

# Program Change Request

APPROVED BY SENATE  
04/24/2023

EP.23.076\_FINAL  
Approved by EP 04/17/2023

Date Submitted: 03/31/23 10:57 am

Viewing: **0265 : Music Minor, UG**

Last approved: 04/29/19 10:40 am

Last edit: 04/17/23 8:58 am

Changes proposed by: Linda Moorhouse

[Music Minor, UG](#)

Catalog Pages

Using this

Program

Proposal Type:

## In Workflow

1. **U Program Review**
2. **1495 Head**
3. **KR Dean**
4. **University Librarian**
5. **COTE Programs**
6. **Provost**
7. **Senate EPC**
8. Senate
9. U Senate Conf
10. Board of Trustees
11. IBHE
12. HLC
13. DMI

## Approval Path

1. 04/03/23 8:23 am  
Emily Stuby  
(eastuby):  
Approved for U  
Program Review
2. 04/11/23 5:09 pm  
Jeff Sposato  
(jsposato):  
Approved for 1495  
Head
3. 04/13/23 8:33 am  
Nicole Turner  
(nicturn):  
Approved for KR  
Dean
4. 04/13/23 9:15 am  
Chris Prom  
(prom): Approved  
for University  
Librarian
5. 04/13/23 11:01  
am  
Brenda Clevenger  
(bmclvngr):  
Approved for

COTE Programs  
6. 04/13/23 7:27 pm  
Brooke Newell  
(bsnewell):  
Approved for  
Provost

## History

1. Apr 29, 2019 by  
Deb Forgacs  
(dforgacs)

Minor (ex. European Union Studies)

This proposal is  
for a:

[Revision](#)

## Administration Details

Official Program Name Music Minor, UG

Diploma Title

Sponsor College Fine & Applied Arts

Sponsor Department Music

Sponsor Name [Dr. Linda Moorhouse](#)

Sponsor Email [moorhouz@illinois.edu](mailto:moorhouz@illinois.edu)

College Contact [Dr. Nicole Turner](#)

College Contact  
Email

[nicturn@illinois.edu](mailto:nicturn@illinois.edu)

College Budget Officer [Greg Anderson](#)

College Budget Officer Email [gnanders@illinois.edu](mailto:gnanders@illinois.edu)

List the role for rollbacks (which role will edit the proposal on questions from EPC, e.g., Dept Head or Initiator) and/or any additional stakeholders. Purpose: List here who will do the editing work if proposal needs rolled back. And any other stakeholders.

[Sponsor will respond to questions if rolled back.](#)

Does this program have inter-departmental administration?

No

## Proposal Title

Effective Catalog      Fall 2023  
Term

Proposal Title (either Establish/Revise/Eliminate the Degree Name in Program Name in the College of XXXX, i.e., Establish the Bachelor of Science in Entomology in the College of Liberals Art and Sciences, include the Graduate College for Grad Programs)

Revise the Undergraduate Minor in Music in the College of Fine and Applied Arts

Does this proposal have any related proposals that will also be revised during the next 6 weeks? Consider Majors, Minors, Concentrations & Joint Programs in your department. Please know that this information is used administratively to move related proposals through workflow efficiently. Example: If you are revising the BS proposal and one related concentration within the next 6 weeks, "This BS proposal (key 567) is related to the Concentration A proposal (key 145)."

Yes. The Undergraduate Music Minor proposal (key 747) is somewhat related to the Undergraduate Minor in Musical Theatre proposal (key 490). Not related to other programs.

## Program Justification

Provide a brief description of what changes are being made to the program.

This course revision to the Music Minor includes the elimination of one required music theory course. The current requirement of MUS 101 & MUS 102 (Music Theory and Practice I and II, 2 cr each) or MUS 103 & MUS 104 (Rudiments of Music Theory I and II, 3 cr each), will change to MUS 101 or MUS 102 or MUS 103), resulting in a reduction of minimum total hours from 21 to 18.

Footnotes are removed with details moved into the degree table, along with minimal language changes to Upper Division requirements and Electives.

Did the program content change 25% or more in relation to the total credit hours, since the 2020-2021 catalog. (<http://catalog.illinois.edu/archivedacademiccatalogs/2020-2021/>)

No

Why are these changes necessary?

