

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

EP.11.26

Office of the Provost and Vice Chancellor
for Academic Affairs

Swanlund Administration Building
601 East John Street
Champaign, IL 61820



January 6, 2011

Abbas Aminmansour, Chair
Senate Committee on Educational Policy
Office of the Senate
228 English Building, MC-461

Dear Professor Aminmansour:

Enclosed is a copy of a proposal from the College of ACES to establish an undergraduate minor in Interdisciplinary Leadership Studies.

This proposal has been approved by the ACES Courses and Curricula Committee and by the units offering courses in the proposed minor. It now requires Senate review.

Sincerely,

A handwritten signature in cursive script that reads "Kristi A. Kuntz".

Kristi A. Kuntz
Assistant Provost

KAK/njh

Enclosures

c: D. Champion
R. Hauser
L. Kramer
F. Simmons

UNIVERSITY OF ILLINOIS
AT URBANA - CHAMPAIGN

College of Agricultural, Consumer
and Environmental Sciences

Academic Programs
128 Mumford Hall, MC-710
1301 West Gregory Drive
Urbana, IL 61801



December 13, 2010

Kristi Kuntz, Assistant Provost
Office of the Provost, Second Floor
Swanlund Administration Building
Campus MC-304

Dear Kristi:

Please find enclosed a revised version of the previously submitted proposal to establish a *Minor in Interdisciplinary Leadership Studies*. Its title and capstone requirements have been slightly revised, and a new FAQ has been added as an appendix to provide additional information about the proposed new minor. Required letters of support from units offering courses in the proposed minor are attached.

Thank you for your consideration of this proposal. Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "F. William Simmons".

F. William Simmons
Assistant Dean, College of ACES

FWS/rhc

cc: D. R. Champion
R. J. Hauser
L. F. Kramer
ACES C&C File

PROPOSAL TO THE SENATE COMMITTEE ON EDUCATIONAL POLICY TO ESTABLISH OR MODIFY AN UNDERGRADUATE MINOR

Title of the proposed minor: Leadership Studies

Sponsoring unit(s):

The Office of Academic Programs of the College of Agricultural, Consumer and Environmental Sciences (ACES) will be the lead academic unit sponsoring the Minor in Leadership Studies. The Illinois Leadership™ Center will support co-curricular activities available to students enrolled in the Minor.

Contact Information:

Dr. Laurie Kramer, Associate Dean
Academic Programs
College of ACES
101 Mumford Hall
333-3380
lfkramer@illinois.edu

Brief description of the program of study:

The Minor in Leadership Studies will be available to all undergraduate students in good standing at the University of Illinois at Urbana-Champaign. The Minor will provide an undergraduate student in any field of study with formal instruction and supervised experiences in the study of the theory of leadership and its practice.

The Minor will require 17 to 18 semester hours of credit. Three required foundational courses will provide instruction in leadership theory; interpersonal dimensions of leadership, including communication, leading in groups, teams, and organizations; and scientific research that tests theories of leadership. Two elective leadership context courses will combine foundational learning with study into its practical application within the context of a students' general course of study. A capstone course experience will build on the foundational and context courses, and it will enable students to integrate leadership learning with practical application. The requirements of the Minor resemble the structures of academic minors in leadership studies at other universities such as University of Minnesota and Ohio State University.

To ensure the quality of the Minor, a cross-disciplinary Faculty Advisory Committee will oversee all academic requirements of the Minor. The Committee will be appointed by the Dean of the College of ACES, in consultation with the Director of the Illinois Leadership Center. The Committee will include representative faculty from academic units that contribute courses to the minor; committee members will serve as liaisons between the Minor and their academic units. The Committee will set the criteria and standards for courses that fulfill the elective

requirements of the Minor. The Committee will approve proposals for courses that meet these requirements.

Justification:

The academic discipline of leadership studies draws from the fields of social psychology, philosophy, organizational development and administration, communication, and educational theory and aims to enhance our understand of the social and organizational processes that influence effective leadership across diverse contexts. The development of the discipline of Leadership Studies began in the early 1900s and has grown tremendously in recent years. For example, peer-reviewed research in leadership studies is published in scholarly journals such as the *Journal of Leadership and Organizational Studies* (since 1993) and *Leadership Quarterly* (since 1996). The Minor in Leadership Studies will examine the roles of leaders and their relationships with followers in the context of diverse organizational structures, in regard to change management, group dynamics, personal and team influence strategies, personality, ethics, communication, conflict management, cross-cultural competencies, and a variety of other factors. The Minor will provide students with an intellectually rigorous study and critical analysis of seminal and emerging leadership theories and concepts, as well as the research that tests those theories. The academic lectures, readings, and assignments that will be offered through coursework in the Minor will complement the noncredit, informal leadership development programs (such as i-programs) offered by the Illinois Leadership Center, as well as the varied experiences that students may derive from leadership opportunities offered through student organizations and activities. In contrast to these extracurricular leadership experiences that focus on the practice and exercise of leadership skills, the Minor will provide a firm foundation in the theoretical and research dimensions of scholarship that underpin effective leadership.

Budgetary and Staff Implications:

a. Additional staff and dollars needed

The financial administration of the Minor will use a shared cost model within the College of ACES, the Illinois Leadership™ Center, and colleges and departments that offer the core or elective courses and campus financial support.

