

Date Submitted: 02/19/24 5:56 pm

Viewing: **5575 : Urban Studies & Planning Minor, UG**

Last approved: 03/28/19 9:32 am

Last edit: 03/21/24 12:02 pm

Changes proposed by: Nicole Turner

Urban Studies & Planning Minor

Catalog Pages
Using this
Program

Proposal Type:

In Workflow

1. **U Program Review**
2. **1733 Committee Chair**
3. **1733 Head**
4. **KR Dean**
5. **University Librarian**
6. **COTE Programs**
7. **Provost**
8. **Senate EPC**
9. Senate
10. U Senate Conf
11. Board of Trustees
12. IBHE
13. HLC
14. DMI

Approval Path

1. 02/22/24 10:17 am
Donna Butler (dbutler):
Approved for U Program Review
2. 02/22/24 10:20 am
Andrew Greenlee (agreen4):
Approved for 1733 Committee Chair
3. 03/04/24 2:10 pm
Mark Doussard (mdouss1):
Approved for 1733 Head
4. 03/04/24 2:51 pm
Nicole Turner (nicturn):
Approved for KR Dean
5. 03/05/24 11:17

am
Claire Stewart
(clairest):
Approved for
University
Librarian

6. 03/05/24 5:30 pm

Suzanne Lee
(suzannel):
Approved for
COTE Programs

7. 03/07/24 1:32 pm

Brooke Newell
(bsnewell):
Approved for
Provost

History

1. Mar 28, 2019 by
Deb Forgacs
(dforgacs)

Minor (ex. European Union Studies)

This proposal is
for a:

[Revision](#)

Administration Details

Official Program Name Urban Studies & Planning Minor, UG

Diploma Title

Sponsor College Fine & Applied Arts

Sponsor Department Urban & Regional Planning

Sponsor Name [Mary Edwards](#)

Sponsor Email mmedward@illinois.edu

College Contact [Nicole Turner](#)

College Contact
Email

nicturn@illinois.edu

College Budget Officer [Greg Anderson](#)

College Budget ganders@illinois.edu

Officer Email

List the role for rollbacks (which role will edit the proposal on questions from EPC, e.g., Dept Head or Initiator) and/or any additional stakeholders. Purpose: List here who will do the editing work if proposal needs rolled back. And any other stakeholders.

KR Dean

Does this program have inter-departmental administration?

No

Proposal Title

Effective Catalog Term Fall 2024

Proposal Title (either Establish/Revise/Eliminate the Degree Name in Program Name in the College of XXXX, i.e., Establish the Bachelor of Science in Entomology in the College of Liberals Art and Sciences, include the Graduate College for Grad Programs)

Revise the Undergraduate Minor in Urban Studies & Planning in the College of Fine and Applied Arts

Does this proposal have any related proposals that will also be revised during the next 6 weeks? Consider Majors, Minors, Concentrations & Joint Programs in your department. Please know that this information is used administratively to move related proposals through workflow efficiently. Example: If you are revising the BS proposal and one related concentration within the next 6 weeks, "This BS proposal (key 567) is related to the Concentration A proposal (key 145)."

Program Justification

Provide a brief description of what changes are being made to the program. (1) Reduce elective hours required for minor from 14 to 12; (2) This subsequently reduces the total hours required for minor by two hours; (3) Change reference of rubric to UP

Did the program content change 25% or more in relation to the total credit hours, since the 2020-2021 catalog. (<http://catalog.illinois.edu/archivedacademiccatalogs/2020-2021/>)

No

Why are these changes necessary?

(1) This also aligns with the typical number of credit hours in the undergraduate UP courses, where students can take four, 3-credit hour courses for the 12 total elective hours whereas previously the remaining 2-credit hour courses left students to find seminars, one of the few 4-hour undergraduate courses, or take an extra course and earn more hours than needed.

(2) Currently, the total hours required for the undergraduate minor is 20 hours. The campus policy is that undergraduate minors be between 16 and 21 hours. The unit has determined that students will be well qualified to earn this minor even with completing 2 hours less of elective courses, reducing the total hours for the minor to 18.

(3) Course offerings in program of study table was listed as DURP and office of the provost has requested it say UP.

No changes to minor learning outcomes.

Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?

No

Does this new program/proposed change result in the replacement of another program?

No

Does the program include other courses/subjects outside of the sponsoring department impacted by the creation/revision of this program?

No

Program Regulation and Assessment

Plan to Assess and Improve Student Learning

Illinois Administrative Code: 1050.30(b)(1)(D) Provision is made for guidance and counseling of students, evaluations of student performance, continuous monitoring of progress of students toward their degree objectives and appropriate academic record keeping.

