PROPOSAL TO THE SENATE COMMITTEE ON EDUCATIONAL POLICY TO ESTABLISH OR MODIFY AN UNDERGRADUATE MINOR

Title of the Proposed Minor  Social Work  
Sponsoring Unit  School of Social Work  
Contact  Brenda Lindsey, Ed.D., MSW blindsey@illinois.edu 217-333-2261

Brief Description of the Program of Study

The Social Work Minor is designed for students interested in combining a primary academic area with social welfare and professional social work content. It emphasizes synthesis and application of social work theories, policies and research in the development of comprehensive solutions to major social problems.

Justification

Students want to contribute to making the world a better place. Some choose majors like Social Work, traditionally associated with addressing complex societal problems. Others are interested in different academic areas but want to contribute to making the world a better place. Social Work is the campus leader in understanding the intricacies of social problems and ways to address them. A minor in Social Work will provide students with an understanding of the inter-relations of individual, family, and community dynamics and how they impact the development of solutions to social problems.

Budgetary and Staff Implications

a. Additional staff and dollars needed
No additional staff and dollars are needed or requested at this time.

b. Internal reallocations
No change in class size, teaching loads, student-faculty ratio, etc are anticipated. We have sufficient capacity in current courses to accommodate 25 minors. If demand for the minor increases, we can add additional sections at a later time.

c. Effect on course enrollment in other departments and explanations of discussions with representatives of those departments.
There is no impact on course enrollment in other departments.

d. Impact on library, computer use, laboratory use, equipment, etc
There is no impact on library, computer use, laboratory use, equipment, etc. because we are using existing courses in our undergraduate program.* A letter
of support has been requested from the head librarian and will be forwarded upon receipt.

Requirements
The Social Work Minor will consist of eighteen (18) hours and includes five core courses and two electives. The list of courses is as follows:

- SOCW 200 Introduction to Social Work (3 hours)
- SOCW 300 Diversity: Identities & Issues (3 hours)
- Choice of two: SOCW 410 Social Welfare Policy & Services (3 hours)
- SOCW 427 Social Work Research Methods (3 hours)
- SOCW 451 HBSE I: Human Development (3 hours)

Prerequisites for the minor
There are no prerequisites for the minor.

Expected enrollment in the minor
Anticipated enrollment is 25 students.

Admission to the minor
The admission process for the SOCW minor will require students to meet with the Social Work Program Advisor to develop a plan of study. Students are required to complete the form entitled “Statement of Intent to Pursue A Campus-Approved Minor” available at http://www.provost.uiuc.edu/programs/advising/minors.html. This form should be submitted to the Social Work Program Advisor for approval then turned in to the home college of enrollment.

Minor advisor
The Social Work Program Advisor will be assigned responsibility for advising students in the Social Work Minor.

Certification of successful completion
The Admissions & Records Supervisor for the home college of enrollment will ensure course completion of the SOCW minor and certify completion in the Enterprise system.
CLEARANCES:

Stéphanie K. Koz
Dean of the School of Social Work

Brenda D. Guidoey
BSW Program Director

Chair, Senate Educational Policy Committee

Proposed Effective Date: Fall 2013

Statement of the Programs of Study Catalog
Minor in Social work
A minor in Social Work is designed for those students interested in combining a primary academic area with social welfare and professional social work content. It emphasizes synthesis and application of social work theories, policies and research in the development of comprehensive solutions to major social problems. Students are required to take six SOCW courses for a total of 18 hours. The course work requirements are listed below:

<table>
<thead>
<tr>
<th>Hours</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>SOCW 200 Introduction to Social Work</td>
</tr>
<tr>
<td>3</td>
<td>SOCW 300 Diversity: Identities &amp; Issues</td>
</tr>
<tr>
<td>6</td>
<td>Choice of two:</td>
</tr>
<tr>
<td></td>
<td>SOCW 410 Social Welfare Policy &amp; Services (3 hours)</td>
</tr>
<tr>
<td></td>
<td>SOCW 427 Social Work Research Methods (3 hours)</td>
</tr>
<tr>
<td></td>
<td>SOCW 451 Human Behavior and the Social Environment I (3 hours)</td>
</tr>
<tr>
<td>6</td>
<td>2 SOCW elective (from approved list)</td>
</tr>
<tr>
<td>18</td>
<td>Total hours</td>
</tr>
</tbody>
</table>

Email: undergradsocialwork@illinois.edu
Brenda Lindsey  
Director of BSW Program  
School of Social Work MC-082

Dear Professor Lindsey:

Thank you for giving the University Library the opportunity to review the School of Social Work’s proposal to the Senate Committee on Educational Policy to establish a minor in Social Work. Based upon the proposal that we reviewed, we understand that this program rests on existing courses already supported by the School.

