

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN SENATE
COMMITTEE ON UNIVERSITY STATUTES AND SENATE PROCEDURES
(Final; Action)

SP.19.01 Proposed Revisions to the *Statutes* (USC ST-77)

BACKGROUND

The University Senates Conference (USC) has been at work for some time to fully review and revise the University of Illinois *Statutes* and *General Rules*, the main policy documents that govern our system. USC has transmitted the first packet (ST-77) of these revisions of the *Statutes* to the Senates for our review. Each packet will include proposed revisions across the *Statutes* and will be grouped so that less substantive changes are considered first, followed by more substantial revisions later. USC wrote in its letter of September 4, 2018:

ST-77 features a proposed comprehensive revision of the *Statutes* to reflect a change in the current conception of the relationship among the three universities that comprise the University of Illinois System, and of the relationship of each of these universities to the system administration. The proposed revisions aim to reflect the unity of the “University of Illinois System” while also recognizing that the three Universities of Illinois (Chicago, Springfield, and Urbana-Champaign) are where the chief academic and creative work of the institution is accomplished. This conceptualization contrasts with earlier views of the institution as a single university that simply featured three different locations. This shift in conceptualization is reflected in the reservation of the term “university” to refer to each of the three separate universities, while “University of Illinois System” is the term used to refer to the three universities in the aggregate, along with the system administration.

The University of Illinois System (or “the system”) is the single totality of which we are all members, across the universities. People have sometimes used the unmodified term “system” to refer to the system-level administrators or offices that support the missions of the three universities (for example, “the system decided. . .” or “this proposal needs to be reviewed by the system. . .”). The proposed revisions refer more precisely to “system administrators” and “system offices.” This is an important change in usage.

These changes are explained in a new Preamble that helps to define these key terms. The changes were not quite as simple as globally replacing “University” with “system” and “campus” with “university.”

This packet also includes other proposed changes that were considered relatively straightforward by the drafting committee, which included members of the University Senates Conference Statutes and Governance Committee, Executive Vice-President Barbara Wilson, and representatives of University Counsel.

There are proposed changes to nearly every portion of the *Statutes*; therefore, University Statutes and Senate Procedures (SP) has found it difficult to briefly categorize these changes while also giving a sense of their relative impact. As described by USC, the most global change is the shift from the current use of the terms “university” and “campus” in the *Statutes* to “system” and “university” throughout. The logic and implementation of these terms is explained in a proposed new Preamble. SP finds that this new Preamble explains this logic clearly, containing material necessary for the reading of the remainder of the *Statutes*, as well as additional policy documents, such as the *General Rules*, which will adopt the “system”/“university” language.

In its current form, the Preamble of the *Statutes* establishes the basis of authority and governance of the University of Illinois. It does so by first articulating ultimate authority with the Illinois General Assembly through lawmaking and appropriations and establishing the delegation of that authority to the Board of Trustees. The existing Preamble further states that the Board of Trustees places delegated authority with the University President. Further, the Preamble establishes the concept of shared governance by explicitly stating that matters of educational policy, organization and governance are acted upon by the University President, relying on the advice of the University Senates. Lastly, the current Preamble describes the subordinate role of the *General Rules* as well as the University’s business and financial policies and procedures.

The proposed revisions in ST-77 to the Preamble are all a result of the change to the University System architecture. As such, changes are made to incorporate the new use of the University System terminology, elevating each “campus” to a “university”, and laying out specific cases as to how “System” is to be used consistently throughout the *Statutes* and other subordinate governing documents. Additionally, the role of the University President is more explicitly described and placed at the leadership head of the University System. Key principles that exist in the current Preamble, however, were proposed to be excised in ST-77, such as (1) a declaration of the hierarchical relationships that exist among the *Statutes*, *Bylaws*, and *General Rules*; and (2) an affirmative statement of commitment to the principles of shared governance. To retain the best features of the current Preamble and those proposed in ST-77, SP has prepared a substitute Preamble that synthesizes both texts.

A broad overview of noteworthy changes follows:

1. Beyond the general revision to replace uses of “university”/“campus” with “system”/“university,” there are a number of additional proposed changes which deserve some attention. SP would like to highlight the following changes, and recommends their approval:
 - A. Article II, Section 2: the title of the University Senates Conference has not changed, though the use of “university” **will change meaning slightly** via these revisions.
 - B. Article III, Section 1.g: the phrase “with the concurrence of” has been **struck** from the passage regarding the annual appointment of vice chancellors. What remains indicates that vice chancellors shall be appointed annually by the Board on the recommendation of the chancellor/vice president and the president. In Article III, Section 5.b, “with the concurrence of” has been **inserted** into the approval process for deans or directors of schools or similar units, establishing that the recommendation of the chancellor/vice president requires the concurrence of the president.
 - C. Article IX, Section 4.c: new phrasing **delegates** the establishment of minimum salaries for “the various ranks” to the chancellor/vice president of each university.
2. Further, SP recommends a few changes in addition to those proposed by USC (this are **highlighted** in the proposed text):
 - A. Article IV, Section 2.a: while revised, the proposed language retains a passive construction that makes the process of evaluating department chairs unclear. The proposed sentence reads “the performance of the chair shall be evaluated at least once every five years.” SP **recommends the addition** of the following phrase: “in a manner to be determined by the faculty.” A similar lack of clarity exists in Article IV, Section 3.a, regarding the review of department heads. SP **recommends** the same addition.
 - B. Article IX, Section 1: two uses of “system” seem warranted in this paragraph and **should be included**.
 - C. Article IX, Section 2: the single word “knowingly” has both been added and then struck by USC, which if included, would modify “participate in institutional decisions involving a direct benefit [...] to a member of the [employee]’s immediate family.” Without an additional rationale, SP **recommends retaining** the word “knowingly” as a modifier of the phrasing that follows.

- D. Article IX, Section 3.a: the phrase “appointments, reappointments, and promotions of system-level administrative staff” **should include** “academic or” before “administrative.”
- E. Article IX, Section 11.a: this sentence has been expanded. SP **recommends** breaking the revised sentence into two, with the first sentence ending “...is located” and the second reading “If policies differ at each university, the system-level human resources office shall adopt one policy...”
- F. Article IX, Section 11.b.5: the shift to “system” language changes the meaning and reference here. SP **recommends** that the phrasing read “on the basis of continuous employment in university academic administrative and professional positions...” **and** that the passage close with “relevant experience in any other University of Illinois System positions.”
- G. Article X, Section 1.a: the shift to “system” language here does not work. SP **recommends** that the end of the first paragraph read “a candidate for a degree from a university in the University of Illinois System.”
- H. Article X, Section 1.a.7: the addition of “and are” changes a serial list after “or” to a different, more stringent list; SP **recommends** not inserting “and are.”
- I. Article X, Section 1.e.8: the phrase “of the Faculty Advisory Committee of the relevant university” has been added to indicate that that body should receive notice of charges of certain forms of reassignment of duties. SP **recommends** the modifier “appropriate” and that the subsequent phrase “or in the absence of the chair” be set off by commas.
- J. Article XII, Section 2.b: a new phrase has been inserted that reads “or by special arrangement approved by the system chief financial officer or designate.” The last word **should be** “designee.”
- K. Article XII, Section 3, paragraph 2: this passage addresses patents on inventions. SP finds that commas and the word “and” should be added to clarify the passage and **recommends** this paragraph read: “An inventor, whose discovery or invention is subject to the conditions of the previous paragraph, is required to disclose the discovery or invention to the system and may be required to patent the discovery or invention, and shall execute any documents necessary to perfect the assignment of such a patent to the system, the expenses therewith borne by the system.”

3. In addition, in 2015, the Urbana-Champaign Senate voted to send a set of proposed *Statutes* changes, collated in SP.15.18, to USC and the Board of Trustees. Some of those changes appear in ST-77 in full or with some modifications:
 - A. The Senate recommended the inclusion of “sex,” “genetic information,” and “political affiliation” in the list of protected categories contained in the Nondiscrimination Statement. ST-77 includes “sex” and “genetic information,” along with “order of protection” and “pregnancy,” but **does not include** “political affiliation.” Article IX, Section 1, which covers the criteria for employment and promotion for academic and administrative staffs continue to include “political affiliation” as protected.
 - B. The Senate recommended modifying Article II, Section 2 to recognize USC’s bylaws and practices. These changes are integrated into ST-77 with minor changes in phrasing, though ST-77 strikes one sentence at the end of Article II, Section 2.a.2 (concurring with our Senate) **without including this change**.
 - C. The Senate recommended adding a sentence to Article VIII, Section 4: “A reorganization of a department from a chair to a head, or from a head to a chair, may be accomplished only as specified in Article IV, Section 4 of these *Statutes*.” ST-77 **includes this change as** “A change in departmental organization from a chair to a head, or from a head to a chair, may be accomplished only as specified in Article IV, Section 4 of these *Statutes*.”
 - D. The Senate recommended changing “basis” to “bases” in Article IX, Section 3.b. ST-77 **retains this change**.
 - E. The Senate recommended clarifying phrasing in Article XII, Section 2.b to read “In the case of tax funds.” ST-77 **retains this change**.
4. Finally, SP has identified a few issues that remain to be resolved, and recommends they continue to be examined for potential revision:
 - A. Article VII, Section 5.b: the addition of “of Illinois” here seems to change the meaning to the University of Illinois system, which most likely means this phrasing no longer accords with the previous references to the Smith-Lever Act and a joint resolution of the Illinois General Assembly. SP **recommends this to be examined and corrected to** “the University of Illinois at Urbana-Champaign” or “the University of Illinois system,” whichever is correct.
 - B. Article IX, Section 3.c: titles and modifiers are presented in these paragraphs, which now **includes** “teaching,” which can modify various “professor” ranks. These

paragraphs, however, are becoming hard to parse due to the variety of terms and restrictions on use. In addition, the relationship of Article IX, Section 3.c, paragraph 2 and Article IX, Section 11, which covers academic professional staff, is unclear.

- C. Article IX, Section 7: this section's title has been modified to "Sabbatical Leaves and Unpaid Leaves of Absence for Members of the Faculty." SP **is unclear** if this captures all forms of leave that might be permissible.
- D. Article X, Section 1.a.5-7: these paragraphs deal with different appointment lengths and notification rights, in their relation to a variety of titles. The changes here include some clarification of in-use titles, but these paragraphs are very hard to parse in sequence. SP **recommends** that they be clarified, beginning each with a sentence about its purpose.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Statutes*.

Text to be added is underscored and text to be deleted is ~~struck through~~. Proposed language beyond that transmitted by USC as ST-77 is **highlighted**.

UNIVERSITY STATUTES AND SENATE PROCEDURES

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UNIVERSITY OF ILLINOIS

Statutes



AS AMENDED:
~~JANUARY 24, 2013~~
~~MAY 27, 2015~~
SEPTEMBER 15, 2017

<http://www.uillinois.edu/trustees/statutes.cfm>

University of Illinois

PREAMBLE

The University of Illinois, as a state university created by statutory edict of the Illinois legislature, is subject to the control of the Illinois General Assembly. The General Assembly, subject to the limitations of the state constitution and to such self-imposed restraints as are essential to the maintenance of a free and distinguished University, exercises control by virtue of its authority to change the laws pertaining to the University and its power to appropriate funds for the maintenance and improvement of the University. Under existing state law the University of Illinois is a public corporation, the formal corporate name of which is “The Board of Trustees of the University of Illinois.” Although there has been no formal, legal name change to the institution, as of May 20, 2016, the University of Illinois has adopted the organizational structure and nomenclature of a system. The term “system” recognizes common components among the universities as well as their organization under a single governing board. Accordingly, the University of Illinois shall be referred to in this document and other governance and administrative documents as either the “University of Illinois System,” the “U of I System,” or the “system.” The University of Illinois System includes the University of Illinois at Urbana-Champaign; the University of Illinois at Chicago and its affiliated regional campuses in Peoria, Rockford, and the Quad Cities; and the University of Illinois at Springfield.

Within the limits fixed by the Illinois constitution and laws, the Board of Trustees exercises final authority over the University System. For the proper use of funds appropriated by the General Assembly and for the proper administration and government of the University System, the board is responsible to the people of Illinois, on whose behalf its members are appointed. The board is the governing body of the University System and exercises jurisdiction in all matters except those for which it has delegated authority to the president, other officers, or bodies of the University System.

The educational policy, organization, and governance of the University System as delegated by the Board of Trustees are promulgated in these *Statutes*. When acting on such matters, the board relies upon the advice of the university senates transmitted to it by the President of the University System, whose role is to set policy for system-wide endeavors and provide leadership at the state, national, and international levels for collective activities across the universities. In these matters each senate has a legitimate concern which justifies its participation in the enactment and amendment of the *Statutes*. The Board of Trustees reserves the power to initiate and make changes in the *Statutes*, but before making any change it will seek the advice of the senates.

The General Rules Concerning University Organization and Procedure document supplements the *Statutes*. *The General Rules* are subordinate to the *Statutes* and deal with administrative organization, with the powers, duties, and responsibilities of officers of the University System, and with various administrative matters.

The Board of Trustees delegates to the President of the University System the authority to promulgate regulations and rules implementing *The General Rules Concerning University Organization and Procedure*. These are printed in the *Business and Financial Policies and Procedures* manual and other documents subordinate to the *Statutes* and *The General Rules* setting forth established policies and procedures. Led by the President, The University of Illinois System also comprises central administrative functions such as: (a) overseeing common fiduciary and compliance responsibilities; (b) providing certain

68 shared services across the universities; and (c) coordinating system-wide data collection and reporting.
69 The offices that provide services related to these activities are referred to as “system offices” and staff
70 within these offices are referred to as “system administration” or “system leaders.”¹ The adjectival form
71 for references to such activities is “system-level.” To avoid confusion, these offices are not referred to as
72 “the system.”

73
74 The three University of Illinois System universities (University of Illinois at Urbana-Champaign,
75 University of Illinois at Chicago, and University of Illinois at Springfield) are where the primary
76 academic work of the system takes place, including: (a) research, scholarship and creative activities; (b)
77 teaching, mentoring and degree granting; (c) public and professional service and engagement; and (d)
78 economic development. Each university is separately accredited and is led by a chancellor who also serves
79 as a vice president for the system. Accordingly, each institution is referred to in the governing documents
80 as a “university,” reserving the terms “campus” and “university campus” for references to their physical
81 location and environment.

82
83 When referenced in the governing documents, “University of Illinois” and “University of Illinois System”
84 refer to the institution as a whole, which includes the three universities as well as the system offices, and
85 any other units associated with the institution as a whole. This larger organization is a single entity from
86 the standpoint of state law and budgetary allocation. In shorthand, it is referred to as the U of I System or
87 simply “the system.” The adjectival form is “system-wide.”

¹ In a few instances, such as University Counsel, offices have both a system-level and university footprint

University of Illinois System

NONDISCRIMINATION STATEMENT

The commitment of the University of Illinois System to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms.

The University of Illinois System will not engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, order of protection status, genetic information, disability, pregnancy, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran and will comply with all federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. This nondiscrimination policy applies to admissions, employment, access to and treatment in the University programs and activities of the University of Illinois System.

~~University e~~Complaint and grievance procedures provide employees and students with the means for the resolution of complaints that allege a violation of this Statement. Members of the public should direct their inquiries or complaints to the appropriate equal opportunity office.

REVISED: September 15, 2017

113 **UNIVERSITY OF ILLINOIS STATUTES**

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The regulations of the Board of Trustees for the guidance of the staff of the University of Illinois were called Bylaws until 1901, when the term *Statutes* was applied. In 1908, the board adopted a revision of the *Statutes* which was much more comprehensive than anything that preceded it; from 1908 to 1931, separate articles were amended and new articles were added, but no general consideration was given to the regulations as a whole. During the period of 1931 to 1934, the board adopted certain statutes relating particularly to the educational and administrative organization of the University. In 1935, the Board of Trustees appointed a committee of its members to consider the *Statutes*, including various administrative regulations, which had been adopted from time to time, as a whole, and to present a revised code. This compilation was approved by the Board of Trustees on March 10, 1936, as the *University of Illinois Statutes*, and all previous editions were declared to be superseded.

On January 16, 1957, the Board of Trustees adopted a revised version of the *Statutes*, upon recommendation of the University Senate and the President of the University. Preliminary to this formal action, a special committee of the Board of Trustees worked with a committee of the University Senate in preparing the final draft.

