

AGENDA

Senate of the Urbana-Champaign Campus

April 2, 2018

3:10 – 5:15 pm

ILLINI UNION – BALLROOM

- I. Call to Order** – Chancellor Robert Jones
- II. Approval of Minutes** – March 5, 2018 and March 12, 2018
- III. Senate Executive Committee Report** – Chair Bettina Francis
- IV. Chancellor's Remarks** – Chancellor Robert Jones
- V. Questions**
- VI. Consent Agenda**

Consent Agenda items are only distributed online at <http://www.senate.illinois.edu/20180402a.asp>

EP.18.28	Proposal to Establish the Master of Sustainable Urban Design as a Self-Supporting Program from the College of Fine and Applied Arts	Educational Policy <i>G. Miller, Chair</i>
EP.18.40	Proposal to Revise the BALAS in Geography and Geographic Information Science (GIS) and Establish the BSLAS in GIS from the College of Liberal Arts and Sciences	Educational Policy <i>G. Miller, Chair</i>
EP.18.42	Proposal to Revise the MA in Portuguese and Establish the concentration in Brazilian Studies within the MA in Portuguese from the College of Liberal Arts and Sciences	Educational Policy <i>G. Miller, Chair</i>
EP.18.51	Proposal to Transfer and Revise the existing graduate degree program leading to an M.S. with a major in Plant Biotechnology with a Professional Sciences Master's concentration, from the Department of Plant Biology, College of LAS into the Department of Crop Sciences, College of ACES	Educational Policy <i>G. Miller, Chair</i>
EP.18.53	Proposal to establish the undergraduate minor in Musical Theatre from the College of Fine and Applied Arts	Educational Policy <i>G. Miller, Chair</i>
EP.18.54	Proposal to transfer the Intensive English Institute from LAS to IIP from the College of Liberal Arts and Sciences and Illinois International Programs	Educational Policy <i>G. Miller, Chair</i>

VII. Proposals (enclosed)

EC.18.04	Proposed Revisions to the <i>Election Rules for the Faculty Electorate</i>	Elections and Credentials <i>K. Graber, Chair</i>	1
SP.14.06	Proposed Revisions to the <i>Statutes</i> , Article XIII, Section 8 – to Authorize the University Senates Conference to Initiate Revisions to the <i>Statutes</i> (Second Reading; Action)	University Statutes and Senate Procedures <i>S. Gilmore, Chair</i>	13
SP.18.09	Proposed Revision to the <i>Constitution</i> , Article III, Section 3 – to expand representation of Academic Professionals from seven to ten Senate seats (First Reading; Information)	University Statutes and Senate Procedures <i>S. Gilmore, Chair</i>	17

VIII. Reports for Information (enclosed)

EP.18.55	Report of Administrative Approvals through March 12, 2018	Educational Policy <i>G. Miller, Chair</i>	21
EP.18.56	Report of Administrative Approvals through March 26, 2018	Educational Policy <i>G. Miller, Chair</i>	23
SC.18.09	Report on the on the March 15, 2018 Board of Trustees meeting	G. Miller	25

IX. New Business

Matters not included in the agenda may not be presented to the Senate without concurrence of a majority of the members present and voting. Items of new business may be discussed, but no action can be taken.

X. Adjournment

**UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE**March 5, 2018
Minutes

A regular meeting of the University of Illinois Senate of the Urbana-Champaign Campus was called to order at 3:10 pm in the Illini Union Ballroom with Vice Provost for Academic Affairs Bill Bernhard presiding and Professor Emeritus H. George Friedman, Jr. serving as Parliamentarian.

APPROVAL OF MINUTES

03/05/18-01 The minutes from February 5, 2018 were approved as distributed.

SENATE EXECUTIVE COMMITTEE REPORT

On behalf of Senate Committee on Faculty and Academic Staff Benefits Chair John Kindt, Bettina Francis (LAS), a faculty senator and Chair of the Senate Executive Committee (SEC), reminded employees to become familiar with the <https://www.benefits.gov> website.

At the recent University Senates Conference (USC) meeting, a revision of the *University Statutes* to change the nomenclature of one university with three campuses to one system with three universities was discussed. This is not a clear process in which one can simply perform a find and replace command to update the *Statutes*. The USC will continue to discuss this issue.

USC is scheduled to give a presentation before the University Board of Trustees (BOT). This is one of the few ways the faculty can interact with the BOT. In the past, members of the BOT attended USC meetings, but this is no longer in practice. The presentation will reiterate that this University and other public institutions matter to the state.

Francis was invited to a the 50 year anniversary of a film on campus unrest at various campuses in the US and focused on this campus. It included not just local students, faculty, and community members, but also faculty and students from other universities across the US. Some of the people attending the meeting were at the original meeting 50 years ago. There is tension on campus again 50 years later, but one of the changes is the increase in diversity of attendees. Another change was the number of people smoking. In 1968 almost everyone was smoking. There was a heated discussion that focused on current campus tensions. A short film will again be made on the current campus unrest discussion.

CHANCELLOR'S REMARKS

Vice Provost Bernhard conveyed regrets from Chancellor Jones and Provost Cangelaris and noted that he will discuss the Graduate Employees Organization (GEO) negotiation progress, Chief Illiniwek, budget reform and strategic planning.

GEO negotiations. Bernhard stated that the important role graduate students play in the education of our students is valued. The GEO began its strike last week and continues this week. The number of classes cancelled or relocated has varied depending on the day of the week. Each unit is responsible for covering classes. Negotiations will continue with another session scheduled for this Wednesday. Tuition waivers, compensation, and insurance costs are at the top of the list of negotiation points.

Chief Illiniwek and Native American imagery. The investigation into the actions of Professor Rosenstein has ended and his non-disciplinary paid administrative leave has ended. There seems to be gaps between the law and University policies and procedures which will be reviewed.

The allegations that the person wearing the Chief Illiniwek costume was given a security detail have been investigated and found to be untrue. All State Farm Center employees are to give the same level of security to all patrons.

At the men's basketball game on February 22, an outside group encouraged fans to wear Chief Illiniwek attire. Others were in attendance to protest such apparel. The main goal of the additional security was to have a safe event. Both sides responded peacefully. Facilities policies are being reviewed to be clearer about what is and is not permitted at events.

The Chancellor's Critical Conversations series will begin with a conversation on Native American imagery on April 10. Another conversation on issues of free speech will be on April 17 at the Krannert Center for Performing Arts at noon.

Strategic planning and budget reform. Bernhard encouraged attendees to review the task force reports on the Office of the Provost website for both strategic planning and budget reform. The commitment to the strategic planning process remains. The budget model is a value and integrated budget model and a white paper is available on the Provost budget webpage. A Town Hall will be held on March 13 at the Business Instructional Facility (BIF) and on March 28 at the NCSA auditorium. The budget model is not finished. The white paper creates a framework and input from the campus is welcome.

Bernhard thanked the SEC for working with the administration on processes around naming of programs involving donors. The conversation started with the Gies College of Business, but any changes to policy or procedures will be for donor naming in general.

The *status quo* is still in place for DACA (Deferred Action for Childhood Arrivals). We will support our students if there are any changes to DACA.

Unofficial St. Patrick's Day. Bernhard reported that this was the quietest and most peaceful event to date. There has been no change in our stance that we do not endorse or support this event in anyway and think it should end.

The Illini Success Survey shows the first post-graduation positions for our students. Of those surveyed, 89% said that they secured employment within the first 6 months after graduation. The average starting salary was over \$59,000. Illinois graduates are in demand.

QUESTIONS/DISCUSSION

Several student senators including Raju (ENGR), Rodriquez (LAS), Lindwall (LAS), Zheng (DGS), Mladenik (ACES), and LeRoy(BUS) spoke in support of the GEO. Non-senator Marcelo Kuyumjian, DMA Candidate in the School of Music also expressed his support of the GEO. In addition, there were a number of faculty senators that voiced their support of the GEO. Those faculty senators included Steinberg (LAS), Rosenstock (LAS), Barnes (LAS), Belmont (LAS), McDuffee (LAS), Emmert (LAS), Somerville (LAS), Goodman (ENGR), Zilles (ENGR) and Bokamba (LAS).

At one point in the discussion, Chair Francis made a motion to close debate. The motion was seconded and Parliamentarian Friedman noted that a two-thirds majority is needed to close debate. By i-clicker, 65 votes were cast in favor of closing debate and 56 votes were cast to continue debate. The motion to close debate failed and the discussion continued.

Community member Breelyn Fay spoke in support of reinstating Chief Illiniwek.

Bernhardt noted that he will share comments made today with Provost Cangelaris.

CONSENT AGENDA

Hearing no objections, the following proposals were approved by unanimous consent.