- The College of ACES will support the coordination of the Minor and the administrative functions.
- The colleges or departments that offer required or elective courses will provide seats in those courses with instructional costs covered by the tuition revenue generated by course enrollments.
- A new academic professional Program Coordinator position (100% time, 9-month) will be created. The Program Coordinator will coordinate the course offerings, manage

course enrollments, teach a limited number of course sections, and provide academic advising for the Minor. The Program Coordinator would report to the ACES Associate Dean for Academic Programs. This position would require recurring annual support of \$50,000 to \$55,000, plus benefits. The Office of the Provost has agreed to provide \$25,000 of this funding for this position for three years, upon approval of this proposal by the University of Illinois Senate. The College of ACES will be responsible for the remaining salary. The College of ACES and The Leadership Center are engaged in a fund-raising campaign to create an endowment that will provide recurring support for the Coordinator position.

- The Illinois Leadership Center will inform students about the Minor and refer interested students to the Program Coordinator. The Center will provide office space for the Program Coordinator.

b. Internal reallocations (e.g. change in class size, teaching loads, student-faculty ratio, etc.)

The three foundational courses are already taught regularly on campus, and they have been reviewed by the working group of the Illinois Leadership Coordinating Committee that was charged with designing a Minor in Leadership Studies. Each of the courses can accommodate additional students when the Minor starts. Depending on the number of students enrolled in the Minor, the foundational courses may need to expand; the Colleges of ACES and LAS are willing to provide additional sections or seats within sections to meet student demand for the foundational and capstone courses they are providing. If additional course sections are required, the tuition revenue generated by student enrollments should adequately fund expansion of these courses.

c. Effect on course enrollment in other departments and explanations of discussions with representatives of those departments

The leadership context courses (see below) will allow students to take courses that enhance their understanding and practice of leadership concepts either in an academic discipline that is related to their major program of study or in a specific area of leadership development. A preliminary list of leadership context courses that students may select from is included below. Letters of support from departments and colleges that offer these courses are attached.

d. Impact on library, computer use, laboratory use, equipment, etc.

There should be no increased usage of library or computer laboratories more than the typical usage generated by an undergraduate course. Current library collections across campus and online contain relevant journals, books and instructional resources pertaining to leadership research, theory and practice. The Illinois Leadership Center library also contains a significant leadership book and resource collection and is staffed to provide additional service as needed.

Requirements:

The Minor will require 17 to 18 semester hours of credit, depending upon students' choice of context courses.

Foundation Coursework: Nine semester hours will come from three foundation courses (required):

- AGED 260: Introduction to Leadership Studies (3 hrs)
- AGED 380: Leadership in Groups and Teams (3 hrs)
- PSYC 455: Organizational Psychology (3 hrs)

Context Coursework: Two courses (five to six semester hours) will be selected from a list of leadership context courses that have been approved by the interdisciplinary Work Group charged with designing the Minor. The study and practice of leadership require a multi-disciplinary understanding of human behavior, group dynamics, and interpersonal understanding. Moreover, the study and practice of leadership require an understanding of the overlapping yet distinct interpersonal processes and competencies that are appropriate across diverse segments of society (e.g., military, business, education, community). Therefore, the Minor includes a set of electives that enable students to explore the ways in which leadership is needed and practiced in specific contexts and in accord with contextual demands. These courses are referred to as "context" courses because they are intended to help students examine the leadership theories, research, and practice that are germane to—or in the context of—their major course of study.

The Minor in Leadership Studies Work Group used the following process to identify and select courses to be included as leadership context courses:

1. Members of the Leadership Studies Minor Work Group, who represent a wide diversity of majors, combed the Illinois course catalog for courses that appeared to include significant coverage of leadership theory, research and/or practice.
2. At least three members of the Work Group reviewed the syllabus of each of these prospective courses and worked to determine the extent to which the learning objectives of the course focused on the theory and/or practice of leadership within a particular behavioral theme (such as ethics or communication) or on the application of leadership within a particular context (such as sports, medicine, development, or education).
 - a. In particular, these reviewers examined:
 - i. How leadership theory or methods was integrated into the learning outcomes for the class
 - ii. Which leadership theories or methods were introduced

- iii. Which portions of the class (assignments, readings, etc.) explicitly present or include theory and/or methods of leadership
 - iv. How the mastery of leadership theory or methods was incorporated into course grading
 - b. The course is at a 200-level or higher
 - c. The course integrates leadership theory with information about effective leadership practices
 - d. The course explicitly includes assignments on the study, theory, methods, or practice of leadership, including current research
 - e. The grading criteria included assessments of student mastery of leadership theory, research, or practice in the particular context of the course. Courses that simply required the use of leadership skills to meet course objectives, such as through group projects, were not considered to meet inclusion criteria as a leadership context course.
3. The current instructor of the course was consulted if information from the syllabus did not clearly describe the conditions set forth in 1.a-e above.
4. Courses that did not meet the above criteria were eliminated from further consideration. With respect to the remaining courses, department heads were next consulted and asked to provide a letter of support if they agreed that the identified course should be included as a context course in the Minor.

