

**PROPOSAL TO THE SENATE COMMITTEE ON EDUCATIONAL POLICY****TITLE OF THE PROPOSAL:**

Proposed Academic Calendar for UIUC Programs Offered through the University of Illinois Global Campus for the Period Spring 2008 to Fall 2009 Terms

**SPONSOR:**

Charles V. Evans, Dean of Academic Affairs, University of Illinois Global Campus (UIGC), (333-3079, [cevans4@uillinois.edu](mailto:cevans4@uillinois.edu))

**BRIEF DESCRIPTION:**

A primary goal of the University of Illinois Global Campus is to extend the opportunity of access to quality higher education to otherwise highly qualified individuals who, because of the circumstances of their lives, are unable to attend the University of Illinois. This proposal seeks approval from the UIUC Senate for the academic calendar pertaining to the programs offered from UIUC colleges and departments through the University of Illinois Global Campus. Proposed academic calendars for terms Spring 2008 to Fall 2009 are attached.

**JUSTIFICATION:**

The University of Illinois Global Campus will offer programs which are determined to be in demand by qualified individuals and groups unable to access our traditional, residential or continuing education delivery mechanisms. While a hundred years of tradition have fixed the expected United States term session at fourteen to sixteen weeks, quality higher education institutions generally hold four weeks as the minimum length of session for effective, sustainable learning.

The Global Campus has chosen eight week sessions due to research and experience which indicate this is the optimal length to promote effective learning while minimizing the impact of life's deleterious intrusions on engaged individuals as students. According to W. Martin Davies, ("Intensive Teaching Formats: A Review" Issues, *Educational Research*, Vol 16, 2006 <http://ier.org.au/ier16/davies.html>):

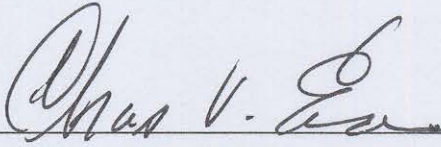
"In an environment undergoing rapid transformation, it is not surprising that teaching methods have also been changing. As a part of the process of adapting to changing student demands, universities have had to consider new ways of delivering course content. A very practical example of this is consideration of moves from traditional to 'intensive' modes of teaching. Standard day-time teaching practices, in the form of weekly lectures and tutorials, are no longer convenient for today's students. They require more flexible modes of delivery which fit with demands at work and at home. Intensive modes of teaching seem to be an idea whose time has come."

In order to provide nontraditional students with the best chance of success, courses offered through the Global Campus will follow a different academic calendar than those offered in residence. The proposed calendar is attached.

**BUDGETARY AND STAFF IMPLICATIONS:**

- a. Additional staff and dollars needed – As much as possible, Global Campus systems have been designed to work within the current system and Global Campus staff has collaborated with UIUC administrative campus units to develop procedures and processes so as to minimize the impact on campus staff.
- b. Internal reallocations (e.g., change in class size, teaching loads, student-faculty ratio, etc.) – It is a goal of the Global Campus to extend the resources of the University of Illinois through the innovative utilization of the Internet and by applying sound and verified principles of quality and interactive, online pedagogy.
- c. Effect on course enrollment in other departments and explanations of discussions with representatives of those departments – The demand for quality higher education opportunities, regionally, nationally and internationally, is significant and real. Rather than negatively affecting enrollments in other departments, programming offered through the Global Campus provides the opportunity for measured and predictable growth.
- d. Impact on the University Library (A letter of acknowledgement from the University Librarian must be included for all new program proposals.) – Not applicable since this is a calendar adjustment.
- e. Impact on computer use, laboratory use, equipment, etc. – Not applicable since the target audiences for Global Campus programs, to date, are primarily off-campus.

**CLEARANCES:**

  
\_\_\_\_\_

Charles V. Evans, Dean of Academic Affairs, UIGC

10/23/07

\_\_\_\_\_

Date

\_\_\_\_\_

Graduate College, UIUC

\_\_\_\_\_

Date

\_\_\_\_\_

Office of the Provost, UIUC

\_\_\_\_\_

Date

\_\_\_\_\_

Senate Committee on Educational Policy, UIUC

\_\_\_\_\_

Date

**STATEMENT FOR PROGRAMS OF STUDY CATALOG:**

**EFFECTIVE DATE:** Spring 2008 term commencing January 2, 2008

# Global Campus Academic Calendar

## University of Illinois at Urbana-Champaign

### Calendar Summary\*

#### Spring Term – 2008

Spring Term Begins	January 2, 2008
January Session (Instruction Period) Begins	January 2, 2008
February Session (Instruction Period) Begins	February 6, 2008
January Session Instruction Ends	February 20, 2008
January Session Ends	February 26, 2008
March Session (Instruction Period) Begins	March 5, 2008
February Session Instruction Ends	March 24, 2008
February Session Ends	March 31, 2008
March Session Instruction Ends	April 22, 2008
March Session Ends	April 29, 2008
Spring Term Ends	April 29, 2008

#### Summer Term - 2008

Summer Term Begins	May 7, 2008
May Session (Instruction Period) Begins	May 7, 2008
June Session (Instruction Period) Begins	June 4, 2008
May Session Instruction Ends	June 24, 2008
May Session Ends	July 1, 2008
July Session (Instruction Period) Begins	July 2, 2008
June Session Instruction Ends	July 22, 2008
June Session Ends	July 29, 2008
July Session Instruction Ends	August 19, 2008
July Session Ends	August 26, 2008
Summer Term Ends	August 26, 2008

