Senate committees are authorized to act for and in the name of the Senate on minor matters. Below is a listing of the administrative approvals the Senate Committee on Educational Policy approved at its meeting on March 2, 2020. Additional information for each approval is attached.

A. Undergraduate Programs

1) **BS in Crop Sciences, Horticultural Food Systems Concentration** – revise the current Program of Study listing to accurately reflect the number of credit hours for one of the concentration-required courses, CPSC 102, Professional Skills in Crop Sciences. This course was recently revised from 1 to 2 credit hours, and the Program of Study listing needs to be revised so the total concentration-required core courses hours totals to 29 rather than 28. There is no change to the total hours required for the degree.

2) **Creative Writing Minor** – in the list of approved electives from which students complete 6 hours, with at least 3 hours at the 300- or 400-level, replace IS 409, Web Technologies & Techniques (3 hours) with IS 410, Storytelling (3 hours). There is no change to the total number of hours required for the minor.
10KL5560BS: CROP SCIENCES: HORTICULTURAL FOOD SYSTEMS, BS

Completed Workflow
1. U Program Review (dforgacs@illinois.edu; eastuby@illinois.edu; aledward@illinois.edu)
2. 1802 Committee Chair (arayburn@illinois.edu)
3. 1802 Head (asdavis1@illinois.edu)
4. KL Committee Chair (acyann@illinois.edu)
5. KL Dean (aball@illinois.edu)
6. University Librarian (jpwilkin@illinois.edu)
7. Provost (kmartens@illinois.edu)
8. Senate EPC (bjlehman@illinois.edu)
9. Senate (jtempel@illinois.edu)
10. U Senate Conf (none)

Approval Path
1. Wed, 13 Nov 2019 17:18:54 GMT
   Deb Forgacs (dforgacs): Approved for U Program Review
2. Wed, 13 Nov 2019 17:36:33 GMT
   Lane Rayburn (arayburn): Approved for 1802 Committee Chair
   Adam Davis (asdavis1): Approved for 1802 Head
4. Thu, 14 Nov 2019 17:27:20 GMT
   Anthony Yannarell (acyann): Approved for KL Committee Chair
5. Thu, 14 Nov 2019 18:20:03 GMT
   Anna Ball (aball): Approved for KL Dean
   John Wilkin (jpwilkin): Approved for University Librarian
7. Fri, 15 Nov 2019 16:05:06 GMT
   Kathy Martensen (kmartens): Approved for Provost
8. Tue, 19 Nov 2019 15:01:22 GMT
   Barbara Lehman (bjlehman): Approved for Senate EPC
9. Tue, 10 Dec 2019 19:36:16 GMT
   Jennifer Roether (jtempel): Approved for Senate
    Kathy Martensen (kmartens): Approved for U Senate Conf

History
1. Jan 18, 2019 by Deb Forgacs (dforgacs)
2. Nov 12, 2019 by Deb Forgacs (dforgacs)
3. Jan 27, 2020 by Scott Bartlett (sbartlet)

Date Submitted: Thu, 06 Feb 2020 17:25:30 GMT

Viewing: 10KL5560BS : Crop Sciences: Horticultural Food Systems, BS
Changes proposed by: Scott Bartlett

Proposal Type

Proposal Type:
Concentration (ex. Dietetics)
This proposal is for a:
Revision

Proposal Title:

if this proposal is one piece of a multi-element change please include the other impacted programs here. example: A BS revision with multiple concentration revisions

Administrative approval: Proposal to update the credit hour total in the catalog table for a recently-revised course (CPSC 102) that is part of the Crop Sciences: Horticultural Food Systems concentration.

EP Control Number
EP20.130

Official Program Name
Crop Sciences: Horticultural Food Systems, BS

Effective Catalog Term
Fall 2020

Sponsor College
Agr, Consumer, & Env Sciences

Sponsor Department
Crop Sciences

Sponsor Name
Lane Rayburn

Sponsor Email
arayburn@illinois.edu

College Contact
Tony Yannarell

College Contact Email
acyann@illinois.edu
**Program Description and Justification**

Justification for proposal change:

Adding 1 credit hour to a required course that was recently revised. CPSC 102 was 1 credit hour, but is now 2 credit hours. This is an administrative change to update the course grid to reflect this recent change.

Is this program interdisciplinary?

