

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.99.06 Editorial Revisions to the *Bylaws*

BACKGROUND

USSP recently completed a review of the *Bylaws* in which editorial changes were made to reflect:

- gender neutral language or removal of obsolete or incorrect language or terms,
- previous changes in the *Statutes, Bylaws, or Standing Rules* which were not applied to the *Bylaws* as a whole, or
- changes needed because a position, group or organization has changed its name or no longer exists.

An example of the first is the substitution of "then that person" for "he" at line 161. An example of the second is the substitution of "Senate Executive Committee" for "Council" at line 53. An example of the third case is the deletion of lines 350-352 and lines 366-371. This might appear to be a substantial change in the duties and membership of the Committee on Admissions, but reflects the fact that the University Committee on Admissions no longer exists.

None of the changes is intended to reflect any substantial change. Any substantial change would be presented separately.

RECOMMENDATIONS

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to the *Bylaws* of the Senate. Text to be deleted is in [square brackets] and text to be added is underscored.

1 **Bylaws of the Senate**

2 **As Amended Through November 4, 2002**

3 **Part A - Meetings**

- 4 1. The Chancellor or the Chancellor's designee shall preside at Senate meetings.
- 5 2. Regular meetings of the Senate shall be held at least six times during the academic year. Dates
- 6 and times of such meetings for the next year shall be proposed by the Senate Executive
- 7 Committee and approved by the Senate at the last regular meeting of the academic year.
- 8 3. An agenda for each regular Senate meeting, extensive enough to be descriptive of the subject
- 9 matter of each item included, shall be prepared by the Senate Executive Committee and sent to all
- 10 senators at least five days prior to that meeting. The Clerk of the Senate will release the agenda to
- 11 the appropriate news media on the same day it is distributed to the Senate. Items of business
- 12 submitted to the Senate Executive Committee by any senator or Senate committee shall be placed
- 13 on the agenda, provided that such items are submitted in writing prior to preparation and
- 14 distribution of the agenda. Matters not included in the agenda may not be presented to the Senate
- 15 without concurrence of at least two-thirds of the members present and voting.

- 16 4. The minutes of Senate meetings shall be recorded by the Senate Clerk and, as approved or
17 amended by the Senate, shall be the official and permanent record of Senate action and debate.
18 Copies of the minutes shall be distributed to all members of the Senate within a reasonable time
19 after each Senate meeting.
- 20 5.
- 21 (a) One organizational meeting shall be held after the general election of senators and before
22 the last day of classes. All newly elected faculty and student senators, those faculty
23 senators whose terms extend through the next year, and *ex officio* senators shall be
24 eligible to participate.
- 25 (b) Prior to this organizational meeting, nominations shall be made for the Chair and Vice-
26 Chair of the Senate Executive Committee and for members of the Committee on
27 Committees.
- 28 (c) The nomination and election of the Committee on Committees shall be as stated in Part D
29 [7] 6 (c) of these *Bylaws*.
- 30 (d)
- 31 1. Nominations for Executive Committee officers shall be made by the incumbent
32 Committee on Committees. Nominations may also be made by [mail] others and
33 must be accompanied by [a] consent to serve from the person nominated.
34 Nominations [by mail] must be received in the Senate Office prior to the date set
35 by the Senate Executive Committee. The nominations will clearly distinguish
36 between Chair and Vice-Chair. The nominator shall provide a brief biographical
37 sketch of each nominee [for the ballot mailing].
- 38 2. The final elections shall be by [mail] ballot. The ballots shall be marked clearly to
39 distinguish between the election for Chair and the election for Vice-Chair of
40 Senate Executive Committee. Each voter may cast one vote for each position. The
41 biographical sketches shall be included with the [mail] ballot.
- 42 3. The nominee receiving the highest number of votes for each position shall be
43 declared elected.
- 44 (e) As soon as the names of the nominees for a new Senate are known, the incumbent
45 Committee on Committees will commence its work of nominating, as needed for the
46 coming year, chairs and members of the other standing and *ad hoc* committees of the
47 Senate and the Senate representatives to various other bodies. The Committee's
48 nominations shall be reported at the organizational meeting of the new Senate. After
49 nominations from the floor, the Senate shall hold the elections. [Immediately after] At the
50 election meeting, [faculty committee chairs] the Senate shall [caucus and] elect [seven]
51 three faculty members of the Senate Executive Committee from among the faculty
52 [senators] members who chair the standing and *ad hoc* committees of the Senate. The

- 53 student members of the Senate shall elect the student members of the [Council] Senate
54 Executive Committee before the organizational meeting.
- 55 (f) Certification of election results will be completed by the Senate Clerk entering those
56 results in the minutes of the meeting.
- 57 (g) The organizational meeting shall be supervised by the Senate Executive Committee, and
58 the Chancellor or the Chancellor's designee shall preside.
- 59 6. The Senate shall call an annual meeting of the faculty of the campus to hear reports from and to
60 question the Senate Executive Committee and the administration.
- 61 7. The Senate Executive Committee shall be empowered to call special meetings of the Senate. At
62 least five days prior to the proposed special meeting, notice of the date, time, place, and purpose
63 of such a meeting shall be sent to all senators.
- 64 8. If an emergency exists on the campus requiring the convening of the Senate within a period of
65 time less than the five days necessary for the notice provided above, the Chancellor or the Chair
66 of the Senate Executive Committee may declare that such an emergency exists and convene the
67 Senate as soon as may be practicable. The convening officer shall employ all practical means to
68 notify all senators of the date, time, place, and purpose of such emergency meeting.
- 69 9.
- 70 (a) Meetings of the Senate shall ordinarily be open to the public. Accredited representatives
71 of the news media may observe Senate meetings, and facilities shall be provided for the
72 public at large to listen to and, if physically feasible, to observe Senate proceedings.
- 73 (b) The Senate reserves the right to close its sessions in those cases in which public disclosure
74 would substantially and adversely affect the matters being considered.
- 75 (c) This policy that Senate meetings are open to the public, and any implementing
76 procedures, shall apply to the Senate when meeting as a body, and also to Senate
77 committees and other constituent bodies.
- 78 10. An administrative officer not a member of the Senate, expecting Senate debate on a matter of
79 direct concern [to him in his] in the officer's official capacity, may request of the Senate [that he
80 be given] the privilege of the floor at the time of that debate.
- 81 11. A student who is an officer of a registered student organization and who is not a member of the
82 Senate, expecting Senate debate on a matter of direct concern [to him in his] in the officer's
83 official capacity, may request of the Senate [that he be given] the privilege of the floor at the time
84 of that debate.
- 85 12.
- 86 (a) Attendance is expected of all Senators at all regularly scheduled Senate meetings, and of
87 all committee members at regularly scheduled meetings of the Senate's committees.
- 88 (b) A Senator who is required to miss a regularly scheduled Senate meeting should notify
89 the Senate Clerk [of that fact] prior to the meeting. A committee member who is required

90 to miss a regularly scheduled meeting of a Senate committee should notify the committee
91 chair [of that fact] prior to the meeting.

92 (c) If a Senator misses two consecutive regularly scheduled Senate meetings during an
93 academic year and has failed to notify the Senate Clerk prior to such absences as
94 described in subsection (b), the Clerk shall notify the Senator in writing that because of
95 irregular attendance, the Senator is presumed to have resigned [his or her] from the
96 Senate [seat], effective as of the date of the letter.

97 (d) Upon receipt of the letter described in subsection (c), the Senator may, within fourteen
98 calendar days after the date of the letter, notify the Senate Clerk in writing [that he or she
99 wishes] of his or her desire to continue serving as a Senator. Upon receipt of such a letter,
100 the Clerk shall reinstate the Senator. If the Senator fails to respond to the letter described
101 in subsection (c) within fourteen calendar days after the date of the letter, [his or her] the
102 resignation becomes final.

103 (e) No Senator may be reinstated more than once in any one Senate term under the
104 procedures outlined in subsections (c) and (d) above. That is, upon dispatch of a second
105 letter required under subsection (c) the affected Senator's resignation is final.

106 (f) If a Senator's resignation becomes final under subsection (d), the Senate Clerk shall notify
107 the Senator's unit of that fact so that a replacement can be selected to serve the remainder
108 of the resigned Senator's term.