The process described above resulted with the following list of Leadership Context courses. Students will choose two leadership context courses from this list:

Leadership Context Course List (elective)

- AGCM 430: Communication in Environmental Social Movements (3 hrs)
- AGED 230: Communications in Leadership (3 hrs)
- AGED 340: Leadership Ethics and Multiculturalism (3 hrs)
- AGED 360: Advanced Leadership Studies (3 hrs)
- AHS 365: Civic Engagement in Wellness (3 hrs)
- BADM 310: Management and Organizational Behavior (3 hrs)
- BADM 311: individual Behavior in Organization (3 hrs)
- CMN 321: Persuasive Speaking (3 hrs)
- CMN 414: Communication and Leadership (3 hrs)
- ENG 315: Learning in Community (3 hrs)
- ENG 498: Applied Project Management (3 hrs)
- FAA 391: Action Research Seminar (3 hrs)
- GE 361: Emotional Intelligence Skills (3 hrs)
- GE 462: Leading Sustainable Change (3 hrs)
- JOUR 250: Journalism Ethics and Diversity (3 hrs)
- KIN 239: Coaching Strategies (3 hrs)

- PHIL 436: Philosophy of Law and the State (3 hrs)
- PS 304: The US Presidency (3 hrs)
- PS 453: Ethics, Leadership, and Democracy (3 hrs)
- RST 200: Leadership in Leisure Services (2 hrs)

Attached are letters of support from department heads and college deans whose units offer these courses. They have concurred that these courses are suitable for the Minor.

We expect that departments may wish to have additional courses considered as context courses for the Minor. In this case, we encourage departments to submit additional courses for consideration to the Faculty Advisory Committee. The process outlined above will be followed to determine if these courses meet the stated criteria. If so, the Coordinator will submit a proposal (through the normal campus channels) to revise the course requirements for the Minor that incorporates these additional context options.

Capstone Coursework: A capstone course, AGED 480, Collaborative Leadership Capstone (3 hrs), will provide the culminating experience for students enrolled in the Minor. In this interdisciplinary course, students will examine in further depth diverse leadership topics, such as ethics, social responsibility, management, diversity, community leadership, civic engagement, and governance, as explored through lectures, readings and discussion, using a set of practically-based learning modules that incorporate leadership theory from the earlier required courses. The course will integrate the theoretical, research, disciplinary knowledge, and practice skills learned in the foundation and context courses and apply this knowledge to examine how leadership concepts can be used to address complex societal issues. A model of building effective collaborations will serve as the conceptual framework by which students will apply their knowledge of personal, organizational, and community leadership to help solve real world problems. In essence, the capstone course is designed to provide students a bridge between the mastery of theory in their chosen context and an outlet for its practice.

Separate discussion sections of AGED 480 will be established to synthesize the interests of students studying the social sciences, biological and physical sciences, arts and humanities, and other broad disciplinary groups.

Prerequisites for the minor:

There are no prerequisites for this Minor. Currently, PSYC 455 lists PSYC 201 or 245 as prerequisites. However, as noted in the attached letter from Department Head Irwin, Psychology will propose that AGED 260 and 380 (both required foundation courses in the Minor) be considered as approved substitutes, once this proposal is approved.

Expected enrollment in the minor:

At full enrollment, we expect a total of 200 students, with 50 completions per year.

Admission to the Minor:

The College of ACES will be responsible for handling admissions to the Minor in Interdisciplinary Leadership Studies. All undergraduate students in good standing at Illinois will be eligible for admission. Students must complete the *Statement of Intent to Pursue a Campus-Approved Minor* form and submit it to the Program Coordinator for the Minor, who will oversee the admissions process.

Minor advisor:

The Program Coordinator will be expected to serve two advisory roles within the Minor:

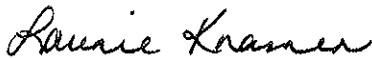
1. Meeting with students interested in enrolling in the Minor, to ensure that students are adequately oriented and knowledgeable about its structure and requirements.
2. Advising currently enrolled students, to ensure they are knowledgeable about required and elective courses, as well as receive correct information about requirements prior to their graduation and completion of the program.

With respect to administrative responsibilities, the Program Coordinator will work with the participating departments to ensure that spaces are available in required and elective courses for currently enrolled students.

Certification of successful completion:

The college in which the student is enrolled will confirm whether the minor has been completed, based on the course work designated by the sponsoring college, ACES. If a Minor Modification Form is needed, ACES will review the course substitutions and approve completion of the minor with the college of the student.

CLEARANCES:



Head/chair of the sponsoring department or unit:



Dean of the college of the sponsoring department or unit:

Council of Teacher Education:
(for minors that affect teacher certification)

Chair, Senate Educational Policy Committee:

Proposed Effective Date:

January 2011

Statement for the Programs of Study Catalog:

The Minor in Leadership Studies is open to all undergraduate students. The minor provides instruction in leadership theories and their applications. The minor requires a total of seventeen or eighteen semester hours: nine hours of required foundational courses, five to six hours of elective context courses, and three hours in a capstone course. The required foundational courses are:

- AGED 260: Introduction to Leadership Studies (3 hrs)
- AGED 380: Leadership in Groups and Teams (3 hrs)
- PSYC 455: Organizational Psychology (3 hrs)

Students will take AGED 480, Collaborative Leadership Capstone (3 hrs) as their capstone course experience.

Hours	Requirements
3	AGED 260: Introduction to Leadership Studies
3	AGED 380: Leadership in Groups and Teams
3	PSYC 455: Organizational Psychology
5-6	Electives from a list of leadership context courses
3	AGED 480: Collaborative Leadership Capstone

Minor in Interdisciplinary Leadership Studies Frequently Asked Questions

What is the Minor?

The Minor in Interdisciplinary Leadership Studies, in essence, is *the study of the theory of leadership and its application*. It draws from the fields of social psychology, philosophy, organizational development and administration, communication, and educational theory and aims to enhance our understanding of the social and organizational processes that influence effective leadership across diverse contexts. It will be 17-18 credits, housed administratively in the College of ACES, and open to all University of Illinois students regardless of academic discipline.

How is the Minor different from the Leadership Certificate or the i-programs in the Leadership Center?