No

Corresponding Program(s):

<table>
<thead>
<tr>
<th>Corresponding Program(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crop Sciences, BS</td>
</tr>
</tbody>
</table>

Academic Level

Undergraduate

Is This a Teacher Certification Program?

No

Will specialized accreditation be sought for this program?

No

**Enrollment**

Describe how this revision will impact enrollment and degrees awarded.

None (no changes with this minor revision).

**Delivery Method**

Is this program available on campus and online?

No

This program is available:

On Campus
**Budget**

Are there budgetary implications for this revision?
No

Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?
No

**Resource Implications**

Facilities

Will the program require new or additional facilities or significant improvements to already existing facilities?
No

Technology

Will the program need additional technology beyond what is currently available for the unit?
No

Non-Technical Resources

Will the program require additional supplies, services or equipment (non-technical)?
No

**Resources**

Faculty Resources

Please address the impact on faculty resources including any changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc. Describe how the unit will support student advising, including job placement and/or admission to advanced studies.

None (no changes with this minor revision).

Library Resources

Describe your proposal’s impact on the University Library’s resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

None (no changes with this minor revision).
Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?
No

Does this new program/proposed change result in the replacement of another program?
No

Does the program include other courses/subjects impacted by the creation/revision of this program?
No

Financial Resources

Will the unit need to seek campus or other external resources?
No

Program Regulation and Assessment

Is the career/profession for graduates of this program regulated by the State of Illinois?
No

Program of Study

“Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses” (source: https://www.ibhe.org/assets/files/PrivateAdminRules2017.pdf). For proposals for new bachelor’s degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.

All proposals must attach the new or revised version of the Academic Catalog program of study entry. Contact your college office if you have questions.

Attach a side-by-side comparison with the existing program AND, if the revision references or adds “chose-from” lists of courses students can select from to fulfill requirements, a listing of these courses, including the course rubric, number, title, and number of credit hours.

Catalog Page Text

Statement for Programs of Study Catalog
## Concentration Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td><strong>Total Required Concentration Hours:</strong></td>
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<td><strong>51-52</strong></td>
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<tr>
<td><strong>Natural Science and Technology Required</strong></td>
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<td><strong>15-16</strong></td>
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<tr>
<td>CHEM 102 &amp; CHEM 103</td>
<td>General Chemistry I and General Chemistry Lab I</td>
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<tr>
<td>CHEM 104 &amp; CHEM 105</td>
<td>General Chemistry II and General Chemistry Lab II</td>
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<tr>
<td>CHEM 232 or CPSC 382</td>
<td>Elementary Organic Chemistry I or Organic Chem of Biol Processes</td>
<td></td>
</tr>
<tr>
<td>IB 103</td>
<td>Introduction to Plant Biology</td>
<td></td>
</tr>
<tr>
<td><strong>Concentration Required Core Courses:</strong></td>
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</tr>
<tr>
<td>CPSC 102</td>
<td>Foundational Skills in Crop Sciences</td>
<td></td>
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<tr>
<td>CPSC 226</td>
<td>Introduction to Weed Science</td>
<td></td>
</tr>
<tr>
<td>CPSC 270</td>
<td>Applied Entomology</td>
<td></td>
</tr>
<tr>
<td>CPSC 498</td>
<td>Crop Sci Professional Develpmnt</td>
<td></td>
</tr>
<tr>
<td>HORT 100</td>
<td>Introduction to Horticulture</td>
<td></td>
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<tr>
<td>HORT 240</td>
<td>Plant Propagation</td>
<td></td>
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<tr>
<td>HORT 360</td>
<td>Vegetable Crop Production</td>
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<td>Small Fruit Production</td>
<td></td>
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<tr>
<td>HORT 362</td>
<td>Tree Fruit Production</td>
<td></td>
</tr>
<tr>
<td>NRES 201</td>
<td>Introductory Soils</td>
<td></td>
</tr>
<tr>
<td>PLPA 204</td>
<td>Introductory Plant Pathology</td>
<td></td>
</tr>
<tr>
<td><strong>Select 7 or 8 hours from the following specialized courses:</strong></td>
<td></td>
<td><strong>7-8</strong></td>
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<tr>
<td>CPSC 352</td>
<td>Plant Genetics</td>
<td></td>
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<tr>
<td>HORT 341</td>
<td>Greenhouse Mgmt and Production</td>
<td></td>
</tr>
<tr>
<td>HORT 442</td>
<td>Plant Nutrition</td>
<td></td>
</tr>
<tr>
<td>CPSC 484 or IB 420</td>
<td>Plant Physiology or Plant Physiology</td>
<td></td>
</tr>
<tr>
<td>NRES 438 or NRES 488</td>
<td>Soil Nutrient Cycling or Soil Fertility and Fertilizers</td>
<td></td>
</tr>
<tr>
<td><strong>Select 15 hours from the following focus area electives:</strong></td>
<td></td>
<td><strong>15</strong></td>
</tr>
<tr>
<td>ACE 231</td>
<td>Food and Agribusiness Mgt</td>
<td></td>
</tr>
<tr>
<td>CPSC 261</td>
<td>Biotechnology in Agriculture</td>
<td></td>
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<tr>
<td>CPSC 431</td>
<td>Plants and Global Change</td>
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<tr>
<td>CPSC 437</td>
<td>Principles of Agroecology</td>
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<tr>
<td>HORT 180</td>
<td>Medicinal Plants and Herbology</td>
<td></td>
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<tr>
<td>HORT 205</td>
<td>Local Food Networks</td>
<td></td>
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<tr>
<td>HORT 301</td>
<td>Woody Landscape Plants</td>
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<tr>
<td>HORT 341</td>
<td>Greenhouse Mgmt and Production</td>
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<td>HORT 344</td>
<td>Planting for Biodiversity and Aesthetics</td>
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<td>HORT 363</td>
<td>Postharvest Handling Hort Crop</td>
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<tr>
<td>HORT 421</td>
<td>Horticultural Physiology</td>
<td></td>
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<tr>
<td>HORT 434</td>
<td>Designing Urban Agriculture</td>
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<tr>
<td>HORT 435</td>
<td>Urban Food Production</td>
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<td>HORT 442</td>
<td>Plant Nutrition</td>
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<tr>
<td>HORT 447</td>
<td>Horticultural Plant Breeding</td>
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<tr>
<td>HORT 475</td>
<td>Permaculture &amp; Agroforestry</td>
<td></td>
</tr>
<tr>
<td>TSM 311</td>
<td>Humanity in the Food Web</td>
<td></td>
</tr>
</tbody>
</table>