109 (g) If a committee member misses two consecutive regularly scheduled meetings of a
110 committee of the Senate and has failed to notify the committee chair prior to such
111 absences as described in subsection (b), the committee chair may notify the Senate Clerk
112 of that fact. The Senate Clerk shall then notify the committee member in writing that
113 because of irregular attendance, the committee member is presumed to have resigned
114 [his or her] from that committee [seat], effective as of the date of the letter. Upon receipt
115 of this letter, a committee member may be reinstated using the same procedures and
116 subject to the same limitations described in subsections (d) and (e) above. If a committee
117 member's resignation becomes final under these procedures, the Senate Clerk shall notify
118 the chair of the Committee on Committees so that a replacement can be selected to serve
119 the remainder of the resigned committee member's term.

120 (h) At the end of each semester, the Senate Clerk shall cause the attendance records for that
121 semester of all Senators at regularly scheduled Senate meetings to be published in any
122 medium or publication chosen by the Senate Clerk.

123
124 **Part B - [Executive Committee and] Senate Committees**

- 125 1. The Senate shall have an executive council, called the Senate Executive Committee, and such
126 standing and *ad hoc* committees, with such duties and membership, as the Senate shall determine.

- 127 2. The committees of the Senate shall identify those issues embodying substantive policy questions
128 and present them in writing, with committee recommendations, to the Senate for consideration,
129 in accordance with the procedure of Bylaw A-3.
- 130 3. Committee members, and chairs of committees other than the Committee on Committees, shall
131 be elected by the Senate.
- 132 4. *Ex officio* committee members shall not have voting privileges except where otherwise expressly
133 provided herein.
- 134 5. The Committee on Committees shall make nominations for Chair and Vice-Chair of the Senate
135 Executive Committee and for members and chairs of standing and *ad hoc* committees, except for
136 members of the Committee on Committees itself. Nominees for faculty and student positions
137 need not necessarily be senators except where otherwise expressly provided herein, but must be
138 members of the faculty or student electorate of the Urbana-Champaign campus or of the College
139 of Medicine at Urbana-Champaign. Nominees for academic professional positions must be
140 members of the Professional Advisory Committee electorate of the Urbana-Champaign campus
141 or of the College of Medicine at Urbana-Champaign. A list of those nominated by the Committee
142 on Committees shall be communicated to all senators in accordance with the due notice provision
143 of the *Constitution* prior to each election for committee membership or chair. Additional
144 nominations may be made from the floor. Whether from the Committee on Committees or from
145 the floor, each nomination shall have the consent of the nominee. After nominations have closed,
146 the Senate shall elect from the nominees those who are to serve. Ties will be broken by drawing
147 lots.
- 148 6. Unless otherwise provided herein or by the Senate at the time of election, faculty and academic
149 professional members of standing committees shall be elected for terms of two years, about half
150 being elected each year, and student and other members shall be elected for terms of one year.
151 Terms of Executive Committee and committee members, except those of the Committee on
152 Committees, shall begin on the first day of [classes in the autumn semester] the academic year
153 following election. The term of the Committee on Committees shall begin immediately after
154 completion of the last regularly scheduled Spring session of the old Senate. The term of service
155 for a member of an *ad hoc* committee shall begin upon election and continue until the individual
156 is replaced or recalled or until the committee is discharged. Both senators and non-senators may
157 be reelected to membership.
- 158 7.
- 159 (a) A senator whose senatorial term expires before [his] the committee term shall continue as
160 a committee member. If, after election to a committee, [a person who was] a member of
161 the faculty electorate or student electorate at the time of [his] election ceases to be a
162 member of that electorate, [he] then that person shall cease to be a member of the
163 committee. When a vacancy occurs, nomination and election of a replacement shall be in
164 order and shall accord with relevant provisions of these *Bylaws*.

165 (b) A member of the Senate who resigns from an elected term will be presumed to have
166 resigned also from all standing committees to which the member had been elected,
167 unless the letter of resignation states the member's intention to continue as a member of
168 one or more such committees.

169 8.

170 (a) A committee may be dissolved or discharged from further duties by majority vote of the
171 senators present and voting at a Senate meeting, provided that due notice of such
172 proposed action has been given to the Senate.

173 (b) The Senate may recall any individual committee member by a majority vote of the
174 senators present and voting at a Senate meeting, provided that due notice of such
175 proposed action has been given to the Senate and to all members of the committee. Recall
176 of an individual committee member shall immediately terminate [his] service on that
177 committee.

178 9.

179 (a) Senate committees are authorized to act for and in the name of the Senate on minor
180 matters. Such actions shall be reported promptly to the Senate and will stand unless the
181 Senate, upon receiving such a report, takes jurisdiction of the matter for further
182 consideration.

183 (b) Senate committees may serve as advisory bodies to the University Board of Trustees and
184 to administrative officials. In such cases, the views of the committees shall be considered
185 as the views of administrative advisory committees and not as the views of the Senate,
186 and any reports made by the committees shall not be considered to be or identified as
187 reports of the Senate unless they have been approved by the Senate.

188 10. Each standing and *ad hoc* committee shall submit a written report of its activities and unfinished
189 business to the Senate at the last regular meeting of the year, and a supplementary written report
190 shall be submitted at the first regular meeting of the next year if, in the judgment of the
191 committee chair, activity during the summer warrants such a supplementary report.

192
193 **Part C - Elections**

194 1. Elections of senators shall take place during the spring semester, but not later than the eighth
195 week of classes, under rules and procedures established by the Committee on [Elections and
196 Credentials] University Statutes and Senate Procedures and subject to approval by the Senate.
197 The Senate may, however, delegate to the organization which conducts elections on behalf of the
198 governing organization of the student body the authority to conduct student Senate elections
199 concurrently with other elections which it administers. Should the Senate choose to exercise this
200 option, the election of student senators will take place in accordance with the timetable specified
201 in the bylaws of the governing organization of the student body pursuant to rules established by

202 the Committee on [Elections and Credentials] University Statutes and Senate Procedures and
203 subject to approval by the Senate.

204 2. Each college or other analogous educational division shall establish an elections and credentials
205 committee to assist the Committee on [Elections and Credentials] University Statutes and Senate
206 Procedures in the conduct of nominations and elections of senators in that college or division.
207 The Senate Committee may delegate to the college or division committee such functions as it
208 deems appropriate. Actions of the college or division committees shall be subject to review by the
209 Senate Committee.

210 3. A member of the faculty electorate who has a joint appointment in two or more voting units may
211 vote in and be elected from only one such unit, and shall designate the unit of [his] choice in a
212 signed statement submitted to the Committee on [Elections and Credentials] University Statutes
213 and Senate Procedures. Such designation shall remain in effect until such time as a change is
214 approved by the Committee.

215 4. The procedure for nomination and election of senators elected by the student electorate shall be
216 as follows:

217 (a) Any member of the student electorate who desires to run for election from [his] the
218 student's electorate unit shall submit a statement to that effect to the appropriate college
219 or division elections and credentials committee.

220 (b) If [such student is] found to be eligible, [he] the student shall be deemed nominated, and
221 the college or division committee shall have [his] the student's name placed on the
222 appropriate election ballot.

223 (c) Seats available in each election unit will be filled [in order of] by ranking the number of
224 votes [frequency] received[,]. [t]The candidate or candidates receiving the highest
225 number of votes will be[ing] elected first, then the candidate or candidates receiving the
226 second highest number, and so on, until all available seats are filled.

227 (d) If for any one voting unit there are [three or] fewer than four candidates for a seat, [then]
228 no run-off election need be held; a plurality shall be sufficient for election.

229 5. When a seat becomes vacant, it shall be filled in accordance with procedures established by the
230 Senate Committee on [Elections and Credentials] University Statutes and Senate Procedures.

231 6. A recall election shall be held by a college or division committee promptly upon receipt of an
232 appropriate petition. For recall of a faculty senator, the petition shall bear valid signatures of at
233 least one-third of the members of [his] the election unit. For recall of a student senator, the
234 petition shall bear valid signatures of at least one-third of the members of [his] the election unit or
235 of at least [one-]half as many members of [his] the election unit as voted in the election in which
236 [he] the student senator was last elected, whichever is smaller. The result of the recall election
237 shall be promptly reported to the Committee on [Elections and Credentials] University Statutes
238 and Senate Procedures and by it to the Senate at its next regular meeting. When the report is

239 accepted by the Senate, the seat of a recalled senator shall be declared vacant and [his] the
240 senator's name shall be forthwith removed from the list of members of the Senate.