- 03/05/18-02 EP.18.39* Proposal to Establish a Joint Master of Arts in History and Master of Science in Information Sciences from the College of Liberal Arts and Sciences and the School of Information Sciences
- 03/05/18-03 EP.18.43* 2024-2025 Academic Calendar
- 03/05/18-04 EP.18.44* 2025-2026 Academic Calendar

- 03/05/18-05 EP.18.45* 2026-2027 Academic Calendar
- 03/05/18-06 EP.18.46* 2027-2028 Academic Calendar
- 03/05/18-07 EP.18.49* Proposal to Eliminate the Center for Digital Inclusion from the School of Information Sciences

PROPOSALS

- 03/05/18-08 CC.18.14: Nominations for Membership on Standing Committees of the Senate
On behalf of the Senate Committee on Committees, committee member Campbell introduced and moved approval of proposal CC.18.14. There were no nominations from the floor.
- 03/05/18-09 By i-clicker, proposal CC.18.14 was approved with 96 in favor and 1 opposed.
- 03/05/18-10 C.18.13: Faculty Nominations to the Athletic Board
On behalf of the Senate Committee on Committees, committee member Campbell introduced and moved approval of proposal CC.18.13. There were no nominations from the floor.
- 03/05/18-11 By i-clicker, proposal CC.18.13 was approved with 94 in favor and 6 opposed.
- 03/05/18-12 SP.18.07: Proposed Revision to the *Constitution*, Article II – Faculty Representation
On behalf of the Senate Committee on University Statutes and Senate Procedures (USSP), Chair Gilmore introduced and moved approval of proposal SP.18.07.
- 03/05/18-13 By i-clicker, proposal SP.18.07 was approved by the required two-thirds majority with 88 in favor and 12 opposed.
- 03/05/18-14 SP.14.06: Proposed Revisions to the *Statutes*, Article XIII, Section 8 – to Authorize the University Senates Conference to Initiate Revisions to the *Statutes*
On behalf of the USSP, Chair Gilmore presented SP.14.06 for a first reading. As a first reading, no vote was taken.
- 03/05/18-15 SC.18.08: Statement on the Land Grant Mission and the Public Contract
- 03/05/18-16 On behalf of the SEC, Chair Francis introduced and moved approval of proposal SC.18.08.
- 03/05/18-17 By i-clicker, proposal SC.18.08 was approved with 82 in favor and 5 opposed.
- 03/05/18-18 RS.18.01: Resolution on the Use of “Administrative Leave” in the Context of Faculty Sanction
Faculty senator Rosenstock (LAS) introduced and moved approval of proposal RS.18.01. The motion was seconded and a short discussion followed with a few senators advocating for approval of the resolution.
- 03/05/18-19 By i-clicker, resolution RS.18.01 was approved with 64 in favor and 15 opposed.

ADJOURNMENT

The meeting was adjourned at 5:15 and will reconvene on the following Monday, March 12, to conclude the remainder of business on the unfinished agenda.

Jenny Roether, Senate Clerk

*Filed with the Senate Clerk and incorporated by reference in these minutes.
A video recording of these proceedings can be found at <https://go.illinois.edu/senate>

**UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE**

March 12, 2018

Minutes

A reconvened meeting of the University of Illinois Senate of the Urbana-Champaign Campus was called to order at 3:14 pm in Illini Room A of the Illini Union with Vice Chancellor for Academic Affairs and Provost Andreas Cangellaris presiding and Professor Emeritus H. George Friedman, Jr. serving as Parliamentarian.

ANNOUNCEMENTS

Bettina Francis (LAS), a faculty senator and Chair of the Senate Executive Committee (SEC), announced that faculty and students should have received a massmail requesting willingness to serve on Senate committees for the 2018-19 academic year. Service on Senate committees is important; please consider submitting your willingness to serve.

03/12/18-01 Floor privileges that were granted at the meeting on March 5 continue at this reconvened meeting of the Senate.

03/12/18-02 Chair Francis made a motion to carry any items incomplete at the end of today's meeting to the next regularly scheduled Senate meeting. The motion was seconded and approved with 94 in favor and 7 opposed.

Provost Cangellaris stated that we must strengthen our commitment to this University. We research together, we learn together, we look after the future together – the future of this University, the future of our state, and the future of our nation.

PROPOSALS

03/12/18-03 EQ.18.02: Resolution on Native American Imagery and University Climate

On behalf of the Senate Committee on Equal Opportunity and Inclusion (EQ), Chair Oberdeck introduced and moved approval of proposal EQ.18.02. There was no discussion.

03/12/18-04 By i-clicker, proposal EQ.18.02 was approved with 93 in favor and 19 opposed.

03/12/18-05 RS.18.02: Resolution Opposing the Continuing Appearances of an Unapproved Chief Illiniwek at UIUC Sporting Events

Faculty senator Rosenstein (MDA) withdrew resolution RS.18.02 and indicated that a revised resolution would be submitted at a later meeting.

REPORTS FOR INFORMATION

03/12/18-06 GP.18.02* General Principles on the Ethical Conduct of Research and Scholarship

On behalf of the Senate Committee on General University Policy (GUP), Chair Burbules noted the importance of the principles outlined in the document. Burbules also noted that the General Principles will be posted on the Vice Chancellor for Research website. Any comments or suggestions should be directed to the GUP committee.

03/12/18-07 EP.18.41* EPC Report of Administrative Approvals through February 12, 2018

03/12/18-08 EP.18.50* EPC Report of Administrative Approvals through February 26, 2018

NEW BUSINESS

None.

ADJOURNMENT

The meeting was adjourned at 3:30 pm.

Jenny Roether, Senate Clerk

*Filed with the Senate Clerk and incorporated by reference in these minutes.
A video recording of these proceedings can be found at <https://go.illinois.edu/senate>

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE
Committee on Elections and Credentials
(Final; Action)

EC.18.04 Proposed Revisions to the *Election Rules for the Faculty Electorate*

BACKGROUND

The Senate Committee on Elections and Credentials thoroughly reviewed the *Election Rules for the Faculty Electorate* and due to the extensive revisions that are needed, a new document has been created rather than attempting to revise the current version.

The appendix contains the current version of the *Election Rules for the Faculty Electorate* for comparison.

RECOMMENDATION

The Senate Committee on Elections and Credentials recommends approval of the following new version of the *Election Rules for the Faculty Electorate*.

PROPOSED NEW VERSION OF THE *ELECTION RULES FOR THE FACULTY ELECTORATE*

1. Delegation of Power

- 1.1 The Senate Committee on Elections and Credentials (ECC) may delegate to the college, voting unit, or Senate Clerk various duties by way of the Election Rules.
- 1.2 *College Contact*. Each college or analogous unit shall name a college contact who will be responsible for overseeing the verification and certification processes for each voting unit within the college or analogous unit. If the college or analogous unit does not have multiple voting units, the college contact shall also perform the duties of the voting unit contact. The name of the college contact shall be reported to the Senate Clerk by the college or analogous unit.
- 1.3 *Voting Unit Contact*. If there are multiple voting units within a college, there shall be a voting unit contact named for each voting unit. The voting unit contact will be responsible for verifying the voting unit's faculty electorate and conducting the voting unit's election. The name of the voting unit contact shall be reported to the Senate Clerk by the college or analogous unit.

2. Voting Units

- 2.1 The ECC shall establish faculty voting units from which faculty representatives will be elected. A faculty voting unit is generally the smallest academic unit, such as the department or similar unit, in each college or analogous academic division.
- 2.2 The ECC may place specialized (non-tenure-track) faculty who are appointed at the college or analogous level in an established voting unit. If there are many such faculty members in a college or analogous unit, the ECC may create voting units for them.
- 2.3 The college contact shall notify the Senate Clerk of any new department or equivalent in order to request the creation of a new voting unit by the ECC.

3. Eligibility

- 3.1 The *Constitution*, Article II, Section 1 lists the eligibility criteria for the faculty electorate.

- 24 3.2 *Split Appointments.* Members of the faculty electorate who hold appointments in more than one
25 unit may choose the unit in which they vote. However, a member must hold an appointment of
26 greater than zero percent in a unit in order to qualify for the faculty electorate of that unit, except
27 in those cases where the majority of the member's appointments are in non-voting units.
- 28 3.3 *Department Heads.* If an institute, school, or other academic unit is freestanding and separate
29 from any college, then its director or chief administrative officer is not a member of the faculty
30 electorate. This position is like that of a dean. If the academic unit is a subordinate part of a larger
31 college, then the director or chief administrative officer is like a head of a subordinate department,
32 in which case the person is a member of the faculty electorate.
- 33 3.4 *Time of Determining Status.* Eligibility to vote, and membership in a particular department or
34 college, will be determined by the person's status at the time the ballot is cast.

35 4. Verification of the Faculty Electorate

- 36 4.1 The Senate Office shall provide a list of faculty to each voting unit for verification of the eligibility
37 of those listed.
- 38 4.2 The voting unit contact shall make any needed adjustments to the list and return the list to the
39 Senate Office via the method determined by the Senate Clerk.
- 40 4.3 Eligible emeritus professors are allowed to vote and serve, but will not be counted in determining
41 the apportionment of seats to a voting unit in accordance with the *Constitution* Article II, Section
42 1.C.