Total ACES prescribed and elective hours must total 35 hours, of which 20 must be completed in residence.
May only be applied here if not used as a Specialized Course.

EP Documentation

DMI Documentation

Banner/Codebook Name
BS:Crop Sciences - HFS -UIUC

Program Code:
10KL5560BS

Conc Code
5560

Major Code
0030

Senate Approval Date
12/9/19

Senate Conference Approval Date
1/23/20

BOT Approval Date
n/a

IBHE Approval Date
n/a

Effective Date:
1/27/20

Program Reviewer Comments
Kathy Martensen (kmartens) (Tue, 18 Feb 2020 23:03:02 GMT): Administrative approval, no change to curriculum other than transparency in the Catalog Program of Study listing for appropriate program requirements.

Key: 536
September 21, 2018

Gay Miller, Chair
Senate Committee on Educational Policy
Office of the Senate
228 English Building, MC-461

Dear Professor Miller:

Enclosed is a copy of a proposal from the College of Agricultural, Consumer and Environmental Sciences to revise the Horticultural Food Systems concentration in the Bachelor of Science in Crop Sciences.

Sincerely,

Kathryn A. Martensen
Assistant Provost

Enclosures

c: D. Rosch
S. Bartlett
A. Davis
S. Lovell
M. Lowry
R. Chappell
September 21, 2018

Kathy Martensen, Assistant Provost
Office of the Provost
207 Swanlund Administration Building
Campus MC-304

Dear Kathy:

I am writing to request campus-level approval for a proposal to revise the curriculum of the Horticultural Food Systems concentration within the undergraduate major in Crop Sciences. The enclosed proposal (in Senate format) has been reviewed and approved by the College of ACES Courses and Curricula Committee.

Thank you for your consideration. I look forward to receiving your reply.