#### Fall Term – 2008

Fall Term Begins	September 3, 2008
September Session (Instruction Period) Begins	September 3, 2008
October Session (Instruction Period) Begins	October 1, 2008
September Session Instruction Ends	October 21, 2008
September Session Ends	October 28, 2008
November Session (Instruction Period) Begins	November 5, 2008
October Session Instruction Ends	November 18, 2008
October Session Ends	November 25, 2008
November Session Instruction Ends	December 23, 2008
November Session Ends	December 30, 2008
Fall Term Ends	December 30, 2008

## Spring Term – 2009

Spring Term Begins	January 7, 2009
January Session (Instruction Period) Begins	January 7, 2009
February Session (Instruction Period) Begins	February 4, 2009
January Session Instruction Ends	February 24, 2009
January Session Ends	March 3, 2009
March Session (Instruction Period) Begins	March 4, 2009
February Session Instruction Ends	March 25, 2009
February Session Ends	April 1, 2009
March Session Instruction Ends	April 21, 2009
March Session Ends	April 28, 2009
Spring Term Ends	April 28, 2009

## Summer Term – 2009

Summer Term Begins	May 6, 2009
May Session (Instruction Period) Begins	May 6, 2009
June Session (Instruction Period) Begins	June 3, 2009
May Session Instruction Ends	June 23, 2009
May Session Ends	June 30, 2009
July Session (Instruction Period) Begins	July 1, 2009
June Session Instruction Ends	July 21, 2009
June Session Ends	July 28, 2009
July Session Instruction Ends	August 18, 2009
July Session Ends	August 25, 2009
Summer Term Ends	August 25, 2009

## Fall Term – 2009

Fall Term Begins	September 2, 2009
September Session (Instruction Period) Begins	September 2, 2009
October Session (Instruction Period) Begins	October 7, 2009
September Session Instruction Ends	October 20, 2009
September Session Ends	October 27, 2009
November Session (Instruction Period) Begins	November 4, 2009
October Session Instruction Ends	November 24, 2009
October Session Ends	December 1, 2009
November Session Instruction Ends	December 22, 2009
November Session Ends	December 29, 2009
Fall Term Ends	December 29, 2009

### \*Note:

1. Global Campus sessions are eight weeks in length, which generally includes a final examination week in the time period after online instruction ends and before the session ends.

2. Detailed operational calendar dates will be based on current policies pertinent to 8-week sessions as found in the University of Illinois at Urbana-Champaign *Student Code* and *The Graduate College Handbook for Students, Faculty and Staff*. The specific dates will be created in coordination with UIUC central administrative units and academic colleges. Sample policies include: [http://www.admin.uiuc.edu/policy/code/article\\_3/a3\\_3-311.html](http://www.admin.uiuc.edu/policy/code/article_3/a3_3-311.html) , [http://www.admin.uiuc.edu/policy/code/article\\_3/a3\\_3-508.html](http://www.admin.uiuc.edu/policy/code/article_3/a3_3-508.html), and <http://www.grad.uiuc.edu/gradhandbook/chapterII/section03.asp> . Generally, these principles are outlined in note 3.

3. Cancel/Drop/Withdrawal Processing for Global Campus – Urbana terms

a. Cancellations

- Definition: A drop of all course sections before the term has begun which results in a refund of all tuition.
- Cancellation processing is used after assessment has run.
- In cases where all the course sections for which a student is registered start one month and/or two months after the term has begun, cancellation processing can be used through the day before the earliest start date of *all* sessions.
  - Example: A cancellation can be processed for course sections with a February start date during January provided the student is not enrolled in the January session.
  - Example: A cancellation can be processed for course sections with a November start date during September and October provided the student is not enrolled in either September or October sessions.

b. Drops

- Definition: A drop of one or more, but not all, course sections for which a student is registered; the student remains registered for at least one section.
- Drop processing can be used either before or after assessment has run; the procedure does not change, but the available drop codes may vary, depending on the timing.
- From the beginning of registration up until the fifth day of instruction, all tuition attributed to registration in the section is refunded and there is no grade of W.
- From the sixth day of instruction through the end of the 4<sup>th</sup> week; there is no refund for a drop and there is no grade of W.

- For undergraduates, from the fifth week through the end of the class, there is no drop refund and a grade of W is recorded. Graduate students have extended deadlines.

c. Withdrawals

- Definition: A drop of all course sections after the term has begun; either results in a partial refund of tuition or no refund of tuition.
- The pro rata refund is determined by how much time has elapsed in each session for which the student is registered: sessions where more time has elapsed will refund less tuition than sessions where less time has elapsed.
- When the effective date of the withdrawal occurs before one or more sessions have begun, those course sections will be dropped for a full refund of all tuition.
- For undergraduates, W grades will be assigned for course sections where the withdrawal falls in the last four weeks of the session; no W grade will be assigned to sections where the withdrawal falls in the first four weeks of the session. Graduate students have extended deadlines.

4. If a student completes a degree program in:	Degree can be conferred:
Jan, Feb, Mar session	May
May or June session	August
July only)	October (doctoral degrees
September, October	December
November	following May

Degree conferral dates are found at the following web site:

<http://www.oar.uiuc.edu/current/graduation/conferral.html>