

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

Committee on University Statutes and Senate Procedures
(Final; Action)

SP.10.08 *Senate Election Rules for the Faculty Electorate*

BACKGROUND

On November 9, 2009, the UIUC Senate approved an amendment to the *Constitution* (SP.09.03) to add an Other Academic Staff electorate to the UIUC Senate as well as making some changes to the Faculty electorate. Implementation of these changes requires changes to the UIUC Senate *Bylaws* (SP.10.06) and the creation of *Senate Election Rules* for the Other Academic Staff electorate (SP.10.09A and SP.10.09B). This document recommends the necessary changes in the *Senate Election Rules* and it should be considered in conjunction with the *Senate Election Rules for the Other Academic Staff Electorate* and the proposed changes to the *Senate Bylaws*.

The Academic Senate has complete control of the *Election Rules for Faculty*. The proposed changes :

- 1) bring the election rules into compliance with the new definition of the Senate faculty electorate - see section 5;
- 2) allow for elections to be conducted via electronic means; and
- 3) describe two options for identifying candidates - see lines 222 to 227.

RECOMMENDATIONS

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws*. Text to be deleted is in [square brackets] and text to be added is underscored. Note that where the *Constitution* is quoted, it is the text as approved on November 9, 2009.

PROPOSED REVISIONS TO THE *Senate Election Rules*

1 **Senate Election Rules for the Faculty Electorate**

2

3 [Last Revised: September 1999]

4

5 **1. Short Title; Purpose**

6 1.1 *Title*. These Rules will be referred to as the Senate Election Rules for the Faculty Electorate.

7 1.2 *Purpose*. The purpose of these Election Rules shall be to establish orderly procedures and rules
8 for the election of senators from the faculty electorate to the Senate of the Urbana-Champaign
9 campus.

10

11 **2. College Committees**

12 2.1 *Creation*. College elections and credentials committees are created pursuant to paragraph 2,
13 Part C, of the Senate *Bylaws*. Under the *Bylaws* these committees may perform whatever duties are
14 delegated to them by the Senate Committee on University Statutes and Senate Procedures (USSP).

15 2.2 *Delegation of Power*. The USSP will delegate various duties to the college committees by way
16 of Rules and Guidelines it adopts and publishes. These Rules and Guidelines may be added to,
17 amended, or repealed at any time by the USSP.

18 2.3 *Specific Powers*. The USSP hereby delegates to the college committees the following duties,
19 subject to any limitations set forth in the Rules and Guidelines of the USSP.

20 (a.) *Apportionment Plan*. In all colleges, the college committee, in cooperation with the
21 Senate Office, will prepare an apportionment plan for submission to the USSP, which will
22 establish voting units from which faculty representatives will be elected.

23 (b.) *Conducting Elections*. In all colleges, the college committee will conduct nomination
24 and election procedures under the supervision of the Clerk of the Senate.

25 (c.) *Priority of Existing Plan; Amendment*. Where an apportionment plan establishing
26 voting units has been implemented, that plan shall remain in effect until otherwise
27 determined by the USSP. The procedures for amending an apportionment plan shall be the
28 same as those employed in adopting a new plan.

29 2.4 *Restriction of Power*. All activities of the Senate Committee and of the college committees
30 shall conform to the relevant provisions of the *Constitution* and *Bylaws* adopted by the Senate.

31 **3. Election Units; Apportionment**

32 3.1 *Apportionment Formula*. Faculty voting units are the departments, or their equivalent, within
33 the various colleges. Each voting unit receives a faculty representative for its first seven members
34 of the faculty electorate, and one additional representative for each additional 12 members of the
35 faculty electorate unless some other ratio is adopted by the Senate. Any department having fewer
36 than seven members must be combined with another voting unit.

37 3.2 *Preliminary Determination*. Preliminary determination of voting units will occur as follows:

38 (a.) *Data Sent Out*. The Chair of the Elections and Credentials Committee in each college
39 and analogous educational division will receive from the Senate Office at the earliest
40 possible date, a printout with the following information:

41 (1.) a list of all budget departments and equivalent units in the college or analogous
42 educational division, as determined by the University's data system;

43 (2.) the code number for each such department or equivalent unit;

44 (3.) the number of full-time instructors and lecturers associated with each
45 department or equivalent unit, as determined by payroll printout; and

46 (4.) the number of assistant, associate and full professors with at least one-half time
47 appointment who are associated with each department or equivalent unit as
48 determined by payroll printout.