Sincerely,

David M. Rosch
Interim Associate Dean
ACES Academic Programs

DMR/rhc

c:  S. E. Bartlett
    A. Davis
    S. T. Lovell
    M. K. Lowry
    CPSC C&C Binder
Proposal to the Senate Educational Policy Committee

PROPOSAL TITLE: Revise the Horticultural Food Systems Concentration within the Crop Sciences Major for the Bachelor of Science Degree, in the Department of Crop Sciences, College of ACES

SPONSOR: Dr. Sarah Lovell, Associate Professor in Crop Sciences and Undergraduate Program Coordinator, Phone: 217-244-3433, Email: sstlovell@illinois.edu

COLLEGE CONTACT: Mary Lowry, Assistant Dean, Office of Academic Programs, College of ACES, Phone: 217-333-9391, Email: lowry@illinois.edu

BRIEF DESCRIPTION: The Department of Crop Sciences proposes revisions to the curriculum of the Horticultural Food Systems concentration of the Crop Sciences Major. The changes include: adding a new required course; creating new categories of “Specialized Courses” and “Focus Area Electives” to better describe the options; moving several courses from the “Required” section to a “Specialized courses” section to allow greater flexibility in scheduling and in allowing students to specialize in certain areas; and removing courses that have been deactivated or considered less applicable. There are no changes to the major being proposed, and the number of hours required for graduation is also not changing.

Specifically, the purpose of each change is as follows (line numbers matching the table found in Appendix A):

- Line 10: Updated number of hours to reflect changes, and new totals are more consistent with other concentrations
- Line 12: A new course was developed to be required by all majors
- Lines 13, 15, 17, 21, 25, 27, 29: Moved to "specialized courses" section to allow more flexibility in scheduling and in specializing
- Line 28: Course is less applicable to our students than other soils classes
- Line 32: New section added to allow flexibility, including most courses removed from the concentration required section
- Lines 33, 34, 38, 3: Course added (moved from above section “Concentration Required”)
- Lines 35, 36: Courses appropriate to specialization
- Line 41: Changed to specify “Focus Area Electives” as more specific grouping
- Line 42, 43: Moved from above section “Concentration Required”

Document updated August 2017
• Lines 50, 54, 57: Optional courses also available in “Specialized Course” section, but must include note “May only be applied here if not used as ‘Specialized Course’” to avoid a single course to meet two different requirements.
• Line 51, 59, 61: Courses removed because they have been deactivated
• Line 62: Course added because it is appropriate to the concentration

JUSTIFICATION: The revisions to this concentration will allow students greater flexibility in scheduling coursework and in specializing on certain topic areas. The previous version of the concentration was highly specific, with many specifically required courses. That situation caused course conflicts and sometimes resulted in a student being delayed a semester in completing the program.

BUDGETARY AND STAFF IMPLICATIONS:

1) Resources
   a. How does the unit intend to financially support this proposal?

   This proposal requires no additional resources, because it is primarily a regrouping of courses already required in the concentration, and includes only existing courses.

   b. How will the unit create capacity or surplus to appropriately resource this program? If applicable, what functions or programs will the unit no longer support to create capacity?

   For this proposal, no additional capacity or surplus is expected.

   c. Will the unit need to seek campus or other external resources? If so, please provide a summary of the sources and an indication of the approved support.

   The unit will not need campus or external resources for these revisions.

   d. Please provide a letter of acknowledgment from the college that outlines the financial arrangements for the proposed program.

   A letter is attached as Appendix B.

2) Resource Implications
   a. Please address the impact on faculty resources including the changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc.

   These revisions are not expected to impact faculty resources, because they draw from the same courses for students that we currently have.

   b. Please address the impact on course enrollment in other units and provide an explanation of discussions with representatives of those units.
Enrollment in certain courses (those previously “Specifically required”) may drop by 2-4 students, but those are primarily within our own unit and would likely be redistributed within the unit. A letter from the ABE department allowing the addition of TSM 311 and a letter from IB allowing the addition of IB 420 are attached as Appendix C. All other courses in the concentration are within the Department of Crop Sciences.

c. Please address the impact on the University Library

We expect the impact on the University Library to remain at the same level, and a letter of support from them is included as Appendix D.

d. Please address the impact on technology and space (e.g. computer use, laboratory use, equipment, etc.)

We do not expect an impact on technology and space, since the number of students in each of the course would remain within the typical range.

DESIRED EFFECTIVE DATE:

Spring 2019

STATEMENT FOR PROGRAMS OF STUDY CATALOG: Because the nature of the concentration is not changing, there will not be any change to the catalog text.
CLEARANCES: (Clearances should include signatures and dates of approval. These signatures must appear on a separate sheet. If multiple departments or colleges are sponsoring the proposal, please add the appropriate signature lines below.)

