

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN SENATE
COMMITTEE ON EDUCATIONAL POLICY
(Final; Information)

EP.23.052 Report of Temporary Suspensions through March 27, 2023

Listed below are temporary suspensions reported at the March 27, 2023 meeting of the Senate Committee on Educational Policy. Additional information for each suspension is attached.

A. Graduate Program

- 1) **Temporary Suspension of Admission to the Doctor of Philosophy in Portuguese in the College of Liberal Arts and Sciences and the Graduate College (key 496)** - A temporary suspension of the Portuguese PhD program is requested because staffing and curricular structure is being rebuilt in the area. Although staffing in Brazilian Studies across several units on campus is strong, there is only one tenure-track faculty in Portuguese who is currently on a .5 appointment as Director of the Lemann Center for Brazilian Studies. He intends to work on reconceptualizing the PhD program once his administrative appointment ends in 2025. The Portuguese PhD program stopped admitting students when the then only tenure-track faculty in Portuguese departed in 2012-3. The Portuguese program hired more tenure-track faculty in the following years, only one of which remains. In this climate of staff rollover, the MA program was restructured and admitted students since 2016. Rather than eliminate the PhD track, the Portuguese program requests more time to recalibrate it in order to become a combined doctoral program with Spanish and another willing partner on campus.

Report to the Senate Educational Policy Committee of a Temporary Suspension of Admission of a Degree, Major, Concentration, or Minor

Temporary Suspension – To temporarily suspend admission to a program for a semester, year, or more. Please fill out this form. Once completed, please upload this as part of a CIM Program revision online. If you have questions, please email Brooke Newell (bsnewell@illinois.edu).

Suspension of Admission in order to Eliminate or Replace a Program – To phase down and eliminate a program. This is not the appropriate form. Please complete a phase down/elimination in the CIM P online system.

Non-Direct Admission Designated Program (previously “Permanent Suspension”) – To change a program’s admission status from open to one that does not directly admit students. This is not the appropriate form. Please fill out the **Change to Non-Direct Admission Status** form.

PROGRAM INFORMATION

1. Official Program Name (*Example: Business Administration, MS*):

Portuguese, PhD

2. What is the anticipated duration of the suspension of admission?
Be specific – list in semesters or years.

5 years

3. What governance process was used to make this decision?

Importantly, this decision was made several years ago by faculty in the Portuguese area committee who no longer are members of the department, nor members of UIUC. For this reason, we have no accepted students, and none enrolled in the program at this time. The current head of the department, current DGS and current chair of the Portuguese area committee have arrived at a consensus that the Temporary Suspension of Admissions to the PhD program should continue.

4. Have students been accepted, but have not yet matriculated into the program?

0 ("zero")

5. How many students are currently enrolled in the program?

0 ("zero")

6. Are there plans to direct prospective students to a different program during the suspension period?

~~Yes~~/ No

If yes, please specify the program(s). Please attach your communication with the affected program(s) to this proposal as an appendix (required).

No. There are no students to direct.

7. Indicate any advising or other impact on continuing students in the suspended program:

There is no impact since there are no continuing students in the program.

8. How will you ensure that current students in the suspended program will be able to continue their degree progress?

There are no students to worry about since there are no students in the program.

INSTRUCTIONAL RESOURCES

9. Does this suspension affect any other units on campus? ~~Yes~~ / No
If yes, please explain. Please attach your communication with the affected units to this proposal as an appendix (required).
10. Does this suspension affect students outside of the unit? ~~Yes~~ / No
If yes, please explain.
11. Catalog Page Text: *The text below will appear on the Academic Catalog page for the program unless the sponsoring unit needs alternative text. If that is the case, provide the text below.*

This program is not accepting applications for academic year(s) 23-28. Students already admitted to the program will continue under the current requirements
[<http://catalog.illinois.edu/graduate/las/portuguese-phd/#degreerequirementstext>].

Program Change Request

Date Submitted: 03/07/23 8:34 am

Viewing: **10KS0306PHD : Portuguese, PhD**

Last approved: 03/09/22 4:56 pm

Last edit: 03/24/23 4:12 pm

Changes proposed by: Jon MacDonald

Catalog Pages [Portuguese, PhD](#)
Using this
Program

Proposal Type:

In Workflow

1. U Program Review
2. 1585 Head
3. SLCL Head
4. KV Dean
5. University Librarian
6. Grad_College
7. COTE Programs
8. Provost
9. Senate EPC
10. Senate
11. U Senate Conf
12. Board of Trustees
13. IBHE
14. HLC
15. DOE
16. DMI

Approval Path

1. 03/08/23 7:30 am
Emily Stuby
(eastuby):
Approved for U
Program Review
2. 03/08/23 9:08 am
Melissa Bowles
(bowlesm):
Approved for 1585
Head
3. 03/08/23 10:22
am
Mariselle Melendez
(melendez):
Approved for SLCL
Head
4. 03/08/23 11:27
am
Stephen Downie
(sdownie):
Approved for KV
Dean