A significant emphasis within the Minor is the study of leadership *theory*, while the emphasis of services within the Leadership Center is successful leadership *practice*. While the Leadership Certificate requires one (1) course focused on such theory, *every* Minor-approved course will do so. The Minor will also include a cross-campus Faculty Advisory Committee to ensure academic rigor, while neither the Certificate Program nor i-programs currently do.

Why is the Minor housed in the College of ACES?

Each academic college was polled for their interest and capability to house the Minor. The College of ACES was chosen for a variety of reasons, including its ability to guarantee space for students from all colleges in the Minor-required ACES courses and its commitment to hire a Program Coordinator to both advise students and ensure course availability across academic colleges. ACES has a strong history of providing academic coursework and experiential learning opportunities related to leadership.

What are the required courses?

There are three (3) required foundational courses and one (1) required capstone course:

1. AGED 260 – Introduction to Leadership Studies. This survey course is focused on exposure to a broad selection of classic and current leadership theory, as well how such theory is applicable to current global and campus issues. The substantive material covered in this course is applicable to the study of leadership in diverse disciplinary areas. This course has traditionally attracted students from all corners of campus. ACES has recently increased the number of sections of this course offered each year.
2. AGED 380 – Leadership and Groups and Teams. This course focuses on the particular leadership skills necessary for supervising, leading, and influencing in a small-group, goal-oriented environment. Emphasis is placed on the transition in leadership style required for success within the small-group context from campus to diverse professions.
3. PSYC 455 – Organizational Psychology. This course has two goals: to focus on leadership theory and techniques in complex professional organizations, and to critically examine and critique current leadership theory when applied to these “real-world” examples.
4. AGED 480 – Collaborative Leadership Capstone. See below for a description.

How do elective courses work?

Because leadership is practiced differently depending on the setting, students can choose to focus on leadership scholarship from a variety of contexts (e.g., business, non-profit/service, agriculture). Therefore, students will choose elective courses offered across academic colleges from a set of courses approved by the Faculty Advisory Committee for the Minor. [The Faculty Advisory Committee will be very similar in composition to the currently appointed Leadership Studies Minor Work Group.] Space in these classes will not be guaranteed to students from all colleges, and will be determined by both the academic college and the Faculty Advisory Committee through the Program Coordinator. It is our objective to add appropriate courses on leadership studies from additional disciplines. It is our goal that ultimately, students in every major at Illinois can take two context courses in leadership studies that are directly relevant to their major program of study.

What is the leadership capstone course?

A capstone course, AGED 480, Collaborative Leadership Capstone (3 hrs), will provide the culminating experience for students enrolled in the Minor. The focus will be on the synthesis of foundational course material with the diverse elective course experiences of the particular students in the course. A model of building effective collaborations will serve as the conceptual framework by which students will apply their knowledge of personal, organizational, and community leadership to help solve real world problems. Students will have the opportunity to complete assignments using the conceptual framework from Minor courses and apply this to their own academic field of study. A strength of the capstone will be in the diversity of theoretical perspectives represented in the students.

AGED 480 will not be designed as a community service experience or internship/practicum. The course will instead focus on the integration of leadership knowledge from a variety of fields for practical application after graduation. Students will be welcome to use practical experience gained from prior experience into select course assignments, but these practical experiences will not be part of the course grading criteria.

Who will teach the required courses?

The required foundational and context courses will be taught by approved teaching faculty and instructors in the Colleges of ACES and LAS. Currently, these courses are taught by tenure-track Assistant and Associate Professors, Teaching Associates, and adjunct faculty who work in the Leadership Center and have PhDs in student leadership development. The selection of instructors for leadership courses has followed all appropriate University procedures and guidelines. All instructors have considerable expertise in the theory, research and application related to leadership in diverse contexts.

If additional instructors are needed or if any of the current instructors need to be replaced, all appropriate university procedures and guidelines in selecting and hiring qualified future instructors will be followed.

What does the Program Coordinator (PC) do?

The PC will have two main responsibilities:

- 1) *Advise students.* The PC will meet with students on request who are enrolled in the Minor to answer questions about the entrance to the Minor program of study, advise students about meeting program requirements, facilitate students' access to

enrichment experiences (e.g., internships, practicum, research and career opportunities related to leadership), and support students' successful completion of the Minor.

- 2) *Ensure space.* The PC will also develop and maintain relationships across departments and colleges to ensure that there are seats in both required and elective courses dedicated for students enrolled in the Minor.

How will the Minor be marketed to students?

There will be a distinct emphasis, both in marketing efforts within the Illinois Leadership Center and across colleges, that the Minor is a Leadership *Studies* program, in that its purpose is for students to examine and analyze current and foundational leadership theory and research. This is contrasted with Leadership Center i-programs and other co-curricular services, which serve as leadership *development* initiatives, in that their express purpose is to develop practical skills within its participants. However, students who attend i-Programs may be very interested in following their experiences with formal coursework in leadership studies as offered by the Minor.

Will there be any type of orientation once students enroll?

The current plan is to offer orientation workshops every semester. These workshops will cover requirements, curricular emphases, and typical timelines, as well as answer student questions.

How do you know students are interested in the Minor?

In a campus-wide survey of a random sample of 1,349 Illinois undergraduates in Spring 2009, 30% (406 students) stated that they would be interested in enrolling in a minor in leadership studies, while another 38% (514) stated that they would be interested in learning more. Moreover, in a more recent survey conducted this Fall 2010, 76 students represented all colleges expressed direct interest in enrolling in the Minor in Interdisciplinary Leadership Studies if it were available.

How large is the Minor expected to be?