We want the Music Minor to be less restrictive to students and also found that requiring one full year of music theory did not always support the types of music courses that students were interested in taking.

Also, the Registrar's Office has requested the removal of footnotes for accessibility. With the required six hours of upper division courses, we are defining more concisely the types of music courses that will fulfill this requirement.

## Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a

result of this new program/proposed change?

No

Does this new program/proposed change result in the replacement of another program?

No

Does the program include other courses/subjects outside of the sponsoring department impacted by the creation/revision of this program?

No

## Program Regulation and Assessment

### Plan to Assess and Improve Student Learning

*Illinois Administrative Code: 1050.30(b)(1)(D) Provision is made for guidance and counseling of students, evaluations of student performance, continuous monitoring of progress of students toward their degree objectives and appropriate academic record keeping.*

List the program's student learning outcomes. Each outcome should identify what students are expected to know and/or be able to do upon completing this program.

Upon successful completion of the Music Minor, students should be able to:

(1) Understand and apply foundational concepts of music theory and do so independently and cooperatively.

(2) Acquire a basic understanding of diverse musical systems and traditions across the world, and develop a sensitivity to and awareness of cultural and societal differences, and their contribution to an interdependent global consciousness.

(3) Demonstrate the ability to learn independently, make inquiries, think critically, discover solutions, and integrate knowledge across both similar and varied areas of musical study.

(4) Acquire an understanding of professional and ethical responsibility as musicians and citizens, and demonstrate the ability to work professionally and effectively as leaders and collaborators.

Describe how, when, and where these learning outcomes will be assessed.

Describe here:

Identify faculty expectations for students' achievement of each of the stated student learning outcomes. What score, rating, or level of expertise will signify that students have met each outcome? Provide rating rubrics as necessary.

Explain the process that will be implemented to ensure that assessment results are used to improve student learning.

Program

Description and Requirements  
Attach Documents

Is the career/profession for graduates of this program regulated by the State of Illinois?  
No

## Program of Study

*Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses" (source: <https://www.ibhe.org/assets/files/PublicAdminRules2017.pdf>). For proposals for new bachelor's degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.*

An undergraduate minor should consist of at least 16 - and no more than 21 hours - of course work, with at least 6 hours of 300- or 400- level courses. Except for clearly remedial offerings, prerequisite courses within the sponsoring unit count towards the total; prerequisite courses outside the sponsoring unit do not count toward this total. The unit sponsoring the minor and that unit's college may set educationally necessary prerequisites for eligibility for the minor within these constraints. Does this proposal meet these criteria?

Yes

Revised programs [Side-by-side Undergraduate Minor in Music RevSP23.pdf](#)

Attach a revised Sample Sequence (for undergraduate program) or college-level forms.

### Catalog Page Text - Overview Tab

Description of program for the catalog page. This is not official content, it is used to help build the new catalog page for the program. Can be edited in the catalog by the college or department.

[The School of Music offers non-music majors an exposure to music through courses in music theory, aural skills, musicology, ethnomusicology, music composition, music technology, jazz history and studies, Gospel music, popular music, music production, and performance studies \(applied lessons and ensembles\). The Music Minor is intended for student musicians with fundamental musical experiences - individuals who wish to expand upon already obtained musical skills and related study - and is not intended to be an introduction to music.](#)

[Prospective Music Minors may submit a Statement of Intent to Pursue a Campus-Approved Minor form at https://go.illinois.edu/MinorDeclaration.](https://go.illinois.edu/MinorDeclaration)

[For more information, please contact the School of Music Undergraduate Advisor, Rebecca Spennetta \(rspen@illinois.edu\).](mailto:rspen@illinois.edu)

Statement for Programs of Study Catalog

[The Music Minor requires the successful completion of 18 semester hours of courses in music according to the following requirements:](#)