Upon review of the proposal materials that you provided to the University Library on August 23, 2013, the University Library does not believe that there will be an immediate impact on its operations. However, if there are additional services or materials are required as the program develops, we will be happy to discuss securing the requisite resources with the program sponsors.

Sincerely,

John P. Wilkin  
Juanita J. and Robert E. Simpson  
Dean of Libraries and University Librarian

c: Wynne Korr  
Kelly McCusker  
Thomas Teper
Senate Educational Policy Committee
Proposal Check Sheet

PROPOSAL TITLE (Same as on proposal): Social Work

PROPOSAL TYPE (Please select all that apply below):

A. ☑ Program and degree proposals
   1. This proposal is for a graduate program or degree
      □ Yes  □ No
   2. Degree proposal (e.g. B.S.A.E., M.S.C.E.)
      □ New degree — please name the new degree: ______
      □ Revision of an existing degree — please name the existing degree to be revised: ______
   3. Major proposal (disciplinary focus, e.g., Mathematics)
      □ New major — please name the new major: ______
      □ Revision of an existing major — please name the existing major to be revised: ______
   4. Concentration proposal (e.g. Financial Planning)
      □ New concentration — please name the new concentration: ______
      □ Revision of an existing concentration — please name the existing concentration to be revised: ______
   5. Minor proposal (e.g. Cinema Studies)
      ☑ New minor — please name the new minor: Social Work
      □ Revision of an existing minor — please name the existing minor to be revised: ______
6. □ Proposal for renaming an existing degree, major, concentration, or minor
   □ degree       □ major       □ concentration     □ minor
   Please provide the current name: ______
   Please provide the proposed new name: ______

7. □ Proposal for terminating an existing degree, major, concentration, or minor
   Please name the existing degree, major, concentration, or minor: ______

8. □ Proposal for a multi-institutional degree between Illinois (UIUC) and a foreign institution
   Please name the existing Illinois degree or program: ______
   Please name the partnering institution: ______

B. □ Proposal for renaming existing academic units (college, school, department, or program)
   Please provide the unit’s current name: ______
   Please provide the unit’s proposed new name: ______

C. □ Proposal for reorganizing existing units (colleges, schools, departments, or programs)
   □ Change in status of an existing and approved unit (e.g. change from a program to department) — please indicate current unit name including status: ______

   □ Transfer an existing unit
      Please provide the current unit’s name and home: ______
      Please provide the new home for the unit: ______

   □ Merge two or more existing units (e.g., merge department A with department B)
      Please provide the name and college of unit one to be merged: ______
      Please provide the name and college of unit two to be merged: ______

   □ Terminate an existing unit — please provide the current unit’s name and status: ______

D. □ Other educational policy proposals (e.g., academic calendar, grading policies, etc.)
   Please indicate the nature of the proposal: ______
July 30, 2013

Gay Miller, Chair
Senate Committee on Educational Policy
Office of the Senate
228 English Building, MC-461

Dear Professor Miller:

Enclosed is a copy of a proposal from the School of Social Work to establish an undergraduate minor in Social Work. It now requires Senate review.

Sincerely,

Kristi A. Kuntz
Assistant Provost

Enclosures

c:  B. Lindsey
Overview of Curriculum and Requirements

The purpose of undergraduate social work education at the School of Social Work is to provide a comprehensive educational experience for students that is grounded in a liberal arts tradition and prepares graduates for excellence in the areas of social work practice, policy, social engagement and leadership.

Upon degree completion, graduates will be prepared for entry into generalist social work practice, advanced standing in graduate social work education, and a multitude of career opportunities. These can include careers in communications, corrections, education, government, health care, human resources, law, non-profit organizations, religious studies, and public service.

The focus of undergraduate curriculum delivery is through a student-centered strengths-based educational model that fosters student understanding by providing a challenging, yet supportive environment of high expectations that encourages the development of well-informed and engaged citizens.