Preliminary drafts of the present *Statutes* were prepared cooperatively by committees of the three senates and administrative officers. The final draft, adopted on May 17, 1972, by the Board of Trustees upon recommendation of the senates, the University Senates Conference, and the President of the University superseded all previous versions and editions of all corresponding *Statutes*. This edition contains all amendments approved since May 17, 1972.

In 2012-2018, a thorough review of the *Statutes* was undertaken to revise and clarify provisions that were out of date or inconsistent with changed system and university practice.

Statutes on the Web: <http://www.uillinois.edu/trustees/statutes.cfm>

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PREAMBLE

The University of Illinois, as a state university, is subject to the control of the Illinois General Assembly. The General Assembly, subject to the limitations of the state constitution and to such self-imposed restraints as are essential to the maintenance of a free and distinguished University, exercises control by virtue of its authority to change the laws pertaining to the University and its power to appropriate funds for the maintenance and improvement of the University. Under existing state law the University of Illinois is a public corporation, the formal corporate name of which is "The Board of Trustees of the University of Illinois."

Within the limits fixed by the Illinois constitution and laws, the Board of Trustees exercises final authority over the University. For the proper use of funds appropriated by the General Assembly and for the proper administration and government of the University, the board is responsible to the people of Illinois, on whose behalf its members are appointed. The board is the governing body of the University and exercises jurisdiction in all matters except those for which it has delegated authority to the president, other officers, or bodies of the University.

The educational policy, organization, and governance of the University as delegated by the Board of Trustees are promulgated in these *Statutes*. When acting on such matters, the board relies upon the advice of the university senates transmitted to it by the President of the University. In these matters each senate has a legitimate concern which justifies its participation in the enactment and amendment of the *Statutes*. The Board of Trustees reserves the power to initiate and make changes in the *Statutes*, but before making any change it will seek the advice of the senates.

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273 **ARTICLE I. UNIVERSITY SYSTEM ADMINISTRATION**
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275 **Section 1. Functions of the Board of Trustees**

276
277 The Board of Trustees is appointed by the governor of Illinois and bears the ultimate
278 responsibility to the people of the State. It approves ~~formulates~~ university policies but leaves the
279 execution of those policies to its administrative agents, acting under its general supervision. It is
280 the responsibility of the board to secure the needed revenues for the University of Illinois System
281 and to determine the ways in which university system funds shall be applied.
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283 **Section 2. The President of the University of Illinois System**

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285 The president is the chief executive officer of the University of Illinois System and is a
286 member of the faculty of each college, school, institute, division, and academic unit therein. The
287 president shall be elected by the Board of Trustees, after consultation with a committee
288 appointed for the purpose of recommending appropriate candidates. The ~~and the~~ president's term
289 of office shall be at the pleasure of the board. The president shall attend the meetings of the
290 board and participate in its deliberations; may act with freedom within the lines of general policy
291 approved by the board; shall prepare the annual budgets for presentation to the board; and shall
292 recommend to the board suitable persons for positions in the University system, including
293 appointments to appropriate administrative positions, other than academic, which are not
294 provided for in the **Statutes**. In case of exigencies, it is within the proper jurisdiction of the
295 president to make appointments so that the work of the University system shall not be
296 interrupted, but such appointments shall be subject to confirmation by the board. The president is
297 responsible for the enforcement of the rules and regulations of the University of Illinois System;
298 shall make such recommendations to the board and to the senates as the president may deem
299 desirable for the proper conduct and development of the University system; and shall issue
300 diplomas conferring degrees, but only on the recommendation of the appropriate senate and by
301 authority of the Board of Trustees. The president may designate the administrative officer(s) who
302 shall exercise the functions of the president during the absence of the president from duty, which
303 designation(s) shall be subject to change by the Board of Trustees.
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305 **Section 3. The University of Illinois System Officers**

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307 The University of Illinois System ~~university~~ officers are identified in *The General Rules*
308 *Concerning University Organization and Procedure*. Prior to recommending to the Board of
309 Trustees the initial appointment of any university system officer, except the president and the
310 chancellor/vice president, the president shall seek the advice of the University Senates
311 Conference. On the occasion of the reappointment of any ~~university~~ system officer, the
312 University Senates Conference may submit its advice if it so elects.
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314 **Section 4. Other University System Administrative Officers**

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There may be additional administrative officers with ~~university system~~-wide responsibilities and duties as delegated by the ~~President of the University~~. The president may make changes in titles and assignment of responsibilities of these officers and may recommend to the Board of Trustees additional administrative positions as provided for in Section 2 of this Article.

322 **Section 5. Chancellors and Vice Presidents**

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There shall be a chancellor at each ~~campus~~ university of the University of Illinois System who shall also be a vice president of the University system (chancellor/vice president). The chancellor/vice president, under the direction of the president, shall serve as the chief executive officer for the ~~campus~~ university. The chancellor/vice president shall perform such duties as may be delegated and assigned by the president and may be consistent with the *Statutes* of the University of Illinois System, *The General Rules*, and actions of the Board of Trustees. As system officers, the chancellors/vice presidents have responsibility for advising and working with the president and other system officers to advance the well-being of the entire system as well as their own individual university.

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The chancellor/vice president shall be appointed annually by the Board of Trustees on the recommendation of the president. On the occasion of the appointment of a new chancellor/vice president, or a major review of an incumbent chancellor/vice president, the president shall have the advice of a committee selected by the senate of the ~~campus~~ university concerned. ~~On the occasion of a reappointment, the senate may submit its advice if it so elects.~~

340 **Section 6. *The General Rules Concerning University Organization and***
341 ***Procedure***

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The General Rules supplement the *Statutes*. *The General Rules* are subordinate to the *Statutes* and deal with administrative organization, with the powers, duties, and responsibilities of officers of the University of Illinois System, and with ~~university~~ employment policies, property, and other matters. *The General Rules* are adopted by the Board of Trustees acting on the advice of the ~~President of the University~~. The board reserves the right to make changes in *The General Rules* after consultation with the president. Before providing such advice or consultation, the president shall consult with the University Senates Conference, with due regard for the provisions of Article XII, Section 5. However, consultation with the conference is not required when because of exceptional circumstances a proposed action of the Board of Trustees would authorize a deviation from *The General Rules* for a specific transaction.

354 **ARTICLE II. LEGISLATIVE ORGANIZATION**

355

356 **Section 1. Campus University Senates**

357

358 a. A senate shall be constituted at each ~~campus~~ university of the University of Illinois
359 System. The basic structure of a senate, including its composition, shall be provided for in its
360 constitution. The constitution and any amendments thereto shall take effect upon adoption by the
361 senate concerned and approval thereof by the Board of Trustees.

362

363 b. Each senate ~~may exercises~~ legislative functions in matters of educational policy
364 affecting ~~the University as a whole or its university own campus only~~. No such senate action
365 shall take effect until it has been submitted to the University Senates Conference as provided in
366 Article II, Section 2, and either approved by the Board of Trustees itself or approved in a manner
367 agreed to by the board.

368

369 c. Except as otherwise provided in these *Statutes*, each senate shall determine for its
370 university campus matters of educational policy including but not limited to: requirements for
371 admission to the several colleges, schools and other teaching divisions; general requirements for
372 degrees and certificates; relations among colleges, schools and other teaching divisions; the
373 academic calendar; and educational policy on student affairs. Neither the powers conferred on
374 the senates by this paragraph (c) nor the powers conferred by Article II, Section 1b shall extend
375 to matters over which the college is given jurisdiction by Article III, Section 2c.

376

377 d. Each senate shall recommend candidates for honorary degrees and shall determine
378 for its ~~campus university~~ the manner in which the faculty shall recommend to the chancellor/vice
379 president candidates for earned degrees, diplomas, and certificates to be conferred by the
380 president under the authority of the Board of Trustees.

381

382 e. No ~~new line of work involving questions of~~ changes to general educational policy
383 shall be established ~~on~~ at any ~~campus university~~ except upon approval of the senate concerned
384 and except as elsewhere provided in these *Statutes*.

385

386 f. Each senate may propose amendments to these *Statutes* through the University
387 Senates Conference to the president and the Board of Trustees as provided in Article XIII,
388 Section 8.

389

390 g. Each senate shall adopt bylaws which, ~~shall govern~~ except as otherwise provided in
391 these *Statutes*, shall govern its procedures and practices, including such matters as committee
392 structure and duties, calling of meetings and establishment of agenda, and selection of officers.
393 The bylaws of each senate shall provide for committees or other bodies to exercise those
394 statutory duties specified in other sections of these *Statutes*, e.g., academic freedom and tenure,
395 student discipline, and student affairs. The bylaws and any changes thereto shall be reported to
396 the Board of Trustees through the chancellor/vice president and the president.

397

398 **Section 2. University Senates Conference**

399

400 a. *Organization*

401

402 (1) The University Senates Conference shall be made up of twenty members.
403 The basic representation shall be two members from each university senate. Additional members
404 shall be apportioned to each senate, at least one from each senate, in numbers proportional to the
405 number of faculty members ~~on~~ at each ~~campus~~ university. The apportionment shall be
406 recalculated every five years. Each senate shall elect its own representatives from its
407 membership.

408
409 (2) Senators whose senatorial terms expire before their conference terms
410 expire shall complete their conference terms. Any faculty senator or faculty senator-elect shall be
411 eligible for election to the conference. The term of office shall be three years beginning on the
412 first day of the next academic year following the election. Approximately one-third of the
413 conference members from each senate shall be elected annually.

414
415 (3) ~~A quorum for conference meetings shall consist of a simple majority of~~
416 ~~the total membership of the conference. If a quorum cannot be obtained otherwise, the~~
417 ~~conference members from a senate may designate as many as two alternates from the faculty~~
418 ~~members of their own senate to serve at a specific meeting.~~

419
420 (4) —The conference officers shall be a chair and a vice chair, who shall not be
421 from the same senate and who shall be elected for one-year terms by and from the conference
422 ~~and shall not be from the same senate~~. The chair shall not be from the same senate in two
423 consecutive years.

424
425 (45) The executive committee of the conference shall consist of two members
426 from each senate: the conference chair, the conference vice chair, and four additional members
427 elected annually by and from the conference. The conference may authorize the executive
428 committee to act on behalf of the conference between scheduled meetings.

429
430 (5) The University Senates Conference shall adopt bylaws which, except as
431 otherwise provided in these Statutes, shall govern its procedures and practices, including such
432 matters as committee structure and duties, calling of meetings and establishment of agenda,
433 election of officers, and definition of quorum. The bylaws shall provide for procedures to
434 exercise those statutory duties specified in Article II, Section 2 (b). The bylaws and any changes
435 thereto shall be reported to the university senates and to the Board of Trustees through the
436 president.

437
438 **b. *Functions.***

439
440 The University Senates Conference shall review all matters acted upon by each
441 university senate. The conference shall determine whether senate actions requiring
442 implementation or further consideration by officials or other groups within the University of
443 Illinois System have been referred to the appropriate officials or groups. The conference itself
444 may make any original or additional referral it deems advisable, and may append its comments
445 and recommendations. Should the conference find a matter acted upon by one of the senates to
446 be of concern to another senate, it shall refer the matter and the action to that senate. If two or
447 more senates have acted differently on a subject, the conference shall attempt to promote
448 agreement or consistency. Where agreement or consistency cannot be effected within a
449 reasonable period of time, the conference shall transmit the related actions of the senates together
450 with its own recommendations to the appropriate officials or groups within the University of

451 Illinois System and shall simultaneously notify the clerk or secretary of each senate of its action.
452 Any senate may record and transmit its further comments to the same addressees and to the
453 conference.

454

455 The University Senates Conference shall assist the senates to communicate with
456 one another, with University system and campus university administrative officials, and with the
457 Board of Trustees through the president (~~through the president~~), and may develop and implement
458 procedures to enhance such communication.

459

460 c. The conference may act and may authorize its executive committee to act as an
461 advisory group to the Board of Trustees (through the president), the president, other
462 administrative officials, and the several senates on matters of university system-wide concern. It
463 shall be a special concern of the conference executive committee to aid in maintaining
464 harmonious relations among such officers and the units of the University of Illinois System.

465

466 **Section 3. Faculty Role in Governance**

467

468 a. (1) The faculty of the University of Illinois System and any of its units except
469 for the Graduate College consists of those members of the academic staff with the rank or title in
470 that unit of professor, associate professor, or assistant professor who are tenured or receiving
471 probationary credit toward tenure, and those administrators in the direct line of responsibility for
472 academic affairs (persons who hold the title director or dean in an academic unit, provost or
473 equivalent officer, chancellor/vice president and president). Administrative staff members not in
474 the direct line of responsibility for academic affairs are members of the faculty only if they also
475 hold faculty appointments. The bylaws of any academic unit may further mandate a minimum
476 percent faculty appointment in that unit for specified faculty privileges, such as voting privileges.

477

478 (2) The bylaws of a unit may grant specified faculty privileges to selected faculty
479 of other units. The bylaws may also grant specified faculty privileges to members of the
480 academic staff of the unit or of other units who are not included in subsection 1 above (i.e.,
481 neither tenured nor receiving probationary credit toward tenure), and who have the rank or title
482 of professor, associate professor, assistant professor, instructor, or lecturer. The bylaws may also
483 grant specified faculty privileges to members of the academic staff of the unit or of other units
484 who have the rank or title of professor, associate professor, assistant professor, instructor, or
485 lecturer modified by the terms “research,” “adjunct,” “clinical,” “visiting” and/or “emeritus”
486 (e.g., “research professor,” “adjunct assistant professor,” “clinical associate professor,” “visiting
487 professor”). Only academic staff with titles listed above may be extended faculty privileges.
488 Voting on these provisions of the bylaws is limited to those named in subsection (1) above.

489

490 b. As the responsible body in the teaching, research, and scholarly activities of the
491 University of Illinois System, the faculty has inherent interests and rights in academic policy and
492 governance. Each college or other academic unit shall be governed in its internal administration
493 by its faculty, as defined in Section 3a (1) above. Governance of each academic unit shall be
494 based on unit bylaws established and amended by the faculty of that unit. The bylaws shall
495 provide for the administrative organization and procedure of the unit, including the composition
496 and tenure of executive or advisory committees. Except that they may not conflict with these
497 *Statutes*, or other specific actions of the Board of Trustees, or with the bylaws of a unit which
498 encompasses it, the details of the bylaws are left to the faculty of the unit.

Section 4. Faculty Advisory Committee

501

502 Faculty advice and recommendations on University governance are traditionally
503 provided to the administration through standing and ad hoc committees and representation in the
504 senate. In addition, at each ~~campus~~ campus university the faculty shall elect a Faculty Advisory
505 Committee. The committee shall consist of nine faculty members on the Chicago and Urbana-
506 Champaign campuses, three of whom shall be elected each year. The committee shall consist of
507 seven faculty members on the Springfield campus, two of whom shall be elected each year and
508 the seventh every third year. The three-year terms will commence on the first day of the
509 academic year following the election.

510

511 Each ~~campus~~ senate shall determine eligibility for membership on the Faculty Advisory
512 Committee for its ~~campus~~ campus university from among the members of the Faculty Advisory
513 Committee electorate, excluding those who hold administrative appointments. Any eligible
514 person may be nominated as a committee member by a petition signed by three members of the
515 electorate and filed with the clerk or secretary of the senate. The deadline for filing shall be set
516 by each ~~campus~~ senate. The clerk or secretary of the senate shall conduct the election as soon as
517 possible thereafter. The eligible nominees for the number of seats to be filled receiving the
518 highest number of votes shall be declared elected. If vacancies arise between regular elections,
519 the eligible nominee with the next highest number of votes at the most recent election shall be
520 declared a member of the committee. In the absence of any such nominee willing and able to
521 serve, the vacancy shall be filled at the next regular election.

522

523 No more than two members of the committee may hold paid appointments in the same
524 college or in the same unit organized independently of a college.

525

526 The committee shall elect its own chair at its first meeting of each academic year. The
527 committee shall adopt its rules of procedure, copies whereof shall be sent to all members of the
528 academic staff (as defined in Article IX, Sections 4a and 3c) and to the chancellor/vice president
529 and the president. The committee shall make such reports to the chancellor/vice president, the
530 president, the senate, and the faculty as it deems appropriate at least once a year.