49 (b.) *Non-Departmental Units*. Each college committee [should] shall first remove from the
50 printout any unit listed therein which is not equivalent to a department. Such non-equivalent
51 units are not entitled to be treated as voting units under the standards set forth in the Senate
52 *Constitution*.

53 No hard and fast rule can be stated for determining which units are not equivalent to a
54 department; that determination depends upon attitudes and practices in the various
55 colleges.

56 Laboratories, councils, bureaus, centers and other like units in which all members have
57 an additional appointment in some other department are not equivalent to a department
58 and [should] shall be excluded. [An example would be the Materials Research
59 Laboratory.]

60 (c.) *Removal of Ineligible Units.* Each college committee [should] shall also remove from
61 the printout any unit whose faculty members are “not engaged in and responsible for the
62 educational function of the University” as required by Article II, Section 1 of the Senate
63 *Constitution*. “Educational function” includes public service as well as teaching and
64 research.

65 (d.) *Split of Large Departments.* Where [clearly] warranted by departmental attitudes and
66 practices, [very large] departments with more than 65 associated faculty members shown on
67 the printout [(Electrical and Computer Engineering, Physics, School of Music, English and
68 Mathematics)] may be split into two or more voting units corresponding to actual, operating
69 subdivisions of the department.

70 (e.) *Addition of Units.* Each college committee [should] shall add to their listings any
71 department or equivalent unit not included in their printout.

72 (f.) *Report of Divisions and Additions.* Any splitting of departments pursuant to section
73 3.2(d.) and any adding of departments under section 3.2(e.) [should] shall be supported by
74 full, detailed explanation to USSP.

75 (g.) *Assignment to Units.* Each college committee [should] shall, after completing the above
76 adjustments, [be] ensure that every member of the faculty electorate (as defined in Article
77 II, Section 1 of the Senate *Constitution*) falls in at least one listed department or equivalent
78 unit. Members of the faculty electorate who hold appointments in more than one unit may
79 choose the unit in which they vote. However, a member must hold an appointment of
80 greater than zero percent in a unit in order to qualify for the faculty electorate of that unit,
81 except in those cases where the majority of their appointments are in non-voting campus
82 units.

83 (h.) *Revised Printout List Returned.* This list with deletions and additions made by each
84 voting unit must be returned to the Clerk of the Senate at a time specified by the Clerk.

85 3.3 *Voting Units.* Faculty voting units shall be determined in the following manner:

86 (a.) *List of Departments.* Each college committee will prepare a list of the departments [or]
87 and their equivalents within the college which have seven or more members of the faculty
88 electorate.

89 (b.) *Combining Small Departments.* Any department, or its equivalent, which has fewer
90 than seven members [may] must be combined with [other] another department[s], or their
91 equivalents, in the college [. Two small departments, or equivalents, may be combined] to
92 [produce] form a voting unit of [the] requisite size. [Or one small department, or
93 equivalent, may be combined with a larger unit with which it shares] Whenever possible,
94 such combinations shall be made between departments, or equivalents that share common
95 interests. If two [small] departments, or equivalents, are combined, [it may be provided that]
96 the representative [first will be selected from one department and at the next election] will
97 be chosen [from the other department] in such a way [in order] to ensure that one
98 department will not monopolize the representation from that voting unit.

99 (c.) *Based on USSP Statistics* The determination of voting units required in Section 3.1
100 shall be based upon faculty figures supplied by the USSP.

101 (d.) *Emeritus Professors.* Emeritus professors will not be counted in determining voting
102 [districts] units.

103 (e.) *Absent Electorate.* Members of the faculty electorate absent from campus, except
104 emeritus professors, will be included in the statistics used to apportion seats.

105 106 **4. Time and Duration of Elections**

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108 4.1 *General.* For each election, the voting unit will conduct a nominating process and a final
109 election.

110 4.[1]2 *Duration*. The nominating and final election shall each be held on [two consecutive
111 weekdays] seven calendar days, at a time starting as specified by USSP in the Timetable issued to
112 all voting units.