43 5. Apportionment

- 44 5.1 The number of seats apportioned to a unit is based on the number of eligible faculty members
45 reported by each voting unit.
- 46 5.2 The Senate Clerk will report to the ECC the number of faculty in the overall faculty electorate and
47 the number of seats apportioned based on the previous year's apportionment formula. If the ECC
48 determines that the apportionment formula should be adjusted, a new apportionment formula
49 shall be submitted by the ECC to the full Senate for approval.
- 50 5.3 The Senate Clerk will notify each voting unit of the number of seats apportioned to that voting
51 unit. The list shall contain all seats with elected members with continuing terms and all seats that
52 are vacant. An election shall be held for each vacant seat.

53 6. General Election Provisions

- 54 6.1 All persons included in the faculty electorate shall vote and be eligible for election to the Senate,
55 without distinction on the basis of rank or other criteria, including emeritus status.
- 56 6.2 *Current Membership in Unit.* No person may be a candidate for a seat in a unit if not a member at
57 the time of the election.
- 58 6.3 *Single Seat Limitation.* No person can be a candidate for more than one Senate seat.
- 59 6.4 *Limited Terms.* The terms of senators elected from the faculty electorate shall be two years, with a
60 maximum of three consecutive terms. The election of a faculty senator in a regular election
61 constitutes a full term unless the senator resigns prior to the Organizational Meeting of the
62 Senate. A replacement senator who is elected prior to January 1 of the first year of the term of a

vacant seat shall be considered to have served a full term. After serving three consecutive full terms, a senator is eligible for reelection after at least one year out of office.

6.5 *Maintenance of Staggered Terms.* In order to conform to the provisions of Article II, Section 8 of the Senate *Constitution* which specifies that approximately half of the faculty senators shall be elected each year, the Senate Clerk shall review the representation of each voting unit each year. If due to changes in voting unit size or for any other reason, the terms of the senators representing that voting unit cease to be staggered, the Senate Clerk shall restore the imbalance by specifying that an appropriate number of senators be elected for one-year terms. The elected senators shall be distributed between the one- and two-year terms according to the number of votes received in the election with those receiving the higher numbers being assigned the two-year terms.

6.6 *Use of University Funds.* No University funds shall be spent for production or distribution of any campaign statements.

7. Conducting Elections

7.1 The Senate Clerk will publish the dates for the nominating period and the election. If the voting unit is unable to hold the nominating period and election on the dates specified by the Senate Clerk, the voting unit shall hold the nominating period and election as soon as possible in order to elect senators prior to the organizational meeting.

7.2 The voting unit contact is responsible for conducting the election of faculty to the Senate.

7.3 *Nominating Period.* The nominating period shall be 7 consecutive calendar days in length. All nominations and expressions of willingness to serve must be submitted to the voting unit contact during the allotted period. Self-nominations are allowed. If all members of the electorate have submitted either their willingness or unwillingness to serve, the voting unit contact may prematurely close the nominating period and move on to the election period.

7.4 Once the nomination period has closed, the voting unit contact shall prepare a ballot with the names of all those nominated and willing to serve. Names shall appear in random order on the ballot.

a. *Automatic Election.* If the number of faculty members nominated and willing to serve is exactly equal to the number of senators to be elected, an election need not be held. Those nominated and willing to serve may be declared automatically elected.

b. The number of names on the final election ballot shall equal twice the number of those to be elected or all of those nominated if the number of those nominated is fewer than twice the number to be elected.

c. If the number of those nominated and willing to serve exceeds twice the number of those to be elected, a preliminary ballot shall be used to reduce the number of nominees to twice the number of those to be elected. If a tie exists among those eligible for the last position, all the tied names shall appear on the election ballot.

7.5 The election shall be held on 7 consecutive calendar days.

7.6 The nominees receiving the highest numbers of votes shall be deemed elected.

7.7 Ties shall be resolved by a coin flip or drawing of lots by the voting unit contact.

7.8 The voting unit contact is responsible for notifying the winning nominees as soon as possible after the certification of the election results.

- 104 **8. Certification of Election Results**
- 105 8.1 The department head/chair shall certify the election results. If the department head/chair chooses
- 106 to run for election, the Dean of the voting unit's college (or designee) shall certify the election.
- 107 8.2 The voting unit contact shall report the winning nominees and their email addresses to the Office
- 108 of the Senate via the method determined by the Senate Clerk.
- 109 **9. Election Certification by Senate Committee**
- 110 The ECC shall certify election results to the Senate at the organizational meeting of the newly elected
- 111 Senate. These results shall be entered in the minutes of that meeting. The ECC may delay certification of
- 112 candidates whose elections are in doubt until a resolution is determined.
- 113 **10. Grievances and Appeals**
- 114 Any aggrieved person may appeal a decision of a college or unit contact to the ECC, and actions and
- 115 decisions of the ECC may be appealed to the Senate through the Senate Clerk.
- 116 **11. Resignations and Vacancies**
- 117 11.1 *No Nominations.* If no person is nominated for a Senate seat, the voting unit shall elect an eligible
- 118 member of the faculty electorate to that seat as soon as reasonably possible.
- 119 11.2 *Disqualification from Electorate.* If a senator fails to satisfy the requirements for membership in
- 120 the electorate during their term of office, the ECC shall determine whether the senator may
- 121 remain seated.
- 122 11.3 *Vacancies.* Vacancies shall be filled by election of a member of the voting unit for the remainder of
- 123 the vacant term in accordance with the nomination and election procedures prescribed in Article II
- 124 of the Senate *Constitution* and these *Election Rules*. Vacancies shall not be filled based on the
- 125 results of the previous election unless the elected faculty member resigns prior to the beginning of
- 126 the term of office as defined in Article II, Section 8 of the *Constitution*.
- 127 11.4 *Change of Unit.* If a senator changes voting units after the election, the senator will continue to
- 128 represent the original unit unless the ECC determines otherwise.
- 129

ELECTIONS AND CREDENTIALS
Kim Graber, Chair
Mary Barker
Logan Cailteux
Jessica Diaz
George Friedman
Jonathan Livengood
Billie Theide
Kelli Trei
Rhonda Kirts, *ex officio designee*
Kristi Kuntz, *ex officio designee*
Jenny Roether, *ex officio*
Andrew Schuyler, *ex officio*

APPENDIX

CURRENT VERSION OF THE *ELECTION RULES FOR THE FACULTY ELECTORATE*

1. Short Title; Purpose

- 1.4 *Title.* These Rules will be referred to as the Senate Election Rules for the Faculty Electorate.
- 1.5 *Purpose.* The purpose of these Election Rules shall be to establish orderly procedures and rules for the election of senators from the faculty electorate to the Senate of the Urbana-Champaign campus.

2. College Committees

- 2.1 *Creation.* College elections and credentials committees are created pursuant to paragraph 2, Part C, of the Senate Bylaws. Under the Bylaws these committees may perform whatever duties are delegated to them by the Senate Committee on University Statutes and Senate Procedures (USSP).
- 2.2 *Delegation of Power.* The USSP will delegate various duties to the college committees by way of Rules and Guidelines it adopts and publishes. These Rules and Guidelines may be added to, amended, or repealed at any time by the USSP.
- 2.3 *Specific Powers.* The USSP hereby delegates to the college committees the following duties, subject to any limitations set forth in the Rules and Guidelines of the USSP.
 - (a.) *Apportionment Plan.* In all colleges, the college committee, in cooperation with the Senate Office, will prepare an apportionment plan for submission to the USSP, which will establish voting units from which faculty representatives will be elected.
 - (b.) *Conducting Elections.* In all colleges, the college committee will conduct nomination and election procedures under the supervision of the Senate Clerk.
 - (c.) *Priority of Existing Plan; Amendment.* Where an apportionment plan establishing voting units has been implemented, that plan shall remain in effect until otherwise determined by the USSP. The procedures for amending an apportionment plan shall be the same as those employed in adopting a new plan.
- 2.4 *Restriction of Power.* All activities of the Senate Committee and of the college committees shall conform to the relevant provisions of the Constitution and Bylaws adopted by the Senate.

3. Election Units; Apportionment

- 3.5 *Apportionment Formula.* Faculty voting units are the departments, or their equivalent, within the various colleges. Each voting unit receives a faculty representative for its first seven members of the faculty electorate, and one additional representative for each additional 12 members of the faculty electorate unless some other ratio is adopted by the Senate. Any department having fewer than seven members must be combined with another voting unit.
- 3.6 *Preliminary Determination.* Preliminary determination of voting units will occur as follows:
 - (a.) *Data Sent Out.* The Chair of the Elections and Credentials Committee in each college and analogous educational division will receive from the Senate Office at the earliest possible date, a printout with the following information:
 - 1. a list of all budget departments and equivalent units in the college or analogous educational division, as determined by the University's data system;
 - 2. the code number for each such department or equivalent unit;

3. the number of full-time instructors and lecturers associated with each department or equivalent unit, as determined by payroll printout; and
 4. the number of assistant, associate and full professors with at least one-half time appointment who are associated with each department or equivalent unit as determined by payroll printout.
- (b.) *Non-Departmental Units.* Each college committee shall first remove from the printout any unit listed therein which is not equivalent to a department. Such non-equivalent units are not entitled to be treated as voting units under the standards set forth in the Senate *Constitution*.