531

532 The committees shall provide for the orderly voicing of suggestions for the good of the
533 University, afford added recourse for the consideration of grievances, and furnish a channel for
534 direct and concerted communication between the academic staff (as defined in Article IX,
535 Sections 4a and 3c) and the administrative officers of the University, its colleges, schools,
536 institutes, divisions, and other administrative units on matters of interest or concern to the
537 academic staff (as defined in Article IX, Sections 4a and 3c) or any member of it.

538

539 Academic staff members who are members of the Professional Advisory Committee electorate
540 shall use the procedures outlined in Section 5 of Article II.

540

541 In performing its functions, the committee upon the request of the chancellor/vice
542 president, the president, or any member of the academic staff (as defined in Article IX, Sections
543 4a and 3c), or upon its own initiative shall make such investigations and hold such consultations
544 as it may deem to be in the best interest of the University. A member of the academic staff (as
545 defined in Article IX, Sections 4a and 3c), or upon its own initiative shall make such

546 investigations and hold such consultations as it may deem to be in the best interest of the
547 University. A member of the academic staff (as defined in Article IX, Sections 4a and 3c) or a
548 retired member shall be entitled to a conference with the committee or with any member of it on
549 any matter properly within the purview of the committee.
550

551 **Section 5. Professional Advisory Committee**

552
553 At each ~~campus~~ university, the academic professional staff whose appointments as
554 academic professionals require at least 50 percent (50%) of full-time service shall elect a
555 professional advisory committee. The academic professional staff consists of those staff
556 members on academic appointment whose positions have been designated by the president and
557 the chancellor/vice president as meeting specialized administrative, professional, or technical
558 needs in accordance with Article IX, Sections 3a, 3c, and 4a.
559

560 Any member of the professional advisory committee electorate shall be eligible for
561 membership. University System-level administration staff shall be members of the electorate of
562 the ~~campus~~ university at which their principal office is located. Each chancellor/vice president
563 (or the president in the case of university system-level administration staff members) after
564 consultation with the body may identify senior administrative officers to be excluded from the
565 electorate.
566

567 Bylaws and articles of procedure covering such matters as name of the body, nomination
568 and election of members and officers, size of the body, and terms of office shall be developed at
569 each ~~campus~~ university and after approval by the chancellor/vice president made available to the
570 members of the electorate.
571

572 The body shall provide for the orderly voicing of suggestions for the good of the
573 University, afford added recourse for the consideration of grievances, and furnish a channel for
574 direct and concerted communication between the academic professional staff and the
575 administrative officers of the University, its colleges, schools, institutes, divisions, and other
576 administrative units on matters of interest or concern to the academic professional staff or any
577 member of it. The body shall report to the chancellor/vice president, the president, and the
578 academic professional staff at least once a year.
579

580 In performing its functions, the body upon the request of the chancellor/vice president,
581 the president, or any member of the academic professional staff, or upon its own initiative shall
582 make such investigations and hold such consultations as it may deem to be in the best interest of
583 the University. Any member or retired member of the academic professional staff shall be
584 entitled to a conference with the body or with any member of it on any matter properly within the
585 purview of the body.
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**ARTICLE III. ~~CAMPUSES~~ CAMPUSES UNIVERSITIES, COLLEGES,
AND SIMILAR ~~CAMPUS~~ CAMPUS UNIVERSITY
UNITS**

592 **Section 1. The ~~Campus~~ Campus University**

593

594 a. The ~~campus~~ campus university is the largest educational and administrative group. It is
595 composed of colleges, schools, institutes, and other educational units in conjunction with
596 administrative and service organizations.

597

598 b. The legislative body for the ~~campus~~ campus university shall be the ~~campus~~ senate, as
599 provided in Article II, Section 1.

600

601 c. The transfer of any line of work or any part thereof from one ~~campus~~ campus university to
602 another shall be made on the recommendation of the senates and chancellors/vice presidents of
603 the ~~campuses~~ universities involved, the University Senates Conference, and the president upon
604 approval by the Board of Trustees.

605

606 d. The chancellor/vice president, under the direction of the president, shall be the
607 chief executive officer of the ~~campus~~ campus university, as provided in Article I, Section 5.

608

609 e. At each university, ~~There shall be a provost and vice chancellor for academic~~
610 ~~affairs or equivalent officer who will serve as at each campus who shall be the chief academic~~
611 ~~officer under the chancellor/vice president for each campus and who will serve as chief executive~~
612 ~~officer in the absence of the chancellor/vice president.~~

613

614 f. There may be additional vice chancellors with ~~campus~~ campus university-wide
615 responsibilities and other administrative officers with responsibilities and duties as delegated by
616 the chancellor/vice president.

617

618 g. Vice chancellors shall be appointed annually by the Board of Trustees on the
619 recommendation of the chancellor/vice president and the president. The chancellor/vice president
620 shall on the occasion of each appointment seek the advice of the executive committee of the
621 ~~campus~~ senate. The executive committee may seek the counsel of other ~~campus~~ campus university bodies
622 in preparing its advice.

623

624 **Section 2. The College**

625

626 a. The college is an educational and administrative group comprised of departments
627 and other units with common educational interests.

628

629 b. The faculty of a college shall be constituted as specified in Article II,
630 Section 3a (1). The college shall be governed in its internal administration by its faculty under
631 bylaws established by the faculty, as specified in Article II, Section 3b.

632

633 c. Subject to the jurisdiction of the senates as provided in Article II, Section 1, the
634 college shall have jurisdiction in all educational matters falling within the scope of its programs,
635 including the determination of its curricula, except that proposals which involve budgetary
636 changes ~~shall become effective only when~~ are subject to the approval of the chancellor/vice
637 ~~president has approved them~~. The college has the fullest measure of autonomy consistent with
638 the maintenance of general university educational policy and correct academic and
639 administrative relations with other divisions of the University. In questions of doubt concerning
640 the proper limits of this autonomy between the college and the senate, the college shall be
641 entitled to appeal to the chancellor/vice president for a ruling.
642

643 d. The transfer of any line of work or any part thereof to or from a college or to or
644 from some other educational or administrative group within a campus university shall be made
645 on the recommendation of the appropriate senate and the chancellor/vice president and on
646 approval of the president.
647

648 e. The faculty of a college shall elect its secretary and committees.
649

650 f. An executive committee of two or more members elected annually by and from the
651 faculty of the college by secret written ballot shall be the primary advisory committee to the dean
652 of the college. It shall advise the dean on the formulation and execution of college policies and
653 unless otherwise provided by the faculty of the college on appointments, reappointments,
654 nonreappointments, and promotions, ~~and~~ It shall also transact such business as may be delegated
655 to it by the faculty. The faculty may determine the size of its executive committee and may
656 choose to elect its members for two- or three-year staggered terms. Not more than one-half of the
657 membership of the executive committee shall be from one department or comparable teaching
658 unit of the college. The dean is *ex officio* a member and chair of the committee. While the
659 executive committee is in session to prepare its advice on appointment of the dean or to review
660 the dean's performance, the dean shall not be a member and the committee shall be chaired by a
661 committee member elected by the committee for that purpose.
662

663 **Section 3. The Dean**

664

665 a. The dean is the chief executive officer of the college, responsible to the
666 chancellor/vice president for its administration, and is the agent of the college faculty for the
667 execution of college educational policy.
668

669 b. The dean shall be appointed annually by the Board of Trustees on recommendation
670 by the chancellor/vice president and the president. On the occasion of each recommendation, the
671 chancellor/vice president shall seek the prior advice of the executive committee of the college
672 concerned. The performance of the dean shall be evaluated at least once every five years in a
673 manner to be determined by the college faculty.
674

675 c. On recommendation of the dean and the chancellor/vice president, the president
676 may appoint annually associate or assistant deans as required.
677

678 d. The dean shall *(1)* call and ordinarily preside at meetings of the college faculty to
679 consider questions of college and departmental governance and educational policy at such times

680 as the dean or the executive committee may deem necessary but not less frequently than once in
681 each academic year; (2) formulate and present policies to the faculty for its consideration, but
682 this shall not be interpreted to abridge the right of any member of the faculty to present any
683 matter to the faculty; (3) make reports on the work of the college; (4) oversee the registration and
684 progress of the students in the college; (5) be responsible for the educational use of the buildings
685 and rooms assigned to the college and for the general equipment of the college as distinct from
686 that of the separate departments; (6) serve as the medium of communication for all official
687 business of the college with other campus university authorities, the students, and the public;
688 (7) represent the college in conferences, except that additional representatives may be designated
689 by the dean for specific conferences; (8) prepare the budget of the college in consultation with
690 the executive committee of the college; and (9) recommend the appointment, reappointment,
691 nonreappointment, and promotion of members of the academic staff. Regarding appointments,
692 reappointments, nonreappointments, and promotions, the dean shall consult with the appropriate
693 departmental chair(s) and executive committee(s), or department head(s) who shall provide the
694 dean with the advice of the advisory committee or other appropriate committee as specified in
695 the department bylaws. Recommendations to positions on the academic staff shall ordinarily
696 originate with the department, or in the case of a group not organized as a department with the
697 person(s) in charge of the work concerned and shall be presented to the dean for transmission
698 with the dean's recommendation to the chancellor/vice president. In case a recommendation
699 from a college is not approved by the chancellor/vice president, the dean may present the
700 recommendation to the president, and, if not approved by the president, the dean with the consent
701 of the Board of Trustees may present the recommendation in person before the Board of Trustees
702 in session.
703

704 **Section 4. The School and Similar Campus University Units**

705
706 **a.** In addition to colleges and departments, there may be other units of a campus
707 university, such as a school, institute, center, hospital, and laboratory, of an intermediate
708 character designed to meet particular needs.
709

710 **b.** Such a unit organized independently of a college shall be governed in the same
711 manner as a college.
712

713 **c.** The school organized within a college is an educational and administrative unit
714 composed primarily of academic subunits. The subunits are related and have common interests
715 and objectives but emphasize academically distinct disciplines or functions. The faculty of each
716 subunit shall have the power to determine such matters as do not so affect relations with other
717 subunits of the school or with units outside the school that those relations properly come under
718 the supervision of larger administrative units.
719

720 **d.** Governance of schools and similar campus units within a college:
721

722 **(1)** The internal structure, administration, and governance of a school within a
723 college shall be determined by its faculty under bylaws established by the faculty. Bylaws of the
724 school shall be consistent with those of the college.
725

726 (2) The school has the fullest measure of autonomy consistent with the
727 maintenance of general college and university educational policy and with appropriate academic
728 and administrative relations with other divisions of the University. In questions of doubt
729 concerning the proper limits of this autonomy, the school may appeal directly to the dean and the
730 executive committee of the college and shall be entitled to appeal subsequently to the
731 chancellor/vice president.

732
733 (3) An executive committee selected according to the bylaws of the school shall
734 be the primary advisory body to the director of the school. The director is *ex officio* a member
735 and chair of the committee. The executive committee shall advise the director on the formulation
736 and execution of school policies and unless otherwise provided by the faculty of the school on
737 appointments, reappointments, nonreappointments, and promotions. It shall advise the director
738 on the preparation of the budget. The committee shall provide for the orderly voicing of
739 suggestions for the good of the school, recommend procedures and committees that will
740 encourage faculty participation in formulating policy, and perform such other tasks as may be
741 assigned to it by the faculty of the school. Any faculty member shall be entitled to a conference
742 with the executive committee or with any member of it on any matter properly within the
743 purview of the committee. If the committee is in session to prepare its advice on appointment of
744 the director or to review the director's performance, the director shall not be a member, and the
745 committee shall be chaired by a committee member elected by the committee for that purpose.

746
747 (4) Departments within a school shall be governed as specified in Article IV
748 except that communications and recommendations to the college, ~~campus~~ university, or the
749 University system shall be transmitted through the school for approval, comment, or information
750 as appropriate. Other subunits shall be governed by regulations set forth in the school bylaws.

751
752 (5) Executive officers of departments or subunits of a school shall be evaluated
753 at least once every five years in a manner to be determined by the faculty of the school and
754 college.

755
756 (6) An intermediate unit within a college, such as an institute, center, hospital, or
757 laboratory in which academic staff appointments are made in accordance with Article X,
758 Section 1, shall be governed as a department as specified in Article IV. Other intermediate units
759 within a college shall be governed as stated in the bylaws of the college.

761 **Section 5. The Dean or Director of a School or Similar ~~Campus~~**
762 **University Unit**

763
764 a. In a school or similar ~~campus~~ unit independent of a college, the ~~chief~~ executive
765 officer shall be a dean or director appointed annually by the Board of Trustees on the
766 recommendation of the chancellor/vice president and the president. On the occasion of each
767 recommendation, the chancellor/vice president shall seek the prior advice of the executive
768 committee of the faculty concerned. Within the school or similar ~~campus~~ unit, the duties of a
769 director or a dean shall be the same as those of the dean of a college. The performance of the
770 dean or director shall be evaluated at least once every five years in a manner to be determined by
771 the faculty of the unit.

773 **b.** In a school or similar ~~campus~~ unit included within a college, the ~~chief~~ executive
774 officer shall be a director appointed annually by the Board of Trustees on the recommendation of
775 the dean of the college, the chancellor/vice president, ~~and~~ with the concurrence of the president.
776 On the occasion of each recommendation, the dean shall seek the prior advice of the executive
777 committee of the unit. The director shall (1) call and ordinarily preside at meetings of the school
778 faculty to consider questions of school and subunit governance and educational policy at such
779 times as the director or the executive committee may deem necessary but not less frequently than
780 once in each academic year; (2) formulate and present policies to the faculty for its
781 consideration, but this shall not be interpreted to abridge the right of any member of the faculty
782 to present any matter to the faculty; (3) make reports on the work of the school; (4) have general
783 supervision of the work of students in the school; (5) be responsible for the educational use of
784 the buildings and rooms assigned to the school and for the general equipment of the school as
785 distinct from that of the separate subunits; (6) serve as the medium of communication for all
786 official business of the school with the college, the students, and the public; (7) represent the
787 school in conferences except that additional representatives may be designated by the director for
788 specific conferences; (8) prepare the budget of the school in consultation with the executive
789 committee of the school; and (9) recommend the appointment, reappointment,
790 nonreappointment, and promotion of members of the academic staff. Regarding
791 recommendations of appointments, reappointments, nonreappointments, and promotions of the
792 members of the faculty, the director shall consult with the department's or subunit's executive
793 officer who shall provide the director with the advice of the appropriate committee(s). Such
794 recommendations shall ordinarily originate with the subunit or in the case of a group not
795 organized as a subunit with the person(s) in charge of the work concerned and shall be presented
796 to the director for transmission with the director's recommendation to the dean of the college.
797 The performance of the director shall be evaluated at least once every five years in a manner to
798 be determined by the faculty of the school and college.
799
800

801 **ARTICLE IV. DEPARTMENTS**

802

803 **Section 1. The Department**

804

805 **a.** ~~The~~ Within the University of Illinois System, the department is the primary unit of
806 education and administration ~~within the University~~. It is established for the purpose of carrying
807 on programs of instruction, research, and public service in a particular field of knowledge. The
808 staff of a department includes persons of all ranks who upon the recommendation of its head or
809 chair are appointed or assigned to it. The faculty of a department shall be as specified in Article
810 II, Section 3a of these *Statutes*. All appointments which carry academic rank, title, or tenure
811 indicative in any way of departmental association shall be made only ~~after~~ with the concurrence
812 of the department(s) concerned.
813

814 **b.** The department has the fullest measure of autonomy consistent with the
815 maintenance of general college and university educational policy and correct academic and
816 administrative relations with other divisions of the University. Should a dispute arise between
817 the department and another unit of the ~~campus~~ university concerning the proper limits of this
818 autonomy, the department may appeal for a ruling directly to the dean and the executive

819 committee of the college and, when the chancellor/vice president considers it proper, to the
820 chancellor/vice president, who shall make a decision after appropriate consultation.

821
822 c. A department may be organized either with a chair or with a head. A reorganization
823 of the administrative structure of a department from a chair to a head, or a head to a chair, may
824 be accomplished only by Section 4 of this Article.

827 **Section 2. Department Organized with a Chair**

828
829 a. The chair shall be appointed annually by the Board of Trustees on recommendation
830 of the chancellor/vice president ~~and~~ with the concurrence of the president after consultation with
831 the dean of the college and with the executive committee of the department concerned. The
832 performance of the chair shall be evaluated at least once every five years in a manner to be
833 determined by the faculty. As one component of this evaluation, views shall be solicited from the
834 entire department faculty in such a way as to preserve confidentiality.