There is robust demand from students, and has been for several semesters. The committee expects enrollment to build quickly to 200 students at any one time, with a similar expectation that 50 students would graduate with an earned Minor in any given year. The College of ACES has assured the Minor committee that space will be made available to these students in the required courses they offer.

How will enrolling affect student tuition?

There will be no rise in tuition, fees, or other expenses for students who are enrolled within the Minor.

Is this the only minor of its kind out there?

No. Many smaller colleges and universities offer minors in interdisciplinary leadership studies. Within the Big Ten, both the University of Minnesota and The Ohio State University offer minors in leadership studies that are open to students from any of their respective colleges. At Ohio State, the leadership studies minor is housed in the College of Food, Agriculture, and Environmental Sciences (akin to the College of ACES here at Illinois).

Who is currently on the Leadership Studies Minor Work Group?

A group of faculty and staff from around campus have been working to create the proposed Minor. This group includes:

- Michael Loui, Professor, Electrical and Computer Engineering (chair)
- Lisa Burgoon, Instructor, College of ACES
- Shirley Faughn, Visiting Lecturer, Communication
- Kim Graber, Associate Professor, Kinesiology and Community Health
- Violet Harris, Associate Dean, Curriculum and Instruction
- Laurie Kramer, Associate Dean and Professor, College of ACES
- Kristi Kuntz, Assistant Provost for Undergraduate Education
- David Lange, Professor, Civil and Environmental Engineering
- Geoffrey Love, Assistant Professor, Business Administration
- Ann Mester, Associate Dean, College of LAS
- David Rosch, Assistant Director, Illinois Leadership Center
- Marian Stone, Assistant Dean, College of FAA
- Sara Thompson, Director, Illinois Leadership Center

Chappell, Rob

From: Kramer, Laurie
Sent: Thursday, August 05, 2010 9:36 AM
To: Chappell, Rob; Simmons, Bill
Subject: Letters of Support for Leadership Minor
Attachments: pdf; Leadership Minor; Leadership Minor; minor in Leadership Studies; Course addition for the Interdisciplinary Minor in Leadership Studies for undergraduates; FW: Leadership Studies; Letter of Support: Interdisciplinary Minor in Leadership Studies; support of the Interdisciplinary Minor in Leadership Studies; Fwd: Leadership Minor; Fwd: RE: Leadership Minor

Importance: High

Dear Dean Simmons and Rob,

Attached are TEN letters of support from department heads that provide permission for us to include their specified courses as part of the Leadership Minor.

Please ensure that all 10 letters accompany the proposal as it travels through the approval system.

Letters are included from:

FAA (Lawson) ✓
Communication (Brashers) ✓
Political Science (William Berhard) ✓
Psychology (David Irwin) ✓
Journalism (Brian Johnson) ✓
Philosophy (Cummins) ✓
Engineering 298, 498 (Litchfield) ✓
General Engineering (Pang) ✓
Recreation, Sport, Tourism (McDonald) ✓
AHS 365 and Kin 239 (Chodzko-Zajko) ✓

Thank you.

LK

Laurie Kramer, Associate Dean
Academic Programs
College of ACES
University of Illinois at Urbana-Champaign
1301 W. Gregory Drive
Urbana, IL 61801
phone: (217) 333-3380
fax: (217) 333-2027
<http://www.aces.uiuc.edu/Academics>

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

College of Fine and Applied Arts
Office of Undergraduate Academic Affairs
110 Architecture Building
608 East Lorado Taft Drive
Champaign, IL 61820



December 17, 2009

Dr. Laurie Kramer, Associate Dean
College of ACES
101 Mumford Hall, M/C-710

Dear Dr. Kramer:

I am pleased to support the proposal for an Interdisciplinary Minor in Leadership Studies for undergraduates across the campus.

Among the electives that students may choose for the minor is a course in the College of Fine and Applied Arts that is taught by faculty associated with the East St. Louis Action Research Project (ESLARP). FAA 391 – Action Research Seminar (3 hrs)

We have offered this course regularly for several years. We expect to continue to offer it every semester, although this may drop to once per year depending on budgetary decisions.

Students pursuing the minor who are at the junior level or higher would be welcome to take FAA 391. Based on recent enrollments, we estimate that FAA 391 approximately 5 additional students each semester.

Sincerely yours,

A handwritten signature in cursive script, appearing to read 'Laura Lawson'.

Laura Lawson
Director and Associate Professor
ESLARP and Department of Landscape Architecture

A handwritten signature in cursive script, appearing to read 'Robert Graves'.

Robert Graves
Dean
College of Fine and Applied Arts

Chappell, Rob

From: dalebrashers@gmail.com on behalf of Dale Brashers [dbrasher@illinois.edu]
Sent: Wednesday, May 26, 2010 08:34
To: Kramer, Laurie
Subject: Leadership Minor

Dr. Laurie Kramer, Associate Dean
College of ACES
101 Mumford Hall, M/C-710

Dear Dr. Kramer:

I am pleased to support the proposal for a Minor in Leadership Studies for undergraduates across the campus.

Among the electives that students may choose for the minor are two courses offered by the Department of Communication:

- * CMN 321: Strategies of Persuasion (3 hrs)
- * CMN 414: Communication and Leadership (3 hrs)

Students majoring in communication have priority for enrollment, but as space allows, these courses are available to other students on campus, including students in the minor.