241

242 **Part D—Standing Committees**

- 243 1. Senate Executive Committee
- 244 2. Academic Freedom and Tenure
- 245 3. Admissions
- 246 4. Budget
- 247 5. Campus Operations
- 248 6. Committee on Committees
- 249 7. Conference on Conduct Governance
- 250 8. Educational Policy
- 251 9. Equal Opportunity
- 252 10. Faculty Benefits
- 253 11. General University Policy
- 254 12. Honorary Degrees
- 255 13. Information Technology
- 256 14. Library
- 257 15. Public Engagement
- 258 16. Student Discipline
- 259 17. University Senates Conference
- 260 18. University Statutes and Senate Procedures
- 261 19. University Student Life

262

- 263 1. Senate Executive Committee

264 (a) Duties

265 The Senate Executive Committee shall:

- 266 1. Initiate and guide the work of the Senate;
- 267 2. Coordinate the activities of the Senate committees, evaluate the functions of
268 those committees, and conduct an annual review of the current status of *ad hoc*
269 committees of the Senate, recommending appropriate action to the Senate;
- 270 3. Prepare the agenda for Senate meetings;
- 271 4. Inform the Senate concerning the charge and composition of each committee
272 created by the campus or University administration;
- 273 5. Propose to the Senate a date and agenda for the annual meeting of the faculty;
- 274 6. Report to the faculty at the annual meeting;
- 275 7. Schedule and supervise the organizing of the Senate in accordance with Part A of
276 these *Bylaws*;

- 277 8. Nominate members of the Committee on Committees;
- 278 9. Provide advice annually to the Chancellor on the appointment or reappointment
- 279 of the [V]vice [C]chancellors;
- 280 10. Provide advice annually to the President on the reappointment of the Chancellor;
- 281 11. Review Campus Budget Oversight Committee (CBOC), Research Board, and
- 282 Research Policy Committee nominees; and
- 283 12. Perform such other duties as the *Statutes* or Senate shall specify.

284 (b) Membership

285 The Senate Executive Committee shall be composed of 16 members consisting of (a) a
286 Chair and a Vice-Chair, elected by ballot by and from among the membership of the
287 Senate, who shall be the presiding officers of the Senate Executive Committee, (b) the
288 Chair of the Committee on Committees, (c) the Chair of the Educational Policy
289 Committee, (d) the Chair of the General University Policy Committee, (e) the Chair of the
290 Information Technology Committee, (f) the Chair of the University Statutes and Senate
291 Procedures Committee, (g) three members elected by the Senate from a slate consisting of
292 all remaining committee chairs willing to serve, with a runoff among the five candidates
293 receiving the most votes and additional candidates if tied for fifth place, (h) three
294 students, including at least one undergraduate and at least one graduate or professional
295 student, all of whom shall be elected by and from among the student senators, (i) one of
296 the Senate's representatives to the University Senates Conference, elected by the Senate to
297 serve on the Executive Committee, (j) the campus faculty member of the Faculty
298 Advisory Council to the Board of Higher Education *ex officio* with vote, and (k) the Chair
299 of the committee which performs the statutory function of the Professional Advisory
300 Committee or the Chair's designee *ex officio* with voice but no vote, as well as Senate floor
301 privileges. In the event of a vacancy in the Chair position, the Vice-Chair will
302 immediately succeed to the position of Chair. In the event of a vacancy in the Vice-Chair
303 position, an election by the Senate of a Vice-Chair will be conducted at the next meeting
304 of the Senate in accordance with the provisions of Part A, Section 5 (d). From the time the
305 Vice-Chair position becomes vacant and until a Vice-Chair has been elected and certified,
306 that sitting member of the Executive Committee with longest university service will serve
307 as interim Vice-Chair. Any other vacancy on the Senate Executive Committee shall be
308 filled by the same procedure utilized in selecting the vacating member.

309 (c) The officers and members of the Executive Committee shall be elected for terms of one
310 year. The [c]Chair shall be released from other academic duties for one-half time, with
311 this appointment funded from campus resources.

312 (d) The Chair of the Senate Executive Committee, or the Vice-Chair at the request of the
313 Chair, or an Executive Committee member designated by the Chair with the advice of the
314 Executive Committee, shall establish and maintain liaison with the offices of the

315 President of the University and the Board of Trustees on matters of major concern to the
316 Senate.

317 (e) During the summer months, the Senate Executive Committee is authorized to act for and
318 on behalf of the Senate on urgent matters that require immediate attention, with the
319 stipulation that, before taking any such action, the Executive Committee shall seek the
320 advice of those senators present on campus. Any such emergency action taken by the
321 Executive Committee shall be reported to the Senate at the first regular meeting of the
322 Senate following such emergency action.

323

324 2. Committee on Academic Freedom and Tenure

325 (a) Duties

326 The Committee shall serve as an authorized faculty group to safeguard the academic freedom of
327 the faculty and tenure status, and to assure that unit governance is in accord with the *University*
328 *Statutes* and unit bylaws. The Committee shall conduct hearings in cases involving dismissal of
329 tenured faculty, as provided in the *University Statutes*, may investigate instances of possible
330 infringement of academic freedom and hear cases involving allegations of such infringement, and
331 may make such recommendations to the Chancellor and reports to the Senate as are appropriate.
332 The Committee may investigate allegations of violations of the role of faculty in governance as
333 specified in the *University Statutes* and unit bylaws and report to the Chancellor and the Senate if
334 appropriate changes are not made. The Committee will respect the autonomy of individual units
335 when making any recommendations regarding governance.

336 (b) Membership

337 The Committee shall consist of:

- 338 1. Seven faculty members [other than] whose administrative duties are below the level of
339 deans and directors, with no [more than one] two members from any one college, school,
340 institute, [division] or [other] similar unit; and
- 341 2. Three students, provided, however, that when the Committee is called to serve as a
342 hearing committee under Article X, Section 1(e) and Section 2 of the *University Statutes*,
343 the student members shall not participate in its activities or deliberations and shall not be
344 counted as Committee members for determining the quorum.

345

346 3. Committee on Admissions

347 (a) Duties

348 The Committee shall:

- 349 1. Consider matters of policy concerning campus standards and procedures for admission
350 of students from secondary schools and higher institutions, and make reports and
351 recommendations to the Senate;

- 352 2. [Make reports and recommendations to, and receive reports and recommendations from,
353 the University Committee on Admissions on matters affecting the other campuses;
354 3.] Advise the Associate Provost for Enrollment Management and review administrative
355 actions on student petitions.

356 (b) Membership

357 The Committee shall consist of:

- 358 1. Two faculty members from the College of Liberal Arts and Sciences and one faculty
359 member from each other college, except that the Graduate College shall be represented
360 by the Dean of the College or the Dean's designee (*ex officio*);
361 2. One academic professional member;
362 3. Four student members, not more than one of whom may be a graduate or professional
363 student;
364 4. The Associate Provost for Enrollment Management or the Associate Provost's designee
365 (*ex officio*); and
366 5. A member of the Committee of Assistant and Associate Deans (*ex officio*), selected by that
367 committee.

368 [(c) Membership on the University Committee on Admissions

369 The chair of the Committee, and three faculty members chosen by and from the membership of
370 the Committee and including at least one member from the College of Liberal Arts and Sciences,
371 shall be members of the University Committee for two-year terms, and one student member of
372 the Committee, similarly chosen, shall be a member of the University Committee for a one-year
373 term.]

374

375 4. Committee on the Budget

376 (a) Duties

377 The Committee shall study general trends in the budgets of the State and nation which may affect
378 the University, the budgets of the University and the Urbana-Champaign campus, the allocation
379 of resources among the different units of the Urbana-Champaign campus, the criteria followed in
380 determining budgetary needs and in allocating existing and requested new resources, and the
381 general implications of budget decisions for educational policy and the quality of academic and
382 related programs in the University. It shall regularly advise members of the campus
383 administration on the formulation of policies affecting the budget and on the allocation of funds
384 requested by and appropriated to the University and the Urbana-Champaign campus. It shall
385 duly report on these matters and on its relations with the University and campus
386 administrations, and make recommendations to the Senate.