### Course Requirements

#### Course List

Code	Title	Hours
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Code	Title	Hours
Music Theory		
<del>MUS 101</del>	Music Theory and Practice I	2-3
or <del>MUS 102</del>	Music Theory and Practice II	
or <del>MUS 103</del>	Rudiments of Music Theory I	
Musicology		
<del>MUS 110</del>	Introd Art Mus: Intl Perspect	3
Upper Division Music Courses (300- and 400-level)		
<del>Music courses at the 300-400 level. 2, 3, 4</del>		<del>6</del>
<u>MUS 300- and MUS 400-level courses will be selected in consultation with a School of Music advisor in accordance with student interest.</u>		<u>6</u>
Ensemble courses ( <del>MUSC 447-MUSC 498</del> ) do not satisfy the six-hour upper-division requirement. MUSC applied lessons at the 400-level will satisfy this requirement providing the student has taken four semesters of MUSC applied lessons at the 100-level in the same applied area.		
<del>MUS 103</del>	<del>Rudiments of Music Theory I</del>	<del>6</del>
<del>&amp; MUS 104</del>	<del>and Rudiments of Music Theory II</del>	<del>1</del>
Music Electives		
<del>Music electives to be taken from theory, aural skills, musicology, jazz history, applied lessons, music technology, conducting, composition, ensembles, etc. 5, 6, 7</del>		<del>7-9</del>
<u>Any MUS or MUSC course may satisfy elective credits, however, only three (3) credit hours of ensemble courses (MUSC 447-MUSC 498) may be used for elective credit.</u>		
Registering for non-major applied lessons requires communicating with the appropriate music professor and the availability of teaching staff. It also requires a nominal semester fee for weekly lessons.		
Total Hours		18
<del>1</del>		
<del>MUS 101 and MUS 102 are two (2) credits each. MUS 103 and MUS 104 are three (3) credits each. You cannot mix and match courses: MUS 101 and 102 are paired together; MUS 103 and 104 are paired together.</del>		
<del>2</del>		
<del>300-level courses open to Music Minors include MUS 313-314, MUS 317, MUS 339, and MUS 360-369.3</del>		
<del>MUS 400 and MUS 408 will be open only to Music Minors who have taken and passed MUS 201 and MUS 202.</del>		
<del>4</del>		
<del>Courses in the MUS 410-421 series will be open only to Music Minors who have taken and passed either MUS 313 or MUS 314; courses will be selected in consultation with the Music Minor advisor in accordance with their interests. Music Minors must obtain instructor permission to register for any course in the 410-421 series.—</del>		
<del>5</del>		
<del>This includes both MUS 462-463 (Jazz Listening Seminar I and II) and MUS 464-465 (Jazz History I and II).</del>		
<del>6</del>		
<del>Students must audition, be accepted into a studio, and pay a nominal fee for applied lessons.7</del>		
<del>Topics offered under MUS 199%7C or MUS 499%7C must be approved for credit toward by the music minor advisor.</del>		

## Program Features

Academic Level      Undergraduate

Is this minor?

A Comprehensive study in a single discipline

Is This a Teacher Certification Program?

No

Will specialized accreditation be sought for this program?

No

Other than certification via the students' degree audits, is there any additional planned mechanism to award/honor successful completion of the minor?

No

## Delivery Method

This program is available:

On Campus - Students are required to be on campus, they may take some online courses.

## Enrollment

Will the department limit enrollment to the minor?

No

Describe how the department will monitor the admission to/enrollment in the minor.

All interested students will meet with the School of Music's Director of Undergraduate Studies or Undergraduate Advisor to determine if they have the appropriate music background to pursue the minor, and to determine if the minor is achievable in the number of remaining semesters the students have until graduation. Students moving from an undergraduate degree in music to the minor in music will not have to meet with anyone.

Are there any prerequisites for the proposed minor?

No

Describe how this revision or phase down/elimination will impact enrollment and degrees awarded. If this is an elimination/phase down proposal include the plans for the students left in the program.

No impact.

## Budget

Are there budgetary implications for this revision?

No

Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?

No

Additional Budget  
Information

Attach File(s)

## Financial Resources

How does the unit intend to financially support this proposal?

No impact. We are already teaching the required courses and have room for the Music Minors.

Will the unit need to seek campus or other external resources?

No

Attach letters of  
support

## Library Resources

Describe your proposal's impact on the University Library's resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

Library collections, resources, and services are sufficient to support the revisions to the Undergraduate Minor in Music.