Signatures:

[Signatures]

Unit Representative: 9/20/18

College Representative: Date:

Graduate College Representative: Date:

Council on Teacher Education Representative: Date:
## Appendix A: Comparison of Current and Proposed Horticultural Food Systems Concentration

<table>
<thead>
<tr>
<th>Current Requirements:</th>
<th>Current Hours</th>
<th>Revised Requirements:</th>
<th>Revised Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Natural Science and Technology Required</td>
<td>15-16</td>
<td>Natural Science and Technology Required</td>
<td>15-16</td>
</tr>
<tr>
<td>2 CHEM 102: General Chemistry I</td>
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<td>CHEM 102: General Chemistry I</td>
<td></td>
</tr>
<tr>
<td>3 &amp; CHEM 103: and General Chemistry Lab I</td>
<td></td>
<td>&amp; CHEM 103: and General Chemistry Lab I</td>
<td></td>
</tr>
<tr>
<td>4 CHEM 104: General Chemistry II</td>
<td></td>
<td>CHEM 104: General Chemistry II</td>
<td></td>
</tr>
<tr>
<td>5 &amp; CHEM 105: and General Chemistry Lab II</td>
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<td>&amp; CHEM 105: and General Chemistry Lab II</td>
<td></td>
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<tr>
<td>7 or CPSC 382: Organic Chem of Biol Processes</td>
<td></td>
<td>or CPSC 382: Organic Chem of Biol Processes</td>
<td></td>
</tr>
<tr>
<td>8 IB 103: Introduction to Plant Biology</td>
<td></td>
<td>IB 103: Introduction to Plant Biology</td>
<td></td>
</tr>
<tr>
<td>9 Horticultural Food Systems Concentration Required</td>
<td>63</td>
<td>Horticultural Food Systems Concentration Required</td>
<td>50-51</td>
</tr>
<tr>
<td>10 Horticultural Food Systems Concentration Required Core:</td>
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<tr>
<td>11 (Add) CPSC 102: Research in Crop Sciences (1 hr.)</td>
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<td>(Add) CPSC 102: Research in Crop Sciences (1 hr.)</td>
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<tr>
<td>12 ACE 231: Food and Agribusiness Mgt</td>
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<td>ACE 231: Food and Agribusiness Mgt</td>
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<tr>
<td>13 CPSC 226: Introduction to Weed Science</td>
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<td>CPSC 226: Introduction to Weed Science (3 hrs.)</td>
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<tr>
<td>14 CPSC 261: Biotechnology in Agriculture</td>
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<td>CPSC 261: Biotechnology in Agriculture</td>
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</tr>
<tr>
<td>15 CPSC 270: Applied Entomology</td>
<td></td>
<td>CPSC 270: Applied Entomology (3 hrs.)</td>
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<tr>
<td>16 CPSC 352: Plant Genetics</td>
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<td>CPSC 352: Plant Genetics</td>
<td></td>
</tr>
<tr>
<td>17 CPSC 498: Crop Sci Professional Developmt</td>
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<td>CPSC 498: Crop Sci Professional Developmt (1 hr.)</td>
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</tr>
<tr>
<td>18 HORT 100: Introduction to Horticulture</td>
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<td>HORT 100: Introduction to Horticulture (3 hrs.)</td>
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<tr>
<td>19 HORT 240: Plant Propagation</td>
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<td>20 HORT 341: Greenhouse Mgmt and Production</td>
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<td>HORT 341: Greenhouse Mgmt and Production</td>
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<td>21 HORT 360: Vegetable Crop Production</td>
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<td>22 HORT 361: Small Fruit Production</td>
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<td>HORT 361: Small Fruit Production (2 hrs.)</td>
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<td>23 HORT 362: Tree Fruit Production</td>
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<td>24 HORT 421: Horticultural Physiology</td>
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<tr>
<td>25 NRES 201: Introductory Soils</td>
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<td>26 NRES 438: Soil Nutrient Cycling</td>