5. 03/08/23 2:21 pm
Chris Prom
(prom): Approved
for University
Librarian
6. 03/23/23 12:53
pm
Allison McKinney
(agrindly):
Approved for
Grad_College
7. 03/23/23 1:33 pm
Brenda Clevenger
(bmclvngr):
Approved for
COTE Programs
8. 03/24/23 12:06
pm
Brooke Newell
(bsnewell):
Approved for
Provost

History

1. Mar 9, 2022 by
Mary Lowry
(lowry)

Major (ex. Special Education)

This proposal is
for a:
Revision

Administration Details

Official Program Name	Portuguese, PhD	
Diploma Title		
Sponsor College	Liberal Arts & Sciences	
Sponsor Department	Spanish & Portuguese	
Sponsor Name	John Tofik Karam Mary Lowry	
Sponsor Email	karam@illinois.edu lowry@illinois.edu	
College Contact	Stephen R. Downie Mary Lowry	College Contact

Email sdownie@illinois.edu lowry@illinois.edu

College Budget
Officer

College Budget
Officer Email

List the role for rollbacks (which role will edit the proposal on questions from EPC, e.g., Dept Head or Initiator) and/or any additional stakeholders. Purpose: List here who will do the editing work if proposal needs rolled back. And any other stakeholders.

Does this program have inter-departmental administration?

No

Proposal Title

Effective Catalog Term Fall 2023

Proposal Title (either Establish/Revise/Eliminate the Degree Name in Program Name in the College of XXXX, i.e., Establish the Bachelor of Science in Entomology in the College of Liberals Art and Sciences, include the Graduate College for Grad Programs)

Temporary Suspension of Admission to the Doctor of Philosophy in Portuguese in the College of Liberal Arts and Sciences and the Graduate College

Does this proposal have any related proposals that will also be revised during the next 6 weeks? Consider Majors, Minors, Concentrations & Joint Programs in your department. Please know that this information is used administratively to move related proposals through workflow efficiently. Example: If you are revising the BS proposal and one related concentration within the next 6 weeks, "This BS proposal (key 567) is related to the Concentration A proposal (key 145)."

Program Justification

Provide a brief description of what changes are being made to the program.

We are requesting a temporary suspension of admissions to this program.

Did the program content change 25% or more in relation to the total credit hours, since the 2020-2021 catalog. (<http://catalog.illinois.edu/archivedacademiccatalogs/2020-2021/>)

No

Why are these changes necessary?

A temporary suspension of the Portuguese PhD program is requested because staffing and curricular structure is being rebuilt in the area. Although staffing in Brazilian Studies across several units on campus is strong, there is only one tenure-track faculty in Portuguese who is currently on a .5 appointment as Director of the Lemann Center for Brazilian Studies. He intends to work on reconceptualizing the PhD program once his administrative appointment ends in 2025.

The Portuguese PhD program stopped admitting students when the then only tenure-track faculty in Portuguese departed in 2012-3. The Portuguese program hired more tenure-track faculty in the following years, only one of which remains. In this climate of staff rollover, the MA program was restructured and admitted students since 2016. Rather than eliminate the PhD track, the Portuguese program requests more time to recalibrate it in order to become a combined doctoral program with Spanish and another willing partner on campus.

Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?

No

Does this new program/proposed change result in the replacement of another program?

No

Does the program include other courses/subjects outside of the sponsoring department impacted by the creation/revision of this program?

No

Program Regulation and Assessment

Plan to Assess and Improve Student Learning

Illinois Administrative Code: 1050.30(b)(1)(D) Provision is made for guidance and counseling of students, evaluations of student performance, continuous monitoring of progress of students toward their degree objectives and appropriate academic record keeping.

List the program's student learning outcomes. Each outcome should identify what students are expected to know and/or be able to do upon completing this program.

1. Students will possess a breadth of knowledge about social, cultural, and historical issues in Brazil and the Portuguese-speaking world, as well as a depth of knowledge about a cluster of research questions corresponding to students' individual interests.
2. Students will develop a familiarity with multiple disciplinary approaches to the study of Brazil specifically and social, cultural, and historical phenomena more generally.
3. Students will possess the ability to identify research questions, develop a research project, and see that project to completion through sustained engagement with both existing scholarship and novel research.
4. Students will acquire the ability to communicate research findings in a variety of academic venues in spoken and written English and Portuguese.
5. Students will acquire knowledge and experience of teaching methodologies and will be able to teach at the undergraduate level.

Describe how, when, and where these learning outcomes will be assessed.

Describe here:

The outcomes listed above are currently assessed with several methods: (1) students take a broad array of courses in the Portuguese program to ensure broad knowledge of topics in Brazilian and Lusophone studies; (2) students take graduate-level courses outside the Portuguese Program to broaden disciplinary familiarity and develop/hone a variety of critical tools; (3) students take in-class exams, do oral presentations, attend academic conferences, write research proposals and papers that demonstrate critical thinking skills, analytical abilities, command of the subject matter, and command of the Portuguese language; (4) students work closely with faculty in Portuguese to develop a long-format research project, leading to the production of a piece of original scholarship; 5) students take a Pro-seminar in Foreign Language teaching and are employed as Teaching or Research Assistants during the duration of their program.