Sincerely yours,

Dale E. Brashers

--
Dale Brashers, Ph.D.
David L. Swanson Professorial Scholar
Professor and Head, Communication
Professor, Medicine
communication.illinois.edu

Chappell, Rob

From: William Bernhard [bernhard@illinois.edu]
Sent: Sunday, May 09, 2010 15:56
To: Kramer, Laurie
Cc: Michael Loui; Mester, Ann Marie; Hinchliffe, Joseph
Subject: Leadership Minor

Follow Up Flag: Follow Up
Flag Status: Completed

Dr. Laurie Kramer, Associate Dean
College of ACES
101 Mumford Hall, M/C-710

Dear Laurie:

I am pleased to support the proposal for a Minor in Leadership Studies for undergraduates across the campus.

Among the electives that students may choose for the minor are two courses offered by the Department of Political Science:

* PS 304, The US Presidency (3 hrs)

* PS 453, Ethics, Leadership and Democracy (3 hrs) We try to offer PS 304 every semester, and we offer PS 453 irregularly. Both courses are open to all students on campus who meet the prerequisites, and they would be available to students enrolled in the new minor.

Sincerely,
Bill

William Bernhard
Professor and Head
Department of Political Science
240 Computer Applications Building (CAB)
605 E Springfield Avenue
University of Illinois
Champaign, IL 61820
Tel: 217 333 2602
Fax: 217 244 5712

Chappell, Rob

From: David Irwin [dirwin@cyrus.psych.uiuc.edu]
Sent: Tuesday, May 04, 2010 14:30
To: Kramer, Laurie
Cc: loui@illinois.edu
Subject: minor in Leadership Studies

Dr. Laurie Kramer, Associate Dean
College of ACES
101 Mumford Hall, M/C-710

Dear Laurie:

I am pleased to support the proposal for a minor in Leadership Studies for undergraduates across the campus.

The proposed minor would require PSYC 455, Organizational Psychology (3 hrs). The Department of Psychology is committed to offering PSYC 455 at least once each year. Based on recent enrollments and the current assigned classroom, I estimate that each offering of PSYC 455 could accommodate 40 additional students, to serve students enrolled in the proposed minor.

The current prerequisite for PSYC 455 is either PSYC 201, Intro to Social Psych, or PSYC 245, Industrial Org Psych. We will consider changing the prerequisite to allow students who have completed both AGED 260 and AGED 380 to take PSYC 455.

In addition, the proposed minor would include PSYC 326, Development and Relationships (3 hrs), as one of the elective context courses. Students majoring in psychology have priority for enrollment, but as space allows, PSYC 326 will continue to be available to other students on campus, including students in the minor.

Sincerely yours,

David Irwin
Head and Professor
Department of Psychology

--
David E. Irwin
Professor and Head
Department of Psychology
University of Illinois
315 Psychology Building
603 E. Daniel St.
Champaign, IL 61820
phone: 217-333-0632
fax: 217-244-5876
email: irwin@illinois.edu

Chappell, Rob

From: bkjohnson@gmail.com on behalf of Brian K. Johnson [bkj@illinois.edu]
Sent: Saturday, January 02, 2010 15:15
To: Kramer, Laurie
Cc: Steven Helle; Gajda, Amy
Subject: Course addition for the Interdisciplinary Minor in Leadership Studies for undergraduates

Follow Up Flag: Follow Up
Flag Status: Completed

Dr. Laurie Kramer, Associate Dean
College of ACES
101 Mumford Hall, M/C-710

Dear Dr. Kramer:

I am pleased to support the proposal for an Interdisciplinary Minor in Leadership Studies for undergraduates across the campus.

Among the electives that students may choose for the minor is the following course in the Department of Journalism:

Jour. 250, Journalism Ethics and Diversity, 3-hours

We expect to continue to offer it every year for the foreseeable future.

All students in the minor would be welcome to take this course. Based on recent enrollments, we estimate that Jour 250 could accommodate 20 additional students in each semester that it is offered. We would need to adjust the prereq. for the course should Jour 250 be accepted for the minor. Please keep me posted on the progress of the minor so that we may make this adjustment if needed.

Sincerely yours,

--
Brian K. Johnson
Professor
Interim Department Head, Journalism
University of Illinois
119 Gregory Hall
810 S. Wright St.
Urbana, IL 61801
(217) 333-0709
bkj@illinois.edu

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Chappell, Rob

From: Michael Loui [loui@illinois.edu]
Sent: Saturday, December 19, 2009 09:37
To: Kramer, Laurie
Cc: mester@illinois.edu
Subject: FW: Leadership Studies

Laurie:

Here's the letter of support for PHIL 436. I believe you said e-mail suffices.

>From: "Mester, Ann Marie" <mester@illinois.edu>
>To: "Loui, Michael C" <loui@illinois.edu>
>Date: Sat, 19 Dec 2009 09:02:35 -0600
>Subject: FW: Leadership Studies
>
>Do you need a paper copy or is this sufficient ?
>
> _____
>
>Ann M Mester
>Associate Dean, College of LAS
>Adjunct Assistant Professor of Anthropology University of Illinois
>Phone (217) 333-1350; Fax (217) 333-9142
><mailto:mester@illinois.edu>mester@illinois.edu
>
>Due to the Lincoln Hall renovation, I've relocated to:
>156 Computer Applications Building
>605 E. Springfield Avenue, Champaign
>
>The mailing address will remain:
>294 Lincoln Hall
>702 S. Wright Street
>Urbana, IL 61801
>MC-448
>From: Robert Cummins [mailto:rcummins@illinois.edu]
>Sent: Thursday, December 17, 2009 4:11 PM
>To: Mester, Ann Marie
>Subject: Re: Leadership Studies
>
>I assume you will forward it, or should I do it?
>Dr. Robert Cummins
>Professor and Chair
>Department of Philosophy
>University of Illinois at Urbana-Champaign
><mailto:rcummins@illinois.edu>rcummins@illinois.edu
>
>On Dec 17, 2009, at 2:56 PM, Mester, Ann Marie wrote:
>
>
>This looks great. Thanks for the letter.
>
> _____
>
>Ann M Mester
>Associate Dean, College of LAS