387 (b) Membership

388 The Committee shall consist of:

- 389 1. Five faculty members,

- 390 2. One academic professional member,
391 3. Two student[s] members, and
392 4. The Provost [Vice-Chancellor for Academic Affairs] or the [Vice-Chancellor's] Provost's
393 designee (*ex officio*).

394

395 5. Committee on Campus Operations

396 (a) Duties

397 The Committee shall:

- 398 1. Identify and consider problems, needs, and concerns pertaining to campus
399 administrative operations affecting academic activities and the academic environment,
400 and recommend desirable changes in campus policy;
401 2. Examine trends in campus operations here and in higher education generally and
402 recommend appropriate changes in campus policy;
403 3. Serve in a broad advisory capacity to the [Vice-Chancellor for Administrative Affairs]
404 Chancellor;
405 4. Report to the Senate newly adopted or proposed changes in policy or procedure when
406 Senate advice or knowledge of the matter is appropriate.
407 5. Monitor the availability of instructional space using as guidelines resolutions adopted by
408 the Senate for the assignment of instructional space.

409 (b) Membership

410 The Committee shall consist of:

- 411 1. Eight faculty members,
412 2. One academic professional member,
413 3. Two student members,
414 4. The Assistant Vice President for Business and Finance or the Assistant Vice President's
415 designee (*ex officio*), and
416 5. The Executive Director of Facilities and Services or the Executive Director's designee (*ex*
417 *officio*).

418

419 6. Committee on Committees

420 (a) Duties

421 The Committee shall nominate the Chair and Vice-Chair of the Senate Executive Committee and
422 appropriate numbers of persons to serve on standing and *ad hoc* committees of the Senate, and on
423 other University bodies of which members are designated by the Senate.

424 (b) Membership

425 The Committee shall consist of:

- 426 1. Five senators who are members of the faculty electorate, with no [more than one of
427 whom may be] two from the same college, school, [division, or] institute, or similar unit;
428 and
429 2. Three senators who are members of the student electorate, with no [more than one of
430 whom may be] two from the same college, school, [division, or] institute, or similar unit,
431 and at least one of whom shall be an undergraduate and at least one of whom shall be a
432 graduate or professional student; and
433 3. One academic professional member.

434 (c) Nomination and Election of Faculty and Student Members

- 435 1. Nominations for the Committee on Committees shall be made by the incumbent Senate
436 Executive Committee. Nominations may also be made [by mail. Nominations by mail]
437 for faculty committee positions [shall be made] by faculty senators, and for student
438 committee positions by student senators. Each nomination [by mail] shall be
439 accompanied by the consent of the nominee.
440 2. If necessary, a preliminary [mail] ballot shall be held to reduce the number of faculty or
441 student nominees, as the case may be, to twice the number of positions to be filled. In any
442 such preliminary [mail] ballot, each student senator may vote for as many student
443 nominees as there are student committee positions to be filled, and each faculty senator
444 may vote for as many faculty nominees as there are faculty committee positions to be
445 filled. Cumulative voting shall not be allowed.
446 3. The final election shall be by [mail] ballot. Unless fewer persons were nominated, the
447 final ballot shall contain the names of twice as many faculty senators and twice as many
448 student senators as there are faculty positions and student positions, respectively, to be
449 filled, and among the students named there shall be at least two undergraduates if an
450 undergraduate is to be elected and at least two graduate or professional students if a
451 graduate or professional student is to be elected. If there was a preliminary [mail] ballot,
452 the names on the final ballot shall be those of the nominees receiving the highest
453 numbers of votes. However, with respect to either the faculty nominees or the student
454 nominees, the names on the final ballot from any college, school, [division or] institute, or
455 similar unit shall not exceed one if fewer than three committee positions are to be filled,
456 or two if more than two committee positions are to be filled. The names of persons barred
457 from the final ballot by this provision shall be disregarded in determining which
458 nominees received the highest numbers of votes on the nominating ballots.
459 4. On the final ballot each senator may vote both for as many faculty nominees as there are
460 faculty positions to be filled, and for as many student nominees as there are student
461 positions to be filled. Cumulative voting shall not be allowed. The faculty nominees and
462 the student nominees receiving the highest numbers of votes shall be elected, except in
463 cases where subsection (b) above would thereby be violated.

464 (d) Chair

465 The Committee shall elect its own chair.

466

467 7. Conference on Conduct Governance

468 (a) Duties

469 Legislative Function of the Conference-The Conference is a Senate Committee which, in
470 conjunction with the Chancellor, and with the assistance of the Office of Campus Regulations,
471 shall have the following legislative functions:

- 472 1. Review and transmit in writing to the Chancellor its approval, disapproval, or
473 modification of standards of conduct (hereafter called "rules") initiated by
474 subcommunities of the campus;
- 475 2. Initiate and recommend in writing to the Chancellor adoption of additional rules it
476 deems desirable;
- 477 3. File with the Office of Campus Regulations and with the Clerk of the Senate a notice of
478 such transmittals and recommendations including the text of the rules; and
- 479 4. Periodically review the conduct governance system and make general recommendations
480 to the Chancellor and the Senate regarding revision of the system. To this end, it may
481 request reports from members of the system.

482 (b) Authority and Jurisdiction

- 483 1. Rules filed with the Office of Campus Regulations and with the Clerk of the Senate shall
484 become effective thirty (30) days after filing unless contrary action has been taken by the
485 Chancellor. The Senate may submit its recommendations to the Chancellor with respect
486 to proposed rule changes. To this end, the thirty (30) day period may be extended by the
487 Senate or Senate Executive Committee to ninety (90) days, excluding the period May [21]
488 16 through August [20] 15.
- 489 2. The jurisdiction of the Conference shall not extend to (1) rules governing conduct arising
490 within the duties and obligations imposed by the contract of employment and within the
491 scope of the particular duties and responsibilities of the person employed; (2) those rules
492 which are adopted or imposed in the course of the purchase of goods or services; or (3)
493 rules on purely academic matters, including requirements for degrees and standards of
494 academic performance, except that the Conference shall have jurisdiction over academic
495 irregularities such as cheating, plagiarism, falsification of records, or destruction of
496 teaching, research, or library books, documents, or files.

497 (c) An Office of Campus Regulations shall be constituted as a staff agency for the Conference.

498 Two functions of the Office shall be:

- 499 1. Serve as a registry for rules adopted or approved by the Conference and
500 accepted by the Chancellor; and

501 2. Publish annually (by August 1 of each year) in a convenient form all rules
502 adopted by the Conference and accepted by the Chancellor which are applicable
503 to the entire community, or to some subcommunity thereof, and cause
504 amendments to the rules as they are from time to time adopted to be published
505 and disseminated to the University community.

506 All rules, both those adopted by particular University authorities and those adopted by the
507 Conference on its own initiative, shall be promulgated by the Office of Campus Regulations by
508 special publications, regularly issued newsletters or bulletins, and periodic codification. The
509 Office shall maintain an up-to-date file of rules in force which may be consulted by any interested
510 person. It shall serve as clerk to the Conference for recording and promulgating its actions, for
511 keeping a record of its meetings, and for any other purpose the Conference determines.

512 The staff of the Office shall be under the supervision of one or more of the [V]ice[-C]hancellors
513 who will consult with the Chair of the Conference regarding staff functions and appointments.

514 (d) Membership

515 The Conference shall consist of:

- 516 1. Six members of the faculty electorate, of whom there shall be at least one from each
517 professorial rank and of whom one shall be designated chair by the Senate;
- 518 2. Seven members of the student electorate, of whom four shall be undergraduates, two
519 graduate students, and one [a] student of a professional college;
- 520 3. Four members from among the administrative officers of the campus chosen with
521 due regard for appropriate areas of concern and in consultation with the Chancellor
522 or the Chancellor's designee[.];
- 523 4. A member of the Committee of Assistant and Associate Deans (*ex officio*), selected by
524 that committee.

525 In making its nominations for the Conference, the Committee on Committees shall consider the
526 expressed needs of organized racial and ethnic minorities. The terms of membership shall be two
527 years.