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<td>27 or NRES 474: Soil and Water Conservation</td>
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<td>28 or NRES 488: Soil Fertility and Fertilizers</td>
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<tr>
<td>29 PLPA 204: Introductory Plant Pathology</td>
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<td>PLPA 204: Introductory Plant Pathology (3 hrs.)</td>
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<td>30</td>
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<td>PLPA 204: Introductory Plant Pathology (3 hrs.)</td>
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<tr>
<td>32</td>
<td>(Add) Select 7 or 8 hours from the following specialized courses:</td>
<td>7-8</td>
<td></td>
</tr>
<tr>
<td>33</td>
<td>(Add) CPSC 352: Plant Genetics (4 hrs.)</td>
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<tr>
<td>34</td>
<td>(Add) HORT 341: Greenhouse Mgmt and Production (4 hrs.)</td>
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<tr>
<td>35</td>
<td>(Add) HORT 442: Plant Nutrition (4 hrs.)</td>
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<tr>
<td>36</td>
<td>(Add) IB 420 or CPSC 484: Plant Physiology or HORT 421 Horticultural Physiology (3 or 4 hrs.)</td>
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<td>Select 15 hours from the following:</td>
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<td>(Add) Select 15 hours from the following focus area electives:</td>
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<tr>
<td>43</td>
<td>(Add) ACE 231: Food and Agribusiness Mgt (3 hrs.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>44</td>
<td>CPSC 431: Plants and Global Change</td>
<td>CPSC 431: Plants and Global Change (4 hrs.)</td>
<td></td>
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<tr>
<td>45</td>
<td>CPSC 437: Principles of Agroecology</td>
<td>CPSC 437: Principles of Agroecology (3 hrs.)</td>
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<tr>
<td>46</td>
<td>HORT 180: Medicinal Plants and Herbology</td>
<td>HORT 180: Medicinal Plants and Herbology (3 hrs.)</td>
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<td>47</td>
<td>HORT 205: Local Food Networks</td>
<td>HORT 205: Local Food Networks (3 hrs.)</td>
<td></td>
</tr>
<tr>
<td>48</td>
<td>HORT 298: Undergraduate Seminar</td>
<td>HORT 298: Undergraduate Seminar (1 to 3 hrs.)</td>
<td></td>
</tr>
<tr>
<td>49</td>
<td>HORT 301: Woody Landscape Plants I</td>
<td>HORT 301: Woody Landscape Plants I (4 hrs.)</td>
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<tr>
<td>50</td>
<td>(Add) HORT 341: Greenhouse Mgmt and Production* (4 hrs.)</td>
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<tr>
<td>51</td>
<td>HORT 343: Deactivated Course</td>
<td></td>
<td></td>
</tr>
<tr>
<td>52</td>
<td>HORT 344: Planting for Biodiversity and Aesthetics</td>
<td>HORT 344: Planting for Biodiversity and Aesthetics (3 hrs.)</td>
<td></td>
</tr>
<tr>
<td>53</td>
<td>HORT 363: Postharvest Handling Hort Crop</td>
<td>HORT 363: Postharvest Handling Hort Crop (2 hrs.)</td>
<td></td>
</tr>
<tr>
<td>54</td>
<td>(Add) HORT 421: Horticultural Physiology* (4 hrs.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>55</td>
<td>HORT 434: Designing Urban Agriculture</td>
<td>HORT 434: Designing Urban Agriculture (2 hrs.)</td>
<td></td>
</tr>
<tr>
<td>56</td>
<td>HORT 435: Urban Food Production</td>
<td>HORT 435: Urban Food Production (3 hrs.)</td>
<td></td>
</tr>
<tr>
<td>57</td>
<td>HORT 442: Plant Nutrition</td>
<td>HORT 442: Plant Nutrition* (4 hrs.)</td>
<td></td>
</tr>
<tr>
<td>58</td>
<td>HORT 447: Horticultural Plant Breeding</td>
<td>HORT 447: Horticultural Plant Breeding (3 hrs.)</td>
<td></td>
</tr>
<tr>
<td>59</td>
<td>HORT 464: Deactivated Course</td>
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<td></td>
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<tr>
<td>60</td>
<td>HORT 475: Permaculture &amp; Agroforestry</td>
<td>HORT 475: Permaculture &amp; Agroforestry (3 hrs.)</td>
<td></td>
</tr>
<tr>
<td>61</td>
<td>HORT 482: Deactivated Course</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>(Add) TSM 311: Humanity in the Food Web (3 hrs.)</td>
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</tr>
</tbody>
</table>