>Adjunct Assistant Professor of Anthropology University of Illinois
>Phone (217) 333-1350; Fax (217) 333-9142
><<mailto:mester@illinois.edu>>mester@illinois.edu

>
>Due to the Lincoln Hall renovation, I've relocated to:
>156 Computer Applications Building
>605 E. Springfield Avenue, Champaign

>
>The mailing address will remain:
>294 Lincoln Hall
>702 S. Wright Street
>Urbana, IL 61801
>MC-448

>From: Robert Cummins
>[<<mailto:rcummins@illinois.edu>><mailto:rcummins@illinois.edu>]

>Sent: Thursday, December 17, 2009 2:01 PM

>To: Mester, Ann Marie

>Subject: Leadership Studies

>

>Ann,

>

>Let me know if this is what you have in mind.

>

>Rob

>

>

>

>

>

>Dr. Laurie Kramer,

>Associate Dean College of ACES

>

>101 Mumford Hall, M/C-710

>

>

>

>

> Dear Dr. Kramer:

>

>

>I am pleased to support the proposal for an Interdisciplinary Minor

>in Leadership Studies for undergraduates across the campus.

>

>

>

>Among the electives that students may choose for the minor is PHIL

>436: Philosophy of Law and the State (3

>

>hours for undergraduates, 4 for graduates). We have offered this course

>regularly for several years, and we expect to continue to offer it

>every other year for the foreseeable future. All students in the minor

>would be welcome to take PHIL 436. Based on recent enrollments, we

>estimate that PHIL 436 accommodate 10 to 15 additional students.

>

>

>

>

>

> Sincerely yours,

- >
- >
- > Robert C. Cummins
- >
- > Chair and Professor
- >
- > Department of Philosophy
- >
- >
- >
- > Cc: Raymond L. Price
- >
- > Ann Mester
- >
- >
- >
- >

Michael C. Loui
Professor of Electrical and Computer Engineering
University Distinguished Teacher-Scholar
University of Illinois at Urbana-Champaign
Coordinated Science Lab, 1308 W Main St, Urbana, IL 61801-2307
(217) 333-2595, <http://www.illinois.edu/ph/www/loui>

Chappell, Rob

From: Bruce Litchfield [b-litch@illinois.edu]
Sent: Friday, December 18, 2009 12:13
To: Kramer, Laurie
Cc: Michael Loui
Subject: Letter of Support: Interdisciplinary Minor in Leadership Studies

Follow Up Flag: Follow up
Flag Status: Completed

Dr. Laurie Kramer, Associate Dean
College of ACES
101 Mumford Hall, M/C-710

Dear Dr. Kramer:

I am writing to support the proposal for an Interdisciplinary Minor in Leadership Studies for undergraduates across the campus.

Two courses that are connected and might be included as electives for the minor are (1) ENG 298, Learning in Community (LINC) and (2) ENG 498, Applied Project Management (APM). In LINC, teams of students work on projects that have been proposed by an external partner. The LINC course sections are managed by the students enrolled in APM, and the APM students are selected via an application and interview process. Both courses will afford opportunities for leadership and service learning, and both courses offer the opportunity for students to work with a variety of stakeholders. The LINC-APM program is described further at <http://linc.illinois.edu>. We expect to offer the LINC-APM courses each semester, starting Spring 2010.

All students in the minor would be welcome to take the LINC course and to apply for the APM course. Based on recent Spring 2010 enrollments, we estimate that the program could accommodate 100 additional students each semester.

Sincerely yours,

J. Bruce Litchfield
Professor and Assistant Dean
College of Engineering

Chappell, Rob

From: Jong-Shi Pang [jspang@uiuc.edu]
Sent: Monday, December 14, 2009 09:33
To: Kramer, Laurie
Cc: Michael Loui; price1@uiuc.edu
Subject: support of the Interdisciplinary Minor in Leadership Studies

Dear Dr. Kramer:

I am pleased to support the proposal for an Interdisciplinary Minor in Leadership Studies for undergraduates across the campus.

Among the electives that students may choose for the minor are two courses in the Department of Industrial and Enterprise Systems Engineering:

* GE 361: Emotional Intelligence Skills (3 hrs)

* GE 462: Leading Sustainable Change (3 hrs) We have offered these courses regularly for several years. We expect to continue to offer GE 361 every semester and to offer GE 462 once each year.

All students in the minor would be welcome to take GE 361 and GE 462.

Based on recent enrollments, we estimate that GE 361 could accommodate 10 additional students in each semester, and GE 462 could accommodate 20 additional students each year.

Sincerely yours,

Jong-shi Pang

Jong-Shi Pang, Caterpillar Professor

Department Head
Industrial and Enterprise Systems Engineering Department
117 Transportation Building
104 South Mathews Avenue
Urbana, IL 61801

email: jspang@uiuc.edu
phone: 217-333-9622
fax: 217-244-5705

Chappell, Rob

From: Kim Graber [kgraber@illinois.edu]
Sent: Friday, December 11, 2009 18:19
To: Kramer, Laurie
Subject: Fwd: Leadership Minor

Follow Up Flag: Follow up
Flag Status: Completed

Laurie:

Below is approval from Cary McDonald for RST 200. Michael Loui may have already forwarded this to you.