528

529 8. Committee on Educational Policy

530 (a) Duties

531 The Committee on Educational Policy shall examine, and make recommendations to the Senate
532 concerning appropriate action on, educational policy matters over which the Senate has
533 legislative jurisdiction, including:

- 534 1. Degree programs,
- 535 2. Initiation, changes or discontinuance of curricula,
- 536 3. Requirements for award of degrees,
- 537 4. Grading regulations,
- 538 5. Review and evaluation of experimental educational programs,

539 6. Budgetary implications of the foregoing.
540 The Committee, with the assistance of the Senate Clerk, shall also be responsible for
541 recommending to the Senate a calendar which defines the periods of instruction, examination
542 and vacation for the Urbana-Champaign campus. Each such calendar shall specify the beginning
543 and ending dates of the academic year, the division between the first and second semesters, and
544 the official University holidays. The Committee shall also be responsible for recommending to
545 the Senate the synopsis of policies governing the calendar.

546 (b) Membership

547 The Committee shall consist of:

- 548 1. Thirteen faculty members,
- 549 2. Five students, of whom at least one shall be a graduate student, at least two shall be
550 undergraduate students, and no more than one shall be a professional student,
- 551 3. The [Vice-Chancellor for Academic Affairs] Provost or the [Vice-Chancellor's] Provost's
552 designee (*ex officio*),
- 553 4. The Associate Provost for Enrollment Management or the Associate Provost's designee
554 (*ex officio*),
- 555 5. The Executive Director of the Council on Teacher Education or the Director's designee (*ex*
556 *officio*),
- 557 6. A representative of the Committee of Assistant and Associate Deans (*ex officio*),
- 558 7. The Dean of the Graduate College or the Dean's designee (*ex officio*), and
- 559 8. The Director of the Office of Continuing Education or the Director's designee (*ex officio*).

560
561 9. Committee on Equal Opportunity

562 (a) Duties

563 The Committee shall:

- 564 1. Develop and encourage the development of equal opportunity and affirmative action
565 programs and guidelines directed primarily toward increasing the numbers and
566 improving the status of [blacks] African-Americans, women, and other disadvantaged or
567 minority groups in the University community. Programs and guidelines may be
568 developed wherever an apparent need exists, including but not necessarily limited to the
569 following areas:
 - 570 ▪ a. Academic and [nonacademic] civil service employment, teaching, research,
571 and public service;
 - 572 ▪ b. Admission and financial aid policies and practices for undergraduate,
573 graduate, and professional students, as well as educational policies, practices and
574 programs (remedial and compensatory programs, special curricula, or special
575 programs such as [black] African-American studies or [womens] gender and
576 women's studies);

- 577 ▪ c. Community projects and studies which relate to equal opportunity for
578 disadvantaged and minority groups at all levels (students, faculty, [nonacademic
579 personnel] and staff) on the campus.
- 580 2. Evaluate continually the equal opportunity posture of the campus and the University as
581 a whole with regard to enunciated principles and [to] actions taken.
- 582 3. Communicate and cooperate with other campus and University offices and committees
583 established to work toward the objectives of this committee (e.g., the [University Council
584 for] Office of Equal Opportunity and Access and the Chancellor's Committee on the
585 Status of Women), as well as with local (non-University) community groups concerned
586 with equal education and employment opportunity and with access of community
587 minority groups to University cultural and recreational facilities and programs.
- 588 4. Where appropriate, make reports and recommendations to the Senate and to other units
589 and officials of the University.

590 (b) Membership

591 The Committee shall consist of:

- 592 1. Five faculty members,
593 2. One academic professional member,
594 3. Two students, and
595 4. Up to three *ex officio* members, recommended by the voting members and approved by
596 the Senate, representing interested groups such as the Black Students Association and the
597 [nonacademic] civil service employees.

598

599 10. Committee on Faculty Benefits

600 (a) Duties

601 The Committee shall investigate and regularly report to the Senate on the adequacy and other
602 attributes of the University's provisions for salaries, retirement benefits, sabbatical leaves,
603 hospitalization and medical insurance, life insurance, other insurance, investment and savings
604 plans, travel reimbursement, housing benefits, educational benefits, recreational benefits, and
605 other perquisites, benefits and conditions of faculty employment.

606 (b) Membership

607 The Committee shall consist of:

- 608 1. Five faculty members,
609 2. One emeritus or emerita faculty member,
610 3. One academic professional member,
611 4. The campus faculty representatives to the State Universities Retirement System Members
612 Advisory Committee (*ex officio*),
613 5. The Director of the [UIUC] Benefits Center or the Director's designee (*ex officio*),

- 614 6. The Executive Director of the State Universities Retirement System or the Director's
615 designee (*ex officio*),
616 7. The [Vice-Chancellor for Academic Affairs] Provost or the [Vice-Chancellor's] Provost's
617 designee (*ex officio*),
618 8. Two faculty representatives to CMS Benefits Programs (*ex officio*), and
619 9. The Associate Vice[-]President for Human Resources or the Associate Vice[-]President's
620 designee (*ex officio*).

621

622 11. Committee on General University Policy

623 (a) Duties

624 The Committee shall study and, after such consultation with other committees as it deems
625 appropriate, shall report and make recommendations to the Senate concerning general University
626 policy in broad terms, including such matters as the size and composition of the student body;
627 budget trends as related to the quality of the University and its capability to satisfy public
628 demands on it; educational policy as to creation, combination, changes in affiliation or abolition
629 of departments, centers, divisions, institutes, colleges, campuses and similar educational,
630 research and public-service units; the allocation of resources among such units and the methods
631 employed by administrative officials in making such allocations; and formulation of policy in
632 anticipation of major societal changes.

633 (b) Membership

634 The Committee shall consist of:

- 635 1. Five faculty members,
636 2. One academic professional member,
637 3. Two students, and
638 4. The [Vice-Chancellor for Academic Affairs] Provost or the [Vice-Chancellor's] Provost's
639 designee (*ex officio*).

640

641 12. Committee on Honorary Degrees

642 (a) Duties

643 The Committee shall initiate and review nominations for honorary degrees and make
644 recommendations to the Senate in executive session.

645 (b) Candidate selection criteria

646 The prime, controlling consideration for an honorary degree should be distinction. The nominee
647 should have made a distinguished contribution in the relevant field of endeavor, and should
648 have shown sustained activity of uncommon merit. The contributions may be made in a wide
649 range of activities, including, but not limited to:

- 650 o Scholarship, in any discipline: major breakthroughs in knowledge in fields of scholarly
651 work.

- 652 ○ Creative Arts, in the broad sense of the term: literature, music, architecture, engineering,
653 science, etc.; the development of new frontiers of creativity.
- 654 ○ Professions: distinguished contributions, innovative work of distinction.
- 655 ○ Public Service: outstanding achievement in statesmanship, administration, legislative
656 activity, the judiciary, non-governmental civic activity.
- 657 ○ Business, Industry, Labor: outstanding, innovative activity.

658 (c) Membership

659 The Committee shall consist of:

- 660 1. Five faculty members, and
- 661 2. Two students.

662

663 13. Committee on Information Technology

664 (a) Duties

665 The Committee shall:

- 666 1. Identify and consider problems, needs, and concerns pertaining to campus IT issues and
667 recommend desirable changes in campus policy;
- 668 2. Examine trends in IT here and in higher education generally and recommend
669 appropriate changes in campus policy;
- 670 3. Serve in a broad advisory capacity to the Campus Chief Information Officer and the
671 University Associate Vice President for Administrative Information Technology Services;

672 (b) Membership

673 The Committee shall consist of:

- 674 1. Eight faculty members, with no more than two coming from any single college,
- 675 2. One academic professional member,
- 676 3. Two student members,
- 677 4. The Campus Chief Information Officer (CIO) or the CIO's designee (*ex officio*), and
- 678 5. [the] The University Associate Vice President for Administrative Information Technology
679 Services or designee (*ex officio*).

680

681 14. Committee on the Library

682 (a) Duties

683 The Committee shall advise the director of the Campus Library on the apportionment of the
684 Library budget and on the formulation and execution of policies governing the operation of the
685 Library, including its branches. The Committee shall advise the Chancellor on the appointment
686 and evaluation of the director of the Campus Library.

687 (b) Membership

688 The Committee shall consist of:

- 689 1. Nine faculty members, at least three of whom are senators when elected to the
690 committee, with no more than two members from any one college, school, [division]
691 institute, or [other] similar unit. Election shall be for staggered three-year terms.
692 2. Two students.
693 3. The director of the Campus Library or the director's designee (*ex officio*).

