for articulation in the standard fashion for all courses that are articulated here.

• Non degree students that transfer here will be treated the same as all transfer students from any institution. Hazen advised that students have to meet the requirements to receive a degree from UIUC, no matter what program. There is nothing different here with ZJU-UIUC compared to all our other processes except that this is not in the U.S. Related to this point, the question was asked if the criteria would be applied for transfer into UIUC College of Engineering after completion of two years in the ZIU as for all other transfer students considered by the UIUC College of Engineering. Wong replied that yes this would be the case and that not all students who apply would meet the standards needed. A suggestion was made that this be monitored.

The motion was made to require a formal proposal because of Standing Rule 13. The motion was seconded, and further discussion was held concerning standing rule 13 with the comment being made that this may not need a proposal because it is fairly defined within the University. It was also commented that there is a lot of information that could be shared in a proposal and used as a mechanism to help others. M. Wong advised that they could re-share in a year and provide an update to the committee and they welcome the idea of sharing guidance with other units who share the same interest which would be better than a proposal and also update the committee in a year would be more beneficial than a proposal as well.

The motion to request a formal proposal failed by a show of hands. There will be no formal proposal requested. Chair Miller invited ZJU-UIUC leadership to provide an update to the EPC committee in a year as well as present this information early next year also to the SEC and/or Senate.

7. Old Business

A. Types of Academic Programs (K. Martensen)
   No discussion was held.

B. Subcommittee A: Randy McCarthy, Chair; David Hanley, Cynthia Buckley, Nolan Miller, Samantha Frost, Amanda Yuile
   1. EP.18.11 Proposal to Revise the Bachelor of Science in Industrial Engineering, from the College of Engineering
      McCarthy provided a brief overview of EP.18.11, advising that a revision has been submitted and posted for the committee’s review. McCarthy moved for approval of EP.18.11 Revision 1. The motion was seconded, and no further discussion was held. The motion to approve EP.18.11 Revision 1 passed by voice and will appear on the December 11, 2017, Senate agenda.

   2. EP.18.23 Proposal to Revise the Undergraduate Minor in Political Science, College of LAS
      McCarthy provided a brief overview of EP.18.23, announcing that a revision has been submitted and posted for the committee’s review. McCarthy noted that there are no further issues and moved for approval of EP.18.23 Revision 1. The motion was seconded, and no further discussion was held. The motion to approve EP.18.23 Revision 1 passed by voice and will appear on the December 11, 2017, Senate agenda.

   3. EP.18.24 Proposal to Revise the Requirements for and add Concentrations to the BALAS in Political Science, College of LAS
McCarthy provided a brief overview of EP.18.24, announcing that a revision has been submitted and posted for the committee’s review. McCarthy noted that there are no further issues and moved for approval of EP.18.24 Revision 1. The motion was seconded, and no further discussion was held. The motion to approve EP.18.24 Revision 1 passed by voice and will appear on the December 11, 2017, Senate agenda.

C. Subcommittee B: Eric Meyer, Chair; Theo Moton, Ray Benekohal, Lane Rayburn, Phoebe Handler, Linda Moorhouse

1. EP.18.21 Proposal to Revise the BALAS in Latin American Studies, within the Center for Latin American and Caribbean Studies, College of LAS

Meyer provided a brief overview of EP.18.21, noting that the sponsor was in attendance for clarification if needed. Meyer noted that besides the subsidy question of the 45 credit hours for the major which is in alignment with other similar programs within our institution and others, there had been no issues raised by the committee so far. Meyer suggested adding an explanation sentence for clarification to the final proposal on the hour requirement. It was the consensus of the committee to have the clarification sentence added to the proposal before formal consideration. The committee was encouraged to provide further feedback to Meyer. Further consideration of EP.18.21 is deferred until the next EPC meeting.

D. EP.18.20 Proposed Revisions to Article 3 of the 2017-2018 Student Code

Martensen advised that she will provide an update after the Senate Conference on Conduct Governance Committee (CCG) meets in December to discuss this proposal. Further consideration of EP.18.20 is deferred until the next EPC meeting.

8. New Business

A. General Discussion – Useful Data/Info on CS+X and Related Programs (e.g., # applicants, yield, etc.)

No discussion was held/deferred.

B. ISG Resolution on Mandatory Midterm Grade Reporting

A discussion was held concerning the ISG resolution on mandatory midterm grade reporting. M. Hazen advised that currently, faculty members are required to submit midterm grades for first-year students. There is roughly 2500 faculty that would need to submit grades if midterm grade reporting were mandatory. Hazen reported that Fall semester midterm grade reporting responses are at around 60%, with 55% for midterm reporting during the spring semester. It was noted that some courses might only be an eight-week course making midterm grade reporting not possible for the eight-week courses. Hazen reported that the process consists of an email that is sent to faculty who have first-year students asking them to report on sections required. Faculty submit midterm grades similar to how grades are submitted at the completion of a semester and are not a complicated process, but the challenge is establishing a grade at the midterm point as some do not have a gauge/estimate of grades by the middle of a term. Students are able to see midterm grades if reported through the student self-service. Students are contacted if they have a C- or less in some units. It was added that Athletics, students at risk, and some financial aid request midterm grade reporting.

It was commented that the ISG resolution is a result because some faculty who will not provide meaningful feedback to students before the final grade is given. It was also added that assessments are needed to provide feedback to students on their grade. The recommendation was made for Chair Miller to discuss with some of the ISG members some practical efforts/solutions that could help resolve the challenges that students are facing.
C. **Subcommittee C:** Steve Michael, Chair; Rahul Raju, Ann Reisner, David Huang, Kathryn LaBarre, Linda Robbennolt, ex-officio
   1. **EP.18.28 Proposal to Establish the Master of Sustainable Urban Design as a Self-Supporting Program from the College of Fine and Applied Arts**
      No discussion was held in Michael’s absence.

D. **Subcommittee A:** Randy McCarthy, Chair; David Hanley, Cynthia Buckley, Nolan Miller, Samantha Frost, Amanda Yuile
   1. **EP.18.29 Proposal to Revise the Bachelor of Science in Agricultural Communications from the College of ACES**
      McCarthy provided a brief overview of EP.18.29, advising that a revision has been submitted and posted for the committee’s review. McCarthy advised there needs to be discussion within departments involved as there are two courses that duplicate two other courses. McCarthy advised he plans to reach out to have a joint discussion within the departments and request a letter of support from the coordinating department. Further consideration of EP.18.29 is deferred until the next EPC meeting.

9. **Adjournment**
   The meeting adjourned at 2:50 pm

Rachel Park
Senate Office

*Filed with the Senate Office and incorporated by reference in these minutes.*