835
836 b. In each department organized with a chair, the executive committee shall
837 recommend individuals for academic appointment in the department. With the consent of the
838 executive committee or as specified in the department bylaws, persons who are not members of
839 the department faculty may be invited by the chair to attend meetings of the department faculty
840 but such persons shall have no vote.

841
842 c. The faculty of the department shall have power to determine such matters as do not
843 so affect relations with other departments or colleges that they properly come under the
844 supervision of larger administrative units.

845
846 d. In each department organized with a chair, there shall be an executive committee
847 elected annually by and from the faculty of the department by secret written ballot. At least one-
848 half of the members of the departmental executive committee shall be elected from those faculty
849 members who have at least a 50-percent salaried appointment in the University of Illinois
850 System. The faculty may choose to elect members of the executive committee for staggered two-
851 or three-year terms. The chair of the department is *ex officio* a member and chair of the executive
852 committee. The chair and the executive committee are responsible for the preparation of the
853 budget and for such matters as may be delegated to them by the faculty of the department. In a
854 department which has a faculty of not more than five members, the executive committee shall
855 consist of the entire faculty. In all other cases, the size of the executive committee shall be
856 determined by the faculty of the department. If the executive committee is in session to evaluate
857 the chair's performance, the chair shall not be a member and the committee shall be chaired by a
858 committee member elected by the committee for that purpose.

859
860 e. In each department organized with a chair, that officer shall be responsible for the
861 formulation and execution of departmental policies and the execution of system, U university,
862 and college policies insofar as they affect the department. The chair shall have power to act
863 independently in such matters as are delegated to the chair by the executive committee. The chair
864 shall (1) report on the teaching and research of the department; (2) have general oversight of the
865 work of students in the department; (3) collaborate with the executive committee in the

866 preparation of the budget and be responsible for the expenditure of departmental funds for the
867 purposes approved by the executive committee; and (4) call and preside at meetings of the
868 executive committee and at meetings of the department faculty of which there shall be not fewer
869 than one in each academic year for consideration of questions of departmental governance and
870 educational policy. The chair together with the executive committee is responsible for the
871 organization of the work of the department and for the quality and efficient progress of that
872 work. Any faculty member shall be entitled to a conference with the executive committee or with
873 any member of it on any matter properly within the purview of the committee.
874

875 f. In the administration of the office, the chair shall recognize the individual
876 responsibility of other members of the department for the discharge of the duties committed to
877 them by their appointments and shall allow proper scope to the ability and initiative of all
878 members of the department.

879 **Section 3. Department Organized with a Head**

880

881 a. The head of a department shall be appointed without specified term by the Board of
882 Trustees on recommendation by the chancellor/vice president with the concurrence of the
883 president after confidential consultation with the dean of the college and all members of the
884 department faculty. The head may be relieved of title and duties as head of the department by the
885 chancellor/vice president on the recommendation of the dean of the college. The performance of
886 the head shall be evaluated at least once every five years in a manner to be determined by the
887 faculty. As one component of this evaluation, views shall be solicited from the entire department
888 faculty in such a way as to preserve confidentiality.
889

890 b. In each department organized with a head, the head in consultation with the
891 advisory committee shall recommend individuals for academic appointment in the department. In
892 consultation with the advisory committee or as specified in the department bylaws, the head may
893 invite other persons who are not members of the department faculty to attend meetings of the
894 department faculty, but such persons shall have no vote.
895

896 c. The head of the department shall have the power to determine such matters as do
897 not affect other departments or properly come under the supervision of larger administrative
898 units.
899

900 d. In each department organized with a head, the head shall have general direction of
901 the work of the department. The head shall (1) consult with the departmental advisory committee
902 in regard to departmental policy; (2) consult with each member of the department regarding the
903 nature and scope of the work in the charge of that member; (3) call and preside at meetings of the
904 departmental faculty for explanation and discussion of departmental policies, educational
905 procedure, and research, of which there shall be at least one in each academic year for
906 consideration of departmental governance and educational policy; (4) be responsible for the
907 organization of the work of the department, for the quality and efficient progress of that work,
908 for the formulation and execution of departmental policies, and for the execution of system,
909 University, and college policies insofar as they affect the department; (5) report on the teaching
910 and research of the department; (6) have general supervision of the work of students in the
911 department; (7) prepare the departmental budget in consultation with the departmental advisory

912 committee; and (8) be responsible for the distribution and expenditure of departmental funds and
913 for the care of departmental property.

914

915 e. In the administration of the office, the head shall recognize the individual
916 responsibility of other members of the department for the discharge of the duties committed to
917 them by their appointments and shall allow proper scope to the ability and initiative of all
918 members of the department.

919

920 f. In each department organized with a head, there shall be an advisory committee
921 elected annually by and from the faculty of the department by secret written ballot. The
922 department faculty may choose to elect members of the advisory committee for staggered two- or
923 three-year terms. In a department which has a faculty of not more than five members, the
924 advisory committee shall consist of the entire faculty. In all other cases, the size of the advisory
925 committee shall be determined by the faculty of the department. The functions of the committee
926 shall be to provide for the orderly voicing of suggestions for the good of the department, to
927 recommend procedures and committees that will encourage faculty participation in formulating
928 policy, and to perform such other tasks as may be assigned to it. Any faculty member shall be
929 entitled to a conference with the committee or with any member of it on any matter properly
930 within the purview of the committee. If the advisory committee is in session to evaluate the
931 head's performance, the head shall not be a member and the committee shall be chaired by a
932 committee member elected by the committee for that purpose.

933

934 **Section 4. Change of Departmental Administrative Organization**

935

936 On the written request of at least one-fourth of the faculty of the department, as defined
937 in Article II, Section 3a(1), and in no case fewer than two faculty members that the form of the
938 administrative organization of the department be changed from a chair to a head, or a head to a
939 chair, the dean shall call a meeting to poll the departmental faculty by secret written ballot. The
940 names of those making the request shall be kept confidential by the dean. The dean shall transmit
941 the results of the vote to the departmental faculty and to the chancellor/vice president together
942 with the dean's recommendation. If a change of organization is voted, the chancellor/vice
943 president shall thereupon transmit this ~~recommendation~~ vote of the faculty along with the
944 recommendations of the dean and of the chancellor/vice president to the president for
945 recommendation to the Board of Trustees. Faculty of the department may communicate with the
946 Board of Trustees in accordance with Article XIII, Section 4 of these *Statutes*.

947

948 **ARTICLE V. GRADUATE COLLEGES**

949

950 **Section 1. The Campus University Graduate College**

951

952 a. ~~On~~ At a campus university with a Graduate College, the Graduate College shall
953 have jurisdiction over all programs leading to graduate degrees as determined by senate action
954 and approved by the Board of Trustees. It is the responsibility of the Graduate College to
955 develop and safeguard standards of graduate work and to promote and assist in the advancement
956 of research in all fields.

957

958 **b.** Except as otherwise provided in this section, the Graduate College shall be
959 governed by the same regulations as govern other colleges.

960

961 **c.** The faculty of the Graduate College consists of the president, the chancellor/vice
962 president, the provost or equivalent officer, the dean, and all those who on the recommendation
963 of the departments or of other teaching or research divisions have been approved by the
964 executive committee and the dean of the Graduate College to assume appropriate academic
965 responsibilities in programs leading to graduate degrees. Other administrative staff members are
966 members of the faculty of the Graduate College only if they also hold faculty appointments and
967 have been recommended and approved as provided above.

968

969 **d.** An executive committee shall be the primary advisory committee to the dean of the
970 Graduate College. It shall advise the dean on the formulation and execution of policies and on
971 other activities of the Graduate College. The executive committee consists of fourteen members
972 holding office for staggered two-year terms: eight elected members, four elected annually for
973 two-year terms by the faculty of the Graduate College and six members, three appointed each
974 year for two-year terms by the chancellor/vice president on the recommendation of the dean of
975 the Graduate College in consultation with the members elected that year. The dean of the
976 Graduate College is *ex officio* a member and chairs the committee. When meeting to give advice
977 on the appointment of the dean, the senior faculty member (in terms of service ~~at~~ with the
978 University of Illinois System) on the executive committee shall be chair and the dean shall not be
979 a member of the committee.

980

981 **e.** The principal administrative head of the Graduate College is the dean, who shall be
982 appointed in the same manner as are the deans of other colleges.

983

984 **f.** On the recommendation of the dean of the Graduate College and the
985 chancellor/vice president, the president may appoint annually associate or assistant deans of the
986 Graduate College as required.

987

988 **g.** ~~On~~ At a campus university with a Graduate College, the recommendation of its
989 dean shall be secured for the appointment to or promotion on the staff of any ~~campus~~ unit of a
990 person who may be expected to assume or who has academic responsibilities in programs
991 leading to graduate degrees.

992

993 **h.** ~~On~~ At a campus university without a Graduate College, the provost or equivalent
994 officer shall be responsible for the functions of the graduate dean.

995

996 **Section 2. Special Units of the Graduate College**

997

998 **a.** On the recommendation of the Campus Research Board, the executive committee
999 and the dean of the Graduate College with approval by the president and the chancellor/vice
1000 president, the Board of Trustees may create special units of the Graduate College for the purpose
1001 of carrying on or promoting research in areas which are broader than the responsibility of any
1002 one department. Any such unit may be abolished by similar action.

1003

1004 **b.** Persons shall be appointed to the staff of such special units by the Board of
1005 Trustees on the recommendation of the unit concerned, the dean of the Graduate College, the
1006 chancellor/vice president, and the president. Appointments of persons who already have
1007 academic rank and title indicative of departmental association shall be made only after
1008 consultation with the department concerned. Appointments which carry academic rank and title
1009 indicative of departmental association of persons who do not already have departmental
1010 association shall be made only after concurrence of the department concerned.
1011
1012

1013 **ARTICLE VI. THE CAMPUS UNIVERSITY LIBRARY**

1014
1015 **a.** ~~The campus~~ A university library is an academic unit serving the entire campus. Its
1016 collection includes all books, pamphlets, serials, maps, music scores, photographs, prints,
1017 manuscripts, micro-reproductions, and other materials purchased or acquired in any manner and
1018 preserved and used by it to support instruction and research. Such materials may include sound,
1019 electronic and magnetic recordings, motion picture films, slides, filmstrips, other appropriate
1020 audiovisual aids, and computer files.
1021

1022 **b.** The ~~campus~~ university library shall be in the charge of the ~~campus~~ university
1023 librarian who, as the chief executive officer of the library, is responsible to the chancellor/vice
1024 president for its administration and service.
1025

1026 **c.** As specified in Article II, Section 3, the library shall be governed internally under
1027 bylaws established by its faculty. Except as otherwise stated in this Article, the library shall be
1028 governed by the same provisions as govern a college.
1029

1030 **d.** With the approval of the chancellor/vice president, the ~~campus~~ university librarian
1031 may establish branches on the campus when efficiency in reference work, circulation, cataloging,
1032 ordering, and other matters of library service and administration, and the general welfare of the
1033 ~~campus~~ university, college, school, department, or other unit will thereby be promoted.
1034 Appointments to the academic staff of branch libraries established under this subsection and the
1035 advancement of such staff will be recommended to the chancellor/vice president with the advice
1036 of the executive officer(s) of the unit(s) served by such libraries.
1037

1038 **e.** The ~~campus~~ university librarian shall be appointed annually by the Board of
1039 Trustees on the recommendation of the chancellor/vice president with the concurrence of the
1040 ~~President of the University~~. On the occasion of each such appointment, the chancellor/vice
1041 president shall seek the advice of the library committee of the ~~campus~~ university senate and of
1042 the library executive committee. The performance of the ~~campus~~ university librarian shall be
1043 evaluated at least once every five years in a manner to be determined by the faculty of the
1044 ~~campus~~ university library and the library committee of the ~~campus~~ university senate. As part of
1045 the evaluation, views shall be solicited from the library committee of the ~~campus~~ university
1046 senate, from other concerned faculty, and from the entire faculty of the ~~campus~~ university
1047 library.
1048

1049 f. The library committee of the ~~campus~~ university senate shall advise the ~~campus~~
1050 university librarian regarding the allocation of book funds and other policies of the ~~campus~~
1051 university library.
1052
1053

1054 **ARTICLE VII. SPECIALIZED UNITS**

1055

1056 **Section 1. General Considerations**

1057

1058 In addition to the ~~campus~~ university units described in the previous Articles, there are
1059 special purpose educational and administrative units whose responsibilities and roles extend
1060 substantially beyond one ~~campus~~ university. The organization and mission of such units,
1061 including clearly defined lines of responsibility to University system or ~~campus~~ university
1062 officers, shall be specified in these *Statutes*, in *The General Rules Concerning University*
1063 *Organization and Procedure*, or in such other documents as shall be deemed appropriate by the
1064 president. These specialized units may include but need not be limited to organizations
1065 designated as bureaus, councils, departments, divisions, institutes, and services. The staffs of
1066 these units shall have ~~campus~~ university membership and status upon recommendation of the
1067 appropriate chancellor/vice president or chancellors/vice presidents subject to the *Statutes* and
1068 *The General Rules* governing the ~~campus~~ university operations.

1069 **Section 2. University Press**

1070

1071 a. The University Press is responsible for developing and conducting ~~the University's~~
1072 a program of publishing books, monographs, and journals.
1073

1074 b. The director of the University Press shall be appointed annually by the Board of
1075 Trustees on the recommendation of the president. The director shall be the principal
1076 administrative officer of the press and shall be responsible to the president.
1077

1078 c. There shall be a University Press Board composed of the director of the press, the
1079 deans of the Graduate Colleges or their representatives, and six appointed faculty members.
1080 Appointments to the board shall be made by the president after consultation with the director of
1081 the University Press and the vice president for academic affairs. The University Press Board
1082 shall advise the director of the press regarding policies and administration. The chair shall be
1083 elected from among the faculty membership.
1084

1085 **Section 3. Councils on Teacher Education**

1086

1087 a. At each ~~campus~~ university engaged in teacher education, there shall be a Council
1088 on Teacher Education composed of the deans and directors of the respective colleges, schools,
1089 and similar units at that ~~campus~~ university which offer curricula in the preparation of teachers for
1090 the elementary and secondary schools. The chair of the council shall be named by the ~~campus~~
1091 chancellor/vice president.

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b. The duties of the council are to formulate policies and programs of student selection, retention, guidance and preparation, and placement in elementary and secondary schools in conformity with educational policies established by the ~~campus~~ senate.

c. At each ~~campus~~ university, the council is authorized to appoint area-of-specialization committees in each of the major teaching fields, committees on teacher placement, and such other committees as may be needed. These committees shall be composed of representatives from the College of Education or comparable ~~campus~~ program and from major subject-matter fields represented in any given curriculum.

The area-of-specialization committees shall be responsible for the improvement of their respective teacher-education curricula, counseling procedures in their areas, and other activities related thereto. Each committee shall recommend action to the Council on Teacher Education ~~on~~ at its ~~campus~~ university.

d. Students shall not be eligible for university approval of their status as prospective teachers unless they have elected a curriculum approved by the ~~campus~~ Council on Teacher Education at its university.

e. All curricula in teacher education shall be approved by the area-of-specialization committee, by the departments, by the respective colleges offering the curricula, by the appropriate Council on Teacher Education, and by the respective senates.

Section 4. Agricultural Experiment Station

The Agricultural Experiment Station shall be administered by a director, who shall be appointed annually by the Board of Trustees on the recommendation of the president.

The Agricultural Experiment Station of the University of Illinois was established in 1888, under the provisions of acts of Congress, “to aid in acquiring and diffusing among the people of the United States useful and practical information in subjects connected with agriculture, and to promote scientific investigation and experiment respecting the principles and applications of agricultural science.”

Section 5. Cooperative Extension Service in Agriculture and Home Economics

a. The Cooperative Extension Service in Agriculture and Home Economics shall be administered by a director appointed annually by the Board of Trustees on the recommendation of the president, concurred in by the Secretary of Agriculture.

1134 **b.** Under the provisions of the Smith-Lever Act, approved by the President of the
1135 United States on May 8, 1914, and of subsequent acts of Congress, and under the provisions of a
1136 concurring joint resolution of the Illinois General Assembly, the University of Illinois is
1137 designated the agency in Illinois responsible for cooperative agricultural and home economics
1138 extension work.

1139
1140 This work shall consist of the giving of instruction and practical demonstrations in
1141 agriculture and home economics to persons not attending the University of Illinois and of
1142 imparting to such persons information on these subjects through field demonstrations,
1143 publications, and otherwise. This work shall be carried on in such a manner as may be mutually
1144 agreed upon by the Secretary of Agriculture and the University of Illinois.

