A regular meeting of the Senate Executive Committee (SEC) was called to order at 3:14 pm on Monday, December 2, 2013 in 232 English Building, with Chair Campbell presiding.

1. **Introductions**
   Guests were introduced.

2. **Approval of Minutes**
   The minutes from November 11, 2013 were approved as amended.

3. **Chair’s Remarks (R. Campbell)**
   Chair Campbell reported that many Illinois state university senates belonging to the Council of Illinois University Senates (CIUS) have passed resolutions regarding pension reform. CIUS members recommended sending all resolutions from CIUS members to Springfield with a cover letter.

   The Task Force Report on Faculty Issues and Concerns includes issues surrounding compensation, wages, and benefits. This is a large concern and a committee will need to look at the issues more broadly. The committee will compare salaries and benefits with other peer universities. Equity will also be a topic, both internal and external. The Compensation Review Committee will be established soon with a set of goals to accomplish.

   The Office of the Senate will be undergoing some changes. The Senate Office needs to meet state requirements and also be efficient during the tightening of budgets. Chair Campbell requested feedback from SEC members on the following items. Details will be determined over the next few months. Senate packets will be electronic only. Some paper copies will be available at the check-in table for each Senate meeting. Miller noted that it would be important that the wireless network is readily available so the agenda and other documents can be recalled electronically during the meetings. Microsoft Word templates will be made for consistency. These templates include, but are not limited to agendas, minutes, reports, and resolutions. Drafts of items to be considered by committees will be distributed via the Senate Office. Electronic general elections; some departments are late in responded to elections so the Senate Office will be moving towards holding all senator elections electronically. The Senate Listserv will be used for announcements and not for discussion. A my.senate portal will be developed with varying degrees of access to different materials in order to better serve colleges, departments, and senators. The Senate Office will most likely begin storing documents electronically in the Office of the Chancellor’s document repository. The Senate website will be updated. Historical Senate documents will be scanned so items can be searched and retrieved electronically.
4. **Chancellor’s Remarks** (I. Adesida)

   Provost Adesida noted that pensions are a topic that many are concerned about. The Chancellor sent a massmail to the campus addressing the issue. The Chancellor and President are attempting to communicate with legislators in Springfield. Retention and recruitment is essential to maintaining the very best faculty. This is a topic with numerous intricacies. The language for the pension legislation has not been finalized. The Chancellor and President are in discussion with various colleagues and members of the Senate.

   The Office of the Provost plans to work closely with the Compensation Review Committee. Transparency is a key factor to ensure discussion is open. The Office of the Provost will ensure that the committee has all of the documents needed to make recommendations and decisions.

   The Senate Committee on General University Policy (GUP) will discuss the Provost Communication concerning specialized faculty and the communication will also be discussed next week at the Council of Deans meeting.

   Provost Adesida announced that a new Associate Provost for Capital Projects has been hired and assumes the title today. This position will focus on repairing buildings as needed, but will also concentrate on establishing a maintenance timeline and securing funding. To operate as a great university you must have great facilities.

   Working groups have been appointed to ensure the campus strategic plan is moving forward.

5. **Resolution in Support of the 2013 IT Strategic Plan** (J. Hart)

   Hart presented a resolution that was compiled by the Senate Committee on Information Technology (IT). The resolution and 2013 IT Strategic Plan were distributed. The resolution follows the IT Strategic Plan summary document. Hart summarized the resolution. The IT strategic plan indicates that the campus is underspending on IT. The priorities are outlined in the resolution. No spending goals are included in the resolution, but the resolution simply states that the Senate will support the 2013 IT strategic plan. The summary document discusses percentages and some budget figures and will be included in the Senate packet. The 2013 IT Strategic Plan is very important and must be supported by the campus.

6. **Setting of the Senate Agenda**

   The Senate agenda for December 9, 2013 was approved as amended.

7. **New Business**

   No new business.

8. **Announcements**

   Senate Committee on Academic and Staff Benefits Committee Chair John Kindt announced that there are still numerous opportunities to express opinions on the pension situation by contacting representatives in an approved and appropriate manner. If an individual employee contacts a representative regarding an issue, University resources cannot be used in support of any political activities and any political activities must not interfere with employment obligations to the University.

9. **Adjournment**

   The meeting adjourned at 4:40 pm.

   Jenny Roether  
   Clerk of the Senate