Identify faculty expectations for students' achievement of each of the stated student learning outcomes. What score, rating, or level of expertise will signify that students have met each outcome? Provide rating rubrics as necessary.

Explain the process that will be implemented to ensure that assessment results are used to improve student learning.

Program

Description and

Requirements

Attach Documents

Is the career/profession for graduates of this program regulated by the State of Illinois?

No

Program of Study

Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses" (source: <https://www.ibhe.org/assets/files/PublicAdminRules2017.pdf>). For proposals for new bachelor's degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide

information on how the upper-division hours requirement will be satisfied.

Revised programs [Report-of-Temporary-Suspension-of-Admission-Final.docx](#)

Attach a revised Sample Sequence (for undergraduate program) or college-level forms.

Catalog Page Text - Overview Tab

Description of program for the catalog page. This is not official content, it is used to help build the new catalog page for the program. Can be edited in the catalog by the college or department.

Statement for
Programs of
Study Catalog

Course List

Code	Title	Hours
PORT 571	is required of all teaching assistants	4
PORT 599	Thesis Research (32 max applied toward degree)	0 to 16
Coursework selected in consultation with advisor		
Language Requirement: Students in all doctoral programs except SLATE must demonstrate reading proficiency in two languages besides the foreign language of specialization (not including English).		
Total Hours		64

Other Requirements

Grad Other Degree Requirements

Requirement	Description
Other requirements may overlap	
Minimum 500-level Hours Required Overall:	16
Masters Degree Required for Admission to PhD?	Yes
Qualifying Exam Required	No
Preliminary Exam Required	Yes
Final Exam/Dissertation Defense Required	Yes
Dissertation Deposit Required	Yes
Minimum GPA:	3.0

Corresponding Degree PhD Doctor of Philosophy

Program Features

Academic Level Graduate

Does this major have transcribed concentrations? No

What is the typical time to completion of this program?
6 years

What are the minimum Total Credit Hours required for this program?

64

What is the
required GPA?

3.0

CIP Code

160904 - Portuguese Language and
Literature.

Is This a Teacher Certification Program?

No

Will specialized accreditation be sought for this program?

No

Delivery Method

This program is
available:

On Campus - Students are required to be on campus, they may take some online courses.

Admission Requirements

Desired Effective Fall 2023

Admissions Term

Is this revision a change to the admission status of the program?

Yes

Please describe the admission status change, whether suspension or resumption of the admission status:

This is a temporary suspension.

Provide a brief narrative description of the admission requirements for this program. Where relevant, include information about licensure requirements, student background checks, GRE and TOEFL scores, and admission requirements for transfer students.

Enrollment

Describe how this revision or phase down/elimination will impact enrollment and degrees awarded. If this is an elimination/phase down proposal include the plans for the students left in the program.

It won't because the suspension has been going on for several years already.

Estimated Annual Number of Degrees Awarded

Year One Estimate

5th Year Estimate (or when
fully implemented)

What is the

Fall

matriculation
term for this
program?

Budget

Are there budgetary implications for this revision? No

Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?

No

Additional Budget Information

Attach File(s)

Financial Resources

How does the unit intend to financially support this proposal?

Will the unit need to seek campus or other external resources?

No

Attach letters of support

What tuition rate do you expect to charge for this program? e.g, Undergraduate Base Tuition, or Engineering Differential, or Social Work Online (no dollar amounts necessary)

Are you seeking a change in the tuition rate or differential for this program?

No

Is this program requesting self-supporting status?

No

Faculty Resources

Please address the impact on faculty resources including any changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc.

There won't be any impact because the suspension has been going on for several years already.

Library Resources

Describe your proposal's impact on the University Library's resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

Because this proposal represents our current and long-time practice, and because no new course or student requirements are being proposed, there will be no effect on Library resources.

EP Documentation

EP Control Number EP.23.052

Attach Rollback/Approval Notices

This proposal requires HLC inquiry No

DMI Documentation

Attach Final Approval Notices

Banner/Codebook Name PHD:Portuguese -UIUC

Program Code: 10KS0306PHD

Minor Code	Conc Code	Degree Code	PHD	Major Code
0306				

Senate Approval Date

Senate Conference Approval Date

BOT Approval Date

IBHE Approval Date

HLC Approval Date

DOE Approval Date

Effective Date:

Attached
Document
Justification for
this request

Program Reviewer **Brooke Newell (bsnewell) (01/31/23 1:17 pm):** Rollback: Email sent to Jonathan
Comments MacDonald and Stephen D.

Melissa Bowles (bowlesm) (03/03/23 8:19 am): Rollback: So additional
requested info can be added (per Brooke Newell)

Brooke Newell (bsnewell) (03/03/23 8:21 am): Rollback: Per email request,
additional information needed.

Allison McKinney (agrindly) (03/23/23 12:53 pm): Administratively approved.

Key: 496