113 [4.2 *Time*. Nominating elections and final elections shall be held in faculty voting units at such
114 times as shall be specified by the USSP.]
115

116 5. Electorate Qualifications

117 5.1 *General Qualifications*. The Constitution, Article II, Section 1, provides:
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119 The faculty electorate is composed of those members of the academic staff who are directly engaged in and
120 responsible for the educational function of the University; ordinarily this will involve teaching and research.
121 Specifically, the faculty electorate shall consist of all persons of the campus non-visiting academic staff, other than
122 persons holding administrative appointments in excess of one-half time (the exception to this exclusion are
123 executive officers of departments or similar units, and assistant or associate executive officers of such units, who
124 are otherwise eligible), who:

125 (a.) Are tenured or receiving probationary credit toward tenure or in the preceding year received probationary
126 credit toward tenure or hold the unmodified academic rank or title of professor, associate professor, or assistant
127 professor without tenure, have at least a one-half time appointment, and are paid for their services by the
128 University; or

129 (b.) hold the academic title of instructor or lecturer, have a full-time appointment, are paid by the University, are
130 not candidates for a degree from this University, and are designated by their voting unit for inclusion in the faculty
131 electorate; or

132 (c.) are retired members of the campus academic staff with the title of emeritus, and would otherwise be eligible for
133 inclusion in the faculty electorate. However, retired members shall not be counted for purposes of determining
134 apportionment.
135

136 The Constitution, Article II, Section 2 provides: . . . Each member of the electorate shall be entitled to cast one vote for
137 each open senatorial position apportioned to the member's voting unit; there shall be no cumulative voting.
138

139 5.2 [*Full-time Instructor; Masters; No Credit*. A full-time instructor, working on his master's thesis
140 but not registered for credit, is not a degree candidate, and therefore is a member of the faculty
141 electorate.

142 5.3 *Emeritus Professors*. Emeritus professors may vote, but may not be counted in determining
143 voting units.

144 5.4] *Department Heads*. If an institute, school or other academic unit is freestanding and separate
145 from any college, then its director or chief administrative officer is not a member of the faculty
146 electorate. [His] This position is like that of a dean. If the academic unit is a subordinate part of a
147 larger college, then the director or chief administrative officer is like a head of a subordinate
148 department, in which case [he] the person is a member of the faculty electorate.

149 [5.5 *Addition of Members*. The Senate may determine, pursuant to Article II, Section 1, Subsection
150 C of the Senate *Constitution*, that additional members of the campus academic staff who do not
151 hold 50 percent or greater administrative appointments should be included in the faculty electorate
152 on the basis of their participation in and responsibility for the educational function of the
153 University. The Senate Committee may recommend to the Senate inclusion of any member of the
154 campus academic staff on the basis of recommendations of that person's department and the
155 election committee in his college.]

156 5.[6]3 *Time of Determining Status*. Eligibility to vote, and membership in a particular department
157 or college, will be determined by the person's status at the time [he casts his ballot] the ballot is
158 cast.

159 5.[7]4 *Faculty Electorate, College of Medicine, Urbana-Champaign*. The faculty electorate of the
160 College of Medicine at Urbana-Champaign shall be entitled to elect voting members of the Senate.
161 The provisions of these Rules shall apply to these members.

162 6. Candidate Qualifications

163 6.1 *General Qualifications*. All persons included in the faculty electorate shall be eligible for
164 election to the Senate, without distinction on the basis of rank or other criteria, including emeritus
165 status.

166 6.2 [*Emeritus Candidates*]. Emeritus professors may be candidates for Senate office.

167 6.3] *Current Membership in Unit*. No person may [run] be a candidate for [election from] a seat in
168 a unit [in which he is] if not a member at the time of the election.

169 6.[4]3] *Single Seat Limitation*. No person can be a candidate for more than one Senate seat.

170 6.[5]4] *Limited Terms*. The terms of senators elected from the faculty electorate shall be two years,
171 with a maximum of three consecutive terms. The election of a faculty senator in a regular election
172 constitutes a full term unless [he/she] the senator resigns prior to the Organizational Meeting of the
173 Senate. A replacement senator who is elected prior to January 1 of the first year of [a resigned
174 senator's] the term of a vacant seat shall be considered to have served a full term.

175 6.[6]5] *Maintenance of Staggered Terms*. In order to conform with the provisions of Article II,
176 Section 8 of the Senate *Constitution*, which specifies that approximately half of the faculty senators
177 [should] shall be elected each year, the Committee shall review the representation of each voting
178 unit each year. If due to changes in voting unit size or for any other reason, the terms of the senators
179 representing that voting unit cease to be staggered, the Committee [will] shall restore the imbalance
180 by specifying that an appropriate number of senators be elected for one-year terms. The elected
181 senators [will] shall be distributed between the one- and two-year terms according to the number of
182 votes received in the election, with those receiving the higher numbers being assigned the two-year
183 terms.