## EP Documentation

EP Control            EP.23.076  
Number

Attach  
Rollback/Approval  
Notices

This proposal        No  
requires HLC  
inquiry

## DMI Documentation

Attach Final  
Approval Notices

Banner/Codebook    Music  
Name

Program Code:        0265

Minor Code	0265	Conc Code	Degree Code	Major Code
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Senate Approval  
Date

Senate  
Conference  
Approval Date

BOT Approval  
Date

IBHE Approval  
Date

HLC Approval  
Date

DOE Approval  
Date

Effective Date:

Attached  
Document  
Justification for  
this request

Program Reviewer **Brooke Newell (bsnewell) (03/27/23 10:45 am):** Rollback: Email sent to Linda.  
Comments

# Undergraduate Minor in Music Revision

**Current** Curriculum (red text = deletion)

**Revised** Curriculum (green text = addition or edit in text or course)

Course #	Course Title	HR	Course #	Course Title	HR
<b>Required Coursework</b>			<b>Required Coursework</b>		
<b>Music Theory</b>		<del>4-6</del>	<b>Music Theory</b>		<b>2-3</b>
<del>MUS 101</del>	<del>Music Theory and Practice I</del>	<del>2</del>	MUS 101	Music Theory and Practice I	
<del>&amp; MUS 102</del>	<del>and Music Theory and Practice II</del>	<del>2</del>	<b>or</b> MUS 102	Music Theory and Practice II	
<del>or</del>			<b>or</b> MUS 103	Rudiments of Music Theory I	
<del>MUS 103</del>	<del>Rudiments of Music Theory I</del>	<del>3</del>			
<del>&amp; MUS 104</del>	<del>and Rudiments of Music Theory II<sup>1</sup></del>	<del>3</del>			
<b>Musicology</b>			<b>Musicology</b>		
MUS 110	Intro to Art Music: Int Perspectives	3	MUS 110	Intro to Art Music: Int Perspectives	3
<b>Upper Division Music Courses</b>			<b>Upper-Division Music Courses (300- and 400-level)</b>		
<del>Music courses at the 300-400 level.<sup>2,3,4</sup></del>		<del>6</del>	<b>MUS 300- and MUS 400-level courses will be selected in consultation with a School of Music advisor in accordance with student interest.</b>		<b>6</b>
			<b>Ensemble courses (MUSC 447-MUSC 498) do not satisfy the six-hour upper-division requirement. MUSC applied lessons at the 400-level will satisfy this requirement providing the student has taken four semesters of MUSC applied lessons at the 100-level in the same applied area.</b>		
<b>Music Electives</b>		<del>7-9</del>	<b>Music Electives</b>		<b>6-7</b>
<del>Music electives to be taken from theory, aural skills, musicology, jazz history, applied lessons, music-technology, conducting, composition, ensembles, etc.<sup>5,6,7</sup></del>			<b>Any MUS or MUSC course may satisfy elective credits, however, only three (3) credit hours of ensemble courses (MUSC 447-MUSC 498) may be used for elective credit.</b>		
<del>Note: Up to three (3) ensemble credits will apply toward the Music Minor. Approved ensembles include MUS 250, MUS 252-MUS 257, and MUS 260-MUS 272.</del>			<b>Registering for non-major applied lessons requires communicating with the appropriate music professor and the availability of teaching staff. It also requires a nominal semester fee for weekly lessons.</b>		
<b>Total Hours</b>		<b>21</b>	<b>Total Hours</b>		<b>18</b>

## Footnotes

<sup>1</sup>—MUS 101 and MUS 102 are two (2) credits each. MUS 103 and MUS 104 are three (3) credits each. You cannot mix and match courses: MUS 101 and 102 are paired together; MUS 103 and 104 are paired together.

<sup>2</sup>—300-level courses open to Music Minors include MUS 313-314, MUS 317, MUS 339, and MUS 360-369.

<sup>3</sup>—MUS 400 and MUS 408 will be open only to Music Minors who have taken and passed MUS 201 and MUS 202.

<sup>4</sup>—Courses in the MUS 410-421 series will be open only to Music Minors who have taken and passed either MUS 313 or MUS 314; courses will be selected in consultation with the Music Minor advisor in accordance with their interests. Music Minors must obtain instructor permission to register for any course in the 410-421 series.

<sup>5</sup>—This includes both MUS 462-463 (Jazz Listening Seminar I and II) and MUS 464-465 (Jazz History I and II).

<sup>6</sup>—Students must audition, be accepted into a studio, and pay a nominal fee for applied lessons.

<sup>7</sup>—Topics offered under ~~MUS 199~~ or ~~MUS 499~~ must be approved for credit toward by the music minor advisor.