1145
1146

1147 **ARTICLE VIII. CHANGES IN ACADEMIC** 1148 **ORGANIZATION**

1149 **Section 1. Definitions**

1150

1151 **a.** *Unit.* For the purposes of Article VIII, a unit is a division of the University system
1152 to which academic appointments can be made and to which resources can be allocated, including
1153 departments or similar units, centers, institutes, schools, and colleges.

1154

1155 **b.** *Tenure Home.* For the purposes of Article VIII, a tenure home is an academic unit
1156 (a) whose academic staff includes the group eligible to vote on promotion and tenure decisions
1157 within the unit; and (b) that provides the unit-specific standards that, in compliance with higher-
1158 level standards, apply for promotion and tenure decisions for a member of the academic staff
1159 with the rank or title of professor, associate professor, or assistant professor who is tenured or
1160 receiving probationary credit toward tenure.

1161

1162 **Section 2. Appointment of Faculty to Units**

1163

1164 A member of the academic staff with the rank or title of professor, associate professor, or
1165 assistant professor who is tenured or receiving probationary credit toward tenure must have a
1166 tenure home that has been approved through the procedures in Article VIII, Section 3a through
1167 3c, below. A faculty member may have a tenure home in more than one academic unit, but must
1168 have a tenure home in at least one academic unit. *If* any member of a proposed or existing unit's
1169 academic staff with the rank or title of professor, associate professor, or assistant professor who
1170 is tenured or receiving probationary credit toward tenure does not already have or will not
1171 otherwise have an appointment in one of the following types of units:

1172

1173 i. another department or similar academic unit that has been approved through
1174 these Article VIII procedures;

1175

1176 ii. an intermediate unit that is not divided into departments or similar units and
1177 that has been approved through these Article VIII procedures; or

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- iii. a school or college that is not an intermediate unit, that is not further divided into academic departments or similar units and that has been approved through these Article VIII procedures; *then* formation of the proposed unit as, or conversion of the existing unit into, a unit that will provide a tenure home must be approved through the procedures in Article VIII, Section 3a through 3c, below, as applicable.

Any change in academic organization such as the termination, separation, transfer, merger, change in status (e.g., department to school), or renaming of an academic unit to which are made appointments of faculty with the rank or title of professor, associate professor, or assistant professor who are tenured or receiving probationary credit toward tenure must be approved through the procedures in Article VIII, Section 4, below.

If all members of a proposed or existing unit’s academic staff with the rank or title of professor, associate professor, or assistant professor who are tenured or receiving probationary credit toward tenure do have or will have an appointment in another unit that is described within items (i) through (iii), above, *then* formation or change of organization of the proposed or existing unit is not required to be approved through the procedures in Article VIII, Sections 3 and 4, below, but may be approved through the procedure in Section 5, below.

1202 **Section 3. Formation of New Units**

1203
1204 **a. Departments.** The formation of a new department or similar academic unit within a
1205 school or college may be proposed by the faculty or executive officer of that school or college.
1206 The president shall submit the proposal for the new unit together with the advice of the faculty of
1207 the school or college of each higher unit, taken and recorded by a vote of the faculty by secret
1208 written ballot in accordance with the bylaws of that unit, of the appropriate senate, taken and
1209 recorded by a vote of the senate, of the appropriate chancellor/vice president, and of the
1210 University Senates Conference to the Board of Trustees for action.

1211
1212 **b. Intermediate Units.** An academic unit of intermediate character, such as a school
1213 organized within a college, may be proposed by the faculty or the executive officer of the higher
1214 unit. The president shall submit the proposal for the intermediate unit together with the advice of
1215 the higher unit, taken and recorded by a vote of the faculty by secret written ballot in accordance
1216 with the bylaws of that unit, of the appropriate senate, taken and recorded by a vote of the senate,
1217 of the appropriate chancellor/vice president, and of the University Senates Conference to the
1218 Board of Trustees for action.

1219
1220 **c. Colleges and Independently Organized ~~Campus~~ University Units.** A college or
1221 other independently organized ~~campus~~ university unit, such as a school, institute, center, or
1222 similar ~~campus~~ university unit not within a school or college, may be proposed by the
1223 appropriate senate or chancellor/vice president. The president shall submit the proposal for the
1224 unit together with the advice of the appropriate senate, taken and recorded by a vote of the

1225 senate, of the appropriate chancellor/vice president, and of the University Senates Conference to
1226 the Board of Trustees for action.

1227

1228 **d.** *Units Organized at the University of Illinois System Level.* Units organized at the
1229 university system level, such as institutes, councils, and divisions, may be formed for the
1230 development and operation of teaching, research, extension, and service programs which are
1231 statewide or intercampus in their scope and which cannot be developed under a campus single
1232 university administration. Such an organization may be proposed by a senate, a chancellor/vice
1233 president, the University Senates Conference, or the president. The president shall submit the
1234 proposal for the new organization together with the advice of the appropriate senates, taken and
1235 recorded by a vote of each such senate, of the appropriate chancellors/vice presidents, and of the
1236 University Senates Conference to the Board of Trustees for action.

1237

1238 **e.** *Campuses Universities.* The formation of a new campus university may be
1239 proposed by the president, by a senate, or by the University Senates Conference. The president
1240 shall submit the proposal for the new campus university together with the advice of the senates,
1241 taken and recorded by a vote of each senate, of the chancellors/vice presidents, and of the
1242 University Senates Conference to the Board of Trustees for action. If the proposal is adopted, the
1243 University Senates Conference shall serve as an advisory body to the president in developing
1244 procedures to implement the action of the board.

1245

1246 **Section 4. Changes in Existing Units**

1247

1248 From time to time, circumstances will favor changes in academic organization such as the
1249 termination, separation, transfer, merger, change in status (e.g., department to school), or
1250 renaming of the academic units specified in Section 1. The procedures for the various changes
1251 shall be the same as those specified for formation of such a unit, except that the proposal may
1252 originate in the unit(s) or at any higher administrative level. The advice of each unit involved
1253 shall be taken and recorded by vote of the faculty by secret written ballot in accordance with the
1254 bylaws of that unit. For transfer, merger, separation, and change in status (e.g., department to
1255 school), the procedures shall be those applicable to the type of unit which would result. Units
1256 affected may communicate with the Board of Trustees in accordance with Article XIII, Section
1257 4, of these *Statutes*.

1258

1259 A change in departmental organization from a chair to a head, or from a head to a chair,
1260 may be accomplished only as specified in Article IV, Section 4 of these Statutes.

1261

1262 **Section 5. Academic Units Not Requiring Board of Trustees Approval**

1263

1264 Any proposal for creation or change in organization (such as termination, separation,
1265 transfer, merger, or change in status) of any unit engaged in academic activities the creation of
1266 which does not require Board of Trustees approval shall be referred to the executive committee
1267 of the campus relevant university senate for its information and advice prior to approval by the
1268 appropriate administrator. If the unit is not organized within one campus university of the
1269 University system, the proposal shall be referred to the University Senates Conference rather
1270 than to a senate executive committee. Academic staff appointments in such units may not be

1271 made to ranks subject to the provisions of Article X, Section 1, governing appointments for an
1272 indefinite term as defined in Article IX, Section 3c.
1273

1274 **ARTICLE IX. ACADEMIC AND ADMINISTRATIVE**
1275 **STAFFS**
1276

1277 **Section 1. Criteria for Employment and Promotion**
1278

1279 The basic criteria for employment and promotion of all university staff, whether or not
1280 subject to the act creating the ~~University State Universities~~ Civil Service System of Illinois, shall
1281 be appropriate qualifications for and performance of the specified duties. The principles of equal
1282 employment opportunity are a part of the general policy of the University **System**. All applicable
1283 federal and state laws related to employment and selection, as well as the University System
1284 Non-Discrimination Statement, must be followed when selecting candidates for employment and
1285 when selecting employees for promotional opportunities. In addition, Unless otherwise
1286 provided by law, employees candidates are to be selected and treated during employment for
1287 employment and employees are to be selected for promotional opportunities without regard to
1288 political affiliation, relationship by blood or marriage, age, sex, race, creed, national origin,
1289 handicap, or status as a disabled veteran or veteran of the Vietnam era.
1290

1291 **Section 2. Employment of Relatives**
1292

1293 No individual shall initiate or **knowingly** participate in institutional decisions involving a
1294 direct benefit (initial employment, retention, promotion, salary, leave of absence, etc.) to a
1295 member of the individual's immediate family. "Immediate family" includes an individual's
1296 spouse, civil union partner, ancestors and descendants, all descendants of the individual's
1297 grandparents, and the spouse or civil union partner, of any of the foregoing. Each chancellor/vice
1298 president shall develop, for the approval of the president, campus university procedures to insure
1299 against such conflict of interest.
1300

1301 **Section 3. Appointments, Ranks, and Promotions of the Academic and**
1302 **Administrative Staff**
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1304 a. All appointments, reappointments, and promotions of ~~the university~~ academic staff, as
1305 defined in Article IX, Section 4a, and university administrative staff, shall be made by the Board
1306 of Trustees on the recommendation of the chancellor/vice president concerned and the president.
1307 All appointments, reappointments, and promotions of ~~the~~ **academic or system-level**
1308 administrative staff shall be made by the Board of Trustees on the recommendation of the
1309 ~~chancellor/vice president concerned if a campus level officer is involved and the president.~~
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1311 b. Appointments shall be made solely on the ~~basis~~ bases of the special fitness of the
1312 individual for the work demanded in the position and other policies and guidelines regarding
1313 recruitment, selection, and promotion.

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c. The following ranks, and only these ranks, of the academic staff as defined in Article IX, Section 4a, are subject to the provisions of Article X, Section 1: professor, associate professor, and assistant professor. ~~Modifying terms such as “research,” “adjunct,” “clinical,” and “visiting”~~ Modifying terms such as “adjunct,” “clinical,” “research,” “teaching,” and “visiting” may be used in conjunction with these academic ranks (e.g., “research professor,” “adjunct assistant professor,” “clinical associate professor,” “visiting professor”); but no appointment for an indefinite term may be made in which a modifying term is used in the academic rank. Furthermore, an appointment in which a modifier is used in the title will not count toward completion of the probationary period, as provided in Article X, Section 1, unless specially recommended by the executive officer of the unit and approved by the dean and by the chancellor/vice president or an officer authorized to act for the chancellor/vice president.

Other academic ranks recognized within the academic staff are: ~~(1) lecturer;~~ ~~(2) instructor;~~ ~~(3) teaching associate, research associate, and clinical associate;~~ ~~(4) teaching assistant, research assistant, and clinical assistant~~ (1) instructor, senior instructor, lecturer, and senior lecturer, which may be modified by “adjunct,” “clinical,” or “visiting”; (2) clinical associate, research associate (which may be modified by “postdoctoral”), and teaching associate, each of which may be modified by “adjunct” or “visiting”; (3) clinical assistant, research assistant, teaching assistant, and other graduate assistants.

Appropriate academic rank, with the rights and privileges pertaining thereto, may be accorded members of the administrative staff. This means that in addition to being members of the administrative staff selected administrative officers may also hold appointments with academic titles chosen from the ranks listed in the two preceding paragraphs.

Special classes of positions within the academic staff may be established to meet specialized professional or technical needs, in accordance with Article IX, Section 4a.

d. Recommendation to positions on the academic staff shall ordinarily originate with the department or in groups not organized as departments with the officers in charge of the work concerned and shall be presented to the dean of the college for transmission with the dean’s recommendation to the chancellor/vice president. ~~Whenever the appointment or promotion of members of the academic staff is involved,~~ Before making a recommendation on the appointment or promotion of members of the academic staff, the dean ~~before making a recommendation~~ shall consult the chair or the head of the department after confirming that intra-departmental consultation procedures have been satisfied; if the college has no departments, the dean shall consult the executive committee of the college. If the appointment involves a person who may be expected to offer courses carrying graduate credit, the dean of the college shall consult the dean of the Graduate College, who shall have the right to make an independent recommendation to the chancellor/vice president, and to the president.

e. In determining appointments to, and salaries and promotion of the academic staff, special consideration shall be given to the following: *(1) teaching ability and performance;* *(2) research ability and achievement;* and *(3) ability and performance in continuing education, public service, committee work, and special assignments designed to promote the quality and effectiveness of academic programs and services.*

1362 **Section 4. Principles Governing Employment of Academic and**
1363 **Administrative Staffs**

1364
1365 The following principles shall govern the employment of the academic and
1366 administrative staffs of the University of Illinois System.

1367
1368 a. The academic staff which conducts the educational program shall consist of the
1369 teaching, research, scientific, counseling, and extension staffs; deans and directors of colleges,
1370 schools, institutes, and similar campus university units; editors, librarians, and such other
1371 members of the staff as are designated by the president and the chancellors/vice presidents.

1372
1373 b. The members of the academic and administrative staffs shall be employed and
1374 salaries fixed by the Board of Trustees, except that members of the academic staff below the
1375 rank of assistant professor may be employed by the ~~president of the University who shall report~~
1376 ~~such appointments to the board~~ universities. These appointments shall be reported to the board
1377 by the president prior to the start of said appointments.

1378
1379 c. Minimum salaries for the various ranks shall be determined by the chancellor/vice
1380 president of each university and reviewed by the Board of Trustees. The minimum for eleven
1381 months' service shall be approximately two-ninths greater than the minimum for the academic
1382 year.

1383
1384 d. The terms of employment for all members of the academic and administrative staffs
1385 shall be stated explicitly in the contract of employment.

1386
1387 e. The academic year shall consist of that period of the year so determined by the
1388 appropriate senate and approved by the appropriate chancellor/vice president, the president, and
1389 the Board of Trustees.

1390
1391 **Section 5. Services Rendered the University of Illinois System**

1392
1393 a. No person employed on a full-time basis on the instructional or administrative
1394 staffs of the University of Illinois System shall be assigned any other ~~university~~ work which does
1395 not naturally come within the scope of that person's duties and for which additional
1396 compensation is to be paid without the prior approval of the president or chancellor/vice
1397 president.

1398
1399 b. No person employed by the University of Illinois System shall have any interests
1400 incompatible with that person's obligations to the University of Illinois System. If an employee's
1401 outside activities pose real or potential conflicts of commitment or interest with the employee's
1402 obligations to the University of Illinois System, those activities must be disclosed, reviewed, and,
1403 if appropriate, managed under applicable system and university policies.

1404
1405 c. Full-time employees shall not receive compensation for services with the
1406 University of Illinois System in excess of a normal schedule except for a reasonable amount of
1407 instruction in continuing education and public service programs, or for the grading of special
1408 examinations (outside regular course work) stipulated by ~~the University~~ an appropriate

1409 administrator, all to be done at a time that does not conflict with other university official duties.
1410 Exceptions may be made to this rule in special cases which are approved by the dean of the
1411 college of which the employee is a member provided that if such additional payments exceed a
1412 nominal amount the advance approval of the chancellor/vice president shall be secured. These
1413 exceptions shall be held to a minimum.

1414

1415 d. The responsibilities to the University of Illinois System of full-time members of the
1416 academic staff are fulfilled by the performance appropriate to rank and terms of appointment of
1417 teaching, scholarly research, continuing education and public service, and committee work and
1418 special assignments. Such staff members may carry on some outside professional or business
1419 activities of an income-producing character so long as such activities are compatible and not in
1420 conflict with University of Illinois System interests. The ~~head~~ executive officer of the department
1421 of which the employee is a member should know and approve of these outside activities ~~outside~~
1422 ~~the University~~.

1423

1424 **Section 6. Severe Sanctions Other Than Dismissal for Cause for** 1425 **Members of the Faculty**

1426

1427 a. Severe sanctions other than dismissal for cause may be imposed on a member of
1428 the faculty, as defined in Article II, Section 3a(1) of the *Statutes*, provided that procedures ~~on~~ at
1429 a campus university adopted by the campus chancellor/campus vice president in consultation
1430 with that campus university senate are followed. In all cases, the chancellor/vice president or the
1431 chancellor/vice president's designee shall exercise the duties assigned to the ~~P~~resident for
1432 academic staff who are members of campus university units, and in all cases the process to be
1433 followed will be that of the ~~campus-on~~ university in which the unit resides.