694 15. Committee on Public Engagement

695 (a) Duties

696 Public engagement is the application for the public good of the knowledge and expertise of a
697 faculty or staff member to issues of societal importance. Typically, this activity is done in
698 collaboration with others inside and outside the university. The activity may enrich research and
699 teaching as well as lead to new directions within the university.

700 The Committee shall:

- 701 1. Identify and consider programs, needs, concerns and interests of the faculty, staff and
702 students pertaining to public engagement and recommend desirable changes in campus
703 policy,
704 2. Examine trends in public engagement here and in higher education generally, and
705 recommend appropriate changes in campus policy and ways to facilitate best practices
706 with external constituencies,
707 3. Advise the Senate on matters of public engagement as appropriate including relevant
708 matters brought forward by the Senate membership, faculty, staff and students, and the
709 administration,
710 4. Serve in a broad advisory capacity to the Vice Chancellor for Public Engagement and
711 Institutional Relations.

712 (b) Membership

713 The Committee shall consist of:

- 714 1. Five faculty members,
715 2. One academic professional member,
716 3. Two students,
717 4. The Vice Chancellor for Public Engagement and Institutional Relations or the Vice
718 Chancellor's designee (*ex officio*), and
719 5. Such other *ex officio* members from among the administrative officers of the campus as
720 the voting members shall recommend and the Senate shall approve.

722 16. Committee on Student Discipline

723 (a) Duties

724 The Committee shall be responsible for the conduct of the judicial functions of the student
725 conduct governance system in accord with the *University Statutes* and with rules and policies
726 established by the Board of Trustees and the Senate.

727 (b) Membership

728 The Committee shall consist of:

- 729 1. Nine faculty members,
730 2. Four students, and
731 3. The Vice[-]Chancellor for Student Affairs or the Vice[-]Chancellor's designee (*ex officio*).

732

733 17. Committee on University Senates Conference

734 The University Senates Conference is a University-wide body established by the *University*
735 *Statutes* and composed of a total of twenty representatives from the several campus senates. The
736 number of representatives from each senate is specified in the *Statutes*. The representatives are
737 elected by their respective senates for three-year terms beginning on the [September 1] first day
738 of the academic year following their election, and must be faculty members or members-elect of
739 their senates at the time of their election. As close to one-third as possible of the representatives
740 from each senate are elected each year[, and none may serve more than two full terms
741 consecutively]. Representatives from the Urbana-Champaign Senate may serve no more than
742 two full terms consecutively.

743 (a) Duties

- 744 1. The Senate Committee on the University Senates Conference shall keep the Senate
745 informed concerning matters before the Conference and represent the interests of the
746 Senate in the Conference.
747 2. One member of the Committee on University Senates Conference shall be elected to the
748 Senate Executive Committee, as prescribed in Bylaw D, 1 (b).

749 (b) Membership

750 The Senate Committee shall consist of the Conference members from this campus.

751

752 18. Committee on University Statutes and Senate Procedures

753 (a) Duties

754 The Committee shall:

- 755 1. Review the form of proposed amendments to the *University Statutes*, to the *General Rules*
756 *Concerning University Organization and Procedure*, and to the *Senate Constitution and*
757 *Bylaws*, and assure that substantive review of such proposals is made by the other
758 appropriate Senate committees;
759 2. Regularly review Senate procedures and make appropriate recommendations to the
760 Senate;
761 3. Review interpretations of the *Statutes* made by the Chancellor or the President of the
762 University and advise the Senate on any need for revisions to the *Statutes* that may be
763 necessary as a result of these interpretations;

- 764 4. Provide legislative history and commentary on specific sections of the *Statutes* in
765 response to requests from the Senate [Council] Executive Committee or from the Senate's
766 constituency;
- 767 5. Appoint at least two parliamentarians, who shall be members of the faculty electorate, to
768 advise the presiding officer at Senate meetings on matters of parliamentary procedure;
769 and
- 770 6. Supervise and conduct all nominations and elections of senators, including:
771 determination of faculty voting units and of student election units; allocation of
772 senatorial seats among faculty voting units and among student election units; ruling on
773 questions of eligibility; generally ensuring that nominations and elections are conducted
774 in accordance with rules and procedures that it shall devise; and certifying election
775 results.

776 (b) Membership

777 The Committee shall consist of:

- 778 1. Five faculty members,
779 2. One academic professional member,
780 3. Two students,
781 4. One designee of the Chancellor (*ex officio*), and
782 5. The Clerk of the Senate or the Clerk's designee (*ex officio*).

783

784 19. Committee on University Student Life

785 (a) Duties

786 The Committee shall:

- 787 1. Identify and consider the problems, needs, and concerns of students as related to the
788 academic environment, and recommend desirable changes in campus policy;
- 789 2. Examine short- and long-term trends in student life here and in higher education
790 generally, and recommend changes in campus policy to adjust appropriately to those
791 trends;
- 792 3. Serve in a broad advisory capacity to the Vice[-]Chancellor for Student Affairs;
- 793 4. Keep informed of campus needs concerning recreational and intramural facilities,
794 programs and policies, and recommend changes to the Senate and administrative officers
795 of the campus;
- 796 5. Review and report to the Senate the annual changes, in both qualitative and quantitative
797 terms, in the total recreational programs and facilities of the Urbana-Champaign campus;
798 and
- 799 6. Establish liaison and cooperate with the Athletic Board.

800 (b) Membership

801 The Committee shall consist of:

- 802 1. Four faculty members,
803 2. One academic professional member,
804 3. Five student members,
805 4. Depending on the structure of the student government, the elected head of the student
806 body or designee, or the elected head of the undergraduate student body and the elected
807 head of the graduate student body or designees (*ex officio*),
808 5. The Vice[-]Chancellor for Student Affairs or the Vice[-]Chancellor's designee (*ex officio*),
809 6. The Dean of Students or the Dean's designee (*ex officio*), and
810 7. A member of the Committee of Assistant and Associate Deans (*ex officio*), selected by that
811 committee.

812 (c) Vice-Chair

813 The five student members as specified in (b)3 shall elect one of their number to serve as
814 Vice-Chair.
815

816 **Part E - Governing and Advisory Bodies**

- 817 1. Athletic Board
818 2. Faculty Advisory Committee
819 3. General Education Board

820 1. Athletic Board

821 The Athletic Board is the committee concerned with intercollegiate athletics (varsity sports) at the
822 University of Illinois at Urbana-Champaign. This Board is responsible to the [Urbana-
823 Champaign] Senate for the intercollegiate athletic program as it relates to the University's
824 academic and educational objectives as defined by the Senate. The Athletic Board serves also as
825 an advisory committee to the Chancellor and the Athletic Director on the financial management,
826 personnel, and other operational aspects of the intercollegiate athletics program in the Division of
827 Intercollegiate Athletics.

828 (a) Duties as a Senate committee

829 The Athletic Board shall:

- 830 1. Establish the standards relating to recruitment and eligibility for student
831 participation in intercollegiate athletics, and monitor their implementation.
832 2. Establish a Subcommittee on Academic Progress and Eligibility, composed of six
833 or more faculty or student members of the Board. The Subcommittee shall
834 review and approve or disapprove all certifications of athletic eligibility to, and
835 all petitions for waivers of rules and regulations of, the Intercollegiate
836 Conference of Faculty Representatives (Big Ten Conference) and the National
837 Collegiate Athletic Association (NCAA).
838 3. Review and approve or disapprove schedules for all intercollegiate athletic
839 contests which involve participants from the Urbana-Champaign campus.

- 840 4. Meet, as necessary, with responsible officials and others concerning the
841 intercollegiate athletic program, including solicitation of the views and concerns
842 of student athletes.
- 843 5. Hear reports from and offer guidance on the institutional vote of the campus
844 representatives to NCAA meetings. In the event of disagreement between the
845 Board and the Chancellor, they should meet to attempt to work out a resolution
846 of the differences.
- 847 6. Establish the institutional vote of the faculty representatives to the Big Ten on all
848 matters of academic policy.
- 849 7. Keep informed of issues and developments in the Big Ten and NCAA which
850 affect the intercollegiate athletic program.
- 851 8. Keep informed in appropriate ways of campus desires and needs in
852 intercollegiate athletics.
- 853 9. Establish liaison and ensure cooperation with the Senate Committee on
854 University Student Life.
- 855 10. Monitor, review, and assess the intercollegiate athletic program in terms of
856 academic requirements, and report the findings to the Senate.
- 857 11. Report to the Senate at least twice each year, [one of which reports shall also
858 involve] with at least yearly input from the Athletic Director.
- 859 12. Be subject to *Senate Bylaws*, except where Part E.1 provides otherwise.