No hard and fast rule can be stated for determining which units are not equivalent to a department; that determination depends upon attitudes and practices in the various colleges.

Laboratories, councils, bureaus, centers and other like units in which all members have an additional appointment in some other department are not equivalent to a department and shall be excluded

- (c.) *Removal of Ineligible Units.* Each college committee shall also remove from the printout any unit whose faculty members are “not engaged in and responsible for the educational function of the University” as required by Article II, Section 1 of the Senate *Constitution*. “Educational function” includes public service as well as teaching and research.
- (d.) *Split of Large Departments.* Where warranted by departmental attitudes and practices, departments with more than 65 associated faculty members shown on the printout may be split into two or more voting units corresponding to actual, operating subdivisions of the department.
- (e.) *Addition of Units.* Each college committee shall add to their listings any department or equivalent unit not included in their printout.
- (f.) *Report of Divisions and Additions.* Any splitting of departments pursuant to section 3.2(d.) and any adding of departments under section 3.2(e.) shall be supported by full, detailed explanation to USSP.
- (g.) *Assignment to Units.* Each college committee shall, after completing the above adjustments, ensure that every member of the faculty electorate (as defined in Article II, Section 1 of the Senate *Constitution*) falls in at least one listed department or equivalent unit. Members of the faculty electorate who hold appointments in more than one unit may choose the unit in which they vote. However, a member must hold an appointment of greater than zero percent in a unit in order to qualify for the faculty electorate of that unit, except in those cases where the majority of their appointments are in non-voting campus units.
- (h.) *Revised Printout List Returned.* This list with deletions and additions made by each voting unit must be returned to the Senate Clerk at a time specified by the Clerk.

3.7 *Voting Units.* Faculty voting units shall be determined in the following manner:

- (a.) *List of Departments.* Each college committee will prepare a list of the departments and their equivalents, within the college which have seven or more members of the faculty electorate.
- (b.) *Combining Small Departments.* Any department, or its equivalent, which has fewer than seven members must be combined with another department, or their equivalents, in the college to form a voting unit of requisite size. Whenever possible, such combinations shall be made between departments or equivalents that share common interests. If two departments, or equivalents, are

combined, the representative will be chosen in such a way to ensure that one department will not monopolize the representation from that voting unit.

- (c.) *Based on USSP Statistics.* The determination of voting units required in Section 3.1 shall be based upon faculty figures supplied by the USSP.
- (d.) *Emeritus Professors.* Emeritus professors will not be counted in determining voting units.
- (e.) *Absent Electorate.* Members of the faculty electorate absent from campus, except emeritus professors, will be included in the statistics used to apportion seats.

4. Time and Duration of Elections

- 4.4 *General.* For each election, the voting unit will conduct a nominating process and a final election.
- 4.5 *Duration.* The nominating and final election shall each be held on seven calendar days, at a time starting as specified by USSP in the Timetable issued to all voting units.

5. Electorate Qualifications

- 5.4 *General Qualifications.* The *Constitution*, Article II, Section 1, provides; The faculty electorate is composed of those members of the academic staff who are directly engaged in and responsible for the educational function of the University; ordinarily this will involve teaching and research. Specifically, the faculty electorate shall consist of all persons of the campus non-visiting academic staff, other than persons holding administrative appointments in excess of one-half time (the exception to this exclusion are executive officers of departments or similar units, and assistant or associate executive officers of such units, who are otherwise eligible), who:
 - (a.) Are tenured or receiving probationary credit toward tenure or in the preceding year received probationary credit toward tenure or hold the unmodified academic rank or title of professor, associate professor, or assistant professor without tenure, have at least a one-half time appointment, and are paid for their services by the University; or
 - (b.) hold the academic title of instructor or lecturer, have a full-time appointment, and are paid by the University, are not candidates for a degree from this University, and are designated by their voting units for inclusion in the faculty electorate; or
 - (c.) are retired members of the campus academic staff with the title of emeritus, and would otherwise be eligible for inclusion in the faculty electorate. However, retired members shall not be counted for purposes of determining apportionment.

The *Constitution*, Article II, Section 2, provides: ...Each member of the electorate shall be entitled to cast one vote for each open senatorial position apportioned to the member's voting unit; there shall be no cumulative voting.

- 5.5 *Department Heads.* If an institute, school or other academic unit is freestanding and separate from any college, then its director or chief administrative officer is not a member of the faculty electorate. This position is like that of a dean. If the academic unit is a subordinate part of a larger college, then the director or chief administrative officer is like a head of a subordinate department, in which case the person is a member of the faculty electorate.
- 5.6 *Time of Determining Status.* Eligibility to vote, and membership in a particular department or college, will be determined by the person's status at the time the ballot is cast.

- 5.7 *Faculty Electorate, College of Medicine, Urbana-Champaign.* The faculty electorate of the College of Medicine at Urbana-Champaign shall be entitled to elect voting members of the Senate. The provisions of these Rules shall apply to these members.

6. Candidate Qualifications

- 6.7 *General Qualifications.* All persons included in the faculty electorate shall be eligible for election to the Senate, without distinction on the basis of rank or other criteria, including emeritus status.
- 6.8 *Current Membership in Unit.* No person may be a candidate for a seat in a unit if not a member at the time of the election.
- 6.9 *Single Seat Limitation.* No person can be a candidate for more than one Senate seat.
- 6.10 *Limited Terms.* The terms of senators elected from the faculty electorate shall be two years, with a maximum of three consecutive terms. The election of a faculty senator in a regular election constitutes a full term unless the senator resigns prior to the Organizational Meeting of the Senate. A replacement senator who is elected prior to January 1 of the term of a vacant seat shall be considered to have served a full term.
- 6.11 *Maintenance of Staggered Terms.* In order to conform with the provisions of Article II, Section 8 of the Senate Constitution which specifies that approximately half of the faculty senators shall be elected each year, the Committee shall review the representation of each voting unit each year. If due to changes in voting unit size or for any other reason, the terms of the senators representing that voting unit cease to be staggered, the Committee shall restore the imbalance by specifying that an appropriate number of senators be elected for one-year terms. The elected senators shall be distributed between the one- and two-year terms according to the number of votes received in the election with those receiving the higher numbers being assigned the two-year terms.

7. Notice of Election; Publicity

- 7.9 *Requirement of Notice.* Each college elections and credentials committee shall distribute information concerning elections to members of the electorate within its college. Election information includes the departmental composition of the election units within the college, the location of polling places for each election unit, the hours during which the polls will be open, and the names of the candidates in each election unit.
- 7.10 *Method of Notice.* The recommended method of informing persons about the elections is a mailing via hard copy or electronic means to each individual constituent member of the respective voting units within the college.
- 7.11 *Use of University Funds.* No University funds shall be spent for production or distribution of any campaign statements.
- 7.12 *Methods of Voting.* The Notice of Election (Section 7), Publicity (Section 7), Nomination Procedures (Section 8), and Election Procedures (Section 9) are detailed in separate sections. These activities can be carried out either via hardcopy (requiring mail or hand delivery to the polling place as described below) or via electronic means. Whichever method is used there must be: a) a reasonable time for the vote to occur, b) a confidentiality about voting and authentication, c) a stated process by which ties will be resolved, and d) a reasonable retention period for the relevant records.