Total ACES prescribed and elective hours must total 35 hours, of which 20 must be completed in residence.

* May only be applied here if not used as a Specialized Course.
Appendix B:

ILLINOIS

COLLEGE OF AGRICULTURAL, CONSUMER AND ENVIRONMENTAL SCIENCES

Academic Programs
128 Mumford Hall, MC-710
1301 W. Gregory Drive
Urbana, IL 61801

August 6, 2018

To Whom It May Concern:

I am writing in support of the proposal to make revisions to the concentration in Horticultural Food Systems offered under the major in Crop Sciences, in the Department of Crop Sciences, proposed by Dr. Sarah Lovell. The program has not requested funding from the college to support these revisions, and none has been made available. The courses already exist and we don’t expect to need to increase capacity due to the proposed changes. If you have any questions, please contact me.

Sincerely,

Prasanta Kalita
Professor and Associate Dean
August 14, 2018

Dr. Sarah Lovell  
Associate Professor of Landscape Agroecology  
Undergraduate Program Coordinator  
Department of Crop Sciences  
University of Illinois  
stlovell@illinois.edu

Dear Sarah,

I approve your request to include TSM 311 Humanity in the Food Web, in your proposal to the Senate Educational Policy Committee for the revision of the Horticultural Food Systems Concentration within the Crop Sciences Major as an additional, optional course.

As a consequence, it is estimated that enrollment in the course would increase by 2-4 students each term it is offered. These numbers, and more, can readily be accommodated.

I wish you success with your proposal!

Sincerely,

Alan C. Hansen  
Professor and Interim Head  
Department of Agricultural and Biological Engineering  
achansen@illinois.edu
August 10, 2018

Dr. Sarah Lovell
Associate Professor of Landscape Agroecology
Undergraduate Program Coordinator
Department of Crop Sciences
University of Illinois
stlovell@illinois.edu

Dear Sarah,

I approve your request to include IB 420 (CPSC 484), Plant Physiology, in your proposal to the Senate Educational Policy Committee for the revision of the Horticultural Food Systems Concentration within the Crop Sciences Major as an additional, optional course.

As a consequence, it is estimated that enrollment in the course would increase by 2-4 students each term it is offered. These numbers, and more, can readily be accommodated.

I wish you success with your proposal!

Sincerely yours,

Stephen R. Downie
Associate Director of Academic Affairs
School of Integrative Biology
sdownie@illinois.edu
August 21, 2018

Dr. Sarah Lovell
Associate Professor and Undergraduate Program Coordinator
Crop Sciences
1009 Plant Science Lab
M/C 634

Dear Prof. Lovell:

The University Library recently received a proposal from you outlining the Crop Sciences department’s plans to revise the Horticultural Food Systems Concentration within the Crop Sciences Major for the Bachelor of Science Degree, in the Department of Crop Sciences, College of ACES.

Based upon the documents received and reviewed by Sarah Williams in the Funk ACES Library, it is our belief that there will be no impact on the University Library. We are already supporting this program and see no meaningful changes in our operations as a result of this move.

If additional services or materials are required as the programs further develop, we will be happy to discuss those needs as they emerge.

Sincerely,

John Wilkin
Juanita J. and Robert E. Simpson
Dean of Libraries and University Librarian

e-c: Mary Lowry, Assistant Dean for Student Success, College of ACES
      Thomas Teper
      Sarah Williams
5525: CREATIVE WRITING MINOR

In Workflow
1. U Program Review (dforgacs@illinois.edu; eastuby@illinois.edu; aledward@illinois.edu)
2. 1499 Head (rwb@illinois.edu)
3. KV Dean (las-catalog@illinois.edu)
4. University Librarian (jpwilkin@illinois.edu)
5. Provost (kmartens@illinois.edu)
6. Senate EPC (bjleman@illinois.edu)
7. Senate (jempel@illinois.edu)
8. U Senate Conf (none)
9. Board of Trustees (none)
10. IBHE (none)
11. DMI (eastuby@illinois.edu; aledward@illinois.edu; dforgacs@illinois.edu)

Approval Path
1. Thu, 13 Feb 2020 20:24:31 GMT
   Deb Forgacs (dforgacs): Approved for U Program Review
   Robert Barrett (rwb): Approved for 1499 Head
3. Wed, 19 Feb 2020 17:25:01 GMT
   Kelly Ritter (ritterk): Approved for KV Dean
   John Wilkin (jpwilkin): Approved for University Librarian
   Kathy Martensen (kmartens): Approved for Provost

Date Submitted: Thu, 13 Feb 2020 19:26:26 GMT

Viewing: 5525: Creative Writing Minor
Changes proposed by: Amy Elli

Proposal Type

Proposal Type:
Minor (ex. European Union Studies)

This proposal is for a:
Revision

Proposal Title:

If this proposal is one piece of a multi-element change please include the other impacted programs here. Example: A BS revision with multiple concentration revisions

