

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

Committee on University Statutes and Senate Procedures
SP.14.14, Annual Report for 2013-2014
(Final; Information)

In addition to this report, the Committee on University Statutes and Senate Procedures (USSP) considered seventeen items this year including four held over from previous years. As of the date of writing this report, the status of these items is as follows:

A. Items passed by the Senate.

SP.13.08 Revision to *Standing Rule 14*

Following an April 2013 request from the Senate Committee on General University Policy, USSP reviewed *Standing Rule 14*, as well as committee reports and Senate minutes documenting the creation of the Senate Executive Committee and describing its authority. USSP proposed new language to clarify the process for Senators to submit items for the agenda and its requirements. The Senate approved the new language for *Standing Rule 14* on September 16, 2013.

SP.14.02 2013-14 Urbana-Champaign Senate Membership

This report to the organizational meeting listed the elected members of the new Senate. It was adopted by the new Senate on April 22, 2013.

SP.14.04 Proposed Revisions to the *Bylaws*, Part D.9 - Committee on Equal Opportunity and Inclusion

On November 5, 2012, the Senate approved the Resolution on Diversity Values Statement (EQ.13.01). The statement called for the mandate of the Senate Committee on Equal Opportunity and Inclusion to be revised to include monitoring diversity implementation on the campus and reporting to the Senate on the diversity status of the University. The Senate approved the addition to the *Bylaws* on October 21, 2013.

SP.14.05 Proposed Revisions to the *Bylaws*, Part D.12 - Committee on Honorary Degrees

At the March 4, 2013 Senate meeting, the Senate went into Executive Session, as per its standing practice, to consider a nomination for an honorary degree. Subsequently, the use of an Executive Session was called into question as not being consistent with those exceptions allowed to close public meetings as outlined in Section 2(c) of the Illinois Open Meetings Act (5 ILCS 120/). To comply with the Open Meetings Act, the *Bylaws* were revised to remove the reference to "executive session" from the provisions for the Senate Committee on Honorary Degrees. The Senate approved the revisions to the *Bylaws* on September 16, 2013.

SP.14.10 Proposed Revisions to *Election Rules for the Student Electorate*

The Senate procedure for replacement of a graduate student senator requires the advice and consent of the Illinois Student Senate's Subcommittee on Graduate and Professional Student Affairs. USSP proposed a revision to the *Election Rules for the Student Electorate* which would require the advice and consent of USSP if the Subcommittee on Graduate and Professional Student Affairs was not appointed. The Senate approved the revisions to the *Election Rules for the Student Electorate* on March 10, 2014.

B. Items presented to the Senate for information.

SP.14.01 Faculty, AP and Student Electorate and Senator Distribution

This report provided a statistical analysis of the membership of the new Senate. It was reported to the organizational meeting on April 22, 2013.

C. Items removed from the Committee agenda.

SP.12.06 Revisions to the *Constitution* and the *Bylaws* Regarding Conduct of Meetings and Formulation of Meetings Agendas

Beyond the actions reported in the 2012-13 Annual Report, USSP now reports that the Board of Trustees still has not taken action on our request to reduce the size of the quorum.

SP.14.08 Senate Electorates Apportionment

USSP reviewed the data showing the current apportionment of faculty and student senate seats. The School of Social Work requested a student seat since they now admit undergraduate students. USSP approved the allocation of a student seat to the School of Social Work.

SP.14.09 Proposals for Advice to the Seventh Senate Review Commission

USSP received an inquiry from the Seventh Senate Review Commission requesting topics that the Commission should consider. USSP responded with topics including:

- The size of the Senate
- Greater engagement and participation by Senators
- Presentation and marketing of the Senate including the relationship between the Senate and its constituency
- New member introduction

SP.14.11 Employment Guidelines for Specialized Faculty Holding Non-Tenure System Positions

USSP reviewed the draft Provost's Communication on Non-Tenure Track faculty. The Senate approved the Guiding Principles of the "Draft Employment Guidelines for Specialized Faculty Holding Non-Tenure Positions" on March 10, 2014. USSP will continue to monitor this issue and will revisit the representation of specialized faculty in the Senate via SP.15.03 (Apportionment of Other Academic Staff Group ABC Electorate).

SP.14.13 Call for Volunteers to Serve as Parliamentarian

This has been accomplished. The parliamentarians are George Friedman and Brian Gaines.

D. Items to be carried over to 2014-2015.

SP.12.03 Follow-Up on New Election Procedures for Other Academic Staff

USSP continues to monitor the election procedures for Other Academic Staff (OAS). In addition, USSP remained apprised of issues with timing of the OAS elections and instances where replacement elections had to be conducted.

SP.13.03 Advice to the Senate Executive Committee Regarding the Conduct of Senate Meetings

USSP continued its discussion on the need to make Senate meetings more efficient and effective. The memo regarding specific suggestions to increase the time for the conduct of business at Senate meetings that was sent to Matthew Wheeler, former Senate Executive Committee Chair, was shared with Roy Campbell, current Senate Executive Committee Chair.

SP.14.03 Amendments to Nicknames in *Senate Election Rules for the Student Electorate*

The Illinois Student Senate (ISS) approved a resolution to revise the *Senate Election Rules for the Student Electorate* to require students to use their legal name on the ballot for election. USSP will continue discussion on a draft proposal which will be forwarded to the Senate for approval in the fall semester.

SP.14.06 Proposed Revisions to the *Statutes*, Article XIII, Section 8 - to authorize the University Senates Conference to initiate revisions to the *Statutes*

On June 21, 2013, the University Senates Conference (USC) requested that the *Statutes* be revised to articulate a means whereby the USC may initiate amendments to the *Statutes*. The Senate approved an alternate formulation of this revisions to the *Statutes* on November 18, 2013. USSP will continue to monitor this issue as it is reviewed by UIC and UIS.

SP.14.07 Senate Floor Election Procedures

USSP discussed how to make the process more efficient when paper balloting is necessary on the Senate floor (e.g., election of committee members). USSP researched the possible use of iClickers to handle these elections and conducted a successful trial run at the April 21 Organizational Meeting of the 2014-15 UIUC Senate.

SP.14.12 Revision to *Standing Rule 13*

The Senate Committee on Educational Policy (EPC) has proposed revising *Standing Rule 13* to require academic units to notify EPC of any significant changes to the “enrollment or faculty in a current degree, major, minor, concentration, or other educational program.” USSP will draft a revision to *Standing Rule 13* which will be forwarded to the Senate in the fall semester.

UNIVERSITY STATUTES AND SENATE PROCEDURES

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