Degree title: Bachelor of Social Work

The social work major prepares practitioners for generalist social work practice with individuals, groups, families and communities. The curriculum requires a minimum of 120 hours for graduation. Minimum required course work in the major equates to 50 course hours of core professional education, including 12 hours for an agency-based field practicum (internship) where students receive additional supervision and training 4 days per week for one semester.
Admission Requirements

The following requirements must be met for consideration for admission into the BSW Program:

- Completion and documentation of a minimum of 50 (fifty) hours of volunteer* or paid work experience prior to beginning of the program
- Cumulative minimum GPA 2.5 or higher
- Evidence of strong communication and interpersonal skills
- Evidence of personal attributes that are suitable for the profession of social work
- Successful completion of the application process for professional program entry [http://www.socialwork.illinois.edu/future_students/BSW/apply.html](http://www.socialwork.illinois.edu/future_students/BSW/apply.html)

* Volunteer hours can be completed through service learning projects completed for course requirements, as well as, through volunteer experiences with community organizations. The office of Volunteer Programs at the University [http://union.illinois.edu/ovp/index.html](http://union.illinois.edu/ovp/index.html) is a good resource for ideas on how to get involved.

Applications for both fall and spring are accepted. Applications are accepted on a rolling admissions basis.

Degree Requirements

General Education

<table>
<thead>
<tr>
<th>Hours</th>
<th>Communication Skills and Composition</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-7</td>
<td>Composition I and CMN 101</td>
</tr>
<tr>
<td>3-4</td>
<td>Advanced Composition</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hours</th>
<th>Language other than English</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-9</td>
<td>Completion of the third level or equivalent is required for graduation. American Sign Language is acceptable.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hours</th>
<th>Humanities and the Arts</th>
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</thead>
<tbody>
<tr>
<td>3</td>
<td>Literature and the Arts</td>
</tr>
<tr>
<td>3</td>
<td>Historical and Philosophical Perspectives</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hours</th>
<th>Social and Behavioral Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Any course that has been approved as a Social and Behavioral Science course from the General Education course list</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hours</th>
<th>Cultural Studies</th>
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<tbody>
<tr>
<td>3</td>
<td>Western cultures</td>
</tr>
<tr>
<td>3</td>
<td>Non-Western/ U.S. minority</td>
</tr>
</tbody>
</table>
BSW Requirements

<table>
<thead>
<tr>
<th>Hours</th>
<th>Core Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>SOCW 200 – Introduction to Social Work</td>
</tr>
<tr>
<td>3</td>
<td>SOCW 300 – Diversity: Identities and Issues</td>
</tr>
<tr>
<td>4</td>
<td>SOCW 401 – Practice I: Generalist Social Work Practice Methods</td>
</tr>
<tr>
<td>3</td>
<td>SOCW 402 – Practice II: Social Work Practice with Individuals, Families and Groups</td>
</tr>
<tr>
<td>3</td>
<td>SOCW 403 – Practice III: Social Work Practice with Organizations and Communities</td>
</tr>
<tr>
<td>3</td>
<td>SOCW 410 – Social Welfare Policies and Services</td>
</tr>
<tr>
<td>3</td>
<td>SOCW 427 – Social Work Research Methods</td>
</tr>
<tr>
<td>3</td>
<td>SOCW 451 – Human Behavior in the Social Environment</td>
</tr>
<tr>
<td>4</td>
<td>SOCW 461 – Professional Practice Seminar I</td>
</tr>
<tr>
<td>8</td>
<td>SOCW 470 – Field Practicum</td>
</tr>
<tr>
<td>4</td>
<td>SOCW 471 – Professional Practice Seminar II</td>
</tr>
<tr>
<td>9</td>
<td>Social Work electives: Choose from SOCW 321, 330, 335, 340, 360, 380 (may be repeated), 397, 412, 415, 416, 418 (may be repeated up to 6 credits), 420, 457</td>
</tr>
<tr>
<td>50</td>
<td>Total</td>
</tr>
<tr>
<td>120</td>
<td>Minimum hours required for graduation</td>
</tr>
</tbody>
</table>

DEPARTMENTAL DISTINCTION

The top 10% of the BSW graduating class will graduate with distinction.