184 185 **7. Notice of Election; Publicity**

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187 7.1 *Requirement of Notice*. Each college elections and credentials committee [should] shall
188 distribute information concerning elections to members of the electorate within its college. Election
189 information includes the departmental composition of the election units within the college, the
190 location of polling places for each election unit, the hours during which the polls will be open, and
191 the names of the candidates in each election unit.

192 7.2 *Method of Notice*. [A] The recommended method of informing persons about the elections is a
193 mailing via hard copy or electronic means to [the] each individual constituent member[s] of the
194 respective voting units within the college [, telling them which voting unit they are in, who the
195 candidates in that unit are, and where and when they may vote].

196 7.3 *Use of University Funds*. No University funds shall be spent for production or distribution of
197 any campaign statements.

198 7.4 *Methods of Voting*. The Notice of Election (Section 7), Publicity (Section 7), Nomination
199 Procedures (Section 8) and Election Procedures (Section 9) are detailed in separate sections. These
200 activities can be carried out either via hardcopy (requiring mail or hand delivery to the polling place
201 as described below) or via electronic means. Whichever method is used there must be: a) a
202 reasonable time for the vote to occur, b) a confidentiality about voting and authentication, c) a
203 stated process by which ties are resolved, and d) a reasonable retention period for the relevant
204 records.

205 **8. Nomination [Procedures] Process**

206 8.1 *By Election*. Nominations [for] of faculty senators shall be by election in accordance with
207 Article II, Section 6 of the Senate *Constitution*;

208
209 Each faculty voting unit shall provide to its faculty electorate a nominating ballot containing the names of all those
210 eligible to vote in the unit. Each member of the unit's faculty electorate shall be entitled to cast one nominating vote
211 for each open senatorial position apportioned to the unit; there shall be no cumulative voting. The voting unit shall
212 then prepare an election ballot containing the names of those who received the highest number of nominating votes

213 and who are willing to serve. The number of names on the election ballot shall equal twice the number of those to
214 be elected or all of those nominated, if the number of those nominated is less than twice the number to be elected.
215 The nominees receiving the highest numbers of votes shall be deemed elected.
216

217 8.2 *Casting Ballots.* Ballots shall be cast in person or returned by mail at the administrative office
218 of the voting unit or via electronic means approved by USSP.

219 8.3 *Time of Balloting.* Completed nominating ballots must be received in the voter's
220 department/unit office no later than 5:00 p.m. on the seventh day (inclusive) following the day
221 upon which the ballots are first made available to faculty members.

222 8.4 *Nominating Ballots.*

223 (a.) Interest/Willingness to Serve. A unit may choose to prepare a nominating ballot that
224 either:

225 (1.) contains the names of all members of the faculty except those who are unwilling
226 to serve or

227 (2.) contains the names of the members of the faculty who have expressed a
228 willingness to serve.

229 ([a]b.) Preparation of Ballots. Nominating ballots shall be prepared and distributed by the
230 administrative office in each voting unit, and [should] shall conform as nearly as possible to
231 the model ballot issued by the USSP. Where a voting unit embraces two or more
232 departments or equivalent units, the administrative office of the largest [department] shall
233 prepare and distribute the ballots, unless otherwise provided by the appropriate college
234 committee. Where a large department is divided into two or more voting units, the offices
235 of the department shall prepare and distribute the ballots for all voting units within the
236 department, unless otherwise provided by the appropriate college committee.

237 ([b]c.) Contents. Ballots shall contain the following items:

238 (1.) name of the department or departments which [comprise] constitute the voting
239 unit;

240 (2.) [the designations which have been assigned by the USSP to the voting unit and
241 to the senators elected from the voting unit;

242 (3.) the] names of all eligible members of the faculty electorate within the voting
243 unit;

244 ([4]3.) relevant remarks concerning some or all of the faculty members so listed;
245 [see Section 8.4 (c.),] and

246 ([5]4.) directions concerning how many nominations may be made on each ballot,
247 how each ballot is to be marked, and where and when the ballot must be returned.

248 [(c.) Willingness to Serve. Any faculty member not available for election to the Senate
249 because of leave, other duties, or any other reason, shall so inform the unit office. This
250 information will be included on the nominating ballot.]

251 (d.) Order of Names. Names of eligible faculty members may be placed on the ballot in
252 alphabetical order or any other reasonable order.

253 8.5 *Notice.* The department is responsible for notifying the winning nominees and shall forward a
254 list of those nominees, their email addresses, and their campus addresses to the college elections
255 and credentials committee chair who, in turn, shall forward them to the Clerk of the Senate.