8. Nomination Process

- 8.3 *By Election.* Nominations of faculty senators shall be by election in accordance with Article II, Section 6 of the Senate *Constitution*: Each faculty voting unit shall provide to its faculty electorate a nominating ballot containing the names of all those eligible to vote in the unit. Each member of the unit's faculty electorate shall be entitled to cast one nominating vote for each open senatorial position apportioned to the unit; there shall be no cumulative voting. The voting unit shall then prepare an election ballot containing the names of those who received the highest number of nominating votes and who are willing to serve. The number of names on the election ballot shall equal twice the number of those to be elected or all of those nominated, if the number of those nominated is less than twice the number to be elected. The nominees receiving the highest numbers of votes shall be deemed elected.
- 8.4 *Casting Ballots.* Ballots shall be cast in person or returned by mail at the administrative office of the voting unit or via electronic means approved by USSP.
- 8.5 *Time of Balloting.* Completed nominating ballots must be received in the voter's department/unit office no later than 5:00 p.m. on the seventh day (inclusive) following the day upon which the ballots are first made available to faculty members.
- 8.6 *Nominating Ballots.*
- (a.) *Interest/Willingness to Serve.* A unit may choose to prepare a nominating ballot that either:
 - 1. contains the names of all members of the faculty except those who are unwilling to serve or
 - 2. contains the names of the members of the faculty who have expressed a willingness to serve.
 - (b.) *Preparation of Ballots.* Nominating ballots shall be prepared and distributed by the administrative office in each voting unit, and shall conform as nearly as possible to the model ballot issued by the USSP. Where a voting unit embraces two or more departments or equivalent units, the administrative office of the largest shall prepare and distribute the ballots, unless otherwise provided by the appropriate college committee. Where a large department is divided into two or more voting units, the offices of the department shall prepare and distribute the ballots for all voting units within the department, unless otherwise provided by the appropriate college committee.
 - (c.) *Contents.* Ballots shall contain the following items:
 - 1. name of the department or departments which constitute the voting unit;
 - 2. names of all eligible members of the faculty electorate within the voting unit;
 - 3. relevant remarks concerning some or all of the faculty members so listed; and
 - 4. directions concerning how many nominations may be made on each ballot, how each ballot is to be marked, and where and when the ballot must be returned.
 - (d.) *Order of Names.* Names of eligible faculty members may be placed on the ballot in alphabetical order or any other reasonable order.
- 8.7 *Notice.* The department is responsible for notifying the winning nominees and shall forward a list of those nominees, their email addresses, and their campus addresses to the college elections and credentials committee chair who, in turn, shall forward them to the Senate Clerk.

9. Election Procedures

- 9.1 *Ballot Contents.* The names on the final election ballot for each voting unit shall be twice the number of senators to be elected or all those nominated and willing to serve if their number is less than twice the number to be elected.
- 9.2 *Order of Names.* Names of candidates shall be placed on the election ballot in random order.
- 9.3 *Withdrawal.* Before the election ballot is prepared, any faculty member who has received nominating votes may withdraw by delivering a signed notice of withdrawal to the administrative office of the voting unit.
- 9.4 *Ties.* If a tie exists among those eligible for the last position, all their names shall appear on the election ballot (see Section 9.1).
- 9.5 *Conducting the Polling.*
- (a.) *Location of Polling Places.* Ballots shall be available at the administrative office of the voting unit for seven calendar days.
 - (b.) *Signature of Voter.* Before voting, each faculty member shall sign opposite their name on the official faculty list of that voting unit or if using an electronic voting system, have a way to ensure only those eligible to vote can participate and that those eligible to vote can vote only once. Confidentiality of all votes must be ensured at all times. If the voting procedure links any identification with votes cast, this information must not be referenced during the tallying or reporting of the votes nor saved with the election results.
 - (c.) *Official Electorate List.* An official listing of the faculty electorate in each voting unit shall be kept in the administrative office of each unit, and shall be marked to show each member who has voted. This listing shall be kept on file and made available upon request.
- 9.6 *Election Supervision.* An election officer shall be named in each voting unit, who shall be responsible for ensuring that the faculty election is carried on in accordance with these Rules. The officer shall be named by the appropriate college elections committee, but this responsibility may be delegated by any college committee to the chief administrator in any voting unit.
- 9.7 *Requirements for Election.*
- (a.) *Automatic Election.* If the number of faculty members nominated and willing to serve is exactly equal to the number of senators to be elected, an election need not be held; those nominated and willing to serve may be declared automatically elected.
 - (b.) *Plurality Required.* The nominees receiving the highest number of votes in the final election shall be deemed elected.
 - (c.) *Ties in the Final Election.* Ties in the final election will be resolved by:
 - 1. election of the candidate who received the highest number of votes in the nominations and, if this is impossible,
 - 2. a coin flip or a drawing of lots by the College Elections Committee.
- 9.8 *Returns; Counting; Certification.*
- (a.) *Removal of Ballots from Boxes.* If hardcopy methods are used, ballots may be removed from the ballot box only at the end of the voting period or when the box is filled to capacity. Ballots shall be

removed from the ballot box only by an election official. Ballots shall be transferred immediately to some sealed container, such as a paper bag or envelope. The sealed container shall be signed by the election officer who transferred the ballots. The sealed container also shall be marked with information showing the date and time of the ballot transfer, the number of ballots transferred (to be determined by reference to the signature sheet), and the election unit in which the ballots are cast. The sealed container shall be stored in a safe place. If electronic means are used, the report of the election shall be obtained at the end of the voting period and the file stored in a safe place.

- (b.) *Counting.* The administrative office of the voting unit shall provide for the counting of the ballots immediately following the deadline for casting ballots. No interested party shall participate in the counting process. Any member of the faculty electorate may be present during the counting process within reasonable limits of space. The results of the count shall be entered on a tally sheet signed by those who counted the ballots. If electronic means are used, there shall be a process by which the results can be certified if challenged.
- (c.) *Write-in Ballots.* No write-in ballots are to be counted.
- (d.) *Doubtful Ballots.* Intention of the voter shall be the only standard for interpreting doubtful ballots. If the intention can be determined, the ballot shall be counted in accordance with the intent. If the intention cannot be determined (e.g., three candidates marked for only two seats), then the ballot shall not be counted.
- (e.) *Certification by College Committee.* If using hardcopy methods, the tally sheet and all ballots shall be delivered or made available immediately to the appropriate college committee. If using electronic methods, the results sheet shall be delivered to the appropriate college committee by an appropriate method, including electronic means. The college committee, after satisfying itself that the vote shown on the tally sheet is correct, shall so certify by signing certification cards provided by the Senate Office, and shall deliver the cards immediately to the Senate Office. The college committee shall arrange for the preservation of all ballots, tally sheets, or electronic files for a period of six months.

10. Election Certification by Senate Committee

The USSP shall certify election results to the Senate at the organizational meeting of the newly elected Senate. These results shall be entered in the minutes of that meeting. The USSP may delay certification of candidates whose elections are in doubt or may certify the election of such candidates upon appropriate conditions.

11. Formal Reports

All reports from college elections and credentials committees to the USSP shall be addressed to the Senate Clerk.

12. Absentee Ballots – Applicable only if hardcopy methods are used.

- 12.1 *Identification Statement.* If using hardcopy methods, each absentee voter shall be required to sign and return an identification form (prepared by the department), in lieu of signing the voter list as required of voters on campus.
- 12.2 *By Request Only.* An absentee ballot can be obtained only by requesting it from the administrative office of the voting unit.
- 12.3 *Time Limit.* To be valid an absentee ballot must be received no later than 5:00 p.m. of the last day of the election in the administrative office of the voting unit.

- 12.4 *Mailing*. Absentee ballots must be mailed early enough to allow ample time for their return before the deadline.

13. Grievances and Appeals

- 13.1 *College Committee Jurisdiction*. Unless otherwise provided by the USSP, the college election committees shall have original jurisdiction over the following:
- (a.) addition of names of qualified voters to the electorate lists;
 - (b.) determination of college membership for electoral purposes;
 - (c.) certification of successful election of candidates; and
 - (d.) any other matters arising within their colleges.
- 13.2 *Appeal to University Statutes and Senate Procedures (USSP)*. Any aggrieved person may appeal a decision of a college committee to the USSP, and actions and decisions of the USSP may be appealed to the Senate by any senator.
- 13.3 *Procedure for Unlisted Persons Claiming Electorate Status*. If any faculty member whose name does not appear on the official listing desires to vote and claims entitlement to do so, the validity of that claim shall be decided by the chair of the appropriate college committee or designee before termination of the voting period. If the claim cannot be so decided, the member shall be provided a ballot after signing a statement that he/she is a qualified member of the electorate in the particular voting unit involved. The voter's signed statement and vote shall be kept separate and shall not be counted with the other votes; they shall be delivered or made available to the appropriate college committee at the same time as the other ballots and the tally sheets are delivered. The college committee will decide whether the member is or is not entitled to vote. If the person is so entitled, the chair of the committee will add that vote to the tally sheet of the voting unit.

14. Resignations and Vacancies

- 14.1 *No Nominations*. If no person is nominated for a Senate seat during the general election, then the college shall have the option of electing an eligible member of the faculty electorate to that seat in the fall. Election procedures shall be developed by each college elections and credentials committee and shall be subject to approval by the USSP.
- 14.2 *Disqualification from Electorate*. If a senator fails to satisfy the requirements for membership in the electorate during their term of office, the Senate shall determine whether the senator may remain seated.
- 14.3 *Review of Status*. The Senate Clerk will review official records each semester, and will report to the USSP the names of all those senators no longer in the employ of the University. A tenured faculty member who is on leave for a period of no more than one year, whether or not on the University payroll, may retain membership in the electorate at the request of his or her department.
- 14.4 *Vacancies*. Vacancies shall be filled by election of a member of the voting unit for the remainder of the vacant term in accordance with the nomination and election procedures prescribed in Article II of the *Senate Constitution*.
- 14.5 *Change of Unit*. If a senator changes voting units after the election, the senator will continue to represent the original unit unless the Senate determines otherwise.