860 (b) Duties as an [A]advisory [C]committee to the Chancellor and Athletic Director

861 The Athletic Board shall work with the Chancellor in defining a meaningful advisory role
862 for the Board with respect to policies concerning financial management, personnel, and
863 other operational aspects of the Division of Intercollegiate Athletics. The Senate shall be
864 kept informed of such policies.

865 (c) Membership

866 The Athletic Board shall consist of:

- 867 1. Nine faculty members:
- 868 ▪ a. The two Faculty Representatives of this campus to the Big Ten
869 Conference, appointed annually by the Chancellor, following
870 consultation with the Athletic Board. The Faculty Representatives shall
871 serve at the pleasure of the Chancellor, but for a period normally not to
872 exceed ten years. The Senate shall approve any extensions beyond ten
873 years.
 - 874 ▪ b. Seven faculty members, appointed by the Chancellor from
875 nominations by the [Urbana-Champaign] Senate.

- 876 2. Four graduates of the University of Illinois at Urbana-Champaign, who are members of the
877 Alumni Association of the University, appointed by the Chancellor from nominations by the
878 Urbana-Champaign Council of the Alumni Association.
- 879 3. Three student members:
- 880 ▪ a. One student appointed by the Chancellor from a slate of two
 - 881 candidates from the Student Athlete Advisory Board.
 - 882 ▪ b. Two students appointed by the Chancellor from a slate of four
 - 883 candidates from the Illinois student government.
- 884 4. The Chair of the Athletics [Activities] Committee of the Board of Trustees.
- 885 5. Designee of the Chancellor, *ex officio* without vote.
- 886 6. University Comptroller or designee of the Comptroller, *ex officio* without vote.
- 887 7. Athletic Director, *ex officio* without vote.

888

889 1. The Board of Trustees, by virtue of a resolution of 11 May 1989, mandated the addition
890 of a member of the Board of Trustees to the Athletic Board. The resolution reads, in part:

- 891 "*Be it resolved* by the Board of Trustees of the University of Illinois:
- 892 ▪ "(1) That the Chairman of the Athletic Activities Committee of the Board of
 - 893 Trustees shall be a voting member of the Athletic Board...and, said Chairman
 - 894 shall report the actions of said Boards to the Board of Trustees of the University
 - 895 of Illinois at least quarterly.
 - 896 ▪ "(2) The Athletic Director and Chairman of the Athletic Board shall report to the
 - 897 Board of Trustees at least annually at one of said meetings.
 - 898 ▪ "(3) All appointments made by the Chancellor to the Athletic Board shall be
 - 899 subject to the Board of Trustees including the two faculty representatives to the
 - 900 Big Ten.
 - 901 ▪ "(4) Policies of the Athletic Board or the Faculty Senate providing for the
 - 902 suspension or removal of Board members shall be subject to the approval of the
 - 903 Board of Trustees."

904

905 (d) Appointment procedures, criteria and terms

- 906 1. Two nominees for membership on the Board shall be elected by the Senate for each
907 faculty and student position to be filled from the [UIUC] Senate. The Senate
908 Committee on Committees shall propose nominees; additional proposals may be
909 made from the floor of the Senate. The Chancellor will be invited to meet with the
910 Committee to discuss the composition of the Board and to suggest nominees. In
911 proposing student nominees the Committee shall solicit the views of student groups.
912 New appointees shall be selected soon enough that they may attend the last quarterly
913 meeting of the Board that precedes the beginning of their term of office.

- 914 2. The nominations by the Senate and all appointments by the Chancellor shall be made
915 with due regard for representation of those interested and knowledgeable in men's
916 athletics, women's athletics, and minority participation in the intercollegiate athletic
917 program, and knowledgeable of the University's educational and academic
918 objectives, as well as those knowledgeable in business and financial management.
- 919 3. Terms of faculty (1.b) and alumni (2), ordinarily shall be four years, and of students
920 (3.) one year. Appointments ordinarily shall be staggered so that the terms of two
921 faculty (one in leap years), one alumnus and three students begin each year. Faculty
922 and alumni may be reappointed to a second term but are then ineligible for
923 reappointment until a period equaling the length of their second term has passed.
924 Students may be appointed to a second one-year term. Terms of office shall
925 commence at the beginning of the first quarterly meeting of the Board in August.
- 926 4. All appointments made by the Chancellor to the Athletic Board shall be subject to the
927 approval of the Board of Trustees including the two faculty representatives to the Big
928 Ten.
- 929 5. Policies of the Athletic Board or the [Faculty] Senate providing for the suspension or
930 removal of Board members shall be subject to the approval of the Board of Trustees.

931 (e) The Chair

932 The Chair of the Athletic Board shall be a faculty member elected annually by the Board.
933 The Faculty Representatives will not be eligible for the position of Chair.

934
935 2. Faculty Advisory Committee

936 (a) Duties

937 The Faculty Advisory Committee shall provide for the orderly voicing of suggestions for the good of the
938 University, afford added recourse for the consideration of grievances, and furnish a channel for direct
939 and concerted communication between the academic staff and the administrative officers of the
940 University, its colleges, schools, institutes, divisions, and other administrative units on matters of interest
941 or concern to the academic staff or any member of it. The Faculty Advisory Committee operates under its
942 own Articles of Procedure.

943 (b) Membership

944 The Committee shall consist of nine tenured faculty members.

945 (c) Nominations

946 The deadline for filing nominations shall be determined by the Clerk of the Senate in consultation with
947 the Faculty Advisory Committee.

948

949 3. General Education Board

950 The General Education Board is a campus-wide body established by the Senate and subject to the
951 will of the Senate. The Board's charge is to oversee the campus general education program in

952 accordance with requirements adopted by the Senate, and to ensure, as much as possible, that
953 general education courses will be valuable intellectual experiences.

954 • (a) Duties

955 The duties enumerated in this subsection shall be carried out by the General Education Board
956 prior to implementation of the general education program, and thereafter shall be carried out on
957 a continuing basis.

- 958 1. The Board shall refine the definitions of the several categories of general education
959 requirements so that courses may be clearly identified as to the category or categories
960 into which they fall. The categories shall be defined so that, in principle: (a) any academic
961 department on campus will be able to offer coursework in at least one category; (b) an
962 academic department can offer coursework in multiple categories; and (c) no single
963 academic department is the exclusive provider of coursework in any category. These
964 refined definitions are subject to approval of the Senate and the [Vice-Chancellor for
965 Academic Affairs] Provost.
- 966 2. The Board shall develop minimal aims and criteria for approval of courses in each
967 category. These aims and criteria are subject to approval of the Senate and the [Vice-
968 Chancellor for Academic Affairs] Provost.
- 969 3. The Board shall solicit from all academic departments proposals for courses to be
970 approved as satisfying general education requirements in particular categories. The
971 Board shall review such proposals and approve those that meet the established criteria.
972 The Board shall solicit revisions and new course developments where the need exists.
- 973 4. The Board shall work with the deans, the [Vice-Chancellor for Academic Affairs] Provost,
974 and the Chancellor to estimate the costs of the campus program of general education and
975 the availability of resources required to implement the program. Only when the
976 Chancellor and the [Vice-Chancellor for Academic Affairs] Provost, in consultation with
977 the deans and the Senate Committee on the Budget, are satisfied that adequate resources
978 can be made available will the Board develop and announce an implementation schedule
979 for the general education program. During the period prior to full implementation of the
980 program, the Board will report regularly to the Senate on the progress toward
981 implementation.
- 982 5. The Board shall identify and address the needs of groups of students who are at risk of
983 being adversely affected by the general education program requirements, so as to help
984 such students meet the requirements effectively. The Board shall regularly consult
985 representatives of such student populations for guidance.
- 986 6. The Board shall periodically review courses approved as meeting general education
987 requirements. Upon review, courses which no longer seem to the Board to meet the
988 intent of the general education program shall be revised in accord with the criteria in

989 their categories or shall be removed from the list of courses approved as meeting general
990 education requirements.