256 9. Election Procedures

257 9.1 *Ballot Contents.* The names on the final election ballot for each voting unit shall be twice the
258 number of senators to be elected, or all those nominated and willing to serve if their number is less
259 than twice the number to be elected.

260 9.2 *Order of Names.* Names of candidates shall be placed on the election ballot in random order.

261 9.3 *Withdrawal*. Before the election ballot is prepared, any faculty member who has received
262 nominating votes may withdraw by delivering a signed notice of withdrawal to the administrative
263 office of the voting unit.

264 9.4 *Ties*. If a tie exists among those eligible for the last position, all their names shall appear on the
265 election ballot (see Section 9.1).

266 9.5 *Conducting the Polling*.

267 (a.) *Location of Polling Places*. Ballots shall be available at the administrative office of the
268 voting unit for [two full working] seven calendar days.

269 (b.) *Signature of Voter*. Before voting, each faculty member shall [place his/her signature]
270 sign opposite [his/her] their name on the official faculty list of that voting unit or if using an
271 electronic voting system, have a way to ensure only those eligible to vote can participate
272 and that those eligible to vote can vote only once. Confidentiality of all votes must be
273 ensured at all times. If the voting procedure links any identification with votes cast, this
274 information must not be referenced during the tallying or reporting of the votes nor saved
275 with the election results.

276 (c.) *Official Electorate List*. An official listing of the faculty electorate in each voting unit
277 shall be kept in the administrative office of each unit, and shall be marked to show each
278 member who has voted. This listing shall be kept on file and made available upon request.

279 9.6 *Election Supervision*. An election officer shall be named in each voting unit, who shall be
280 responsible for ensuring that the faculty election is carried on in accordance with these Rules. The
281 officer shall be named by the appropriate college elections committee, but this responsibility may
282 be delegated by any college committee to the chief administrator in any voting unit.

283 [9.7 *Election Expenses*. (No applicable rulings.)]

284 9.[8]7 *Requirements for Election*.

285 (a.) *Automatic Election*. If the number of faculty members nominated and willing to serve is
286 exactly equal to the number of senators to be elected, an election need not be held; those
287 nominated and willing to serve may be declared automatically elected.

288 (b.) *Plurality Required*. The nominees receiving the highest number of votes in the final
289 election shall be deemed elected.

290 (c.) *Ties in the Final Election*. Ties in the final election will be resolved by:

291 (1.) election of the candidate who received the highest number of votes in the
292 nominations and, if this is impossible,

293 (2.) a coin flip or a drawing of lots by the College Elections Committee.

294 9.[9]8 *Returns; Counting; Certification*.

295 (a.) *Removal of Ballots from Boxes*. If hardcopy methods are used, b[B]allots may be
296 removed from the ballot box only at the end of the voting period or when the box is filled to
297 capacity. Ballots [should] shall be removed from the ballot box only by an election official.
298 Ballots [should] shall be transferred immediately to some sealed container, such as a paper
299 bag or envelope. The sealed container [should] shall be signed by the election officer who
300 transferred the ballots. The sealed container also [should] shall be marked with information
301 showing the date and time of the ballot transfer, the number of ballots transferred (to be
302 determined by reference to the signature sheet), and the election unit in which the ballots are
303 cast. The sealed container [should] shall be stored in a safe place. If electronic means are
304 used, the report of the election shall be obtained at the end of the voting period and the file
305 stored in a safe place.

306 (b.) *Counting*. The administrative office of the voting unit shall provide for the counting of
307 the ballots immediately following the deadline for casting ballots. No interested party shall
308 participate in the counting process. Any member of the faculty electorate may be present
309 during the counting process within reasonable limits of space. The results of the count shall

310 be entered on a tally sheet signed by those who counted the ballots. If electronic means are
311 used, there shall be a process by which the results can be certified if challenged.

312 (c.) *Write-in Ballots.* No write-in ballots are to be counted.

313 (d.) *Doubtful Ballots.* Intention of the voter [should] shall be the only standard for
314 interpreting doubtful ballots. If the intention can be determined, the ballot [should] shall be
315 counted in accordance with the intent. If the intention cannot be determined (e.g., three
316 candidates marked for only two seats), then the ballot [should] shall not be counted.