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

Committee on University Statutes and Senate Procedures
(Final; Action)

SP.14.06 Proposed Revisions to the *Statutes*, Article XIII, Section 8 – to authorize the University Senates Conference or the President to initiate revisions to the *Statutes*

BACKGROUND

On December 11, 2017, the UIUC Senate passed a proposed set of revisions to the *University Statutes* governing amendments to those *Statutes*. These were similar, but not identical, to proposed amendments adopted by the Senate at the Springfield campus. Similar amendments proposed to the Chicago Senate were defeated there.

The University Senates Conference (USC), in accordance with its charge, and with the cooperation of members of all three senates, set out to develop a version of the proposal that would be acceptable to the three senates. The result was a new text, which your Committee on University Statutes and Senate Procedures (USSP) has examined carefully, and has compared to the proposal passed by the UIUC Senate in December. USSP is satisfied that, except for extremely minor formatting of paragraph and subparagraph numbers, it is an acceptable edit of the previous text approved by the UIUC Senate.

The principal differences between the current proposal and the one adopted by the Senate in December, other than formatting, are:

- The first paragraph (lines 5-8) is new, and serves to summarize the sources of proposed amendments to the *Statutes*.
- There are now separate subsections (lines 41 and 67) for initiation by USC and by the President, both with wording that mirrors that of the subsection for initiation by a senate.
- A new sentence (lines 103-107) has been added to the subsection on initiation by the Board of Trustees, mirroring similar wording in the other subsections, and clearly providing that each Senate has the right to offer amended wording for any proposal.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Statutes*, Article XIII, Section 8, without further amendments. This same text has been forwarded by USC to the Springfield and Chicago senates. If passed by all three senates, USC will send it to the President for consideration by the Board of Trustees.

Text to be added is underscored and text to be deleted is indicated by ~~strikeout~~ (e.g., ~~sample text for deletion~~).

PROPOSED REVISIONS TO THE STATUTES, ARTICLE XIII, SECTION 8

ARTICLE XIII. GENERAL PROVISIONS

Section 8. Amendments

a. Initiation of amendment

Proposed amendments to the Statutes can be initiated by a Senate, the University Senates Conference, the President, or the Board of Trustees. In the case of proposals initiated by a Senate, the University Senates Conference, or the President, the process of review is the same. Specific procedures for each entity are below.

(1) Initiation by a Senate

~~Each of the senates by vote of a majority of all members present and voting at a regular or special meeting may propose amendments to these Statutes. No final senate action shall be taken on a proposed amendment until the next meeting following the one at which it was introduced. Each senate may act on the proposed amendment in accord with its own established procedures, including the right to concur, to modify, or to reject any proposed amendment or proposed statutory text. Final action in each senate on the proposed amendment may be taken by a majority of all members present and voting at a regular or special meeting held not earlier than the next meeting following the one at which it was introduced in that senate. The secretary of a senate shall notify the secretary of the other senates and the secretary of the University Senates Conference of the text of a proposed amendment promptly after the meeting at which it is introduced.~~

The proposed amendment shall be referred to the University Senates Conference for its consideration and transmission to the other senates for action; the conference may append its comments and recommendations. The proposed amendment shall be placed promptly on the agenda of the other senates.

If every senate acts affirmatively on the proposed amendment and concurs as to its text, the conference shall send the proposed amendment to the president for transmission to the Board of Trustees and shall simultaneously notify the senates of its action; the conference may append its comments. If the senates do not agree as to the proposed amendment, the conference shall endeavor to promote agreement of the senates. Where agreement cannot be effected among all the senates within a reasonable period of time, but the text of a proposed amendment has been agreed upon by all but one of the senates, the conference shall send that proposed amendment, the recommendations of the dissenting senate, and its own recommendations to the president for transmission to the Board of Trustees and shall simultaneously notify the senates of its action. A senate may record and send its further comments to the president for transmission to the Board of Trustees.

(2) Initiation by the University Senates Conference

The University Senates Conference by vote of a majority of all members present and voting at a regular or special meeting may propose amendments to these Statutes. The proposed amendment shall be transmitted to the senates for such action as each of them shall see fit; the conference may append its comments.

The proposed amendment shall be placed promptly on the agenda of each senate. Each senate may act on the proposed amendment in accord with its own established procedures, including the right to concur, to modify, or to reject any proposed amendment or proposed statutory text. Final action in each senate on the proposed amendment may be taken by a majority of all members present and voting at a regular or special meeting held not earlier than the next meeting following the one at which it was introduced in that senate.

If every senate acts affirmatively on the proposed amendment and concurs as to its text, the conference shall send the proposed amendment to the president for transmission to the Board of Trustees and shall simultaneously notify the senates of its action; the conference may append its comments. If the senates do not agree as to the proposed amendment, the conference shall endeavor to promote agreement of the senates. Where agreement cannot be effected among all the senates within a reasonable period of time, but the text of a proposed amendment has been agreed upon by all but one of the senates, the conference shall send that proposed amendment, the recommendations of the dissenting senate, and its own recommendations to the president for transmission to the Board of Trustees and shall simultaneously notify the senates of its action. A senate may record and send its further comments to the president for transmission to the Board of Trustees.

(3) Initiation by the President

The President may propose amendments to these Statutes and refer them to the University Senates Conference for its consideration, comment, and transmission to the senates for action. The proposed amendment shall be transmitted to the senates for such action as each of them shall see fit; the conference may append its comments.

The proposed amendment shall be placed promptly on the agenda of each senate. Each senate may act on the proposed amendment in accord with its own established procedures, including the right to concur, to modify, or to reject any proposed amendment or proposed statutory text. Final action in each senate on the proposed amendment may be taken by a majority of all members present and voting at a regular or special meeting held not earlier than the next meeting following the one at which it was introduced in that senate.

If every senate acts affirmatively on the proposed amendment and concurs as to its text, the conference shall send the proposed amendment to the president for transmission to the Board of Trustees and shall simultaneously notify the

84 senates of its action; the conference may append its comments. If the senates do
85 not agree as to the proposed amendment, the conference shall endeavor to
86 promote agreement of the senates. Where agreement cannot be effected among
87 all the senates within a reasonable period of time, but the text of a proposed
88 amendment has been agreed upon by all but one of the senates, the conference
89 shall send that proposed amendment, the recommendations of the dissenting
90 senate, and its own recommendations to the president for transmission to the
91 Board of Trustees and shall simultaneously notify the senates of its action. A
92 senate may record and send its further comments to the president for
93 transmission to the Board of Trustees.

94 (4) Initiation by the Board of Trustees

95 The Board of Trustees may initiate proposals to amend the *Statutes*, but the
96 board shall not finally adopt any such proposal without first seeking the advice
97 of the president, the senates, and the University Senates Conference. Any
98 proposal to amend the *Statutes* which is initiated by the Board of Trustees shall
99 be transmitted through the president to the University Senates Conference and
100 transmitted by the conference, with its recommendations, to the senates for
101 consideration and advice.

102 The proposed amendment shall be placed promptly on the agenda of each of
103 the senates. Each senate may act on the proposed amendment in accord with
104 its own established procedures, including the right to concur, to modify, or to
105 reject any proposed amendment or proposed statutory text. Final action in
106 each senate on the proposed amendment may be taken by a majority of all
107 members present and voting at a regular or special meeting.

108 If the senates do not agree in their advice concerning the proposed amendment,
109 the conference shall endeavor to promote agreement; where agreement cannot
110 be achieved within a reasonable period of time, the conference shall send the
111 advice of the senates and its own recommendations to the president for
112 transmission to the Board of Trustees and shall simultaneously notify the
113 senates of its action. A senate may record and send its further comments to the
114 president for transmission to the Board of Trustees.

- 115 b. An amendment shall become effective when approved by the Board of Trustees or
116 at such later time as the board may specify.

1

UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair
Balaji Baskaran
H. George Friedman
Donald Hackmann
Wendy Harris
William Maher

Dorothee Schneider
William Stevan
Jessica Mette, *Ex officio (designee)*
Jenny Roether, *Ex officio*
Sarah Zehr, *Observer*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

Committee on University Statutes and Senate Procedures
(First Reading; Information)

SP.18.09 Proposed Revision to the *Constitution*, Article III, Section 3 – to expand representation of Academic Professionals from seven to ten Senate seats

BACKGROUND

Academic Professionals on the Urbana campus are organized into eleven districts, each with two elected representatives to the Council of Academic Professionals (CAP). Currently, seven of those eleven districts elect a single Academic Professional (AP) to serve on the Senate of the University of Illinois at Urbana-Champaign, while four are expressly excluded from eligibility.

As early as 1974, the Senate has been asked to consider including Academic Professionals as part of the Senate Electorate, but action did not come until after the 6th Senate Review Commission Final Report (<http://www.senate.illinois.edu/xsr0701.asp>). It noted that although Academic Professionals had been members of Senate Committees for several years, they did not have representation in the Senate, and it recommended that ten AP seats—one for each district after excluding the University Administration district—be established in the Senate, noting:

Given the increasing role that academic professionals play in delivering instruction and participating in the academic mission of the University, we recommend that they be given voting representation in the Senate. Current CAP practice is to divide the campus into ten districts of roughly equal size and elect their members by district. We recommend that the number of academic professional senators added be ten to conform with this practice.