1434

1435 b. Campus University procedures shall include, at a minimum,

1436

1437 (1) A determination by the provost or equivalent campus university officer, in
1438 consultation with a committee identified by the senate, that cause exists to initiate proceedings
1439 that may result in the imposition of serious sanctions,

1440

1441 (2) Notice to the faculty member of the charges and initiation of the sanction
1442 proceedings,

1443

1444 (3) Opportunity for a hearing before an elected committee specified by the
1445 senate,

1446

1447 (4) Provision that a recommendation by the elected committee against sanction
1448 will be final,

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1450 (5) The opportunity for the faculty member to file an appeal with the
1451 chancellor/vice president within 20 days following the provost's or equivalent officer's decision
1452 to impose sanctions,

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1454 (6) An appeal process encompassing both substantive and procedural objections,
1455 and

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(7) A process wherein the chancellor/vice president's decision on the merits of an appeal is final.

These ~~campus~~ university procedures are the exclusive process for determining whether severe sanctions other than dismissal for cause may be imposed.

c. ~~The~~ These campus university procedures will be initiated only after discussions are held between the faculty member and appropriate administrative officers looking toward a mutual settlement. The initiation or pendency of proceedings under this Section 6 shall not be deemed to prevent or delay the University of Illinois System or any other person from pursuing any other remedy available to such person against the faculty member for conduct allegedly violating Section 6d below.

d. Adequate due cause for severe sanctions other than dismissal shall be restricted to actions clearly related to University of Illinois System activities and shall be limited to the following:

(1) Engaging in professional misconduct in the performance of University system duties or academic activities,

(2) Neglecting or refusing to perform reasonable assigned academic duties,

(3) Violating senate-approved ~~campus~~ university or University system regulations or policies related to conduct of academic duties,

(4) Acting outside the appropriate exercise of University of Illinois System responsibilities so as willfully to physically harm, threaten physical harm to, harass or intimidate a visitor or a member of the University system community with the effect of interfering with that person's performance of University system duties or academic activities,

(5) Willfully damaging, destroying or misappropriating property owned by the University of Illinois System or any property used in connection with a University system function or approved activity, or

(6) Conviction in a court of law for a felony that is clearly related to the performance of University of Illinois System duties or academic activities.

Findings of fact made in prior proceedings under policies established by the president with the advice of the senates and University Senates Conference under procedures described in Article XIII, Section 8 of the *Statutes* shall be presumed to have been established subject to rebuttal on grounds *inter alia* of the thoroughness and fairness of the proceeding giving rise to them.

e. When misconduct is determined to have occurred, a severe sanction other than dismissal consists of suspension with or without salary (full or partial) for a period not to exceed one-half of the individual's normal appointment period. During the suspension period, health and retirement benefits shall be maintained.

1504

1505 **Section 7. Sabbatical Leaves and Unpaid Leaves of Absence for**
1506 **Members of the Faculty**

1507

1508 **a.** On the recommendation of the head or chair of a department with the concurrence
1509 of the dean of the college or on recommendation of the dean or director of an independent
1510 campus university unit and subject to approval by the chancellor/vice president, the president,
1511 and the Board of Trustees a member of the faculty who has the rank of professor, associate
1512 professor, or assistant professor and who has served the University of Illinois System for the
1513 periods indicated below on full-time appointment as an assistant professor or in higher rank since
1514 the faculty member's original appointment or since the termination of that faculty member's last
1515 leave on salary is eligible to apply for and may be granted a sabbatical leave of absence with pay
1516 for the purpose of study, research, or other pursuit, the object of which is to increase the faculty
1517 member's usefulness to the University system. The following options are available:

1518

1519 (1) After completion of eight appointment years of full-time service:

1520

1521 Two semesters at 2/3 salary

1522

Or

1523

1524 One semester at full salary

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1526 (2) After completion of six appointment years of full-time service:

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1528 Two semesters at 1/2 salary

1529

Or

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1531 One semester at full salary

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1533 (3) After completion of three or four appointment years of full-time service, in
1534 cases where the interest of the department and the University of Illinois System would clearly be
1535 served thereby, and provided that granting of leave does not involve expense to the University
1536 system in excess of the portion of salary which is released in consequence of taking such leave,
1537 the following options are available:

1538

1539 After three years: One semester at 1/2 salary

1540

1541 After four years: One semester at 2/3 salary

1542

1543 (4) Faculty on "Y" (11 month) appointments may be granted sabbatical leaves,
1544 subject to the other general conditions of this section as follows: After completion of nine years
1545 of full-time service, three-fourths of an appointment year at full pay; after completion of eight
1546 years of full-time service, one appointment year at two-thirds pay or two-thirds of an
1547 appointment year at full pay; after completion of six years of full-time service, one appointment
1548 year at half pay or one-half appointment year at full pay; after completion of four years, one-half
1549 appointment year at two-thirds pay; after completion of three years, one-half appointment year at
half pay or one-fourth appointment year at full pay.

1549

1550 **b.** In recommending a leave with pay according to any of the options provided above,
1551 it shall be understood by all recommending officers concerned that the department in which the
1552 applicant is teaching or working undertakes, so far as is practicable, to carry on during the
1553 applicant's absence without increase in the departmental budget such part of the applicant's work
1554 as the interests of the department and of the University rest of the system require to be continued
1555 without interruption during the period of absence.
1556

1557 **c.** Service credit for leave of absence with pay is not cumulative unless otherwise
1558 provided for in special cases. Each person who has been on leave of absence shall on the
1559 termination of the leave make a report through the usual official channels of communication to
1560 the chancellor/vice president concerning the nature of the studies, research, or other work
1561 undertaken during the period of absence.
1562

1563 **d.** A member of the faculty to whom any such leave of absence has been granted shall
1564 agree to return to the University system on the expiration of the leave and to remain in its service
1565 for at least one year thereafter; and the University system, on its part, shall agree to retain the
1566 faculty member in its service for the period of one year after the faculty member's return.
1567

1568 **e.** Leaves of absence granted in accordance with the foregoing terms and conditions,
1569 with the privileges pertaining thereto, are given to members of the faculty primarily for the
1570 purpose of enabling them to acquire additional knowledge and competency in their respective
1571 fields. No one to whom a leave of absence with pay has been granted shall be permitted while on
1572 such leave to accept remunerative employment or engage in professional practice or work for
1573 which pecuniary compensation is received. This prohibition, however, shall not be construed to
1574 forbid a faculty member while on leave from giving a limited number of lectures or doing a
1575 limited amount of work. But, in such cases, the approval of the chancellor/vice president to the
1576 giving of the lectures or the doing of other work shall be required. Nor shall the prohibition be
1577 interpreted to forbid the acceptance by a faculty member, while on leave, of a scholarship or
1578 fellowship carrying a stipend for the purpose of study, research, or scientific investigation or the
1579 acceptance of a grant of money made for such purposes, provided that the acceptance of the
1580 grant does not impose on the recipient duties and obligations the performance of which would be
1581 incompatible with the pursuit of the general purpose for which leaves of absence are granted.
1582

1583 **f.** The president shall establish regulations and procedures necessary for the
1584 administration of these provisions and is authorized to make appropriate adjustments in the terms
1585 of leave with pay to ensure equitable benefits for members of the faculty in exceptional cases
1586 where special consideration is warranted.
1587

1588 **g.** Leaves of absence without pay. On the recommendation of the head or chair of a
1589 department with the concurrence of the dean of the college or on the recommendation of the dean
1590 or director of an independent campus university unit, a member of the faculty may be granted a
1591 leave of absence without pay by the chancellor/vice president for a period of one year or less.
1592 Such a leave may be renewed in special circumstances ordinarily for not more than one year. As
1593 recommended and agreed upon in advance, time spent on a leave of absence without pay under
1594 circumstances which allow for the pursuit of academic activities ordinarily counts toward the
1595 probationary period of a faculty member on definite tenure, while time spent on a leave of
1596 absence without pay under circumstances which do not allow for the pursuit of academic
1597 activities does not ordinarily count toward the probationary period of a faculty member on
1598 definite tenure. As recommended and agreed upon in advance, time spent on a leave of absence

1599 without pay under circumstances which do not provide service to ~~this~~ the University system does
1600 not ordinarily count in establishing eligibility for a sabbatical leave with pay.
1601

1602 **Section 8. Graduate Work of Academic Staff Members**

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1604 No person shall be admitted to candidacy for an advanced degree in a department or
1605 division of the University system who holds an appointment as professor, associate professor, or
1606 assistant professor in that department or division. Likewise, no person while engaged in
1607 graduate study shall be appointed to the rank of assistant professor or higher in the department or
1608 division of that graduate study.

1609

1610 A person in or accepting the rank of assistant professor or higher ~~on~~ at a campus of
1611 university within the University of Illinois System may continue in or be admitted to advanced
1612 degree candidacy in a department or unit other than the person's appointing department or unit
1613 upon the special approval of the executive officer of each department or unit involved and the
1614 executive committee of the Graduate College if one exists ~~on~~ at the campus university.

1615 **Section 9. Privileges of Retired Members of the Academic Staff**

1616

1617 **a.** A retired staff member who is provided with research assistance shall at the end of
1618 each academic year report to the chancellor/vice president, in at least general terms, on the work
1619 accomplished during the year. In no case may a research assistant be provided to a retired staff
1620 member for a longer period than one year at a time and such assistant may be continued only if
1621 the annual report of work shows progress or promise.

1622

1623 **b.** With the approval of the department head or chair and of the dean of the Graduate
1624 College and of the chancellor/vice president, a retired faculty member may offer conferences
1625 with graduate students if such retiree had offered similarly related graduate courses before
1626 retirement.

1627

1628 **c.** Retired faculty members may participate in meetings of their college or school
1629 faculties, if provided for in the bylaws of the unit, but shall have no vote.

1630 **Section 10. Dismissal of Administrative Officers**

1631

1632 **a.** In the exercise of its authority to dismiss or request the resignation of
1633 administrative officers from their administrative positions, the Board of Trustees may take such
1634 action in respect to such officer prior to the expiration of the term for which the individual was
1635 appointed only after presentation by the board to the officer affected of a statement of the reasons
1636 accompanied by the facts in support thereof upon which the proposed action is based, together
1637 with notice served by registered mail of the time and place of the hearing thereon which shall be
1638 not less than 30 days after the date of notice. A copy of the statement and notice shall be sent by
1639 registered mail to each member of the Board of Trustees at least 30 days prior to the hearing.

1640

1641 **b.** The officer shall have the right to appear at the hearing, with counsel if desired, to
1642 comment on the reasons and to present evidence. The board shall not be bound by formal or
1643 technical rules of evidence and its decision shall be final.

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c. In designating the effective date of dismissal or requested resignation, the board shall give due consideration to the time reasonably required for the adjustment of the officer's personal affairs.

Section 11. Employment of Academic Professional Staff

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a. Employment policies applicable to an academic professional employee at the ~~university~~ University of Illinois System level shall be those of the ~~campus~~ university at which the employee's principal office is located. If policies differ at each university, the system-level human resources office shall adopt one policy, for consistency, to apply to all system-level academic professional employees.

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b. Notice of nonreappointment to the full-time academic professional staff, as defined in Article II, Section 5, shall be given as follows:

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1. Except as provided in 2 and 3 below, written notice of nonreappointment shall be given by the Board of Trustees to academic professional employees in accordance with the following schedule:

Length of Full-Time Service to the University (in full appointment years completed)	Minimum Notice of Nonreappointment
Less than 4 years	6 Months
4 years or over	12 Months

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2. Written notice of nonreappointment shall be given by the Board of Trustees to an academic professional employee on an appointment which notes that it is subject to receipt of funds in accordance with the following schedule.÷

Length of Full-Time Service to the University (in full appointment years completed)	Minimum Notice of Nonreappointment
Less than 4 years	2 Months
4 years or over	6 Months
Plus 1 additional month for each additional full appointment years of service to a maximum of 12 months' notice	
10 years	12 Months

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3. Written notice of nonreappointment shall be given by the Board of Trustees to an academic professional employee who is the director of intercollegiate

1683 athletics or a coach of an intercollegiate athletic team in accordance with the following
 1684 schedule:
 1685

Length of Full-Time Service to the University (in full appointment years completed)	Minimum Notice of Nonreappointment
Less than 4 years	3 Months
4 years or over	6 Months

1691
 1692 4. In cases where the time remaining in the appointment year is less than the
 1693 required minimum notice period, the notice of nonreappointment shall be accompanied by
 1694 an offer from the Board of Trustees of a terminal contract for an additional appointment
 1695 which will extend the current appointment through the period of minimum notice, viz., 2
 1696 months, 6 months or 7-12 months.

1697
 1698 5. Computation of length of service will be on the basis of continuous
 1699 employment in campus university academic administrative and professional positions (or
 1700 similar service at the University system level for employees of the university system
 1701 administration). On a case-by-case basis, credit may be given for all or part of their relevant
 1702 experience in any other University of Illinois System positions.

1703
 1704 6. Excepted from the above provisions are the following administrative
 1705 officers: the President of the University; chancellors/vice presidents, other vice presidents,
 1706 provosts or equivalent officers, and vice chancellors; the officers of the Board of Trustees
 1707 who are University of Illinois System employees; other university system officers; and the
 1708 deans, directors, heads, and chairs of academic units. Academic professional staff whose
 1709 title includes “visiting,” “acting,” “interim,” or “adjunct” are also excepted from the above
 1710 provisions.

1711
 1712 **Section 12. Dismissal of Academic Staff with Multi-Year Appointments**
 1713 **Under Article X, Section 1(a), Paragraphs (6) and (7)**

1714
 1715 a. Members of the academic staff with multi-year appointments, as defined under
 1716 Article X, Section 1(a), Paragraphs (6) and (7), of the *Statutes*, may be dismissed for cause prior
 1717 to the conclusion of the multi-year appointment in accordance with campus the procedures of the
 1718 relevant university, which shall be adopted by each chancellor/vice president in consultation with
 1719 the applicable campus senate. In all cases, the chancellor/vice president or the chancellor/vice
 1720 president's designee shall exercise the duties assigned to the president for academic staff who are
 1721 members of campus university units, and in all cases the process to be followed will be that of
 1722 the campus university on in which the unit resides.

1724 **b.** ~~Campus~~ University procedures shall include, at a minimum, notice and opportunity
1725 for a hearing before the ~~campus~~ university provost or equivalent officers or the provost's or
1726 equivalent officer's designee.

1727
1728 **c.** Adequate cause for dismissal shall be limited to the following:

1729
1730 **(1)** Failing to perform contractual duties or related activities in a professional
1731 manner, whether from incompetence, neglect or willful refusal;

1732
1733 **(2)** Failing to follow all applicable ~~campus or University~~ university or system
1734 regulations or policies, and all applicable laws related to the conduct of contractual duties;

1735
1736 **(3)** Acting outside the appropriate exercise of University system responsibilities
1737 so as to willfully cause or threaten to cause physical harm to, harass or intimidate a visitor or a
1738 member of the University of Illinois System community;

1739
1740 **(4)** Willfully or negligently damaging, destroying or misappropriating property
1741 owned by the University of Illinois System or any property used in connection with a University
1742 system function or approved activity; or

1743
1744 **(5)** Being convicted of or pleading guilty to a felony.
1745

1746 **ARTICLE X. ACADEMIC FREEDOM AND TENURE**

1747 1748 **Section 1. Tenure of Academic Staff**

1749
1750 **a.** Except under unusual circumstances evidenced by a special written agreement
1751 approved by the ~~P~~resident of the University of Illinois System and the appointee, the tenure
1752 status for the academic ranks of professor, associate professor, and assistant professor shall be as
1753 provided in this section. The parts of Article X, Sections 1a and 1b, hereof relating to the
1754 probationary period or indefinite tenure do not apply to academic ranks other than those
1755 mentioned in the preceding sentence; nor to appointments at any rank which involve no salary or
1756 obligation to render services; nor to appointments for fifty percent (50%) or less of full-time
1757 service at ranks other than professor or associate professor; nor to appointments for less than
1758 seventy-five percent (75%) of full-time service during any period when the appointee is a
1759 candidate for a degree ~~at this University~~ from any university in the University of Illinois System.

1760
1761 In the case of academic staff positions authorized in Article IX, Sections 3c and 4a other
1762 than appointments at the rank of professor, associate professor, assistant professor, dean,
1763 director, department head, and department chair, appointments shall be for not longer than the
1764 terms specified in this Section. Contracts shall be renewable at the discretion of the hiring unit.
1765 Except as provided in Sections 7 and 8, below, notice of nonreappointment is not required.
1766 Dismissal prior to the end of the contract term shall be governed by Article IX, Section 12.