317 (e.) *Certification by College Committee.* If using hardcopy methods, t[T]he tally sheet and
318 all ballots shall be delivered or made available immediately to the appropriate college
319 committee. If using electronic methods, the results sheet shall be delivered to the
320 appropriate college committee by an appropriate method, including electronic means. The
321 college committee, after satisfying itself that the vote shown on the tally sheet is correct,
322 shall so certify by signing certification cards provided by the Senate Office, and shall
323 deliver the cards immediately to the Senate Office. The college committee shall arrange for
324 the preservation of all ballots, [and] tally sheets, or electronic files for a period of six
325 months.

326

327 **10. Election Certification by Senate Committee**

328 The USSP shall certify election results to the Senate at the organizational meeting of the newly elected
329 Senate. These results shall be entered in the minutes of that meeting. The USSP may delay certification
330 of candidates whose elections are in doubt or may certify the election of such candidates upon
331 appropriate conditions.

332 **11. Formal Reports**

333 All reports from college elections and credentials committees to the USSP [should] shall be addressed
334 to the Senate Clerk.

335 **12. Absentee Ballots – Applicable only if hardcopy methods are used.**

336 12.1 Identification Statement. If using hardcopy methods, each absentee voter shall be required to
337 sign and return an identification form (prepared by the department), in lieu of signing the voter list
338 as required of voters on campus.

339 12.[1]2 *By Request Only.* An absentee ballot can be obtained only by requesting it from the
340 administrative office of the voting unit.

341 12.[2]3 *Time Limit.* To be valid an absentee ballot must be received no later than 5:00 p.m. of the
342 last day of the election in the administrative office of the voting unit.

343 12.[3]4 *Mailing.* Absentee ballots must be mailed early enough to allow ample time for their return
344 before the deadline.

345 [12.4 *Identification Statement.* Each absentee voter shall be required to sign and return an
346 identification form (prepared by the department), in lieu of signing the voter list as required of
347 voters on campus.]

348

349 **13. Grievances and Appeals**

350

351 13.1 *College Committee Jurisdiction.* Unless otherwise provided by the USSP, the college election
352 committees shall have original jurisdiction over the following:

- 353 (a.) addition of names of qualified voters to the electorate lists;
- 354 (b.) determination of college membership for electoral purposes;
- 355 (c.) certification of successful election of candidates; and
- 356 (d.) any other matters arising within their colleges.

357 13.2 *Appeal to University Statutes and Senate Procedures (USSP)*. Any aggrieved person may
358 appeal a decision of a college committee to the USSP, and actions and decisions of the USSP may
359 be appealed to the Senate by any senator.

360 13.3 *Procedure for Unlisted Persons Claiming Electorate Status*. If any faculty member whose
361 name does not appear on the official listing desires to vote and claims entitlement to do so, the
362 validity of that claim shall be decided by the chair of the appropriate college committee or designee
363 before termination of the voting period. If the claim cannot be so decided, the member shall be
364 provided a ballot after signing a statement that he/she is a qualified member of the electorate in the
365 particular voting unit involved. The voter's signed statement and vote shall be kept separate and
366 shall not be counted with the other votes; they shall be delivered or made available to the
367 appropriate college committee at the same time as the other ballots and the tally sheets are
368 delivered. The college committee will decide whether the member is or is not entitled to vote. If the
369 person is so entitled, the chair of the committee will add that vote to the tally sheet of the voting
370 unit.

371 372 **14. Resignations and Vacancies**

373
374 14.1 *No Nominations*. If no person is nominated for a Senate seat during the general election, then
375 the college shall have the option of electing an eligible member of the faculty electorate to that seat
376 in the fall. Election procedures shall be developed by each college elections and credentials
377 committee and shall be subject to approval by the USSP.

378 14.2 *Disqualification from Electorate*. If a senator fails to satisfy the requirements for membership
379 in the electorate during [his/her] their term of office, the Senate shall determine whether the senator
380 may remain seated.

381 14.3 *Review of Status*. The Clerk of the Senate will review official records each semester, and will
382 report to the USSP the names of all those senators no longer in the employ of the University. A
383 tenured faculty member who is on leave for a period of no more than one year, whether or not on
384 the University payroll, may retain membership in the electorate at the request of his or her
385 department.

386 14.4 *Vacancies*. Vacancies shall be filled by election of a member of the voting unit for the
387 remainder of the vacant term in accordance with the nomination and election procedures prescribed
388 in Article II of the Senate *Constitution*.

389 14.5 *Change of Unit*. If a senator changes voting units after the election, [he/she] the senator will
390 continue to represent the original unit unless the Senate determines otherwise.
391

UNIVERSITY STATUTES AND SENATE PROCEDURES

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