List the program's student learning outcomes. Each outcome should identify what students are expected to know and/or be able to do upon completing this program.

By enriching your college major with an Urban Studies and Planning Minor, you will:

-apply problem-solving skills and policy development techniques

-explore a broad range of communities—from local neighborhoods to international “mega-cities”

-explore the historical core of planning

-be introduced to cutting-edge research in urban studies & planning

Describe how, when, and where these learning outcomes will be assessed.

Describe here:

Identify faculty expectations for students' achievement of each of the stated student learning outcomes. What score, rating, or level of expertise will signify that students have met each outcome? Provide rating rubrics as necessary.

Explain the process that will be implemented to ensure that assessment results are used to improve student learning.

Program

Description and

Requirements

Attach Documents

Is the career/profession for graduates of this program regulated by the State of Illinois?

No

Program of Study

Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses" (source: <https://www.ibhe.org/assets/files/PublicAdminRules2017.pdf>). For proposals for new bachelor's degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.

An undergraduate minor should consist of at least 16 - and no more than 21 hours - of course work, with at least 6 hours of 300- or 400- level courses. Except for clearly remedial offerings, prerequisite courses within the sponsoring unit count towards the total; prerequisite courses outside the sponsoring unit do not count toward this total. The unit sponsoring the minor and that unit's college may set educationally necessary prerequisites for eligibility for the minor within these constraints. Does this proposal meet these criteria?

Yes

Revised programs Attach a revised Sample Sequence (for undergraduate program) or college-level forms.

Catalog Page Text - Overview Tab

Description of program for the catalog page. This is not official content, it is used to help build the new catalog page for the program. Can be edited in the catalog by the college or department.

[Urban Planning is an interdisciplinary field that emphasizes cohesion, cooperation, and compassion. As such, an Urban Studies and Planning Minor enhances many other program majors. Our students explore current issues impacting the development and functioning of communities worldwide.](#)

[Are you interested in making a positive change for the future but already have another major in mind? We invite you to learn more about a minor in Urban Studies and Planning.](#)

Statement for

Programs of

Minimum required major and supporting course work: Admission criteria: 2.75

Study Catalog GPA, as space is available.

Course List

Code	Title	Hours
UP 101	Introduction to City Planning	3
UP 203 or UP 204	Cities: Planning & Urban Life (prerequisite: UP 101) Chicago: Planning & Urban Life	3
Elective courses offered by DURP. At least six (6) hours of coursework must be advanced courses (300- or 400-level) and distinct from credit earned for the student's major or another minor.		14
<u>Elective courses offered by UP. At least six (6) hours of coursework must be advanced courses (300- or 400-level) and distinct from credit earned for the student's major or another minor.</u>		<u>12</u>
Total Hours		18

Program Features

Academic Level Undergraduate

Is this minor?

A Comprehensive study in a single discipline

Is This a Teacher Certification Program?

No

Will specialized accreditation be sought for this program?

No

Other than certification via the students' degree audits, is there any additional planned mechanism to award/honor successful completion of the minor?

No

Delivery Method

This program is available:

On Campus - Students are required to be on campus, they may take some online courses.

Enrollment

Will the department limit enrollment to the minor?

Yes ~~No~~

Describe how the department will monitor the admission to/enrollment in the minor.

Students must have a 2.75 GPA to declare the Urban Studies & Planning minor, although all applications are accepted from students who meet the GPA minimum and are not majoring in Urban Studies & Planning.

Are there any prerequisites for the proposed minor?

No

Describe how this revision or phase down/elimination will impact enrollment and degrees awarded. If this is an elimination/phase down proposal include the plans for the students left in the program.

No impact.

Budget

Are there budgetary implications for this revision? No

Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?

No

Additional Budget Information

Attach File(s)

Financial Resources

How does the unit intend to financially support this proposal?

Will the unit need to seek campus or other external resources?

No

Attach letters of support

Library Resources

Describe your proposal's impact on the University Library's resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

Library collections, resources and services are sufficient to support this undergraduate minor revision.

EP Documentation

EP Control Number EP.24.094

Attach Rollback/Approval Notices

This proposal No

requires HLC
inquiry

DMI Documentation

Attach Final
Approval Notices

Banner/Codebook Name Urban Studies & Planning

Program Code: 5575

Minor Code	5575	Conc Code	Degree Code	Major Code
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Senate Approval
Date

Senate
Conference
Approval Date

BOT Approval
Date

IBHE Approval
Date

HLC Approval
Date

DOE Approval
Date

Effective Date:

Attached
Document
Justification for
this request

Program Reviewer Comments **Brooke Newell (bsnewell) (02/19/24 1:05 pm):** Rollback: Per discussion with Nicole