Administrative approval: Revision of Creative Writing Minor- course number update only

EP Control Number
EP.20.130

EP.20.130_original
Admin Approval #A2
Approved by EP 03/02/2020
Official Program Name
Creative Writing Minor

Effective Catalog Term
Fall 2020

Sponsor College
Liberal Arts & Sciences

Sponsor Department
English

Sponsor Name
Robert Barrett

Sponsor Email
rwb@illinois.edu

College Contact
Kelly Ritter

College Contact Email
riterk@illinois.edu

Program Description and Justification

Justification for proposal change:
Information Science changed the course number for Storytelling, from IS 409 to IS 410. We have updated the listing in this minor.

Is this program interdisciplinary?
No

Is this minor?
A Comprehensive study in a single discipline

Academic Level
Undergraduate
Is This a Teacher Certification Program?
No

Will specialized accreditation be sought for this program?
No

**Enrollment**

Will the department limit enrollment to the minor?
No

Describe how the department will monitor the admission to/enrollment in the minor.
N/A

Are there any prerequisites for the proposed minor?
No

Describe how this revision will impact enrollment and degrees awarded.
N/A

**Delivery Method**

Is this program available on campus and online?
No

This program is available:
On Campus

Other than certification via the students’ degree audits, is there any additional planned mechanism to award/honor successful completion of the minor?
No

**Budget**

Are there budgetary implications for this revision?
No
Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?
No

Resource Implications

Facilities

Will the program require new or additional facilities or significant improvements to already existing facilities?
No

Technology

Will the program need additional technology beyond what is currently available for the unit?
No

Non-Technical Resources

Will the program require additional supplies, services or equipment (non-technical)?
No

Resources

Library Resources

Describe your proposal’s impact on the University Library’s resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.
N/A

Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?
No

Does this new program/proposed change result in the replacement of another program?
No
Does the program include other courses/subjects impacted by the creation/revision of this program?
No

**Financial Resources**

Will the unit need to seek campus or other external resources?
No

**Program Regulation and Assessment**

Is the career/profession for graduates of this program regulated by the State of Illinois?
No

**Program of Study**

“Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses” (source: https://www.ibhe.org/assets/files/PrivateAdminRules2017.pdf). For proposals for new bachelor’s degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.

An undergraduate minor should consist of at least 16 - and no more than 21 hours - of course work, with at least 6 hours of 300- or 400- level courses. Except clearly remedial offerings, prerequisite courses within the sponsoring unit count towards the total; prerequisite courses outside the sponsoring unit do not count toward this total. The unit sponsoring the minor and that unit’s college may set educationally necessary prerequisites for eligibility for the minor within these constraints. Does this proposal meet these criteria?
Yes

All proposals must attach the new or revised version of the Academic Catalog program of study entry. Contact your college office if you have questions.

Attach a side-by-side comparison with the existing program AND, if the revision references or adds “chose-from” lists of courses students can select from to fulfill requirements, a listing of these courses, including the course rubric, number, title, and number of credit hours.

**Catalog Page Text**

**Statement for Programs of Study Catalog**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CW 100</td>
<td>Intro to Creative Writing</td>
<td>3</td>
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</table>

**Creative Writing Coursework**

Students complete 9 hours of creative writing coursework by choosing one of the following 3-course (9-hour) sequences:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>CW 106</td>
<td>Introductory Poetry Writing</td>
</tr>
<tr>
<td>CW 206</td>
<td>Intermediate Poetry Writing</td>
</tr>
<tr>
<td>CW 406</td>
<td>Advanced Poetry Writing</td>
</tr>
</tbody>
</table>
Approved Electives

Students complete 6 hours of coursework in any of the following areas (a minimum of 3 hours must be at the advanced 300 /400 level):

- Any ENGL or CW course
- CMN 310 The Rhetorical Tradition
- CMN 423 Rhetorical Criticism
- JOUR 475 In-Depth Writing Styles
- THEA 211 Introduction to Playwriting
- IS 409 Web Technologies & Techniques
- IS 410 Storytelling

Total Hours: 18

EP Documentation

DMI Documentation

Banner/Codebook Name
Creative Writing

Program Code:
5525

Minor Code
5525

Program Reviewer Comments

Kathy Martensen (kmartens) (Wed, 19 Feb 2020 23:37:28 GMT): Administrative approval: No change to total number of hours required, no reduction in available options for students.

Key: 306