Best wishes for the relaxing break!

Kim

>From: "McDonald, Cary D" <carym@illinois.edu>
>To: "Graber, Kim C" <kgraber@illinois.edu>
>Date: Fri, 4 Dec 2009 12:40:01 -0600
>Subject: RE: Leadership Minor
>Thread-Topic: Leadership Minor
>Thread-Index: Acp0PJL17K+1ep+fRZKpljcAvgOXtQA1HbWA
>Accept-Language: en-US
>X-MS-Has-Attach:
>X-MS-TNEF-Correlator:
>acceptlanguage: en-US
>X-Spam-Score: 0
>X-Spam-Details: rule=cautious_notspam policy=cautious score=0
>spamscore=0 ipscore=0 phishscore=0 bulkscore=0 adultscore=0
>classifier=spam adjust=0 reason=mlx engine=5.0.0-0908210000
>definitions=main-0912040183
>X-Spam-OrigSender: carym@illinois.edu
>X-Spam-Bar:
>
>Hi Kim. We would like to have RST 200 listed as part of a leadership
>minor. Cary
>
>-----Original Message-----
>From: Kim Graber [mailto:kgraber@illinois.edu]
>Sent: Thursday, December 03, 2009 11:18 AM
>To: Chodzko-Zajko, Wojciech; McDonald, Cary D
>Subject: Leadership Minor
>
>Wojtek and Cary:
>
>I am working with the campus group that is developing a leadership
>minor for students at the university. We are looking at the courses
>offered by different departments on campus that include a fairly
>significant leadership component. One course that fits the criteria is
>AHS 399: Civic Engagement in Aging. We also thought that KIN 239:
>Coaching Strategies and RST: 200: Leadership in Leisure Studies would
>qualify as elective courses for the minor. I have two questions.
>First, do you believe that these courses would be appropriate for the
>leadership minor? Second, would you be willing to allow students across

>campus to enroll (you could place a cap on this)? We have another
>meeting on Monday, so if you could let me know what you think by then,
>I would be very appreciative. If you agree to allow students to enter
>these courses for the minor, Michael Loui (committee chair) may also be
>in contact with you in order to obtain formal approval.

>
>Thanks!

>
>Kim

>
>Kim C. Graber, Ed.D.
>Associate Professor
>University of Illinois
>Department of Kinesiology and Community Health Freer Hall
>906 S. Goodwin Avenue
>Urbana, IL 61801
>(217) 333-2697 office
>(217) 244-7322 fax
>kgrab@illinois.edu

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(217) 244-7322 fax
kgrab@illinois.edu

Chappell, Rob

From: Kim Graber [kgraber@illinois.edu]
Sent: Friday, December 11, 2009 18:05
To: Kramer, Laurie; loui@express.cites.uiuc.edu
Cc: wojtek@illinois.edu
Subject: Fwd: RE: Leadership Minor

Follow Up Flag: Follow up
Flag Status: Completed

Laurie and Michael:

Below is approval from the department head in Kinesiology and Community Health to include AHS 365 and KIN 239 as recommended courses in the leadership minor. Please note that AHS 365 is controlled by KIN.

Best wishes.

Kim

>From: "Chodzko-Zajko, Wojciech" <wojtek@illinois.edu>
>To: "Graber, Kim C" <kgraber@illinois.edu>
>Date: Fri, 11 Dec 2009 08:47:58 -0600
>Subject: RE: Leadership Minor
>Thread-Topic: Leadership Minor
>Thread-Index: Acp6ACTJs6tY7+zOSn+YvFkqbMU3SgAckjZA
>Accept-Language: en-US
>X-MS-Has-Attach:
>X-MS-TNEF-Correlator:
>acceptlanguage: en-US
>X-Spam-Score: 0
>X-Spam-Details: rule=cautious_notspam policy=cautious score=0
>spamscore=0 ipscore=0 phishscore=0 bulkscore=0 adultscore=0
>classifier=spam adjust=0 reason=mlx engine=5.0.0-0908210000
>definitions=main-0912110088
>X-Spam-OrigSender: wojtek@illinois.edu
>X-Spam-Bar:
>
>Kim
>
>Thank you for your e-mail. I fully support the application of these
>courses towards a minor in leadership
>
>Wojtek
>
>Wojtek J. Chodzko-Zajko, PhD
>Professor and Head
>Department of Kinesiology and Community Health University of Illinois
>at Urbana-Champaign Louise Freer Hall
>906 S. Goodwin Avenue
>Urbana, IL
>IL 61801
>USA
>
>e-mail: wojtek@illinois.edu
>
>work +1 (217) 244 0823

>fax +1 (217) 244 7322

>
>
>

>-----Original Message-----

>From: Kim Graber [mailto:kgrab@illinois.edu]

>Sent: Thursday, December 10, 2009 7:21 PM

>To: Chodzko-Zajko, Wojciech

>Subject: Leadership Minor

>

>Wojtek:

>

>In order to list AHS 365: Civic Engagement in Wellness and KIN 239:

>Coaching Strategies as recommended courses for the leadership minor, we

>need to obtain your approval. In a brief sentence or two, can you

>please send a message back indicating if this is agreeable to you.

>

>Thanks so much!

>

>Kim

>

>

>Kim C. Graber, Ed.D.

>Associate Professor

>University of Illinois

>Department of Kinesiology and Community Health Freer Hall

>906 S. Goodwin Avenue

>Urbana, IL 61801

>(217) 333-2697 office

>(217) 244-7322 fax

>kgrab@illinois.edu

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