991 7. The Board will report its recommendations to the Senate through the Committee on
992 Educational Policy or the Committee on the Budget, as appropriate.

993 • (b) Membership

994 The General Education Board shall be made up of nineteen or twenty faculty members (see 1.d.
995 below) and three undergraduate student members.

996 1. The faculty members shall be designated by the deans of their colleges, as follows:

997 ▪ a. One member shall be selected to represent each of the following colleges:

998 [Agriculture] Agricultural, Consumer and Environmental Sciences[,] Applied

999 [Life Studies] Health Sciences[,] [Commerce and] Business [Administration,];

1000 Communications[,] Education[,] Engineering[,] Fine and Applied Arts[,] and

1001 Liberal Arts and Sciences.

1002 ▪ b. Eleven members shall be apportioned among the colleges which provide a
1003 significant percentage of general education courses. The allocation of this group
1004 will depend on the number of departments in the colleges which offer substantial
1005 amounts of instruction to students not majoring in those departments. These
1006 eleven representatives will be apportioned as follows: two for [Commerce and]
1007 Business [Administration], two for Engineering, and seven for Liberal Arts and
1008 Sciences. This allocation is subject to revision by the Senate as enrollment trends
1009 change and as additional colleges assume responsibility for general education
1010 courses.

1011 ▪ c. The dean of each college will decide, with the advice and consent of the college
1012 Executive Committee, on the manner of selection of representatives of that
1013 college to the Board so as to assure proper representation of disciplines which
1014 contribute heavily to general education. Each college may choose either for its
1015 faculty to elect its representatives, or for them to be appointed by the dean.
1016 Should a college choose for its representatives to be appointed by the dean rather
1017 than elected, the dean's selection shall be reviewed by the college Executive
1018 Committee.

1019 ▪ d. The [Vice-Chancellor for Academic Affairs] Provost may appoint an additional
1020 faculty member to the Board.

1021 2. The undergraduate student members shall be selected by the [Vice-Chancellor for
1022 Academic Affairs] Provost from nominations provided by the Committee on
1023 Committees. The three students must be from three different colleges.

1024 • (c) Terms of Appointment

1025 1. Faculty members shall serve three year terms.

1026 2. Student members shall serve two year terms.

- 1027 • (d) Chair
1028 The [Vice-Chancellor for Academic Affairs] Provost shall choose which of the faculty members of
1029 the Board shall serve as its chair.
1030

1031 **Part F - Senate Representatives to Other Bodies**

- 1032 1. State Universities Retirement System Members Advisory Committee. The campus has two
1033 faculty representatives on the Committee, elected by the Senate for three-year terms, starting
1034 January 1. They need not be senators.
- 1035 2. Faculty Advisory Council to the Board of Higher Education. The campus has one faculty member
1036 of the [Committee] Council who (a) is elected by the Senate for a four-year term starting July 1,
1037 (b) shall report to the Senate at least once each academic year, and (c) shall be a member [*ex officio*
1038 with vote] of the Senate Executive Committee *ex officio with vote*. The Chair of the Senate
1039 Executive Committee shall designate an alternate to the [Committee] Council when necessary.
- 1040 3. Military Education Council. The Military Education Council is a campus body charged with
1041 reviewing staff appointments in military departments; reviewing and supervising the military
1042 education [curriculum] curricula; administering related budget, space, interdepartmental liaison
1043 and contract negotiations; and ensuring academic freedom within military departments.
1044 The Council is composed of a chair and one non-voting member appointed by the Chancellor; six
1045 civilian faculty members elected by the Senate; one undergraduate and one graduate or
1046 professional student, both elected by the Senate; the three military department heads *ex officio*
1047 with vote; and one student appointed by the Armed Forces Council. Terms of elected faculty and
1048 student members start August [21] 16. The six civilian faculty members are elected for two-year
1049 terms, three of them being elected each year. Three of them must be senators, and three need not
1050 be. The student members chosen by the Senate are elected for one-year terms and need not be
1051 senators.
- 1052 4. Research Policy Committee. This fifteen member committee advises the Chancellor, the Vice
1053 Chancellor for Research (VCR), and the Senate on matters of research policy.
1054 The VCR appoints all members of the committee. The Committee is composed of a faculty chair
1055 selected in consultation with the Senate Executive Committee; one representative from the
1056 Campus Research Board; the Dean of the Graduate College; ten faculty members, [-] five of
1057 whom are appointed each year for two-year terms; one graduate student with a two-year term;
1058 and one undergraduate student with a one-year term. Four of the five faculty members and the
1059 two students are appointed from nominees provided by the Senate as follows: The Senate
1060 Committee on Committees submits eight nominations for the four faculty slots and two
1061 nominations for each student slot to the full Senate for approval and subsequent transmittal of
1062 the nominees to the VCR. The fifth faculty member is appointed at the discretion of the VCR.
1063 The Chair of the Research Policy Committee will report to the Senate Executive Committee on the
1064 activities of this committee three times a year and will report to the full Senate annually.

- 1065 5. [University Planning Council. The chair of the Committee on the Budget or that Committees
1066 designee, and the chair of the Committee on Educational Policy or that Committees designee,
1067 shall be the Senates representatives on the University Planning Council.
- 1068 6.] The composition of a committee selected by the Senate to advise the President on the occasion of
1069 the appointment of a new chancellor shall be determined by the Senate. The Committee will
1070 include faculty and student members elected in accordance with Article V, Section 11 of the
1071 *Senate Constitution*. Any representatives of other University of Illinois at Urbana-Champaign
1072 constituencies shall be nominated in consultation with representative bodies of those
1073 constituencies and shall be elected by the full Senate.
1074

1075 **Part G - General Provisions**

- 1076 1. A petition by members of the faculty electorate requiring the Senate to present a question to and
1077 obtain an expression of opinion from the faculty electorate under Article V, Section 1 of the
1078 *Constitution*, shall contain the signatures of at least 200 members of the faculty electorate. A
1079 petition with fewer signatures may be presented to the Senate, but it shall be within the Senate's
1080 discretion whether to present the question to the faculty electorate. In either case the Senate may
1081 call a general meeting of the faculty electorate to discuss the question prior to conducting the
1082 mail poll. The petition, including the petitioners' signatures, will become a public document
1083 upon its presentation to the Senate.
- 1084 2. All senators, and such other persons as the Senate Executive Committee may designate, shall
1085 receive copies of the agenda, minutes, and reports of the Senate.
- 1086 3. Each faculty voting unit shall receive a reasonable number of copies of the agenda, minutes, and
1087 reports of the Senate.
- 1088 4. Any interested person may have access to the agenda, minutes, and reports of the Senate at the
1089 Office of the Clerk of the Senate. A reasonable number of copies shall be available for
1090 distribution.
- 1091 5. Individual faculty or students, a group of faculty and/or students, or an academic department
1092 intending to appeal an administrative interpretation of the *University Statutes* to the Chancellor or
1093 to the President and believing the issue to be a concern [to] for a wide segment of the faculty
1094 and/or students, may ask the [Urbana-Champaign] Senate Executive Committee to review the
1095 issue and determine whether it represents a broadly shared concern. This request shall be filed
1096 with the Chair of the Senate Executive Committee prior to the appeal to the Chancellor or to the
1097 President. If the Senate Executive Committee determines the issue is of broad concern, it will so
1098 inform the [person] individual or group submitting the request, and offer to submit a statement
1099 certifying that decision along with any supporting statements from the Senate Executive
1100 Committee. The individual or group originating the appeal of the interpretation of the *Statutes*
1101 may elect to accept the Senate Executive Committee's certification and jointly file the appeal with
1102 the Senate Executive Committee or may elect to proceed alone on appeal. In no case is this

1103 procedure intended to limit the right of an individual or group [from appealing] to appeal
1104 directly to the Chancellor, the President, or the Board of Trustees, nor is it intended to be used in
1105 any argument for or against the merits of the appeal beyond the assessment of its potential for
1106 broad concern of the constituents of the [Urbana-Champaign] Senate.

UNIVERSITY STATUTES AND SENATE PROCEDURES

William Maher, Chair

Joseph E. Finnerty

Bettina M. Francis

H. George Friedman

Peter Loeb

Vera V. Mainz

Shannon McMullen

Patrick Sykes

Elyne Cole, *ex officio*

Robert C. Damrau, *ex officio*

Larry Mann, *Observer*