After considerable discussion from 2007 to 2009, the Senate approved a constitutional amendment in November 2009 to establish Article III, which is now titled “Academic Professional Representation”. However, because of concerns that had arisen in committee and Senate debate, representation was limited to those seven districts then perceived as more directly connected to the teaching and research mission of the university.

More recently, the 7th Senate Review Commission (<http://www.senate.illinois.edu/xsr1501.pdf>) reiterated the earlier recommendation for ten seats:

The recent inclusion of Academic Professionals in the Senate has been a very positive development. However, currently only seven of the 11 campus Academic Professional districts are represented with one Senator each. The Commission recommends an increase in the number of Academic Professional (AP) senate seats from seven to ten so as to include one

elected AP from each district with the exception of the district comprising the University Administration.

The districts which had been excluded in 2009, and which are now being recommended for inclusion, are Districts 4, 7, and 10. The main units in each, drawn from the current CAP organization (<http://cap.illinois.edu/your-%20representatives/districts/>), are identified in parentheses in the list below:

- **District 4** (Graduate College, Center for Advanced Study, Survey Research Laboratory, and various Vice-Chancellor Research programs)
- **District 7** (Applied Health Sciences, Auxiliary Units, Intercollegiate Athletics, and Student Affairs)
- **District 10** (Carle Illinois COM administration, Center for Innovation in Teaching and Learning, Chancellor programs, Center for Advising and Academic Services, Energy Services, Medicine at UIUC, Institutional Advancement, various Provost academic programs, School of Information Sciences, and several services)

Following CAP's 2018 redistricting, each of these districts includes a combination of staff in administrative, research, and teaching roles. District 1 (University Administration) still remains distinct from the remaining ten AP districts and is not being recommended for inclusion in the Senate electorate.

Many Academic Professionals from units not currently represented in the Senate teach credit-bearing courses, advise undergraduate and graduate students, train undergraduate and graduate students in paraprofessional capacities, contribute to academic and research programs, and conduct assessment and research presented at regional and national conferences and in disciplinary journals.

At present, eligibility for the Senate Electorate is determined for each Academic Professional by their unit executive officer (UEO) following Article III, Section 1 of the *Constitution*, which provides:

The academic professional electorate is composed of those members of the academic professional staff who are engaged in and responsible for the educational function of the University; ordinarily this will involve teaching and research. Specifically, the academic professional electorate shall consist of all persons of the campus non-visiting academic staff who have a full-time appointment, are paid by the University, are not candidates for a degree from this University, and who are members of the academic staff as defined in the *University Statutes*, Article II, Section 5, and satisfy the teaching or research criteria established by the Senate Committee on Elections and Credentials and approved by the Senate.

Further, the *Senate Election Rules for the Academic Professional Electorate*, in "Section 2.2 Process for Determining Eligibility to Vote" describes a protocol by which Unit Executive Officers (UEOs) are provided a list of Academic Professionals in their unit each election cycle. UEOs are asked to

confirm the Senate Electorate eligibility of each Academic Professional in the relevant unit, following the criteria outlined in the *Constitution*, and based on guidelines from the State Universities Civil Service System, (SUCSS) available at:

- Procedure Manual for teaching/research AP positions:
http://www.sucss.illinois.gov/procman/manuals_results.aspx?ID=196&kw=&osm=c40
- Procedure Manual for administrative AP positions:
http://www.sucss.illinois.gov/procman/manuals_results.aspx?ID=194&kw=&osm=c40

This proposed change to the *Constitution* would implement the recommendation of the Seventh Senate Review Commission. Further it is congruent with CAP's realignment plan that is being implemented, while maintaining the status quo with respect to the continued exclusion of Academic Professionals within District 1 (University Administration). Finally, this proposal removes a redundant and overly-restrictive sentence.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Constitution*, Article III, Section 3. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE CONSTITUTION ARTICLE III, SECTION 3

1 ARTICLE III. GENERAL PROVISIONS

- 2 **Section 3.** Elections shall be held on the basis of ~~seven~~ ten voting units each with one seat.
3 ~~These voting units are made up of academic units or the University of Illinois Extension or the~~
4 ~~Prairie Research Institute.~~ These election units shall be as nearly equal in size as is practicable
5 and shall be the same as the voting units for the relevant Council of Academic Professionals
6 election districts excluding the district that is comprised of the university system
7 administration.

UNIVERSITY STATUTES AND SENATE PROCEDURES

Shawn Gilmore, Chair
Balaji Baskaran
H. George Friedman
Donald Hackmann
Wendy Harris
William Maher
Dorothee Schneider
William Stevan
Jessica Mette, *Ex officio (designee)*
Jenny Roether, *Ex officio*
Sarah Zehr, *Observer*

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE
Senate Committee on Educational Policy
(Final; Information)

EP.18.55 Report of Administrative Approvals at the March 12, 2018 meeting of the EPC.

Undergraduate Programs

Minor in Leadership Studies – In the list of elective courses for the minor from which students are to select two courses (5-6 hours), add the following courses:

- NS 303, Leadership & Management (3 hours)
- NS 308, Leadership & Ethics (2 hours)
- AFAS 331, Air Force Leadership Studies I (3 hours)
- AFAS 332, Air Force Leadership Studies II (3 hours)
- MILS 341, Leadership & Management (3 hours)
- MILS 342, Officership (3 hours).

There is no change the number of hours required for the minor.

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE
Senate Committee on Educational Policy
(Final; Information)

EP.18.56 Report of Administrative Approvals at the March 26, 2018 meeting of the EPC.

Undergraduate Programs

BS in Food Science and Human Nutrition, Human Nutrition Concentration – remove three courses:

- ACE 161, Microcomputer Applications (3 hours);
- MCB 245, Human Anatomy & Physiology Lab I (2 hours); and
- MCB 247, Human Anatomy & Physiology Lab II (2 hours)

from the concentration requirements, and adding 7 hours of electives. These three courses are not required for the post-graduation paths of the majority of students pursuing the Human Nutrition, including medicine, public health, graduate schools in the field, and industry jobs. Additionally, feedback from students indicates the courses do not particularly strengthen their understanding of upper-level courses in the Food Science and Human Nutrition major. Students may still select these courses as electives to count toward their degree if they wish.

Both the Department of Agricultural and Consumer Economics and the School of Molecular and Cellular Biology provided letters of support of this change.

There are no changes to the number of hours required for the concentration or for the major.

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE
Urbana Senate Observer
(Final; Information)

SC.18.09 Report on the on the March 15, 2018 meeting of the Board of Trustees of the University of Illinois System held at UIUC (UI at Urbana Champaign).

The meeting was formally called to order at 9:30 am by BOT Chair Tim Koritz after an executive session which ran until about 9:20 a.m.

The UI school song was played on the trumpet by Prof. Charles Daval.

UI BOT Chair Tim Koritz opening remarks:

- Trey Shawn re-elected to BOT from UIUC student Senate.
- Recognition for Patricia Holmes for her service on the BOT.
- Joseph White will moderate the BOT retreat this summer; White authored book: Boards that Excel. Retreat date: July 20, 2018 at Allerton Park.

UI President Tim Killeen – remarks:

- recap on framework; make the UI system the pinnacle of education:
 - enrollment up – target 93,000 by 2021
 - tuition held steady
 - system wide retention and graduation rates ahead of national norms
 - lower debt of graduates than national norms
 - new partnership with IL to maintain ability to serve IL in the future; IPAC progress continues
- DPI and IIN – will deliver high-powered jolt to innovation infrastructure and provide great opportunities for faculty and students; key engine of economic growth; will work on most pressing research problems of our day.
 - DPI will be home to hundreds of faculty and thousands of students and thru IIN will connect with hubs around the state – Rockville, Carbondale, Peoria and Champaign. Innovation is key. DPI and IIN are ways to stem the tide that has been moving away from IL. Governor hopes the legislature will provide funding to make this happen.
- UI System will keep its guiding principles intact. Must not tolerate discrimination and we pride ourselves in commitment to diversity; commit to social justice which drives us to study and provide solutions to our most complex problems.