1767
1768 Each chancellor/vice president shall, with the advice and consent of the ~~local campus~~
1769 appropriate senate, develop implementing procedures for multi-year contract appointments

1770 governed by this Section. Such implementing procedures shall include, at a minimum, (i) a
1771 binding ceiling, on a ~~campus~~ university-wide basis, on the proportion of multi-year contract
1772 appointments to the sum of multi-year contract appointments and appointments that are tenured
1773 or earning probationary credit toward tenure; (ii) assignment of oversight responsibility to ~~an~~ the
1774 appropriate ~~campus~~ senate committee; and (iii) the procedures for dismissal required under
1775 Article IX, Section 12(b), above.

1776
1777 (1) An appointment as professor or associate professor shall be for an indefinite
1778 term except that first appointments or temporary appointments may be made for shorter periods.
1779 An appointment at either of these ranks for fifty percent (50%) or less of full-time service shall
1780 be for an indefinite term at the specified percentage except that such first appointments or
1781 temporary appointments may be for definite terms.

1782
1783 (2) During the probationary period defined in Article X, Section 1b (1), an
1784 appointment as assistant professor shall be for not more than two years.

1785
1786 (3) An appointment for an indefinite term may require full-time service or some
1787 percentage of full-time service by the appointee. Completion of a probationary period shall
1788 entitle the appointee to indefinite tenure status at the lowest percentage (more than 50%) of full-
1789 time service counted toward completion of the probationary period. An appointee for an
1790 indefinite term and the Board of Trustees may at any time agree in writing to increase or to
1791 decrease the percentage of full-time service to be required of the appointee and the indefinite
1792 tenure status shall then apply to the new percentage of full-time service. An agreement that a
1793 full-time appointee for an indefinite term shall thereafter serve on a part-time basis shall specify
1794 either (a) that the appointment for an indefinite term will thereafter relate solely to service on the
1795 agreed part-time basis; or (b) that the appointee will return to full-time service for an indefinite
1796 term on a specified date.

1797
1798 These agreements are subject to modification by written consent of the appointee and the
1799 Board of Trustees. An appointee who has previously been on indefinite tenure status ~~at this~~
1800 University within the University of Illinois System shall not be required to serve a probationary
1801 period in order to regain that status.

1802
1803 This subsection, 1a (3), does not apply to sabbatical leaves of absence or to leaves of
1804 absence without pay.

1805
1806 (4) An appointment with the rank of clinical assistant, research assistant, or
1807 teaching assistant shall be for not longer than one year and notice of nonreappointment is not
1808 required. Appointments at these ranks may be conditional upon the availability of funds if so
1809 specified in the notice of appointment.

1810
1811 (5) An appointment which includes in the title the term “visiting,” as authorized
1812 in the first paragraph of Article IX, Section 3c, shall be for not longer than one year.

1813
1814 (6) An appointment which includes in the title the term “adjunct,” ~~or~~ “clinical,”
1815 ~~or~~ “research,” “teaching,” and “visiting” modifying the term “professor”, “associate professor”
1816 or “assistant professor,” as authorized in the first paragraph of Article IX, Section 3c, or an
1817 appointment with the rank of lecturer or senior lecturer, or instructor, clinical instructor, or senior
1818 instructor, shall be for not longer than three years.

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(7) An appointment with the rank of teaching associate, research associate, clinical associate, or which includes in the title the term “research” modifying the term “professor”, “associate professor” or “assistant professor,” as authorized in the first paragraph of Article IX, Section 3c, shall be for not longer than three years. The duration of the appointment shall be specified in the Notification of Appointment. Where no duration is specified, appointment shall be for one year. Written notice of nonreappointment is required in the case of full-time appointments at these ranks other than appointments that are for no more than one year, ~~and are~~ nonsalaried, part-time, or conditional upon the receipt of nonappropriated funds (as specified in the ~~n~~Notice of ~~a~~Appointment). The notice need not be accompanied by an offer of a terminal contract if the notice is given not later than six months before the end of an annual appointment or by March 1 in the case of an academic-year appointment. If notice of nonreappointment in such cases is given later than six months before the end of an annual appointment or after March 1 in the case of an academic-year appointment, it shall be accompanied by an offer from the Board of Trustees of a terminal contract for one additional year of service. In the case of multi-year contracts, notice, as described above, is required only in the final year of the contract. If no notice is given before the end of an appointment that exceeded one year, the renewal appointment shall have a duration of one year.

(8) An appointment at the rank of any of the other special classes of academic staff authorized under Article IX, Sections 3c and 4a, shall be for not longer than one year and shall be governed by the conditions prescribed in the preceding subparagraph, 1a.

b. Upon the completion of a probationary period as hereafter defined, any reappointment shall be for an indefinite term, subject to the following:

(1) An appointee receiving a first contract for more than fifty percent (50%) of full-time service ~~at this University~~ within the University of Illinois System as assistant professor enters a probationary period not to exceed seven academic years of service except when, by special written agreement between the appointee, the unit administrator and the chancellor/vice president, the appointee is granted a one-year interruption of the probationary period before the year in which a decision on the appointment to indefinite tenure is expected to be made. Ordinarily no more than two such interruptions will be granted. Prior academic service at other academic (or equivalent) institutions may be counted up to a maximum of three years toward the fulfillment of the probationary period. The amount of any such service counted may be negotiated as may other terms of the appointment and shall be stated in the first appointment contract, as provided for all contracts for definite terms in subparagraph 1b(5) below. An initial appointment that begins after the eighth week of the academic year ordinarily does not count toward the probationary period of a faculty member on definite tenure nor does it ordinarily count as service in establishing eligibility for a sabbatical leave with pay, unless recommended and agreed upon in advance.

(2) No appointment at the rank of assistant professor shall be for an indefinite term.

(3) An appointee for a definite term shall be given in the sixth year of the probationary period either written notice offering appointment for an indefinite term or written notice of nonreappointment no later than August 15 at all three ~~campuses~~ universities.

1868 (4) At any time except during the last year of the probationary period, an
1869 assistant professor on a definite-term appointment may be given written notice of
1870 nonreappointment. Except in the case of an assistant professor who is in the first year of
1871 academic service ~~at this University~~ within the University of Illinois System, (a) written notice of
1872 nonreappointment shall be given not less than twelve months before the expiration of the
1873 appointment; or (b) if given less than twelve months before the expiration of the appointment,
1874 written notice of nonreappointment shall be accompanied by an offer from the Board of Trustees
1875 of a terminal contract for one additional year of academic service. In the case of an assistant
1876 professor on a definite-term appointment who is in the first year of academic service ~~at this~~
1877 University within the University of Illinois System, written notice of nonreappointment shall be
1878 given not later than March 1 and need not be accompanied by an offer of a terminal contract; if
1879 written notice of nonreappointment is given after March 1, it shall be accompanied by an offer
1880 from the Board of Trustees of a terminal contract for one additional year of service.

1881
1882 (5) The total amount of service counted toward completion of the probationary
1883 period, including both service at other institutions and prior service ~~at this University~~ within the
1884 University of Illinois System, shall be stated in every contract for academic service for a definite
1885 term. In the event that an appointee for a definite term is not given notice of appointment for an
1886 indefinite term or notice of nonreappointment as required by subparagraph 1b (3) above, but
1887 instead is given notice of reappointment for a definite term beginning after or extending beyond
1888 the expiration of the probationary period, such reappointment shall be for a term extending to the
1889 end of the academic year following the academic year in which either (a) the Board of Trustees
1890 gives the appointee written notice of nonreappointment as specified above in subparagraph
1891 1b(4), or (b) the appointee gives written notice to the dean or department head that the appointee
1892 is about to complete or has completed the probationary period and either is or will be entitled to
1893 have any reappointment be for an indefinite term.

1894
1895 (6) An appointment for a definite term does not carry any guarantee or
1896 implication that the Board of Trustees will renew the appointment even though the duties of the
1897 appointee may have been discharged satisfactorily. An appointment for a definite term, if
1898 accepted, must be accepted with this stipulation.

1899
1900 c. Tenure may be terminated by (1) honorable retirement; (2) acceptance of
1901 resignation; (3) dismissal for due cause.

1902
1903 d. Due cause for dismissal shall be deemed to exist only if (1) a faculty member has
1904 been grossly neglectful of or grossly inefficient in the performance of the faculty member's
1905 ~~university~~ duties and functions within the University of Illinois System; or (2) with all due regard
1906 for the freedoms and protections provided for in Article X, Section 2, of these *Statutes*, a faculty
1907 member's performance of university duties and functions or extramural conduct is found to
1908 demonstrate clearly and convincingly that the faculty member can no longer be relied upon to
1909 perform those ~~university~~ duties and functions within the University of Illinois System in a
1910 manner consonant with professional standards of competence and responsibility; or (3) a faculty
1911 member has while employed ~~by~~ within the University of Illinois System illegally advocated the
1912 overthrow of our constitutional form of government by force or violence.

1913
1914 e. Proceedings seeking the dismissal before the expiration of the term of appointment
1915 of an appointee to the academic staff who is on definite tenure or of an appointee to the academic

1916 staff who is on indefinite tenure shall comply with the procedures described in the following
1917 provisions of this section:

1918
1919 (1) *Charges.* When it shall appear to the president that cause for the dismissal of
1920 an appointee may exist, the president shall consult with the Faculty Advisory Committee. The
1921 president, after such consultation, shall determine whether dismissal proceedings should be
1922 instituted. Charges looking to dismissal shall be preferred by statement in writing by the
1923 president or the president's designee and shall be filed with the clerk or secretary of the relevant
1924 university senate within thirty days after the consultation with the Faculty Advisory Committee.
1925 The statement shall be sufficiently specific reasonably to inform the appointee of the nature of
1926 the charges and enable the appointee to present a defense to them.

1927
1928 (2) *Service.* The clerk or secretary of the senate shall cause a copy of the
1929 statement of the charges and a copy of Article X, Sections 1 and 2, of the *Statutes* to be delivered
1930 to the appointee personally or mailed to the appointee's last known post office address by
1931 registered mail within five days after they have been filed with the clerk or secretary of the
1932 senate.

1933
1934 (3) *Request for Hearing.* Within fifteen days after such service of a copy of the
1935 statement of charges, the appointee may file with the clerk or secretary of the senate a request for
1936 a hearing before the Committee on Academic Freedom and Tenure of the appropriate campus
1937 university; and within ten days after filing such request, the appointee shall file with the clerk or
1938 secretary of the senate a detailed written answer to the statement of grounds for dismissal. The
1939 clerk or secretary of the senate shall promptly transmit the statement of charges, the answer
1940 thereto, and the request for a hearing to the chair of the Committee on Academic Freedom and
1941 Tenure and copies of the answer and request for a hearing to the president.

1942
1943 (4) *Notice of Hearing.* Notice of the time and place of the hearing before the
1944 Committee on Academic Freedom and Tenure, which hearing shall be not less than twenty days
1945 after the filing of the appointee's request, shall be delivered on the same date to the appointee
1946 and the president, either personally or by registered mail. The date of the hearing shall be not less
1947 than fifteen days from the date of such delivery or of such mailing of the notice of hearing.

1948
1949 (5) *Hearing.* At the time and place fixed, the Committee on Academic Freedom
1950 and Tenure shall hold a closed hearing on the charges. No member of that committee shall sit in
1951 a case that involves a colleague of that committee member's department, school, institute, or
1952 division, whichever represents the smallest administrative unit, nor shall a member sit in a case if
1953 the member has previously acted on another committee while it considered the pending matter. A
1954 majority of the members of the committee shall constitute a quorum for the conduct of the
1955 hearing and the chair of the committee may appoint another member of the committee to preside
1956 over the hearing. If vacancies occur, as many members as are necessary to constitute a quorum
1957 shall be appointed in accordance with the bylaws of the appropriate senate. Except as
1958 hereinbefore or hereinafter provided, the hearing shall be conducted according to such rules as
1959 the committee may from time to time establish. The committee shall not be bound by technical
1960 rules of evidence, but all findings, conclusions, and recommendations of the committee shall be
1961 supported by and be in accord with substantial evidence. The appointee shall be entitled to be
1962 present at all sessions of the committee when evidence is being received and to be accompanied
1963 by an adviser of the appointee's choice who may act as counsel. Likewise, the president or the
1964 president's designee, together with counsel if the president desires counsel, shall be entitled to be

1965 present at all sessions of the committee when evidence is being received. Each party shall have
1966 the right within reasonable limits to question witnesses and, when all the evidence has been
1967 received, to make an argument in support of its position, either in person or by counsel. A full
1968 stenographic transcript shall be made of the hearing unless both parties agree to the making of a
1969 record in a briefer form.

1970

1971 (6) *Findings, Conclusions, and Recommendations.* Following the conclusion of
1972 the hearing, the committee shall promptly make its explicit findings of fact on each charge, its
1973 conclusions, and its recommendations. Reasonable opportunity shall be given to each party to
1974 file a written statement setting forth objections to these findings, conclusions, and
1975 recommendations and setting forth the grounds for such objections. A copy of one party's
1976 objections shall be given to the other party. The originals of the findings, conclusions, and
1977 recommendations, and of the hearing transcript shall be forwarded by the committee to the
1978 president and copies shall be promptly transmitted by the committee to the appointee.

1979

1980 If ultimately the appointee requests a hearing before the Board of Trustees, the originals
1981 or copies of the statement of charges filed by the president or the president's designee with the
1982 clerk or secretary of the senate, the request for a hearing, the answer to the statement of charges,
1983 the notice of the time and place of hearing, the transcript or briefer record of the hearing, any
1984 exhibits received in evidence, the findings, conclusions, and recommendations of the committee,
1985 and any objections to such findings, conclusions, and recommendations shall constitute the
1986 record before the Committee on Academic Freedom and Tenure to be submitted to the board.]
1987 The record shall be available to the Board of Trustees, to counsel for the appointee, and to
1988 counsel for the University of Illinois System, but shall not be available to other persons prior to
1989 the hearing before the board. If the committee recommends that charges be dropped and the
1990 president concurs, the case shall be considered closed.

1991

1992 (7) *Hearing by Board of Trustees.* Within thirty days after transmittal of the
1993 findings, conclusions, and recommendations of the Committee on Academic Freedom and
1994 Tenure, or if the appointee filed no request for a hearing before that committee within fifteen
1995 days after the expiration of the period specified in subparagraph 1e(3) for the filing of such a
1996 request, the president may cause the charges to be filed with the Secretary of the Board of
1997 Trustees along with the findings, conclusions, and recommendations, if any, of the Committee on
1998 Academic Freedom and Tenure and the record of the hearing before the committee, if one was
1999 held. Notice of such filing of charges shall be delivered to the appointee personally or shall be
2000 mailed to the appointee by the Secretary of the Board of Trustees by registered mail within five
2001 days after such filing. Within ten days after such delivery or mailing of notice of the filing of the
2002 charges with the Secretary of the Board of Trustees, the appointee may file with the Secretary of
2003 the board a written request for a hearing before the Board of Trustees. Notice of the time and
2004 place of the hearing which hearing shall be not less than twenty days after the date of the filing
2005 of the appointee's request shall be delivered to the appointee personally or mailed to the
2006 appointee by registered mail. The date of the hearing shall be not less than fifteen days from the
2007 date of such delivery or mailing of the notice of hearing to the appointee. The appointee shall
2008 have the right to appear at the hearing, with counsel if desired, to reply to the charges and to
2009 present evidence. Counsel for the University of Illinois System shall represent the university
2010 system administration at the hearing and shall have the right to present evidence in support of the
2011 charges. The board shall not be bound by technical rules of evidence in hearing and deciding the
2012 case.

2013

2014 The board will give due consideration to the findings, conclusions, and recommendations
2015 of the Committee on Academic Freedom and Tenure, and the remainder of the record relevant to
2016 the charges before said committee, and in all cases where a report was made by the committee
2017 will invite a member of the committee designated by its chair to attend the hearing and make a
2018 statement before the board.

2019
2020 If the board concludes that the appointee should be dismissed or asked to resign, the
2021 effective date of such dismissal or resignation shall not be less than one year from the date of the
2022 board's decision unless the board, in its discretion, determines that an earlier effective date is
2023 justified by the gravity of the appointee's conduct in question.