Illinois Chancellor Robert Jones shared experiences and comments:

Key messages:

1. new 5 year agreement with GEO resolves the remaining issues that had separated them for the past many months;
 - a. gives guarantees on tuition waivers, salaries, and health insurance
 - b. gives faculty ability to provide innovative programs;
 - c. Thanks to John Wilkin for the 9 months that he worked on the negotiations
 - d. Thanks to Andreas Cangellaris for bringing the bargaining agreement to close; agreement allows UIUC to treat graduate students fairly and to protect graduate education at UIUC.
 - e. many moving parts and all learned a lot which will shape future negotiations.
 - f. differences were never indicative of lack of graduate student importance
2. graduating class
 - a. first destination survey of graduates – 70% of graduates responded

- i. 9/10 accepted a job within 6 months of graduation;
 - ii. starting salary – 70% were at \$60K or more;
 - iii. 7/10 of the first jobs were within state of Illinois.
- 3. Carle Illinois COM
 - a. final phase of moving COM to accreditation by LCMI
 - b. yesterday COM started to extend offers to the first 32 students – the results from more than 1,100 applications.
- 4. Critical Conversations begin on:
 - a. April 10 –focused on use of Native American cultures/people in sports;
 - b. April 17 – focused on free speech on campus.
- 5. UIUC International Agenda:
 - a. South Africa – every place he visited in a recent trip to SA knows about UIUC and glad we (Jones' group) were there.
 - b. over next 30-50 years, African continent will continue with major population growth; tremendous opportunity to help with capacity building in Africa and improve education there.
 - c. Malawi – feed the future initiative – excited about advancing this initiative there.

Report by Avijit Gosh – financial health of university:

- 1. Hospital Financial Performance:
 - a. very robust year
 - b. total revenue grew by more than 5% - \$622 M; operating expense \$610 M; operating margin: \$11+M
 - c. days cash on hand increased from 94 days (end of 2017) to 110 days at end of Jan 2018.
- 2. Pension Costs and Cost Shift discussions
 - a. three pension programs:
 - i. Tier 1 – defined benefit (DB) plan – our legacy program – stopped on Jan 1 2011; 40% of beneficiaries here.
 - ii. Tier 2 – defined contribution (DC) plan – 30% beneficiaries here; benefit is capped at \$112,000.
 - iii. Tier 3 – self managed plan – 20% of beneficiaries here;
 - iv. Tier 1 and 2 differences;
 - 1. cost shift focuses on normal costs
 - 2. Present Value of annual incremental increase in future pension liability; SURS normal cost is ~20% of pensionable earnings; employer share ~12% of pensionable earnings.
 - v. since July of last year, the university will be required to fund normal cost that exceed governors salary (\$177,500);
 - 1. annual estimated cost to university is \$2.6 - \$3.8 million; and the University will need to assume this cost beginning next fiscal year. State will still handle costs below \$177,500.
 - vi. new plan proposal
 - 1. combine DB and DC – hybrid plan
 - 2. all new employees
 - 3. current tier 2 employees may switch
 - 4. proposed employer contribution
 - a. employer portion of DB normal cost
 - b. 2-6% employee salary for DC portion

- c. future unfunded liability
 - d. right now SURS is not working on this; no current plan
 - vii. governor's budget proposal
 - 1. shift 25% of employer normal cost each of next four years
 - 2. shift of limited health benefit costs
 - 3. no legislative action yet and many question if this is feasible
 - 4. would cost us \$45-50 million annual costs
- 3. Working capital and general university financial health
 - a. operating pool layers
 - i. primary liquidity – 41%
 - ii. liquid core
 - b. operating pool performance for permanent core funds – slightly above 4% return on investment
 - c. University endowment – (Jan 1, 2008 – Dec 31, 2017)
 - i. \$376.6 million ending Dec 31, 2017
 - ii. \$191 M reinvestment; spending was \$151.4 million and additions of \$136.5 million;
 - d. University endowment pool performance: permanent core \$713 million
 - i. 15% last year – higher performance than other recent years.
 - ii. one year ending June 30, 2017 – 12.1%
 - iii. three year return – 4.6%
 - iv. total income distribution about \$60 M

Ed Siedel – VP for Economic Development and Innovation

- UIUC Research Park (UIRP). LLC
 - engine for economic development
 - capitalized \$1B
 - 2000 staff including 650 students; roughly 1200 of the employees are private/company employees and these have very high salaries comparatively that are contributing to the C/U community
 - incubator activity has attracted \$900 million to these companies
 - Board of Managers for UIRP – chaired by Ed McMillan
 - how to launch and support companies
 - UROs – University Related Organizations
 - IllinoisVENTURES
 - UIRP
 - UI Incubator Network
 - BOT is the sole member and owns UIRP
 - governed by a Board of Managers and Ed Seidel represents the BOT
 - Laura Frerichs – Director for Enterprise Works and Research Park
 - established in 2000 with 200 acres allocated for development; presently 115+ companies.
 - math PhDs who are affiliated with UIRP finish their PhDs faster than nonaffiliated math PhD students
 - 17 buildings; 98% occupancy; 790,000 SF of constructed space; building out at 120,000 SF per year.
 - start-ups raised \$920M, and earned more than \$100M in SBIR (small business innovation research) grants.
 - 190+ planned free events for clients each year.

- future development
 - graduation space for incubator companies
 - node in DPI - IIN

BOT Committee Reports:

- Audit, Budget, Finance and Facilities Committee; Trustee Ramon Cepeda, Chair
 - agenda items 19-25 for today were reviewed;
 - fund raising for CI-COM is falling short of that desired; requested report at next meeting
- University Healthcare System Committee, Trustee Stuart King, Chair
 - agenda items 17, 18 and 25 for today were reviewed;
- Governance, Personnel, and Ethics Committee, Trustee Patrick Fitzgerald, Chair
 - agenda items 1-3 were reviewed
 - training for sexual misconduct and implications were reviewed
 - report from Jennifer Creasey which includes IPAC and DPI funding coming out of Governor's Budget;
 - pension costs were reviewed with implications
 - report from Office of University Relations including FOIA requests
- Academic and Student Affairs Committee, Trustee Jill Smart, Chair
 - Agenda items 3-17 were reviewed
 - sabbaticals and student health insurance rates were discussed
 - student health insurance rates – report from VP Barb Wilson
 - report from University of Illinois press

USC Report:

Research in the Humanities: Bill Maher introduced the presentation

UIC Rachel Havreloch: UIC Freshwater Lab: How the Humanities Can Help Us to Understand the Past and Possible Futures of Water.

- Lab at UIUC run by Antoinette Burton
- Prof. Havreloch's work began with working with UIUC lab
- equity, sources, distribution, contamination, governance, water pricing, conservation and research are included
- received a Humanities without walls grant; attracted foundation funding
- freshwater resources are part of our public commons
 - brought together mayors from cities who share freshwater resources
 - great lakes freshwater initiatives; Palestine and Israel included in first summit
 - policies related to lead pipe replacement
 - facts are crucially important; but hard to change behavior with facts. Start with shared knowledge, but journey into the unknown and find connections, thru shared experiences, emotions, and move to new actions and stories. Created Freshwater Stories website; <https://freshwaterstories.com>
 - place for economic consequences of great lakes protection; only Lake Superior received a passing quality grade; and a shared resource of Great Lakes with Canada.

Public Comment section: allowed five minutes each and BOT listens without comment:

1. Rose Meechum – representing UIUC – she is first year PhD student in data and data science; internal student code – educate individuals while protecting the security of the institution; University Statutes affirmed the governance system; she did a poll of students highlighting ways to improve the system:

- a. harassment, bullying or sexism – 65% of students responding said yes they had experienced; 33% gave Title 9 office a 1 (lowest); ?% gave Title 9 office a 5 (best)
 - b. 34% of students said no when asked if they received the support they needed;
 - c. 56% reported conflict resolution and 60% said that their report wasn't handled adequately.
2. Tony Henson – Fighting Illini name – in the original stadium campaign, name was associated with veterans and with Fighting Illini; Fighting Illini athletics have no identity; UI is in a very exclusive club in the NCAA to have an actual tribal affiliation; only 8 have this history; open hostility of administration against Native American affiliation; two possible futures: 1) complete eradication; fan resentment will never end; 2) proudly associate with veterans and the tribes as new and with authentic approval; get the tribe involved and the tribe alone can provide for authentic Native American culture; never any justification for discrimination. Let the Illini nation be a part.
 3. Amber Blatt – UIC; proud that UI committed to equal opportunity of all applicants. Questions for admissions are invasive and sends message that students with a record shouldn't apply; students from poor communities are more likely to have a record and so our application now discriminates. UIC recently removed these questions from graduate student applications; now need to do so for all applications. These questions have a chilling effect and they want ALL students to apply. Several others attended and held up signs supporting the statements made.

Consideration of Agenda Items and Voting: See details of the agenda items for the meeting at:

<http://www.trustees.uillinois.edu/trustees/agenda/March-15-2018/> with agenda items approved:

<https://www.bot.uillinois.edu/meetings/agendas>

A request was made for any Old Business – none stated.

New Business: Next BOT meeting will be in Springfield on May 17, 2018.

Tim Killeen – parting remarks; thanks for dealing with challenges.

Chair Koritz announced that the BOT would move to executive session over lunch, but when they return it will just be to adjourn.

The BOT Meeting was adjourned to Executive Session at ~12:00 pm.

Respectfully submitted by Gay Miller, Chair, Senate Committee for Educational Policy and University Senates Conference