2024
2025 **(8) *Reassignment of Duties.*** Under exceptional circumstances and when such
2026 action is clearly necessary and justified, the president may direct that a faculty member be
2027 relieved of some or all of the faculty member's ~~university~~ duties and functions within the
2028 University of Illinois System and reassigned to others without prejudice and without loss of
2029 compensation pending the final decision of the case, subject to the following provisions: (a) the
2030 president may reassign duties before the filing of any charges only after giving notice to the chair
2031 of the Faculty Advisory Committee of the appropriate university, or in the absence of the chair,
2032 ~~from the University~~ to some member of the Faculty Advisory Committee, that the president
2033 believes that cause for dismissal may exist; (b) if the president reassigns duties after so giving
2034 notice to the chair or some member of the Faculty Advisory Committee, such reassignment shall
2035 terminate within thirty days after that committee has made its recommendations to the president
2036 unless the president initiates dismissal proceedings by the filing of charges for dismissal within
2037 that thirty-day period; and (c) if the president initiates dismissal proceedings by filing charges for
2038 dismissal, the president may reassign duties or extend a previous reassignment of duties until the
2039 termination of those proceedings or until the effective day of dismissal if the proceedings should
2040 result in dismissal.

2041
2042 **(9) *Publicity.*** So far as possible public statements about a case under
2043 consideration should be avoided until completion of the proceedings.
2044

2045 **Section 2. Academic Freedom**

2046
2047 **a.** It is the policy of the University of Illinois System to maintain and encourage full
2048 freedom within the law of inquiry, discourse, teaching, research, and publication and to protect
2049 any member of the academic staff against influences, from within or without the University of
2050 Illinois System, which would restrict the member's exercise of these freedoms in the member's
2051 area of scholarly interest. The right to the protection of the University of Illinois System shall
2052 not, however, include any right to the services of the ~~university~~ University of Illinois System
2053 counsel or the counsel's assistants in any governmental or judicial proceedings in which the
2054 academic freedom of the staff member may be in issue.

2055
2056 **b.** As a citizen, a faculty member may exercise the same freedoms as other citizens
2057 without institutional censorship or discipline. A faculty member should be mindful, however,
2058 that accuracy, forthrightness, and dignity befit association with the University system and a
2059 person of learning and that the public may judge that person's profession and the University
2060 system by the individual's conduct and utterances.

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c. If, in the president’s judgment, a faculty member exercises freedom of expression as a citizen and fails to heed the admonitions of Article X, Section 2b, the president may publicly disassociate the Board of Trustees and the University of Illinois System from and express their disapproval of such objectionable expressions.

d. A staff member who believes that he or she does not enjoy the academic freedom which it is the policy of the University of Illinois System to maintain and encourage shall be entitled to a hearing on written request before the Committee on Academic Freedom and Tenure of the appropriate campus university senate. Such hearing shall be conducted in accordance with established rules of procedure. The committee shall make findings of facts and recommendations to the president and, at its discretion, may make an appropriate report to the senate. The several committees may from time to time establish their own rules of procedure.

2076 **ARTICLE XI. STUDENT AFFAIRS AND DISCIPLINE**
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2078 **Section 1. Student Affairs**

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a. The senates shall be responsible for the development of appropriate recommendations regarding policies on student affairs at their respective campuses universities. Each senate shall ensure the opportunity for substantial student involvement in the development of these recommendations.

b. Upon recommendation of the chancellor/vice president and the president, the Board of Trustees may appoint annually a vice chancellor or other officer who shall have general supervision over those services provided on at that campus university to assist students in their personal and social development. The responsibility and authority of this officer shall be determined by the chancellor/vice president. On the occasion of each appointment of any such officer, the chancellor/vice president shall seek the advice of the executive committee of the campus university senate. The executive committee shall ensure the opportunity for substantial student involvement in the development of its advice.

c. Under the general supervision of the officer provided for in Section 1b above, the ~~Graduate College, the College of Law, the College of Veterinary Medicine, the College of Medicine, and other colleges comprised of~~ comprising post-baccalaureate students shall be responsible respectively for the supervision of student affairs excluding discipline in those colleges.

2100 **Section 2. Student Discipline**

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a. Each senate shall establish a committee or other body concerned with student discipline. This body may appoint one or more subcommittees on which unless the senate determines otherwise there shall be voting student representatives. These subcommittees shall have original jurisdiction to hear and render decisions in all disciplinary cases unless the body

2106 determines to exercise original jurisdiction. The decision of a subcommittee not appealed to the
2107 body shall be final. The body shall hear and take action for the senate in cases in which it
2108 exercises original jurisdiction and in cases appealed to it from its subcommittees. The body shall
2109 formulate and adopt after consultation with the legal counsel disciplinary and hearing procedures
2110 which shall be followed in all undergraduate student disciplinary proceedings. In hearing and
2111 deciding any appeal, this body may conduct a hearing *de novo* or may act solely upon the record
2112 in the case before the subcommittee as the body, in its discretion, may determine.

2113

2114 **b.** Discipline for students enrolled in graduate and graduate-professional colleges shall
2115 be administered by this body which, after consulting the dean of the college concerned, shall
2116 appoint a subcommittee on discipline for the students enrolled in that college. These
2117 subcommittees are to act in accordance with the provisions of Article XI, Section 2a.

2118

2119 **c.** In disciplinary proceedings stemming from group infractions involving more than
2120 one category of student (undergraduate, graduate, professional), the hearing and review bodies as
2121 well as the procedures employed shall be common to all categories of students involved.

2122

2123 **ARTICLE XII. RESEARCH AND PUBLICATION**

2124

2125 **Section 1. Campus Research Board**

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2127 **a.** ~~The Each university shall maintain a Campus Research Board, whose functions~~
2128 ~~shall include: (1) making recommendations concerning policies for distribution of research board~~
2129 ~~funds; (2) making assignments of research board funds to individual and group research projects;~~
2130 ~~(3) advising the chancellor/vice president and the vice chancellor responsible for research on any~~
2131 ~~other matters submitted to the board. The members of the Campus Research Board shall be shall~~
2132 ~~consist of eight to twelve members appointed by the chancellor/vice president after consultation~~
2133 ~~with the vice chancellor responsible for research, the executive committee of that university's~~
2134 ~~senate, and, at universities with graduate colleges, the dean of the graduate college and with the~~
2135 ~~leadership of that campus's senate. The vice chancellor responsible for research shall chair the~~
2136 ~~committee or designate a chair for the committee. The appointment process to and membership~~
2137 ~~on the Campus Research Board may differ in campuses without a graduate college.~~

2138

2139 **b.** ~~The functions of the board include: (1) making recommendations concerning~~
2140 ~~policies for distribution of research board funds; (2) making assignments of research board funds~~
2141 ~~to individual and group research projects; (3) advising the chancellor/vice president and the vice~~
2142 ~~chancellor responsible for research on any other matters submitted to the board.~~

2143

2144 **Section 2. Sponsored Research, Gifts, and Grants**

2145

2146 **a.** It is the policy of the University of Illinois System to encourage research on the
2147 part of all persons and groups within the several faculties. Such encouragement includes the
2148 endorsement and support of acceptable proposals for ~~outside~~ contracts or grants by sponsoring
2149 external agencies and groups.

2150 **b.** Such outside support must be integrated with the regular educational and research
2151 functions of the University of Illinois System. The acceptance of contracts or grants involves
2152 substantial indirect costs, physical plant operating costs, and the use of departmental, college,
2153 and general university system facilities. Funds to meet these indirect costs must be provided
2154 either by the sponsors or, by tax funds, or by special arrangement approved by the system chief
2155 financial officer or designee. In the latter case of tax funds, because such activities come into
2156 direct competition for funds with other interests within the University system, careful
2157 consideration shall be given the acceptance of such contracts.
2158

2159 **Section 3. Patents on Inventions**

2160
2161 The results of research or development carried on at within the University of Illinois
2162 System by any of its faculty, employees, students, or other users of its facilities and having the
2163 expenses thereof paid from university system funds or from funds under the control of the
2164 University system, belong to the University system and are to be used and controlled in ways to
2165 produce the greatest benefit to the University of Illinois System and to the public.
2166

2167 An inventor, whose discovery or invention is subject to the conditions of the previous
2168 paragraph, is required to disclose the discovery or invention to the University system and may be
2169 required to patent the discovery or invention and shall execute any documents necessary to
2170 perfect the assignment of such and to assign the patent to the University system, the expenses
2171 connected therewith to be borne by the University system.
2172

2173 This section shall not apply to questions of ownership of inventions made by members of
2174 the staff outside of their regular duties and without the use of University of Illinois System funds
2175 or funds under the control of the University system and without the use of university system
2176 facilities.
2177

2178 **Section 4. Scientific and Scholarly Publications and Creative Work**

2179
2180 It is the policy of the University of Illinois System to foster the publication of scientific
2181 and scholarly periodicals which are edited, published, and subsidized by the University system.
2182 Authors and artists who are members of the academic ranks recognized in Article IX, Section 3,
2183 may copyright their works except works specifically commissioned by the University system in
2184 writing and works prepared under terms of a university system grant or contract which provides
2185 otherwise.
2186

2187 **Section 5. Rules about Research, Patents, and Publications**

2188
2189 *The General Rules Concerning University Organization and Procedure* shall contain
2190 rules and regulations governing patents, copyrightable works, recordings, sponsored periodicals,
2191 and the acceptance of contracts, gifts, and grants for research, and the procedures to be followed.

2192 Proposed changes in *The General Rules* related to patents, copyrightable works, or
2193 recordings shall be sent to the University Senates Conference which shall move as expeditiously

2194 as practicable and, if necessary, reconcile the views of the senates and advise the president and
2195 through the president the Board of Trustees before such a rule change is adopted.
2196

2197 **ARTICLE XIII. GENERAL PROVISIONS**

2198

2199 **Section 1. Exchange Professors**

2200

2201 On the recommendation of the head or the chair of a department and with the approval of
2202 the dean, the chancellor/vice president, the president, and the Board of Trustees, a professor,
2203 associate professor, or assistant professor may be permitted for a period of not more than one
2204 year to exchange positions with a professor of approximately equal rank in another university
2205 provided the arrangement does not involve substantial increase in the cost of instruction. The
2206 professor with whom the exchange is made shall during the period of service ~~to this~~ within the
2207 University of Illinois System be subject to the rules governing appointments and conditions of
2208 service applicable to regular members of the faculty.
2209

2210 **Section 2. Privileges for Scholars from Other Universities**

2211

2212 The chancellors/vice presidents ~~of the University~~ may extend the privilege of working
2213 without charge in the various laboratories or libraries of the respective ~~campus~~ university to
2214 members of the faculties of other colleges or universities, provided that they are recognized as
2215 authorities in their respective fields and come to the ~~campus~~ university with written credentials
2216 from the faculties of their institutions or from their governments asking that they be received as
2217 guests.
2218

2219 **Section 3. Annual Reports**

2220

2221 On or before the first day of September in each year, each dean and director and the ~~chief~~
2222 executive officer of each department or equivalent unit ~~on~~ at each campus university shall make
2223 to the chancellor/vice president an annual report, treating fully the work of the college, school,
2224 institute, division, or department. Any of these officers may make reports or advance suggestions
2225 at any time and shall report to the chancellor/vice president and to the president whenever
2226 requested to do so. Officers of the ~~university system~~-level administration and chancellors/vice
2227 presidents shall make such reports as the president shall require.
2228

2229 **Section 4. Reports and Communications**

2230

2231 **a.** Members of the academic staff have the obligation to respond to requests for
2232 information from the Board of Trustees and from administrators to whom they have
2233 responsibilities. Ordinarily, intermediary administrators should be made aware of these requests.
2234 Unless the requestor has directed otherwise, a written response shall be transmitted through and
2235 by the intermediary administrators so that they may be properly informed and may comment. If

2236 the response contains recommendations, the staff member shall be informed of all comments
2237 with respect thereto and may append additional comments to the recommendations.

2238

2239 **b.** Academic staff may initiate direct communication with any member of the
2240 administration. Ordinarily, intermediary administrators shall be kept informed about such
2241 communications so that they may be properly informed and may comment. Whenever
2242 appropriate, the academic staff member shall be informed of all comments and may respond to
2243 them.

2244

2245 **c.** Proposals which originate from academic units, as enumerated in Article VIII, shall
2246 be promptly considered and transmitted to the final authority through and by appropriate
2247 intermediaries. Academic units affected by the proposal shall be kept informed of comments,
2248 revisions, and recommendations by intermediary authorities so that they may respond to them.

2249

2250 **d.** All communications from members of the staff to be presented as part of the
2251 agenda at a meeting of the Board of Trustees or transmitted to the Board of Trustees or any
2252 committee thereof shall first be presented to the chancellor/vice president where appropriate and
2253 to the president for their examination, comment, and recommendation. Whenever appropriate,
2254 the staff member shall be informed of all such reactions and may respond to them.

2255 **Section 5. Rules of Procedure**

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2257 Unless otherwise specified by a deliberative body of the University of Illinois System, the
2258 latest revision of *Robert's Rules of Order* shall govern.

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2260 **Section 6. Recommendations of Committees and Councils**

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2262 Whenever these *Statutes* provide for the advice or recommendations of a committee or
2263 council as a basis for or aid to officer or agency decision, the advice or recommendation shall be
2264 secured only through a meeting of the committee or council duly convened in group session.

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2266 **Section 7. Reservation of Powers**

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2268 The Board of Trustees is charged by law with full responsibility for administering the
2269 University of Illinois. Although the board may properly delegate authority to its duly designated
2270 officers and agencies, ~~as indeed it has done since the establishment of the University~~ in practical
2271 recognition of its own limitations to determine and resolve, in the first instance, complex and
2272 continuing problems of internal organization and educational policy, it cannot divest itself of the
2273 ultimate responsibility, imposed upon it by law, of governance of the University of Illinois.
2274 Accordingly, the board expressly reserves to itself the power to act on its own initiative in all
2275 matters affecting the University of Illinois, notwithstanding that such action may be in conflict or
2276 may not be in conformance with the provisions of these *Statutes*. However, the board will not so
2277 act upon its own initiative in any case in which senate participation and recommendation is
2278 provided for by these *Statutes* until it has first sought the advice and recommendation of the
2279 appropriate senate, or senates, the University Senates Conference and the president.

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2281 **Section 8. Amendments**

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a. *Initiation by a Senate.* Each of the senates by vote of a majority of all members present and voting at a regular or special meeting may propose amendments to these *Statutes*. No final senate action shall be taken on a proposed amendment until the next meeting following the one at which it was introduced. The secretary of a senate shall notify the secretary of the other senates and the secretary of the University Senates Conference of the text of a proposed amendment promptly after the meeting at which it is introduced. The proposed amendment shall be referred to the University Senates Conference for its consideration and transmission to the other senates for action; the conference may append its comments and recommendations.

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The proposed amendment shall be placed promptly on the agenda of the other senates. If every senate acts affirmatively on the proposed amendment and concurs as to its text, the conference shall send the proposed amendment to the president for transmission to the Board of Trustees and shall simultaneously notify the senates of its action; the conference may append its comments. If the senates do not agree as to the proposed amendment, the conference shall endeavor to promote agreement of the senates. Where agreement cannot be effected among all the senates within a reasonable period of time, but the text of a proposed amendment has been agreed upon by all but one of the senates, the conference shall send that proposed amendment, the recommendations of the dissenting senate, and its own recommendations to the president for transmission to the Board of Trustees and shall simultaneously notify the senates of its action. A senate may record and send its further comments to the president for transmission to the Board of Trustees.

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b. *Initiation by the Board of Trustees.* The Board of Trustees may initiate proposals to amend the *Statutes*, but the board shall not finally adopt any such proposal without first seeking the advice of the president, the senates, and the University Senates Conference. Any proposal to amend the *Statutes* which is initiated by the Board of Trustees shall be transmitted through the president to the University Senates Conference and transmitted by the conference, with its recommendations, to the senates for consideration and advice. The proposed amendment shall be placed promptly on the agenda of each of the senates. If the senates do not agree in their advice concerning the proposed amendment, the conference shall endeavor to promote agreement; where agreement cannot be achieved within a reasonable period of time, the conference shall send the advice of the senates and its own recommendations to the president for transmission to the Board of Trustees and shall simultaneously notify the senates of its action. A senate may record and send its further comments to the president for transmission to the Board of Trustees.

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c. An amendment shall become effective when approved by the Board of Trustees or at such later time as the board may specify.